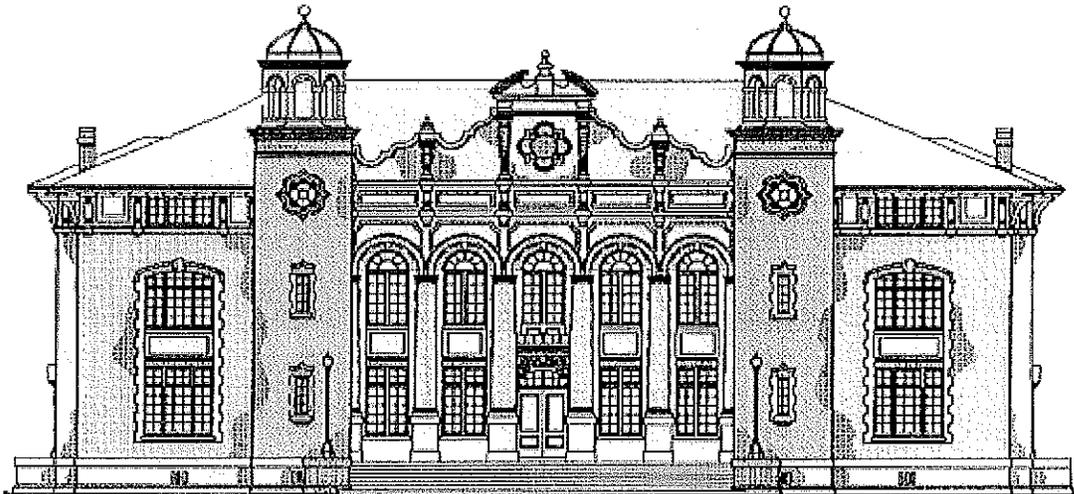




Exhibit "A"

Sumter County Board Approved DMP March 2009

SUMTER COUNTY, FL BOARD OF COUNTY COMMISSIONERS APPROVED DEBRIS MANAGEMENT PLAN





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Executive Summary

The Department of Homeland Security (DHS) Appropriations Act, 2007, Public Law 109-295, directs the Federal Emergency Management Agency (FEMA) to conduct a Public Assistance (PA) Pilot Program. The legislation sets forth three goals for the PA Pilot Program: reducing the costs to the Federal Government of providing assistance to State and local governments, increasing flexibility in grant administration, and expediting the provision of assistance to States and local governments. The PA Pilot specifically addresses the provision of assistance under sections 403(a)(3)(A), 406 and 407 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 1570b(a)(3)(A), 5172, 5173 (Stafford Act). These sections relate to debris removal and the repair, restoration, and replacement of damaged facilities.

The legislation recommended new procedures for the administration of PA grants, and gave FEMA the authority to waive regulations and rules applicable to the provision of assistance. State and local governments may participate in the PA Pilot on a voluntary basis.

FEMA convened a PA Pilot Workgroup, comprised of members of the National Emergency Management Association (NEMA), International Association of Emergency Managers (IAEM), and FEMA regional and headquarters staff, including members of the Federal Coordinating Officers (FCO) cadre, to develop program guidance and an implementation plan. The PA Pilot Workgroup focused on four key elements outlined in the legislation and identified the following procedures to implement in the PA Pilot Program:

- FEMA will provide grants on the basis of estimates for large projects up to \$500,000.
- FEMA will provide an additional five percent Federal cost share, not to exceed 100 percent, to applicants that have a FEMA-approved debris management plan and at least two pre-qualified debris and wreckage removal contractors identified prior to a disaster.
- FEMA will allow applicant to retain any revenue from the salvage value of recyclable disaster debris as an incentive to recycle debris.
- FEMA will reimburse the straight- or regular-time salaries and benefits of an applicant's permanently employed staff that performs debris-related activities.

FEMA will implement the PA Pilot Program from June 1, 2007 through December 31, 2008. FEMA will report to Congress regarding any administrative or financial benefits, savings in costs or time, obstacles to recycling debris, and any other findings, conclusions or recommendations with respect to the PA Pilot Program by March 31, 2009.

[Public Assistance Pilot Program - Program Guidance June 2007 p. 1]

In order to take full advantage of this opportunity presented through FEMA by this legislation, the Board of County Commissioners for Sumter County in May of 2008 approved RSQ-71-2007 designating Solid Resources, Inc. as the contractor to perform the following Scope of Services:



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- A. Conduct a "Needs Assessment" to determine plan requirements for a "Cradle to Grave" debris disposal operation.
- B. Develop a complete and "Comprehensive Debris Management Plan" that is in compliance with established FEMA and FHWA regulations requirements.
- C. Include options that facilitate participation in the FEMA Pilot Program and insure compliance with public assessment pilot program debris management plan outline and increased federal share incentive checklist.
- D. Include guidance that facilitates the reimbursement from both FEMA and FHWA.
- E. Include contract scopes of work for both debris monitoring and the debris clearing.
- F. Conduct a maximum of five Temporary Debris Staging and Reduction (TDSR) site investigations.
- G. Perform four - one day training sessions for force account staff (maximum 25 attendees) covering the final debris management plan operation and debris monitoring.

[RSQ-71-2007 Subsection 1.3 p. 3 of 27]

The following 'Preliminary Sumter County Debris Management Plan' incorporates both the 'Program Guidance' for FEMA, State and Local Officials of June 2007 and the 'Scope of Services' provided by the Board of County Commissioners for Sumter County to define, develop and facilitate the necessary guidelines, procedures and operations to ensure maximum responsiveness of Debris Management following a disaster event, whether natural or man-made, while ensuring maximum federal reimbursement, as outlined in 'Public Assistance – Debris Management Guide FEMA 325 / July 2007'.

This Plan is based strictly upon the outline provided by FEMA itself in its 'Public Assistance Pilot Program – Debris Management Plan Outline – Appendix D' and addresses all major categories, including Staff Roles and Responsibilities, Situations and Assumptions, Debris Collection Plan, Debris Management Sites, Contracted Services, Private Property Demolition and Debris Removal, Public Information Plan and required Appendices. Included in this Plan are guidelines and procedures regarding assessment of the impact of a disaster event as well as activation of procedures, contracts and facilities for all aspects of debris management, including the dissemination of information regarding debris removal operations to the public and education regarding the role of the public in Debris Management operations.

This Plan has been developed within the County's existing Comprehensive Emergency Management Plan (CEMP), which establishes the policies and procedures under which Emergency Support Functions and related Agencies of Sumter County Government will operate with respect to Emergency Management following a natural or man-made disaster. This Debris Management Plan will ensure that debris removal is managed in a coordinated, environmentally responsible and cost-



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effective manner, and it is recommended that, upon approval by the Board, this Debris Management Plan be incorporated into the CEMP as an Appendix.

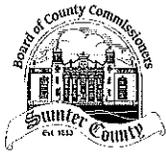
Concurrent with the approval of the finalized Plan by the Board of County Commissioners for Sumter County, it is required the Sumter County Public Works Department or other designated entity continue to define and develop an evaluation procedure for the identification and pre-qualification of two or more Debris Removal Contractors prior to the declaration of any event, as in keeping with FEMA Guidelines:

Increased Federal Share Incentive Procedure

If an applicant has a debris management plan that is approved by FEMA and has pre-qualified two or more debris and wreckage removal contractors, it will be eligible to receive an additional five percent Federal cost share for its category A debris work. The Federal cost share cannot exceed 100 percent. Applicants must meet these two criteria, which are explained further below, to participate in this element of the PA Pilot. The applicant must have prepared a debris management plan prior to the declaration date; however, the debris management plan does not have to be approved by FEMA prior to the declaration date. Also, the applicant must pre-qualify two or more debris and wreckage removal contractors before the declaration date if they are to receive the additional five percent Federal cost share. Debris PEPs and any other approved category A debris work that an applicant performs is eligible for the increased Federal share under this procedure, and the use of the procedure will be indicated on all relevant PWs.

[Public Assistance Pilot Program - Program Guidance June 2007 p. 5]

At the same time, it is recommended a similar process be developed for the pre-qualification of a Debris Monitoring Service in order to safeguard against inadequate available 'Force Account' resources, while also maximizing the FEMA-eligibility of all Debris Management activities.



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As based upon FEMA PA Pilot Program – Program Guidance
Appendix D – Debris Management Plan Outline

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- B. Roles and Responsibilities
 - 1. Staffing Assignments and Duties
 - 2. Administration
 - 3. Contracting and Procurement
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 - 6. Engineering
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Appendices

- A. Maps of jurisdiction and priorities – Page 38
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- B. Staffing assignment maps – Page 50
 - 1. Sumter County Emergency Support Function Listing with Call-Down List

- C. List of Pre-qualified Contractors – Page 69
 - To be developed according to [Appendix 2] RSQ-71-2007, page 3 of 27 Item 1.3 E, Scope of Service: Include scopes of work for both debris monitoring and debris clearing.

- D. Load Ticket – Page 70
 - To be furnished by Debris Removal Contractor in the event disaster management needs exceed the force-account resources of the Applicant.

- E. Debris Monitoring Reports – Page 71
 - To be furnished by Debris Monitoring Service in the event such monitoring needs exceed the resources of the Applicant.

- F. Truck Certification List – Page 74
 - To be furnished by Debris Monitoring Service in the event such needs exceed the resources of the Applicant.

Appendices – Additional

- 1. Sumter County Emergency Management Plan 2006 Section II – Page 76
- 2. Request for Statement of Qualifications RSQ-71-2007 – Page 95
- 3. Sumter County CEMP 2006 – Section I – Purpose – Page 120
- 4. Sumter County Emergency Support Function (ESF) 2 – Communications – Page 123
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will be needed to carry out debris monitoring and debris clearing, collection and disposal of all types of debris that may be generated from a hurricane, tornado, other natural or manmade disaster from both County owned property and from 585 miles of road right-of-ways. The County does not own or operate a land fill; it currently operates a transfer station which is physically located at 835 CR 529, Lake Panasoffkee, FL 33538.

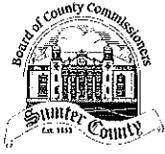
[Appendix 2 Request for Statements of Qualifications (RSQ) RSQ-71-2007]

Purpose: This plan is designed to implement the timely and thorough removal of debris from Sumter County in a systematic manner in order to preserve the public safety and ensure the return of critical services in the event of a major disaster, declared or otherwise, by:

Providing policies and guidance to all involved parties for the expeditious removal and disposition of debris caused by any such event;

Facilitating and coordinating the management of any and all resultant debris in order to mitigate against any potential threat to the lives, health, safety, and welfare of the impacted citizens, expedite recovery efforts throughout the impacted area, and address any threat of significant damage to improved public or private property.

[Appendix 3 Sumter County CEMP 2006 – Section I Purpose]

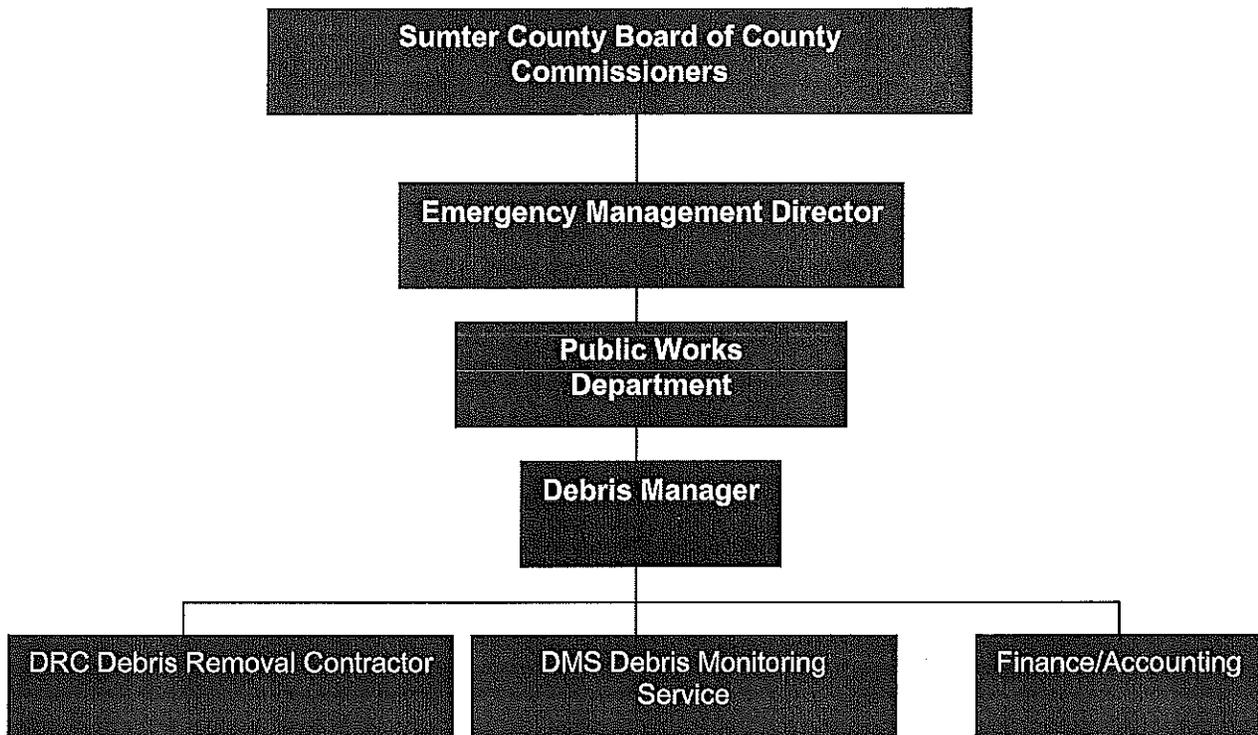


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I. Staff Roles and Responsibilities

A. Staffing Organizational Chart

The Emergency Management Director is responsible for coordinating the Debris Management effort between the State and FEMA. The Sumter County Emergency Management Director has tasked the Public Works Department with the oversight and supervision of the debris removal operations for the County. In turn the Public Works Director has tasked the Assistant Public Works Director to serve as the Debris Manager and in this capacity he/she will oversee all of the daily pick up, removal, reduction and disposal operations. In addition the Debris Manager will ensure proper documentation of all debris removal operations in compliance with all local, state and federal regulations.



The agencies that have support roles to Debris Management are the following:

- Sumter County Administration
- Sumter County Emergency Management
- Sumter County Road Department
- Sumter County Public Works
- Municipalities
- Florida Department of Transportation
- Sumter County Clerk of the Court
- Sumter County Landfill [CEMP 2006 p. 25]

[Appendix B-1 ESF Listing with Call-Down List]



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B. Roles and Responsibilities

1. Staffing Assignments and Duties of the primary and support agencies involved in Debris Management are as follows:

a. Sumter County Board of County Commissioners, or their designee, shall determine the necessity to implement the Debris Management Contract.

b. Sumter County Emergency Management is responsible for coordination efforts between the local, State and Federal agencies associated with Debris Management effort.

c. Sumter County Road Department will be the lead agency responsible for debris management operations for County infrastructure (Roadways, Parks, Buildings, and Bridges).

d. The Municipalities will conduct debris clearance, removal and disposal of their public infrastructure.

e. The Florida Department of Transportation (DOT) will be lead agency for debris management of all State roadways in Sumter County.

f. Sumter County Clerk of the Court will budget all disaster related expenses related to debris management and track all disaster related reimbursements, including mutual aid.

g. Sumter County Landfill will be the lead agency responsible for debris disposal.

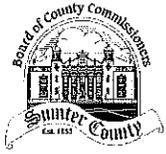
[CEMP 2006 pp 25 – 26]

2. Administration will be performed by Public Works personnel with support from other County agencies as required. Public Works administrative personnel will track all costs resulting from the use of Force Account Labor and Equipment and document is accordingly to ensure all reimbursable costs are captured.

3. Contracting and Procurement will be handled by the County Office of Management and Budget in conjunction with the administrative personnel assigned to the Public Works Department.

4. Legal Section will ensure that all county procurement and contracting procedures and policies have been observed.

5. Operations will be performed by, and / or managed by the County Public Works Department. Depending upon the scope of Debris Management Operations, the Sumter County Board of County Commissioners – in conjunction with Public Works, Administration, Purchasing, Legal and other departments – may enter into an agreement with a Debris Removal Contractor and Debris Monitoring Service to complete debris operations.



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6. Engineering - will be conducted by the County Engineering Department or contract engineers, as required.

C. Emergency Communications Plan

Emergency Support Function (ESF) 2 Communications will be the focal point of all communications support activity at the County level before, during and after activation of the Emergency Operations Center (EOC). This guidance is to be used in an "all hazards mode," meaning that it will be applicable to any type and magnitude of disaster or occurrence.

As enumerated in 'ESF2,' the primary agency in the coordination of communications support to Sumter County and municipal government entities, other ESF's, voluntary relief organizations, and State or Federal agencies requiring communications capacity to perform their emergency response, recovery and disaster assistance missions is the Sumter County Sheriff's Office, with the support of the Wildwood Police Department and ARES - Sumter County Chapter.

[Appendix 4 Sumter County ESF2 - Communications]

D. Health and Safety Plan and Procedure

Emergency Support Function, ESF-3, Public Works and Engineering, with Sumter County Public Works Department as the primary agency and Municipal Public Works Departments as the supporting agencies, provides guidance and direction to public works and engineering activities following a disaster or major emergency intended for the purpose of, planning for, responding to and recovering from a disaster.

Among the Planning Assumptions:

Following a disaster there could be significant damage to the infrastructure of Sumter County;

The transportation network may be littered with debris and impassable until cleared;

Electrical power outages will likely have occurred;

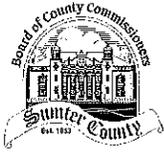
Inter-local mutual aid may be required;

There could be a shortage of qualified contract vendors and services;

There may be a shortage of parts, supplies, vehicles and equipment;

Traditional vendors may be unable to operate due to damage to their businesses;

Some employees may not be able to report to work in the early stages of



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response due to damage to their own property or injury to family members.

Among the Priorities are:

Transportation Network Clearance

Paths to Critical Facilities, such as

- Predetermined Public Shelters
- Fire and Emergency Medical First Responder Stations
- Locations where persons are believed to be trapped, or there may be persons in need of medical aid or assistance in evacuation;
- Locations where equipment and/or supplies may have been staged and which may have become inaccessible.

Transportation Network Repairs

- Streets and Roads
- Bridges - Sumter County will first, clear/repair those bridges which are vital to response and, then, recovery efforts.
- Waterways – Waterways can fall under the jurisdiction of several governing authorities. The complexity of allotting the debris removal responsibility to the correct entity will be coordinated by the Public Works Director or his/her designee.
- Ports - There are no ports in Sumter County.
- Airports - There are no public airports in Sumter County.

Emergency Restoration of Critical Public Services

In addition to clearing the transportation network, infrastructure needs will result from such a disastrous event. Priority of repair and restoration will be given to:

Sumter County EOC
County Sheriff's Office
Municipal Police Departments
Public Shelters and Congregate Feeding Sites
Centers of County and Municipal Government involved in Response Activities.
Other Services as identified in the Critical Facilities Inventory.



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Coordination with other ESFs as appropriate:

ESF-1 – Transportation-including water for firefighting and potable water.

ESF-2 - Communications- Restoration of communications capabilities.

ESF-3 – Public Works - Provides both technical and resource support in the restoration of roads, facilities, transportation corridors, utilities and debris operations.

ESF-4 – Fire Fighting - Water for firefighting is largely supplied by tankers, which will be coordinated by ESF-4 and supported by ESF-1.

ESF-6 – Mass Care - Repair mass care and congregate feeding sites to maintain their operating capabilities.

ESF-8 – Health & Medical - Coordinate with the Sumter County Health Department regarding

ESF-9 – Search & Rescue - Coordinate with law enforcement and fire services regarding the

ESF10 – Hazardous Materials - Assist to the extent possible in containing HAZMAT sites until competent cleanup and transportation resources are acquired.

ESF-11 – Food, Water & Ice and ESF-15 – Volunteers & Donations - Storage and distribution sites will receive support from ESF-3 as capabilities permit.

ESF-12 – Energy - Support utilities in debris removal and restoration of their facilities

ESF-13 – Military Affairs - Assist military with the clearing of potential base camps and staging areas.

ESF-14 – Public Information - Furnish information to the public regarding road closures and unsafe areas which are to be avoided.

ESF-16 – Law Enforcement - Clear paths for emergency vehicles.

ESF-17 – Animal Protection - Within capabilities, support the removal of animal carcasses and repair potential corral sites.

ESF 18 – Business, Industry and Economic Stabilization – Ensure maximum utilization of private resources to maximize the economic stabilization and recovery of the affected community.



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E. Training Schedule

In accordance with RSQ NO: RSQ-71-2007 of October 2007 the Contractor for this Debris Management Plan is required to:

Perform four - one day training sessions for force account staff (maximum 25 attendees) covering the final debris management plan operation and debris monitoring.

[Appendix 2 RSQ-71-2007]

In accordance with any contract with a Debris Monitoring Service, in the event the extent of the disaster recovery process exceeds the resources of Sumter County, it is recommended that County staff and the Debris Monitoring Service participate in an annual workshop or planning meeting which may also include representatives from the incorporated municipalities, Debris Removal Contractors and any other interested parties to establish and/or review all policies and procedures applicable to Disaster Debris Management. It is further recommended the Debris Monitoring Service conduct a 1-2 day training session on debris monitoring for County and Municipal Agencies, as required.

Pursuant to the developing qualifications for a Debris Monitoring Service, all contracted debris monitoring personnel will be required to attend a minimum four-hour, internal training session provided by the contractor. It is further recommended that each monitor and their supervisors be provided with comprehensive informational material specifically identifying eligibility requirements, accurate completion of load tickets, all documentation requirements and any and all detailed procedures for both Curbside Monitoring and Debris Site Monitoring.

Likewise, in accordance with any contract with a Debris Removal Contractor, in the event the extent of the disaster recovery process exceeds the resources of Sumter County's 'Force Account' labor, that contractor will be obligated to provide training to County employees in preparing FEMA and state-required reports for reimbursement.



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II. Situation and Assumptions

A. Design Disaster Event

Sumter County is vulnerable to at least four types of disasters that could cause major or catastrophic destruction - hurricanes, tornadoes, floods and wildfires – with each hazard having the potential to generate differing types and amounts of debris. The following table lists characteristics of each hazard and the type of debris expected from such.

Hazard Type	Characteristics	Types of Debris
Hurricanes	High velocity winds, fresh water flooding, tornadoes	<ul style="list-style-type: none"> ➤ Construction materials ➤ Damaged/destroyed structures ➤ Damaged/destroyed marine property (boats and marinas) ➤ Sediment/sand ➤ Trees and other vegetation ➤ White goods ➤ Household hazardous wastes ➤ Electrical waste
Tornadoes	High velocity rotating winds, narrow path up to 2 miles wide, from 100 yards to several miles long	<ul style="list-style-type: none"> ➤ Destroyed structures ➤ Trees and other vegetation ➤ Construction materials ➤ Personal property ➤ Damaged utilities
Floods	High/low velocity flows, inundation	<ul style="list-style-type: none"> ➤ Sediment deposition ➤ Private property ➤ Damaged structures ➤ Removal of sand and sand bags used in flood fighting ➤ Construction materials ➤ Household furniture
Wildfires	Extensive burn areas	<ul style="list-style-type: none"> ➤ Damaged/destroyed structures ➤ Burnt metals ➤ Ash ➤ Charred wood waste

Table 1. Categories of Debris by Disaster Type

Natural disasters such as hurricanes, tornadoes, and flooding precipitate a variety of debris, which includes - but may not be limited to - trees and other vegetative organic matter, construction



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materials, appliances, personal property, mud, and sediment. In the case of a heavy concentration of Household Hazardous Waste, normal debris operations will require additional care in the special handling of such potentially contaminated debris. All such factors will necessitate close coordination with local and Federal law enforcement, health, and environmental officials.

The quantity and type of debris generated, its location, and the size of the area over which it is dispersed will have a direct impact on the type of removal and disposal methods to be utilized, the resultant costs, and the speed with which the problem can be addressed. Additionally, the quantity and type of debris generated from any particular disaster is a function of its location and the type of event experienced, as well as its magnitude, duration, and intensity.

For the purposes of planning and the proper positioning of response assets in anticipation of such an event, this plan assumes that the magnitude of the event will exceed the capacities of Sumter County to effectively manage Response and Recovery without additional assistance. This assumption diminishes neither Sumter County nor the plan itself, but serves to establish a general framework which may, with minor modifications, be applied in any debris-generating event.

The Debris Management Plan assumes the following:

- Location and Type of Incident, as well as its Magnitude, Duration, and Intensity, all of which determine the Amount and Type(s) of Debris generated;
- Amount and Type of Debris generated, as well as the Location and Size of the impacted area, which dictate the type of Collection and Disposal Methods, Associated Costs, and the Time Frame for Removal;
- In such a major or catastrophic disaster, Sumter County may face challenges locating staff, equipment and funds to devote to debris removal for both short and long term response and recovery efforts.

The United States Army Corps of Engineers (USACE) Debris Estimation Model was initially constructed to provide forecasts of debris volumes for all categories of hurricanes, both wet and dry. It has been established that this forecasting technique has an accuracy of +/- 30%, and, despite the debris estimates provided by this USACE model having exceeded actual storm debris volumes generated following Hurricanes Charley and Wilma, this model represents an excellent planning tool. Using historical data and based on its geographical location, Sumter County has determined that its Debris Management Plan should be designed on such modeling for a Category 3 - Wet Hurricane event.

According to FEMA Public Assistance Debris Management Guide, FEMA – 325 of July 2007 – Appendix B – USACE Hurricane Debris Estimating Model (p.3)

The Model Formula: $Q = H (C)(V)(B)(S)$ where:

Q is the quantity of debris in cubic yards.



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- H** is the number of households.
- C** is the storm category factor in cubic yards.
- V** is the vegetation characteristic multiplier.
- B** is the commercial/business/industrial use multiplier.
- S** is the storm precipitation characteristic multiplier.

According to geographical, topographical, demographic and other information available, the factors applied are as follows:

- C**, Storm Category Factor for a Category 3 Hurricane, = CY26;
- V**, Vegetative Multiplier for Heavy, = 1.5;
- B**, the multiplier for consideration of areas, which are not solely single-family residential - or Commercial Density = 1.0 for Light
- S**, the Precipitation Multiplier for either a “wet” or “dry” event, thereby accounting for the likelihood of uprooted complete trees resulting from a “wet” storm of category 3 or greater = 1.3 for Medium to Heavy;
- H**, the number of Households, has been calculated by the Number of Households per Population in the Census of 2000 [20,779 Households / 53,345 Population], .389, x the 2007 Population of 72,246 = 28,141.

$$Q = H (28,141)(C=26)(V=1.5)(B=1.0)S=1.3) = 1,426,748$$

Estimation Model	Total Debris (CY)	Vegetative Debris (CY)	C&D Debris (CY)	Total DEBRIS MANAGE MENTS (Acres)	If Cycled Once	If Cycled Twice
USACE Debris Estimation Model	1,426,748	428,024	998,724	150	75	50

Table 2. Simulation Model Debris Loading Forecasts for a Category 3 Wet Storm

B. Forecasted Debris

The amount of debris generated from any particular disaster is a function of the location and type of event experienced, as well as its severity, duration and intensity. The quantity and type of debris generated, its specific locations and concentrations and the size of the area over which it is dispersed will all influence the type of collection and disposal methods that will be required utilized to remove, reduce and dispose of the debris and how quickly the removal and disposal phase can be accomplished. Debris forecasts can be used to determine the required response and recovery resources, the number and size of Debris Management Sites and the final disposition of the disaster-related debris.



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In USACE modeling of a Category-3 Wet Hurricane, total debris can be estimated at CY1,426,748.

1. Forecasted Types

Debris types from disaster events may include items such as vegetative debris, construction and demolition debris, household appliances, household furnishings, sediment, sand, household hazardous wastes and vessels. This debris may have to be removed from a variety of physical environments, including from on and near roadways, underwater in canals and bays, hanging in large trees among others. Each debris type, the volume of debris and its location can require different removal and disposal techniques.

According to USACE Model Step 3 (FEMA Public Assistance Debris Management Guide, FEMA – 325 of July 2007 – Appendix B – USACE Hurricane Debris Estimating Model (p.5) :

Most common hurricane-generated debris will consist of the following:

30% Clean woody debris

70% Mixed C&D

Based upon this ratio, the CY 1,426,748 of debris would break down as follows:

CY428,024 Clean woody debris

CY998,724 Mixed C&D

42% of C&D Burnable but requiring sorting equals CY419,464;

5% Soil equals CY49,936;

15% Metals equals CY149,808;

38% Landfilled equals CY379,515.

Recent history suggests debris resulting from an event such as that simulated here would result in largely vegetative debris, very likely a percentage approaching a minimum of 60% clean woody debris – as opposed to the USACE model applied herein. Application of such historical data would lead to the following forecast:

CY856,050 Clean woody debris

CY570,770 Mixed C&D

2. Forecasted Locations

Furthermore, historical data shows the three leading areas of vegetative debris as a result of such an event to be the Lake Panasoffkee, Nobleton and Webster areas, with Wildwood being the largest incorporated municipality, followed by Bushnell, and the Villages, an unincorporated retirement complex, being the County's most populous location, with a significant portion being within the County.



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The results of a Preliminary Damage Assessment (PDA) will more accurately estimate the overall volume of debris loading within each of the four (4) Disaster Debris Removal Zones, and these assessments may better identify the Debris Management Sites to be opened, as based upon both needs and relative proximity to priority debris removal zones.

In addition to the simulation of a Category 3 Wet Hurricane contained herein, Sumter County CEMP II. A. [*Appendix 1*] contains a detailed Hazard Analysis of a range of possible events, including:

- Wind From Tropical Cyclone Events
- Storm Surge From Tropical Cyclone Events
- Floods
- Hazardous Material Release
- Commercial Nuclear Power Plant Incidents
- Civil Disturbance
- Mass Immigration
- Coastal Oil Spills
- Extreme Temperatures
- Brush, Wild, Forest Fires
- Thunderstorms and Tornadoes
- Drought Conditions
- Sinkholes and Subsidence
- Domestic Terrorism
- Exotic Pests and Diseases
- Disease and Pandemic Outbreaks
- Critical Infrastructure Disruption
- Special Events Incidents
- Major Transportation Incident



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III. Debris Collection Plan

A. Priorities

Depending upon the scale of the event, debris management operations are often classified into two (2) phases: Response and Recovery

B. Response Operations

Following a major event/incident, Response Operations focus on search and rescue efforts, the clearance of that debris which may hinder search-and-rescue efforts, immediate life-saving actions being taken within the disaster area, the clearance of essential roadways and the removal of debris which poses an immediate threat to the public health and safety.

In accordance with Emergency Support Function, ESF-3 [*Appendix 5*], Debris Management Efforts will be prioritized according to the assessment of need regarding Critical Facilities, Transportation Network and Emergency Restoration of Critical Public Services. Among these priorities are:

- Sumter County EOC
- Sumter County Sheriff's Office
- Municipal Police Departments
- Public Shelters and Congregate Feeding Sites
- Centers of County and Municipal Government involved in Response Activities

In general, such Phase I efforts are focused upon:

- Hospitals
- Nursing Homes and Adult Living Facilities
- Fire and EMS Stations
- Major Thoroughfares within the County
- Public and Private Utilities

A complete listing of Sumter County Emergency Management 'Critical Facilities' is included as *Appendix A-3*, along with a Map of Sumter County Evacuation Routes [*Appendix A-1*].

C. Recovery Operations

Whereas Sumter County Public Works has applied its 'Force Account' labor in past recovery efforts, the quantity and type of debris generated, its location, and the size of the area over which it is dispersed will have a direct impact on the type of collection and disposal methods utilized to address the debris problem, the resources required, the timetable for response and recovery and associated costs.

Furthermore, in a major or catastrophic disaster, many state agencies and local governments may have difficulty in locating staff, equipment, and funds for debris removal, in the short-term as well



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as long term, in which case the Governor may see fit to declare a state of emergency, which authorizes the use of State resources to assist in the removal and disposal of such storm debris. In the event Federal resources are required, the Governor would request through FEMA a Presidential Disaster Declaration.

In such instances, whereby the types, amounts and/or locations of debris exceed the resources of Sumter County to remove the debris and reduce the risk to public safety on a timely basis, private Debris Removal Contractors may play a significant role in the debris removal, collection, reduction and disposal process. Nevertheless, the Debris Management program implemented will continue to be based upon the waste management approach of reduction, reuse, reclamation, resource recovery, incineration and land filling.

Facing the potential need for such private Debris Removal Contractors as a result of such an event, Sumter County is currently developing Scopes of Work for Debris Removal Contractors as an initial step towards identifying, pre-qualifying and, perhaps entering into pre-event arrangements with, qualified and competitive contractors, in the event of an incident requiring capabilities beyond its own 'Force Account' resources.

Upon identifying such a need for additional debris removal capabilities, the County will contact these qualified Debris Removal Contractors in order to obtain bids. The most appropriate bidder will be identified and brought under contract, with joint operations with County Public Works, the Debris Removal Contractor, and the Debris Monitoring Service to implement debris removal strategy commencing as soon as the Debris Management Contract is executed. From this point forward the company selected to perform debris removal will be referred to as the Debris Removal Contractor.

During the negotiation/staging period, local Emergency Support Functions will be assisting Public Works personnel in efforts to clear access to critical facilities and clear major thoroughfares and choke points, as identified in I-D of this document and ESF-3 Public Works and Engineering, [Appendix 5].

Priorities for Recovery Operations generally follow a sequence such as this:

- Removing Debris from Public Rights-of-Way and Public Property;
- Collecting, Transporting, and Disposing of Dead Animals.
- Removing Household Chemical Waste;
- Removing Hazardous Leaners-&-Hangers, as well as Hazardous Stumps;
- Removing Debris from Private Property, if required;
- Clearing/Removing Debris and Navigation Hazards from Waterways, if necessary;

1. Estimating Staff, Procedures and Assignments

County Public Works employees will be tasked with overseeing the Debris Management Contractor as well the Debris Monitoring Contractor in order to ensure proper adherence of our contractors'



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operations with FEMA guidelines and all related requirements, thereby ensuring maximum eligibility of all related costs. It is estimated that eight (8) to ten (10) Public Works and Budget Department employees will be heavily involved in the overseeing of such operations. Assignments will include interfacing with FEMA personnel, coordination of meetings, conflict resolution, identification of critical pick-up locations, clarification of public versus private rights of way issues, progress reports, administration of payment requests, and processing of load tickets. Numerous other County employees will be involved in non-primary roles as they develop.

2. Collection Method

a. Curbside Collection - Curbside collection on public Rights of Way will be utilized for the majority of the debris removal operation. Deadlines for the placement of materials along the curbside, and the number of passes for collection of the materials will be determined by the Board of County Commissioners and applicable FEMA guidelines. The Debris Management Contractor will be responsible and liable for any damage caused by them to public or private property during the collection process. Curbside collection of debris on rights of way not maintained by the County has been addressed on an event-by-event basis. In past instances in which FEMA has only reimbursed expenditures to remove debris from public properties, County resources have been utilized to remove debris from non-public rights of way. In such cases, the costs for the removal of debris from non-public Rights of Way have been funded by the County.

b. Collection Centers - The County's Central Landfill will be a public collection center for storm related debris. Normal tipping fees may be waived or modified by the Board of County Commissioners if it is deemed to be in the best interest of the public.

3. Collecting Hazardous Waste and White Goods

The Debris Removal Contractor will be responsible for the proper collection and disposal of all hazardous waste and white goods.

4. Monitoring Staff and assignments

In events exceeding the resources available within Sumter County, Solid Resources, Inc. is the preferred Debris Monitoring Service, which will be expected to utilize its own staff and Standard Operating Procedures (SOPs) in order to accomplish the monitoring mission while ensuring the FEMA-Eligibility of all debris management operations.

As directed by the Debris Manager, it will be the contractor's responsibility to supply the requested number of monitors, crew leaders and field supervisors to the debris project. Monitors must be trained in accordance with the approved training plan and have a functional understanding of debris eligibility issues. As directed by the county, an initial workforce of up to 20 monitors will be supplied within 24 hours, with one monitor working as the crew leader for each crew of 6 monitors (including the crew leader). If necessary, supervisors will be brought in to oversee the crew leaders. A best management practice is that one monitor is required for each

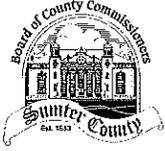


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piece of loading equipment or each debris removal crew consisting of several pieces of hauling equipment working in conjunction with a single piece of loading equipment. The county debris management team will determine the number of monitors required at each stage of the removal process, as based upon the severity of debris loading and the location of debris collection efforts. Required forms, which will be used to conduct the debris monitoring, are to include Load Tickets, a Truck Certification Form, Truck Placard, Debris Management Tracking Log and a Truck Volume Conversion Form for Tower Monitors, all of which must comply with FEMA guidelines to maximize the FEMA-eligibility of all debris operations.

The debris monitor's roles and responsibilities in the field will include, but not be limited to:

- Measuring and certifying volumetric capacities of trucks and/or trailers, and re-certifying such as required;
- Documenting emergency road clearance operations;
- Completing and physically controlling load tickets at loading and disposal sites;
- Validating (with FEMA personnel if possible) special types of debris, including hanging limbs, leaning trees hazardous stumps and waterborne debris;
- Ensuring trucks are accurately credited for their load volumes;
- Ensuring truck load volumes are not fraudulently inflated - i.e., debris has been fluffed, or not compacted; side boards have been removed; false bottoms have been added, etc.;
- Ensuring hazardous waste is not mixed in with other debris types;
- Ensuring entire loads have been discharged from trucks at the Debris Management Site(s);
- Reporting to the Debris Manager if improper or unsafe equipment has been mobilized and used;
- Reporting to the Debris Manager if contractor personnel safety standards are not being followed;
- Reporting to the Debris Manager if general public safety standards are not being followed;
- Reporting to the Debris Manager if completion schedules are not on target;
- Ensuring that only debris specified in the contracted scope of work is collected and identifying work as potentially eligible or ineligible; and
- Monitoring Debris Management Site (DMS) establishment and restoration.



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IV. Debris Management Sites

The Public Works Division maintains a listing of public and private sites that may be suitable for use as Debris Management Sites. Primary emphasis is placed upon utilizing public lands in order to avoid the necessity of obtaining temporary leasing agreements which may include temporary use fees and more detailed mitigation.

A. Site Management

1. Site Manager

The Debris Removal Contractor shall be responsible for providing a Site Manager for all temporary Debris Management Sites utilized by them. The site manager will be responsible for the establishment and maintenance of appropriate facilities at the site to accommodate the anticipated work force and site goals. The facilities may include but not be limited to: proper ingress and egress, monitoring towers, debris storage locations, reduction facilities, safety and security, shelter, and sanitary facilities. The site manager shall ensure that the appropriate and required information relative to the site is provided to the Debris Removal Contractor for transfer to the County, FEMA and any other necessary parties. Activities at the DMS will be monitored by the Debris Monitoring Service, the Safety Officer, Sumter County staff and the DMS Operations staff.

2. Monitoring Staff and Assignments

Sumter County will utilize their own internal personnel and equipment to monitor and oversee the debris operations until which time that these assets are overwhelmed. When force account assets are unable to fulfill both the daily operational needs and the overseeing the recovery efforts the County may, at it's choosing, elect to activate a Debris Monitoring Service.

If activated the Debris Monitoring Service shall be responsible for staffing all required monitoring positions with trained monitors. Monitoring shall be continuous during all periods during which debris is being received at the site and all unloaded trucks are exiting the site. All necessary and appropriate load tickets, truck size verification documentation, inspection reports, environmental guidelines, and monitoring reports and other required documentation shall be maintained by the monitoring staff. The Debris Monitoring Service shall also provide FEMA personnel with accommodations for joint monitoring operations at all sites, if and when requested.

3. Safety Personnel

The Debris Removal Contractor Site Manager shall be responsible for the daily inspection of the Debris Management Site for all relevant safety issues. Emergency contact information and a first aid kit shall be kept on site during all operating periods. The site manager shall be responsible to ensure that only properly-trained personnel are allowed to work in, or around, the debris site. Access to the site shall be restricted to authorized personnel and all appropriate signage shall be maintained by the Site Manager. Travel ways and dumping locations shall be clearly designated for the proper and controlled flow of traffic, with Reduction Operations Areas clearly identified and



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appropriately restricted. Limited fire fighting apparatus shall also be available and maintained on site.

B. Establishment and Operations Planning

The four (4) potential Debris Management Sites total a maximum usable acreage that is in excess of the requirements for the design disaster event (assuming that the vegetative debris is cycled twice during the protracted recovery period following a Category 3 hurricane). These sites are subject to change depending upon the location and severity of the storm event, and do not represent the order in which the sites will be opened.

1. Permits

Within Florida, specific environmental pre-event permits are not required from the Florida Department of Environmental Protection (FDEP) for Debris Management Sites. The Florida Department of Environmental Protection has issued guidance that states that field authorizations will be issued following an Executive Order of the Governor declaring a state of emergency or an Emergency Final Order by the Secretary of the Department authorizing debris staging areas. The specific guidance published by FDEP on November 19, 2004 and updated on September 22, 2005 can be found at the following link:

http://www.dep.state.fl.us/mainpage/em/files/0922_debris_guidance.pdf

Sumter County has selected four (4) potential Debris Management Sites and will seek appropriate approvals for these locations to be used for the temporary storage and processing of event-related waste.



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2. Locations

The proposed Debris Management Sites are as follows:

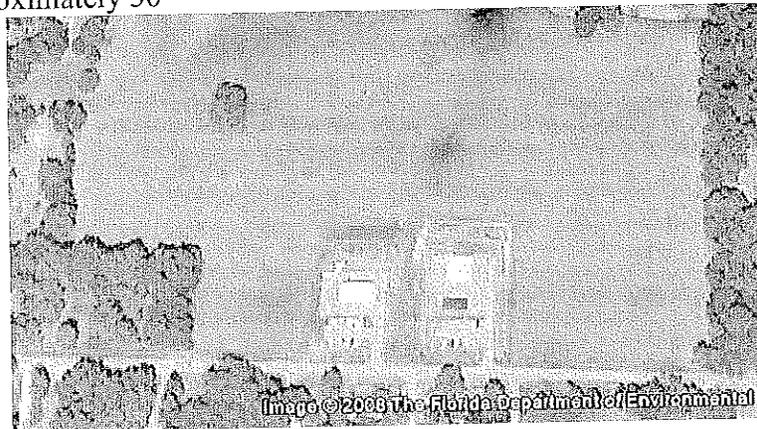
Bushnell Site

Central Avenue at Lawrence St. / SE Corner of Map, South of Jail and Public Works
Map # N16N / Parcel N16=020

Grantor – Sumter County

Ingress and Egress located on Central Avenue at N28*39.794' / W82*06.371'

Acreage - Approximately 50



College Site

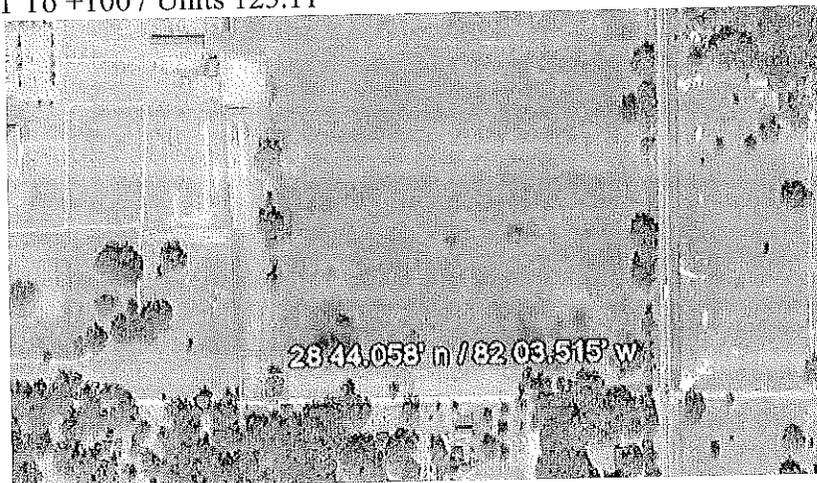
CR528 at State Road 471 immediately east of Lake Sumter Community College and S/SE
of Sumter County School Board

Map #J24N / Parcel J24=001

Grantor – School Board

Ingress and Egress located on CR528 at N28*44.058' / W82*03.515'

Acreage - 80.1 To +100 / Units 125.11





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Sumter County Landfill / Transfer Station

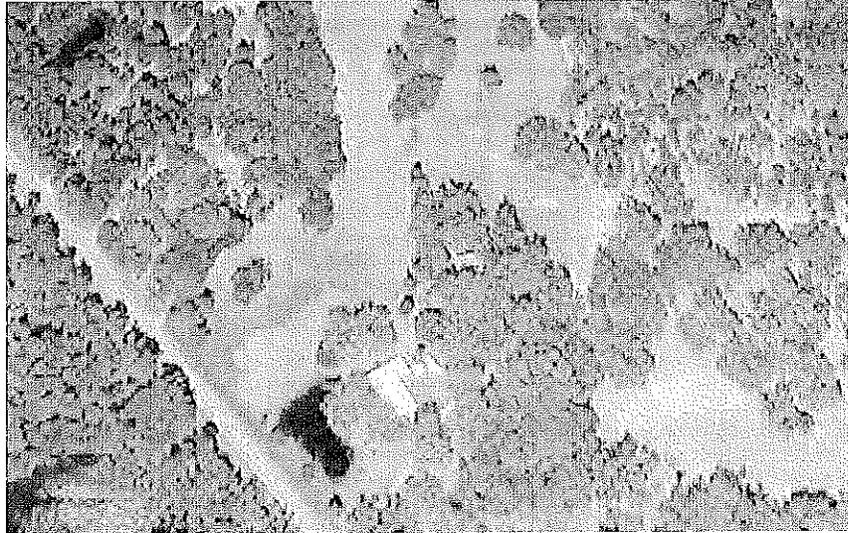
CR529 at CR527E NE Corner of Map #J15S / Parcel J15=019

LUSE 0108

Grantor – Sumter County

Ingress and Egress located on CR529 at N28*49.820'/W82*06.371'

Acreage 20.1 To 40



Villages Site

Grantor – PM3 LTD / Bailey Brothers, Inc.

Ingress and Egress located at N28*44.751'/W82*05.367'

Acreage 220





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a. Baseline Data for Each Location

Preliminary baseline data on the above sites will be collected by Sumter County staff, in conjunction with FDEP personnel. Each of the sites will be reviewed for known, previous contamination issues at the following U.S Environmental Protection Agency (EPA) and FDEP websites:

<http://cfpub.epa.gov/supercpad/cursites/srchsites.cfm>

http://www.dep.state.fl.us/waste/categories/wc/pages/stat_1199.htm

None of the potential Debris Management Sites in Sumter County are known to have been previously contaminated by hazardous wastes of any type. As Debris Management Sites are scheduled for opening, the FDEP will be contacted to determine if additional baseline data will be required. County staff or the debris removal contractor or debris monitoring service may be tasked with the collection of any required baseline sampling.

b. Ingress/Egress for Sites

Bushnell Site

Ingress/Egress located on Central Avenue at N28*39.794' / W82*06.371'

College Site

Ingress/Egress located on CR528 at N28*44.058' / W82*03.515'

Sumter County Landfill / Transfer Station

Ingress/Egress located on CR529 at N28*49.820'/W82*06.371'

Villages Site

Ingress/Egress located at N28*44.751'/W82*05.367'

3. Site Layouts

With reference to the USACE Debris Model utilized in Section II of this plan, Situation and Assumptions, total debris forecast for a Category 3 Wet Hurricane within the County has been estimated at CY1, 426,748, with the Total Debris Management Acreage estimated as follows:

$$\begin{aligned} \text{Total Volume / Acre} &= 4,840 \text{ Square Yards} \times 3.33 \text{ Yards (for 10' Stack Height)} \\ &= \underline{\text{CY 16,117 (Storage) / Acre}} \end{aligned}$$

Therefore,

$$\begin{aligned} \text{Total Forecast Debris / CY 16,117} &= 1,426,748 / 16,117 \\ &= 88.54 \text{ Acres Required - Storage Only;} \end{aligned}$$



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$$88.54 \text{ (Acres Required)} \times 1.66 \text{ (Factor to allow for Roads and Buffers)} \\ = 147 \text{ Acres}$$

With the USACE commonly removing approximately 70% of the total volumes generated – with local governments, volunteer groups and private individuals removing the balance – this would allow for a minimum range of 105 Acres of Disposal Area to this theoretical maximum of approximately 150 Acres.

The proposed Debris Management Sites listed in Section IV of this plan safely exceed the projected needs in terms of

- Size
- Distance from Debris Source
- Speed of Reduction
- Removal Urgency

4. Site Preparation

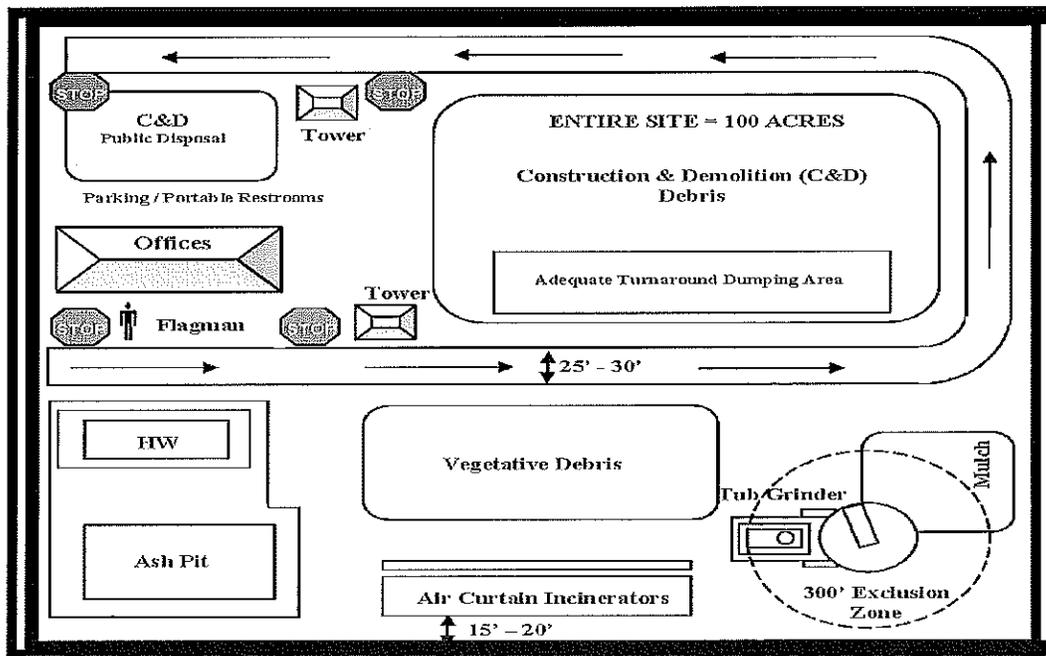
Typically none required.

5. Site Layout

While in the past, Sumter County has managed its debris removal internally, under 'Force Account,' utilizing either burning or grinding compaction methods, under the scenario of requiring additional, external resources, the operational layout for each Debris Management Site would become the responsibility of the Debris Removal Contractor, depending upon the scheduled use of each site. Site layouts will be similar to the following example layout:



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Schematic Example of Typical Debris Management Site Layout

6. Volume Reduction Methods

The Debris Removal Contractor shall be responsible for the appropriate reduction of all debris collected by them prior to final disposal. All reduction methodology shall be in accordance with environmental and other regulatory guidelines and permitting. The Site Manager shall be responsible to insure that only properly trained personnel are allowed to conduct reduction operations.

a. Incineration

Incineration of vegetative matter will be conducted in accordance with state and local regulations. Air quality criteria shall be monitored throughout the incineration process. If air quality standards are not being met, the incineration operations shall be adjusted or terminated, until air quality standards are achieved. The Site Manager shall be responsible to insure that only properly trained personnel are allowed to operate the incineration equipment. Limited fire fighting apparatus shall be available and maintained on site.

b. Grinding and Chipping

Grinding and chipping operations of vegetative matter shall be monitored at all times for possible safety hazards. The Site Manager shall be responsible to insure that only properly trained personnel are allowed to operate grinding and chipping equipment.

7. Recycling



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Sumter County encourages recycling in all phases of the Debris Management Operation from Curbside Collection- separating Recyclable Materials such as Aluminum, Tires, White Goods, 'E' Goods, etc. - to its choice of Volume Reduction Methods. As an example, Sumter County DPW is currently contacting potential sites for final disposal of wood chips in order that we may be best able to minimize the need for incineration.

The Debris Removal Contractor will be encouraged to recycle whenever feasible throughout the debris management process, with additional monetary benefits from such to be retained by the Debris Removal Contractor if they decide to perform recycling.

8. Environmental Monitoring Program

While specific environmental pre-event permits are not required from the Florida Department of Environmental Protection (FDEP) for Debris Management Sites, Sumter County will seek all appropriate approvals for these locations to be used for the temporary storage and processing of event-related waste, including appropriate environmental monitoring requirements for each site in accordance with any and all FDEP guidelines. The County also maintains Land Clearing Debris permits for our landfill in accordance with Rule 62-701 of the Florida Administrative Code. The resultant Environmental Monitoring Program will require:

- Identification and coordination of the resolution of any environmental issues;
- Assisting with the collection of baseline data for the Debris Management Sites;
- Ensuring compliance with all environmental regulations during the operation of the Debris Management Sites;
- Collection of all required closure environmental data in conjunction with debris removal contractor;
- Supervision of the separation, storage and disposal of household hazardous waste, white goods and electronic waste;
- Response activities to hazardous spills;
- Supervision of debris management site closures;
- Determining appropriate remedial actions;
- Development of hazard analysis for all Debris Management Sites.

9. Site Closure

Site closure permitting will be conducted on all temporary pits in accordance with the issued permits, after the reduction, removal, and disposal of the debris has been finalized. All such sites are to be restored to their pre-TDSRS condition.



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V. Contracted Services

A. Emergency Contracting/Procurement Procedures

Emergency contracting and procurement procedures are established by the Board of County Commissioners in accordance with State Statutes and County Policies, and may vary depending on the severity and urgency of the disaster. It is the policy of Sumter County that Emergency Contracting and Procurement Procedures may only be implemented upon a disaster declaration by the Governor of the State of Florida.

B. Debris Operations to be Outsourced

Any debris operation deemed beyond the capabilities of the County's work force and other available resources will be considered for outsourcing to the selected Debris Removal Contractor and Debris Monitoring Service, as required.

C. General Contract Provisions

General contract provisions include the removal, reduction and disposal of all disaster generated debris from County rights of way and other public property within Sumter County. The contract will cover handling, processing and disposal of Vegetative and Construction and Demolition debris from curbside to final disposal.

D. Qualification Requirements

Sumter County is currently developing Scopes of Work for Debris Removal Contractors and Debris Monitoring Services as an initial step towards identifying, pre-qualifying and, perhaps entering into pre-event understandings with, qualified and competitive contractors, should this Debris Management Plan become effective. Such contractors will be selected on the basis of availability of adequate resources, related experience, management capabilities, knowledge of governing regulations and procedures, and other critical factors.

E. Solicitation of Contractors

The solicitation of all such contractors will be conducted in accordance with State requirements, as well as in accordance within the normal procurement procedures of Sumter County. The contractors will be selected on the basis of qualifications, and not solely on bid prices. In the event that a contractor is required for debris removal and disposal, the County will solicit competitive bids from its pre-qualified contractors.



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VI. Private Property Demolition and Debris Removal

The Demolition of Privately-Owned Structures, along with Private Property Debris Removal (PPDR), may be the two most complicated aspects of Disaster Debris Management. In particular, debris removal from gated communities (private property), trailer parks and private roads within and outside these communities is generally not eligible for reimbursement under the FEMA Public Assistance program. This policy is due to the fact that private landowners may have insurance that would cover these costs, thereby representing a potential 'double benefit,' and that the debris in these locations does not ordinarily represent an immediate threat to the health and safety of the general public. The procedures required in Disaster Assistance Policy 9523.13 (Debris Removal from Private Property) and Disaster Assistance Policy 9523.4 (Demolition of Private Structures) must be followed exactly, along with obtaining the disaster-specific approval of FEMA PA in order for these costs to be reimbursable.

A. Condemnation criteria and procedures

1. Legal documentation

While dangerous structures are the responsibility of the owner to demolish in order to protect the health and safety of adjacent residents, if unsafe structures remain because of the lack of insurance or the inability to locate the property owner, demolition of these structures may become the responsibility of the County. When private structures are damaged by a disaster event to the extent that they represent a threat to the health and safety of the public at large, the county will coordinate with FEMA and obtain written documentation that FEMA agrees that demolition of the building and subsequent removal of the debris, or alternative measures such as fencing, are in the public interest, and that the costs to accomplish these activities will be eligible for reimbursement. The county must adhere to the State of Florida's legal condemnation procedures which are described in Chapter 73, Florida Statutes.

As part of the process of securing Federal reimbursement of eligible demolition costs, the county will provide documentation of applicable legal processes and scopes of work performed, specifically including:

Rights-of-Entry Agreements;

Photos of the Structures;

Structural Assessments or other Certifications that the structures are determined to be unsafe or pose an immediate threat to the public, based upon local ordinances or building codes;

Notices of Demolition; and

Documentation of Environmental and Historic Review.

Documentation should be consistent with the requirements of applicable Federal, State, and local laws and regulations governing demolition of private structures. Similar to PPDR work, additional documentation may be required by Public Assistance staff on a case-by-case basis to demonstrate



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eligible work performed and compliance with applicable Federal, State, and local laws and regulations.

2. Demolition permitting

There are few multiple story structures in Sumter County. Should damaged buildings threaten public safety the Public Works Department will coordinate with ESF-4 (Fire Fighting) and ESF-16 (Law Enforcement) in securing the buildings and related area from trespassers and/or children. Building owners will be responsible for demolition of their property. The demolition of public buildings will require the use of private contractors.

SUMTER ESF-3 Demolitions [*Appendix 5*]

However, under extraordinary circumstances such as addressed in this Debris Management Plan, a local methodology for the county to acquire real property which has sustained heavy damage from a disaster, whether this property be land, buildings or other property to include mobile homes, is for the property owner and the County to engage in negotiations to sell or donate the property and thus transfer ownership and responsibility for the debris removal and/or demolition of the property to the county.

3. Inspections

Under such circumstances, inspections of such properties and all resultant determinations will involve all appropriate County authorities, along with any and all State and Federal authorities in the event reimbursement from such will be sought.

B. Mobile home park procedures

With 61 Mobile Home Parks located within Sumter County, having a seasonal population of approximately 5475, debris management of Mobile Home Parks is a potentially high-profile activity. Just as FEMA-eligibility of debris removal from gated communities and private roads within and outside these communities is highly sensitive and, generally, not eligible for reimbursement under the FEMA Public Assistance program, so too is such activity within and around trailer parks equally as sensitive and, generally, deemed ineligible for commercial reasons. Any debris removal involving mobile home parks must be carefully considered and closely monitored and fully documented to ensure conformity with any relevant FEMA disaster-specific guidelines.

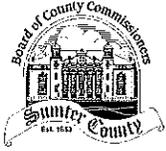
C. Navigation hazard removal procedures

Sumter County will cooperate with the FDEP, U.S. Army Corps of Engineers, U.S. Coast Guard, Florida Marine Patrol, and other agencies having regulatory authority over Waters of the State, for the removal of debris that may cause a hazard to navigation within the geographic boundary of the County. The extent of the County's participation may be limited to allowing other regulatory agencies and private entities, to place marine construction debris in our rights



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of way. The County's Debris Removal Contractor would then remove and dispose of the navigational hazards along with other eligible debris.



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VII. Public Information Plan

A. Public Information Officer - Lt. Bobby Caruthers

The Public Information Officer (PIO) serves as primary spokesperson before media and will develop a proactive public information management plan in order to facilitate cleanup and removal. The goal of the plan is to ensure that the media and the public at large are given accurate and timely information regarding the debris removal operations.

As necessary, the PIO will keep the public informed of debris pick-up schedules, disposal methods and ongoing actions to comply with State and Federal Environmental Protection Agency (EPA) regulations, and restrictions and penalties for creating illegal dumps. PIO will respond to questions from the press and local residents pertaining to the debris removal operations.

Prior to a disaster event, the PIO will have developed a process and a strategy to distribute informational materials to the media and to the public. During the entire debris removal process the PIO will update, correct, revise and redistribute information regarding pick-up schedules as operations progress. The PIO may establish a debris information center such as a website or hotline to handle public inquiries.

B. Pre-scripted Information

No pre-scripted information specific to debris management is currently in place, since levels of service offered will depend upon the severity of the event. Templates for distribution of information have been created in order that specific information may be easily added at the time of the event directed towards employees, residents and the media.

C. Distribution Plan

Information will be distributed to the media via e-mail in a press release format as it becomes available. Press conferences may be held as required, with informational fliers to be distributed to employees at the end of each shift. In the event major communication is lost, such informational fliers will also be distributed to residents on a daily basis. All current event information will be on the county's home page and updated as it comes available.



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APPENDIX A-1 (Continued)

**HURRICANE EVACUATION ROUTES FOR
SUMTER COUNTY**

Interstate 75 runs from Marion Co. in the north to Hernando Co. in the south.
I-75 connects into the Florida Turnpike in Wildwood.
The Turnpike runs east into Lake Co.

State Hwy 44 runs from Citrus Co. in the west to Lake Co. in the east.
Hwy 44 intersects I-75 at Exit 329 in Wildwood.

County Hwy 48 runs from Citrus Co. in the west to Lake Co. in the east.
Hwy 48 intersects with I-75 at Exit 314 in Bushnell.

State Hwy 50 runs from Hernando Co. in the south to Lake Co. in the east
Hwy 50 intersects State Hwy 471 at Tarrytown.
Hwy 50 also intersects US 301 and I-75 at Exit 301 at Ridge Manor in Hernando Co.

State Hwy 471 runs from Polk Co. in the south and merges into US 301 at
Sumterville.
Hwy 471 intersects with US 50 at Tarrytown and Hwy 48 at Bevilles Corner

County Road 470 runs from Lake Co. in the east, then runs NE and merges into
Hwy 44.

CR 470 intersects US 301 at Sumterville.
CR 470 intersects I-75 at Exit 321 at Lake Panasoffkee

US 301 runs from Marion Co. in the north to Hernando in the south.
US 301 intersects Hwy 44 at Wildwood.
There is also an entrance at Wildwood onto the Florida Turnpike, which goes to I-75
to the west and Lake Co. to the east
US 301 intersects CR 470 and Hwy 471 at Sumterville.
US 301 intersects Hwy 48 at Bushnell.
US 301 intersects Hwy 50 at Ridge Manor in Hernando Co.

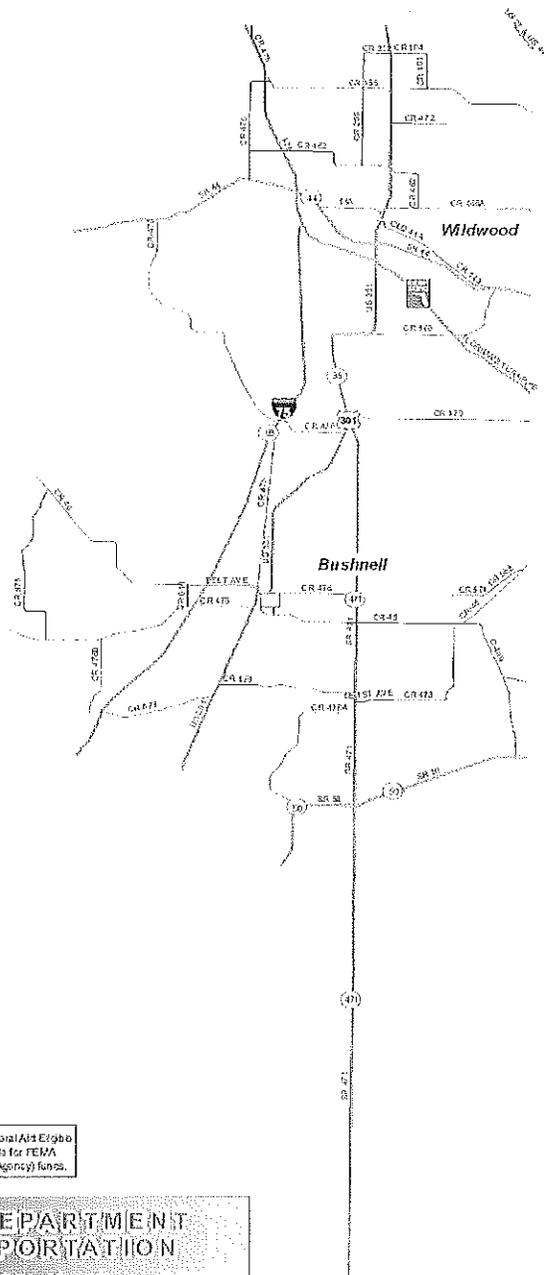
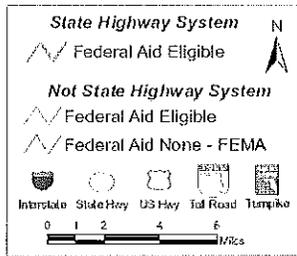


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APPENDIX A-2

Federal Aid Eligibility Map
SUMTER COUNTY
 - FLORIDA -

June 3, 2008



Any public road NOT shown as Federal Aid Eligible whether on this map or not, is eligible for FEMA Federal Emergency Management Agency funds.





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APPENDIX A-3

Critical Facilities

Arbor Village Nursing Center	490 S. Old Wire Rd.	Wildwood	FL	34785
Bushnell City Hall	219 N Market St.	Bushnell	FL	33513
Bushnell Community Center	407 E. Belt Ave.	Bushnell	FL	33513
Bushnell Elementary School	218 W. Flannery Ave.	Bushnell	FL	33513
Bushnell Public Safety Dept.	501 N. Market St.	Bushnell	FL	33513
Bushnell Utilities Operations	601 E. Seminole	Bushnell	FL	33513
Bushnell Water Plant	407 N Market St.	Bushnell	FL	33513
Center Hill City Hall	94 S Virginia Ave.	Center Hill	FL	33514
Center Hill Police Dept.	94 S Virginia Ave.	Center Hill	FL	33514
Center Hill Recreation Center	74 S Virginia Ave.	Center Hill	FL	33514
Center Hill Water System	Florida Ave.	Center Hill	FL	33514
Coleman Police Dept.	712-B Central Ave.	Coleman	FL	33521
Coleman Water Treatment Plant	1848 Anderson Rd.	Coleman	FL	33521
Colony Cottage	510 Colony Blvd.	The Villages	FL	32162
Cozy Oaks Retirement Center	3232 CR 511	Wildwood	FL	34785
Federal Correctional Complex (FCC)	HWY 470	Coleman	FL	33521
Lake/Sumter EMS substation 41	4147 CR 466	Wildwood	FL	34484
Lake/Sumter EMS substation 42	807 Warfield Ave.	Wildwood	FL	34785
Lake/Sumter EMS substation 43	106 N CR 470	Lake Panasoffkee	FL	33538
Lake/Sumter EMS substation 44	108 E Belt Ave.	Bushnell	FL	33513
Lake/Sumter EMS substation 45	190 N Market Blvd.	Webster	FL	33597
Laurel Manor	1985 Laurel Manor Drive	The Villages	FL	32162
North Sumter Intermediate School	300 E. Huey Street	Wildwood	FL	34785
Osprey Point Nursing Home	1104 N Main St.	Bushnell	FL	33513
Savannah Center	1545 Buena Vista Blvd.	The Villages	FL	32162
South Sumter High School	706 N Main St.	Bushnell	FL	33513
South Sumter Middle School	773 NW 10	Webster	FL	33597
Sumter Correctional Institute	9544 CR 476 B	Bushnell	FL	33513
Sumter County Courthouse	209 N Florida Ave.	Bushnell	FL	33513
Sumter Co. Admin./Commissioners	910 N Main St. Suite 201	Bushnell	FL	33513
Sumter Co. 911 Dispatch Center	207 E Anderson Ave.	Bushnell	FL	33513
Sumter Co. Detention Center	219 E. Anderson Ave.	Bushnell	FL	33513
Sumter County Fair Grounds	7865 SR 471	Bushnell	FL	33513
Sumter County Fire Rescue Admin.	910 N Main St. Suite 319	Bushnell	FL	33513



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APPENDIX A-3 (Continued)

Critical Facilities

Sumter Co. Fire Rescue Station 12	71 SE 1st Street	Webster	FL	33597
Sumter Co. Fire Rescue Station 14	87 W. Kings HWY	Center Hill	FL	33514
Sumter Co. Fire Rescue Station 21	1448 CR 459	Lake Panasoffkee	FL	33538
Sumter Co. Fire Rescue Station 28	12042 CR 684	Webster	FL	33597
Sumter Co. Fire Rescue Station 29	7725 CR 647	Bushnell	FL	33513
Sumter Co. Fire Rescue Station 31	227 Hall St.	Wildwood	FL	34785
Sumter Co. Fire Rescue Station 32	4147 CR 466	Wildwood	FL	34785
Sumter Co. Fire Rescue Station 33	709 Florida Ave.	Coleman	FL	33521
Sumter Co. Fire Rescue Station 34	9641 CR 235	Wildwood	FL	34785
Sumter Co. Sheriff's Office	1010 N Main Street	Bushnell	FL	33513
Sumter Electric Cooperative, HQ	330 S. US HWY 301	Bushnell	FL	33513
Sumter Electric Cooperative, Main	293 S. US HWY 301	Bushnell	FL	33513
Sumter Co. Emergency Operation Center	1010 N Main Street	Bushnell	FL	33513
Thomas Langley Medical Center	1489 S. US HWY 301	Bushnell	FL	33513
Webster City hall	49 SE 1st Street	Webster	FL	33597
Webster Elementary School	349 S. Market Blvd.	Webster	FL	33597
Webster Police Dept.	71 SE 1st Street	Webster	FL	33597
Webster Water Treatment Plant	9068 SR 471	Webster	FL	33597
Wildwood Community Center	6500 CR 139	Wildwood	FL	34785
Wildwood City Hall	100 N. Main Street	Wildwood	FL	34785
Wildwood High School	700 Huey St.	Wildwood	FL	34785
Wildwood Police Dept.	100 Huey St.	Wildwood	FL	34785
Wildwood Tower Well	801 Huey St.	Wildwood	FL	34785
Wildwood Wastewater Treatment Plant	1290 Industrial Dr.	Wildwood	FL	34785
Wildwood West Well	CR 231	Wildwood	FL	34785
Wildwood Water System	CR 501	Wildwood	FL	34785
The Villages Middle School	450 Village Campus CR 466	The Villages	FL	32162
The Villages High School	251 Buffalo Trail CR 466	The Villages	FL	32162
The Villages Public Satiety Station 40	2455 Parr Drive	The Villages	FL	32162
The Villages Public Safety Station 41	8013 CR 466	The Villages	FL	32162
The Villages Public Safety Station 51	1231 Bonita Blvd.	The Villages	FL	32162



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APPENDIX A-4

SUMTER COUNTY SHELTERS

Designated Hurricane Shelter

Webster Elementary School
349 S Market Blvd. SR 471
Webster, FL 33597

Wildwood High School
700 Huey Street
Wildwood, FL 34785

Center Hill Recreation Center
74 S. Virginia Avenue
Center Hill, FL 33514

South Sumter High School
705 W. Main St., SR 475
Bushnell, FL 33513

North Sumter Intermediate School
300 East Huey Street
Wildwood, FL 34785

VFW Building
County Road 476 B
Nobleton, FL 34661

Wildwood Community Center
6500 CR 139
Wildwood, FL 34785

Bushnell Elementary School
218 West Flannery Ave.
Bushnell, FL 33513

Villages Middle School
450 Village Campus CR 466
The Villages, FL 32162

First Baptist Church, Lake Panasoffkee
802 CR 470
Lake Panasoffkee, FL 33538

The Villages High School
251 Buffalo Trail CR 466
The Villages, FL 32162

Gaut Lake Baptist Church
1444 CR 478 A
Webster, FL 33597

Bushnell Community Center
407 E. Belt Ave.
(US Hwy 301 and Belt Ave.)
Bushnell, FL 33513

Wildwood Middle School
200 Cleveland Ave.
Wildwood, FL 34785

Lake Panasoffkee Elementary School
790 CR 482 N
Lake Panasoffkee, FL 33538

South Sumter Middle School
773 NW 10th Ave.
Webster, FL 33597

Wildwood United Methodist Church
300 Mason Street
Wildwood, FL 34785

SPECIAL NEEDS SHELTERS
MUST be registered with Emergency Management

Lake Panasoffkee United Methodist Church
589 N CR 470
Lake Panasoffkee, FL 33538

Arbor Village Nursing Home
490 South Old Wire Rd
Wildwood, FL 34785

Osprey Point Nursing Center
1104 North Main Street
Bushnell, FL 33513



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APPENDIX A-4 Continued

DESIGNATED SHELTER DRIVING DIRECTIONS

Center Hill Recreation Center

74 S. Virginia Avenue
Center Hill, FL 33514

From the intersection of 471 and 48 (Beville's Corner), turn East on 48 towards Center Hill. Drive about 3.5 miles to Virginia Avenue. Turn Right (North). The shelter is 1/10 of a mile on the right.

Webster Elementary

349 S. Market Blvd. SR 471
Webster, FL 33597

The shelter is 3.06 miles South of Hwy 48 and 3.56 miles North of SR 50, on SR 471. The school is located on the West side of SR 471 in the South end of the city of Webster.

North Sumter Intermediate School

300 East Huey Street
Wildwood, FL 34785

From US 301, turn East onto CR 44A / Lynum St. for .13 miles. Continue straight onto Huey Street for .02 miles. The school is located on the South side of Huey Street.

Wildwood Community Center

6500 CR 139
Wildwood, FL 34785

From US 301, turn East onto CR 44 A. Drive about 1.5 miles. Turn North onto CR 139 (Pony Farm Road). The shelter is approximately .2 miles ahead.

Villages Middle School

450 Village Campus CR 466
The Villages, FL 32159

From US 301, travel East on CR 466. Drive approximately 3.4 miles. From Morse Blvd, drive West on CR 466 for about 1.2 miles. The school is on the South side CR 466.

Villages High School

251 Buffalo Trail
The Villages, FL 32162

From US 301, travel East on CR 466; drive approximately 3.4 miles. From Morse Blvd., drive West on CR 466 for about 1.2 miles. The school is on the South side of CR 466.

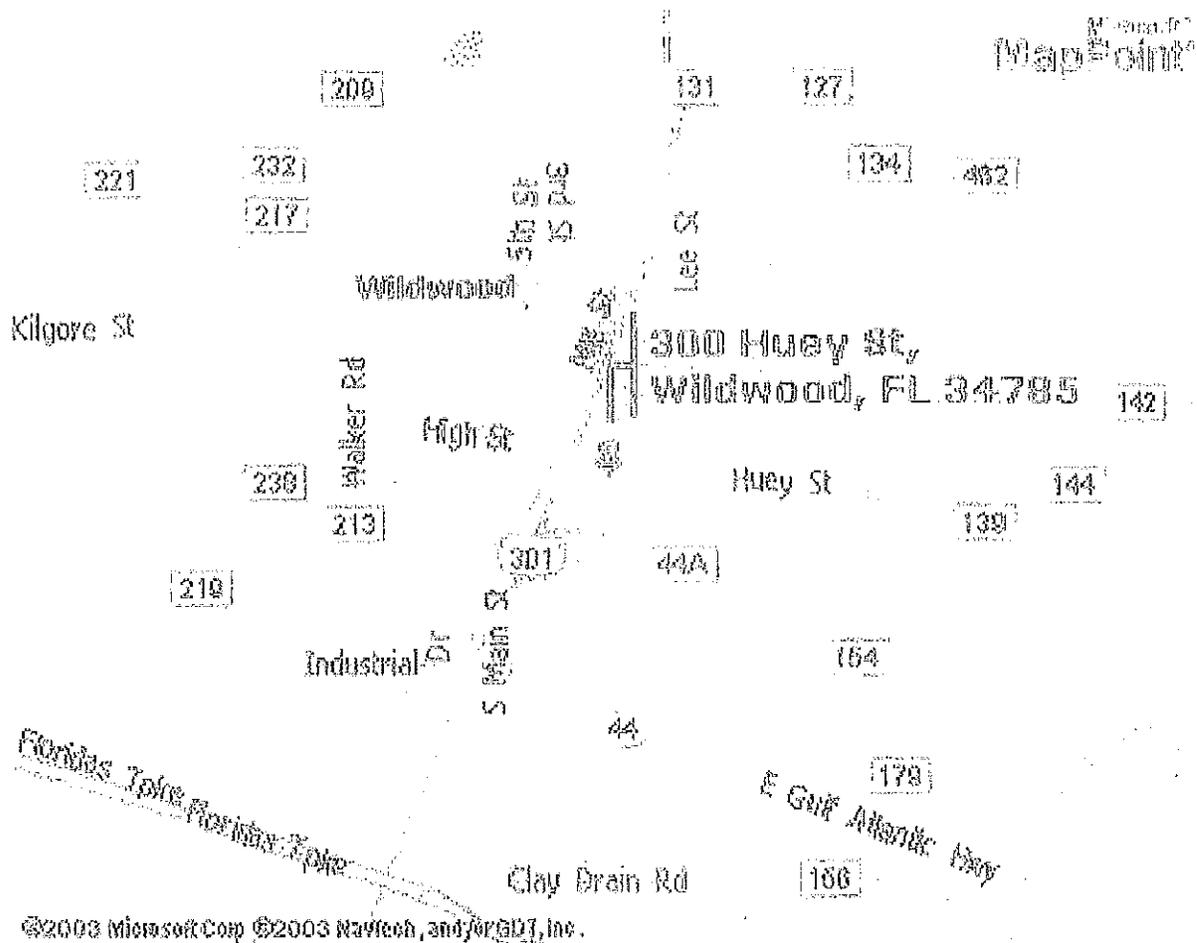


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APPENDIX A-4 Continued

HURRICANE SHELTER DIRECTIONS

North Sumter Intermediate School
300 East Huey Street
Wildwood, FL 34785



- From 301, turn east onto CR 44 A / Lyrium St. for about .13 miles.
- Continue forward for about .02 miles to Huey St.
- The school is located on the south side of Huey Street.

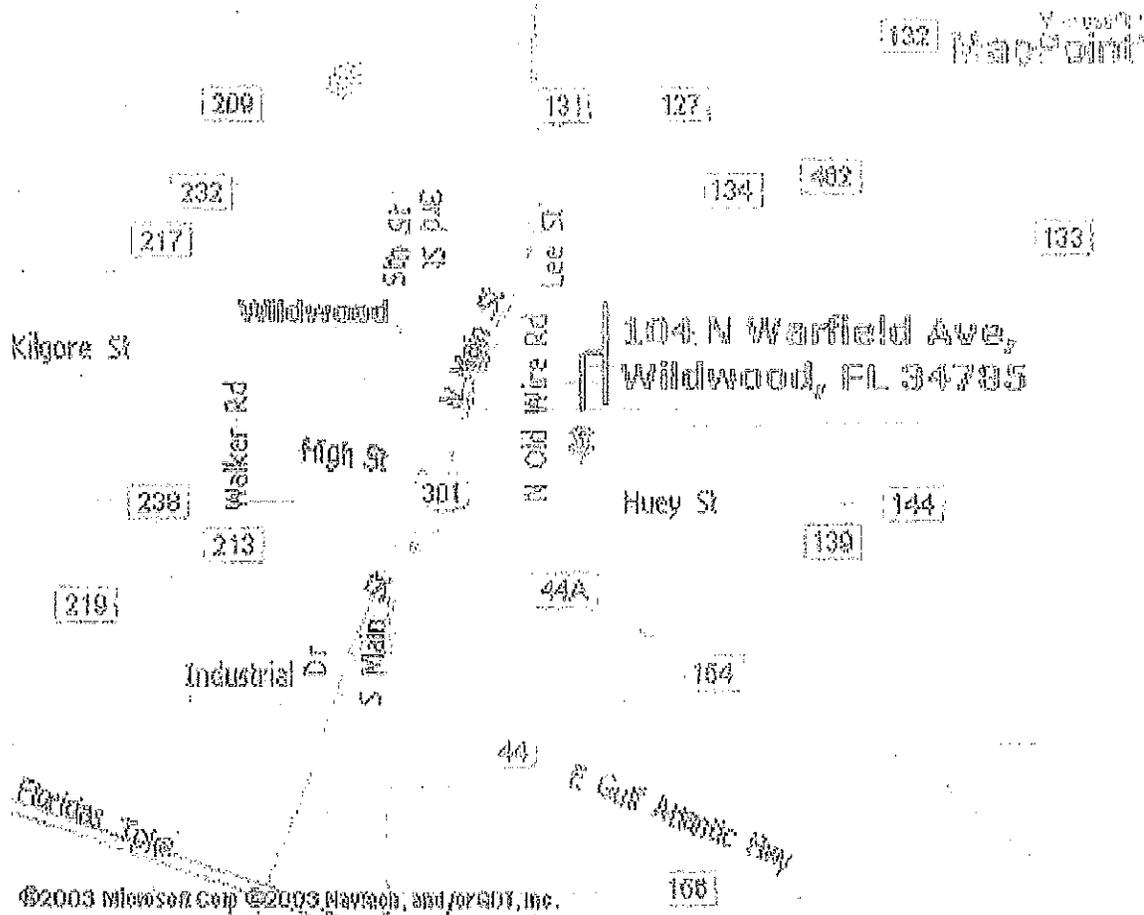


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APPENDIX A-4 Continued

HURRICANE SHELTER DIRECTIONS

North Sumter Primary School
104 North Warfield Avenue
Wildwood, FL 34785



- o From US 301, travel east onto CR 44A / Lynam Street for about .13 miles.
- o Continue for about .41 miles to Huey Street.
- o Turn north onto N. Warfield Avenue and travel about .17 miles.
- o The school is located on the south side of N. Warfield Avenue.

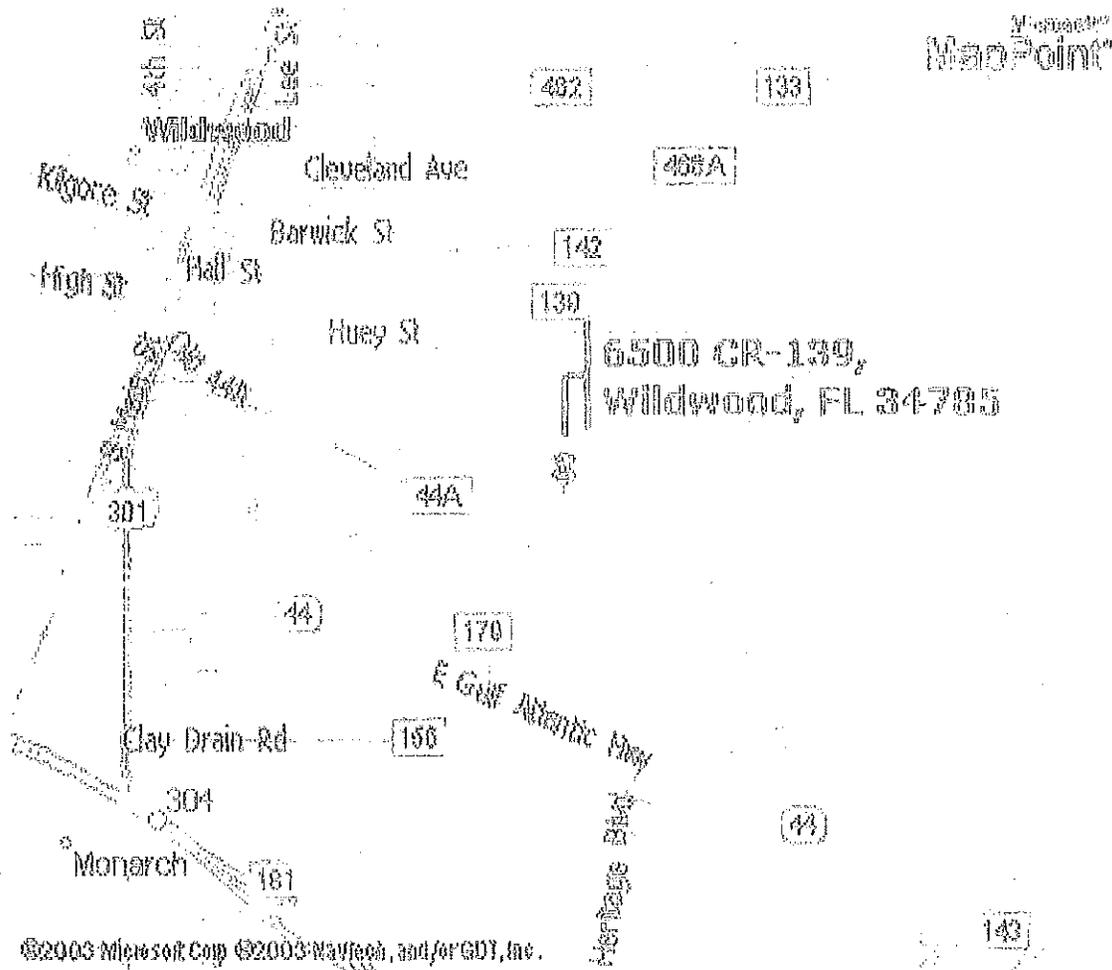


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APPENDIX A-4 Continued

HURRICANE SHELTER DIRECTIONS

Wildwood Community Center
6500 CR 139 (Pony Farm Road)
Wildwood, FL 34785



- o From US 301, travel east on CR 44A for about 1.5 miles.
- o Turn north onto CR 139 (Pony Farm Road).
- o The shelter is approximately .2 miles ahead

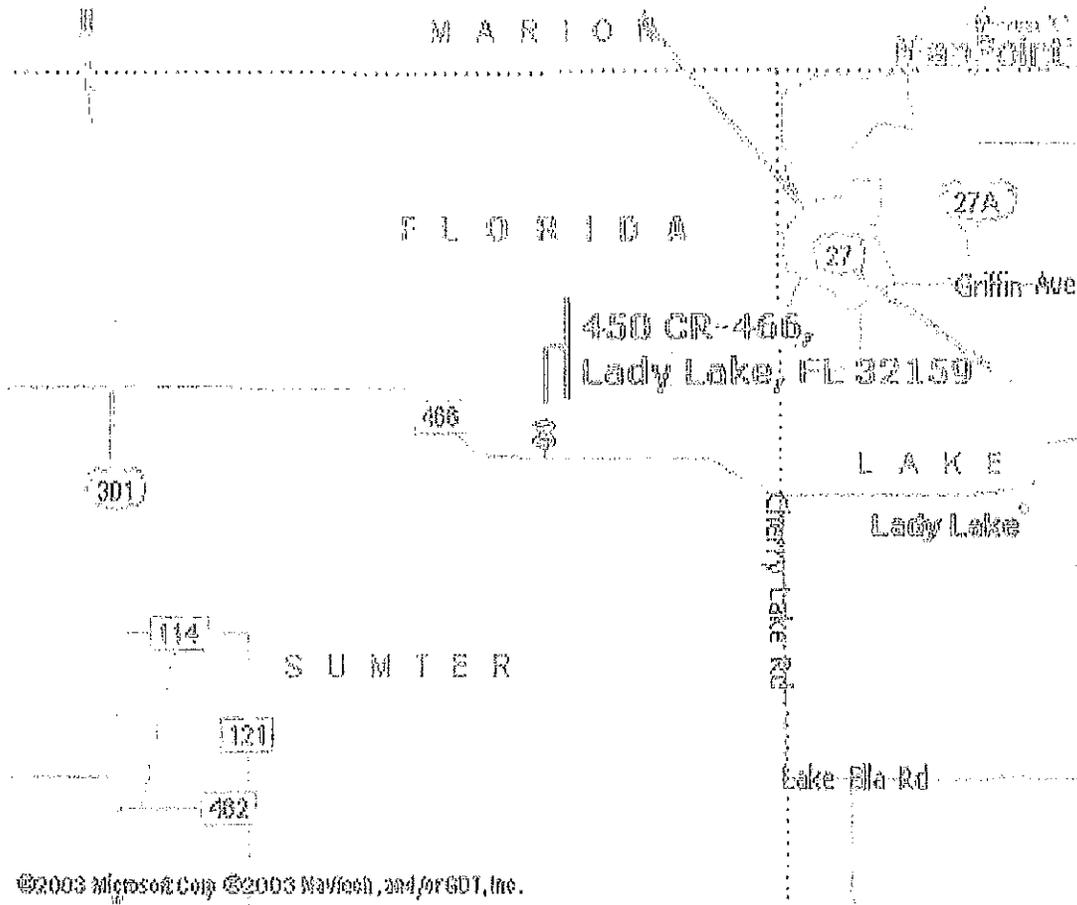


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APPENDIX A-4 Continued

HURRICANE SHELTER DIRECTIONS

The Villages Middle School
450 CR 466 Village Campus
Lady Lake, FL 32159



- o From US 301, travel east on CR 466 for approximately 3.4 miles.
- o From Morse Blvd., travel west on CR 466 for approximately 1.2 miles.
- o The shelter is located on the south side of CR 466.

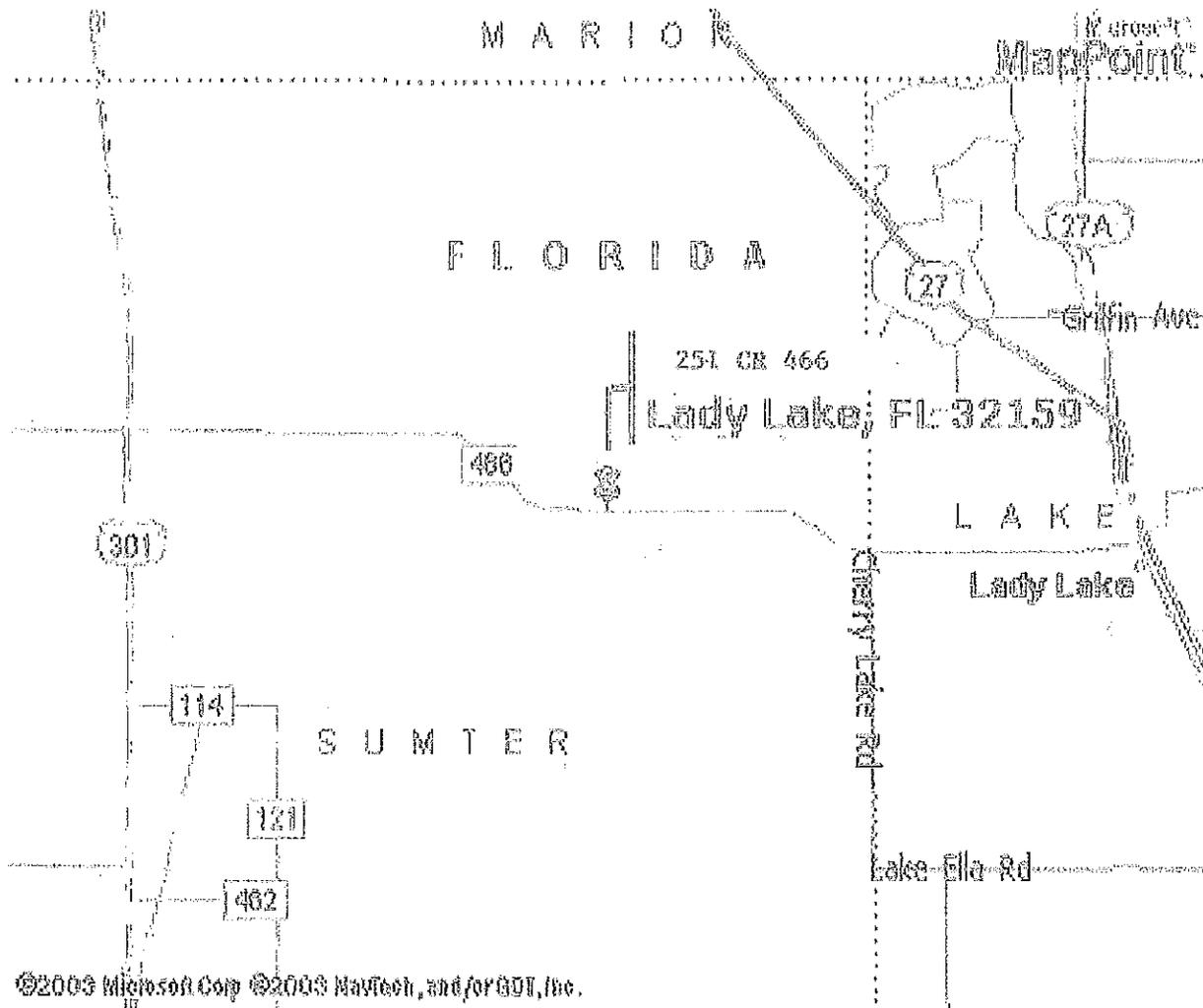


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APPENDIX A-4 Continued

HURRICANE SHELTER DIRECTIONS

The Villages High School
251 CR 466, Buffalo Trail
Lady Lake, FL 32159



- From US 301, travel east on CR 466 for approximately 3.4 miles.
- From Morse Blvd., travel west on CR 466 for approximately 1.2 miles.
- The shelter is located on the south side of CR 466.



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APPENDIX B. ESF Agencies Call Down List

ESF 1 TRANSPORTATION

Primary Agency: Sumter County Community Services
229 E. Anderson Avenue, Bushnell

Director:	Lilla Holt	Office	793-0282
		Fax	569-6080
		Home	793-8789
		Cell	303-1579
Transit	Marie Nicolette	Office	568-6683
		Fax	568-6679

After Hours:

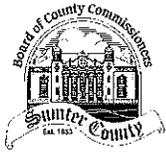
Primary:	Marie Nicolette	Home	793-8175
		Cell	303-5041

Secondary:

	Beckie Langabeer	Home	793-3028
		Cell	603-0369
		Cell	603-3637

Support Agencies:

	Sumter County Sheriff's Office		793-0222
	Lake Sumter EMS	Chip Chenoweth Cell	603-2206
		Fax	352-735-4475
		David Deland Cell	352-636-6959
		Pager	352-241-1730
	Sumter County School Board		793-2315
		Fax	793-4180
	Jim Allen	Office	793-1281
		Fax	793-9298
		Home	793-6863
	Leroy Smith	Office	793-2315 x 227
		Fax	793-4963
		Home	793-2287
	Municipalities within Sumter County		
	Bushnell		793-2591
	Center Hill		793-4431
	Coleman		748-1017
	Webster		793-2073
	Wildwood		330-1330
	Emergency Management		569-6000



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APPENDIX B. ESF Agencies Call Down List

ESF 2 COMMUNICATIONS

Primary Agency: Sumter County Sheriff's Office
225 E. McCollum Ave., P.O. Box 188, Bushnell

Chain of Command:

Sheriff Bill Farmer	Office	793-0222
Chief Deputy Jack Jordan	Fax	793-0220
Major Gene Terry	Dispatch	793-2621
Lt. Bobby Caruthers		

After Hours:

Primary:

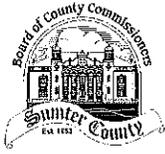
Lt. Bobby Caruthers	Home	748-3982
	Ext	2661
	Cell	303-0067

Secondary:

Chief Deputy Jack Jordan	Dispatch	793-2621
	Cell	303-0055

Support Agencies:

Wildwood Police Department		330-1355
ARES Ed Crowell	Home	352-259-5736
	Cell	352-348-9528
Ron Tata	Home	793-3909
	Cell	603-0412



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APPENDIX B. ESF Agencies Call Down List

ESF 3 PUBLIC WORKS & ENGINEERING

**Primary Agency: Sumter County Public Works
319 E. Anderson Avenue, Bushnell**

Director, Gary Kuhl	Office	793-0240
	Fax	793-0247
	Cell	303-9221
Assistant Director, Jackey Jackson	Office	793-0240
	Fax	793-0247
	Cell	303-8208
Road And Bridge Supervisor, Mark Wilson	Office	793-0240
	Fax	793-0247
	Cell	303-8543

After Hours:

Primary:	Director, Gary Kuhl	Home	793-7593
		Cell	303-9221
Secondary:	Jackey Jackson	Home	793-7593
		Cell	303-8208
	Mark Wilson	Home	793-3617
		Cell	303-8543
Solid Waste (under PW) P.O. Box 1066 Bushnell		Office	793-3368
		Fax	568-0166

Support Agencies:

Bushnell City Hall			793-2591
Bushnell Public Works	Ronnie Pitts	Office	793-3907
		Fax	793-7771
		Cell	303-0651
Utility Dept.	Ruby Mark	Office	793-3907
			793-8012
Center Hill, Public Works			793-4431
Coleman, Public Works			793-1017
Webster, Public Works			793-2073
Wildwood, Public Works			330-1344
Emergency Management			569-6000



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APPENDIX B. ESF Agencies Call Down List

ESF 4 FIRE SERVICES

Primary Agency: Sumter County Fire Rescue
209 N. Florida Street, Bushnell

Director:	Chief Bill Gulbrandsen	Office	793-0212
		Fax	793-1119
Administrative Assistant:		Fax	569-0118
	Mary Alderman	Home	793-2519
		Cell	303-4483

After Hours:

Primary:	Chief Bill Gulbrandsen	Home	330-0885
		Cell	303-2495

Secondary:	Brad Burris, Deputy Chief, Administration	Home	569-0504
		Cell	303-0330

	Vacant, Deputy Chief, Operations	Home	
		Cell, private	
		Cell, work	

Support Agencies: All Sumter County Fire Stations

Bushnell	Station 11	793-1445
Center Hill	Station 14	568-3081
Coleman	Station 33	748-5693
Croom	Station 28	793-8822
Lake Panasoffkee	Station 21	793-4957
Oxford	Station 32	748-3886
Royal	Station 34	748-6787
Tri-County	Station 29	796-7732
Webster	Station 12	793-2199
Wildwood	Station 31	330-1342

Brian Tucker	Battalion 1	303-0789
Jerry Rhoden	Battalion 2	303-1143
Mike Jacobs	Battalion 3	303-1121

Villages Fire	Admin	Chief Tucker 352-205-8280
		Fax 352-205-8290
	Admin Side, Sta. 5	352-205-8251
Mike Tucker, Chief		Cell 352-516-7319
Edmund Cain		Cell 352-636-3365
	Station 41	352-751-3473

Michael.Tucker@vccdd.org
 Gina.Lambert@vccdd.org



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APPENDIX B. ESF Agencies Call Down List

ESF 5 INFORMATION & PLANNING

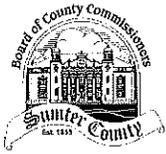
Primary Agency: Sumter County Emergency Management
414 N. Lawrence St. Bushnell

Director, Judd Wright	Office	569-6000
	Fax	569-1222
Deputy Director, Rebecca Cason		
Grants Mgr./ SN Cord. Diane Surratt	Home	793-9581
	Cell	813-695-5308

After Hours:

Primary:	Director, Judd Wright	Home	793-3702
		Cell	303-1393
Secondary:	Deputy Director, Rebecca Cason	Home	793-3490
		Cell	303-4030

Support Agencies: All Primary and Support Agencies
LASER Lake Sumter Emergency Response
Michael Tart Cell 352-267-3800
mfart@comcast.net
Charlotte Poss Home 352-750-5640
Cell 352-874-6083



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APPENDIX B. ESF Agencies Call Down List

ESF 6 MASS CARE

**Primary Agency: Sumter County Emergency Management
414 N. Lawrence St. Bushnell**

Director, Judd Wright	Office	569-6000
	Fax	569-1222
Deputy Director, Rebecca Cason		
Grants Mgr./ SN Cord. Diane Surratt	Home	793-9581
	Cell	813-695-5308

After Hours:

Primary:	Director, Judd Wright	Home	793-3702
		Cell	303-1393
Secondary:	Deputy Director, Rebecca Cason	Home	793-3490
		Cell	303-4030

Support Agencies: All Primary and Support Agencies

Lake Sumter EMS	Chip Chenoweth	Cell	603-2206
		Fax	352-735-4475
	David Deland	Cell	352-636-6959
		Pager	352-241-1730
	Joseph Dragojevich	Cell	352-516-7836
		Pager	352-241-1783
American Red Cross Coast to Coast	Ellen Newton	Office	866-245-9180 x 116
Leesburg Office	Jenny Ledward	Office	793-1901
		Fax	352-314-0885
		Cell	352-250-5438
		Pager	800-280-6493
		Pin	555002
	Mary Tata	Home	793-3909
		Cell	603-0413
The Salvation Army		Office	352-365-0079/2540
	Cpt. Sandra Bagley	Fax	352-365-0118
	(see ESF 11 for Bill Stewart)	Home	352-326-2050
		Cell	352-516-0572
ARES	Ed Crowell	Home	352-259-5736
		Cell	352-348-9528
	Ron Tata	Home	793-3909
		Cell	603-0412
Sumter County Health Department		Office	793-7133
Sumter County School Board		Office	793-2315
		Fax	793-4180
	Jim Allen	Office	793-1281
		Fax	793-9298
	Leroy Smith	Office	793-2315 x 227
		Fax	793-4963
Villages Charter School, Randy McDaniel		Office	352-259-2350
Executive Director		Fax	352-259-3850
Arbor Village		Main	748-3322
	Deborah Brazill	Cell	352-396-6956
		Fax	748-7609
Osprey Point		Main	568-8777
	Robert Mead	Cell	
		Fax	568-8780



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APPENDIX B. ESF Agencies Call Down List

ESF 7 RESOURCE SUPPORT

**Primary Agency: Sumter County Emergency Management
414 N. Lawrence St. Bushnell**

Director, Judd Wright	Office	569-6000
	Fax	569-1222
Deputy Director, Rebecca Cason		
Grants Mgr./ SN Cord. Diane Surratt	Home	793-9581
	Cell	813-695-5308

After Hours:

Primary:	Director, Judd Wright	Home	793-3702
		Cell	303-1393
Secondary:	Deputy Director, Rebecca Cason	Home	793-3490
		Cell	303-4030

Support Agencies:

	(Lead Support Agency)		
Clerk of Circuit Court	Lorna Barker	Office	569-6088
		Fax	569-6098
All Primary and Support Agencies			



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APPENDIX B. ESF Agencies Call Down List

ESF 8 HEALTH & MEDICAL

Primary Agency: Sumter County Health Department
415 E. Noble Ave., Bushnell

Keith Hunter	Office Fax	793-7133 X 234 793-6045
Tom Blasko	Office Work Cell Cell Fax	793-2701 x 301 303-5328 303-3195 793-6067
Michelle Franz, SN questions	Office Work Cell	793-2701 X 232 303-6641

After Hours:

Primary:	Keith Hunter	Home Cell Pager	352-343-0714 303-1363 568-6554
	Tom Blasko	Cell	863-557-9650
Secondary:	Rolland Shrewsbury	Home Cell Pager	748-4328 568-3738 568-6554
	Dr. Padmanabh	Office Fax Cell Work Cell	793-6797 X 0 793-1506 352-266-2383 352-303-3556

Support Agencies:

Lake Sumter EMS	Chip Chenoweth	Cell Fax	603-2206 352-735-4475
	David Deland	Cell Pager	352-636-6959 352-241-1730
	Joseph Dragojevich	Cell Pager	352-516-7836 352-241-1783
American Red Cross Coast to Coast Leesburg Office	Ellen Newton Jenny Ledward	Office Office Cell Pager Pin	866-245-9180 x 116 793-1901 352-250-5438 800-280-6493 555002



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APPENDIX B. ESF Agencies Call Down List

ESF 10 HAZARDOUS MATERIALS

Primary Agency: Sumter County Fire Rescue			
209 N. Florida Street, Bushnell			
Director:	Chief Bill Gulbrandsen	Office	793-0212
		Fax	793-1119
	Administrative Assistant:	Fax	569-0118
	Mary Alderman	Home	793-2519
		Cell	303-4483
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After Hours:			
Primary:	Chief Bill Gulbrandsen	Home	330-0885
		Cell	303-2495
Secondary:	Brad Burris, Deputy Chief, Administration	Home	569-0504
		Cell	303-0330
	Vacant, Deputy Chief, Operations	Home	
		Cell	
		Cell	
<hr/>			
Support Agencies:	All Sumter County Fire Stations		
	Brian Tucker	Battalion 1	Cell 303-0789
	Jerry Rhoden	Battalion 2	Cell 303-1143
	Mike Jacobs	Battalion 3	Cell 303-1121
	Florida Fire Chiefs Assoc.		904-676-2744
	Lake Sumter EMS	Chip Chenoweth	Cell 603-2206
		Fax	352-735-4475
	Sumter County Sheriff's Office		793-0222
	Marion Co. Fire Rescue Haz-Mat		352-694-6667
	Citrus Co. Publis Safety Haz-Mat		352-726-1400
	Lake Co Emgy Svcs Haz-Mat		352-343-9458
			352-343-2351
	Municipal Police Departments		See ESF 9 Support
	Public Works Departments		
	Sumter County		793-0240
	Bushnell		793-3907 / 793-2591
	Center Hill		793-4431
	Coleman		748-1017
	Webster		793-2073
	Wildwood		330-1344 / 330-1330



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APPENDIX B. ESF Agencies Call Down List

ESF 11 FOOD, WATER AND ICE

Primary Agency: Sumter County Extension Office
7620 SR 471, Suite 2, Bushnell

Director, Susan Kelly	Office	793-2728
	Fax	793-6376

After Hours:

Primary:	Director, Susan Kelly	Home	352-394-4580
		Cell	352-988-3839
Secondary:	Martha Maddox	Home	569-9124
		Cell	303-0976

Support Agencies:

American Red Cross Coast to Coast	Ellen Newton	Office	866-245-9180 x 116
		cell	396-527-5037
10/29/2007	Leesburg Office	Jenny Ledward	Office
Jenny is out of the office for 3 months Kathleen Huggins is the contact			Fax
			352-314-0885
			Cell
			352-250-5438
			Pager
			800-280-6493
			Pin
			555002
	Mary Tata	Home	793-3909
		Cell	603-0413
	Kathleen Huggins	Cell	352-250-5438
The Salvation Army		Office	352-365-0079/2540
Cpt. Sandra Bagley		Fax	352-365-0118
		Home	352-326-2050
		Cell	352-516-0572
	Bill Stewart	Office	352-728-4302
		Fax	352-728-1992
		Home/Cell	352-303-2020



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APPENDIX B. ESF Agencies Call Down List

ESF 12 ENERGY

**Primary Agency: Sumter County Public Works
319 Anderson Ave. Bushnell**

Director, Gary Kuhl	Office	793-0240
	Fax	793-0247
Assistant Director, Jackey Jackson	Office	793-0240
	Fax	793-0247

After Hours:

Primary:	Gary Kuhl	Home	748-2928
		Cell	303-8207
Secondary:	Jackey Jackson	Home	793-7593
		Cell	303-8543
	Mark Wilson	Home	793-3617
		Cell	303-8543

Support Agencies:

Progress Energy			
Rosemary Fagler	Office	352-694-8530	
	Fax	352-694-8594	
Gary Renfro	Office	352-563-4423	
	Fax	352-563-4620	
	Cell	352-302-0367	
	email	gary.renfro@pgnmail.com	
SECO			
Karen Bennett	Work	793-3801 X 1074	
	Fax	793-2374	
	Home	793-8250	
	Cell	303-3577	
Manager, Barbara Shaw		793-3801 X 1239	
Director of Public Affairs Barry Bowman		793-3801 X 1009	
TECO, Peoples Gas Gas Provider for The Villages			
Roy McLeod	Office	352-401-3403	
Ops Mgr.	Fax	352-401-3404	
	Cell	863-287-4333	
	Cell	352-266-8344	
	email	lxmcleod@tecoenergy.com	
Mike Farrington, Ops Spvr	Office	352-401-3417	
	Fax	352-401-3429	
	Cell	352-266-1770	
	Home	352-637-3421	
	email	mjfarrington@tecoenergy.com	



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APPENDIX B. ESF Agencies Call Down List

ESF 13 MILITARY SUPPORT

Primary Agency: Sumter County Sheriff's Office
225 E. McCollum Ave., P.O. Box 188, Bushnell

Chain of Command:

Sheriff Bill Farmer	Office	793-0222
Chief Deputy Jack Jordan	Fax	793-0220
Major Gene Terry	Dispatch	793-2621
Lt. Bobby Caruthers		

After Hours:

Primary:

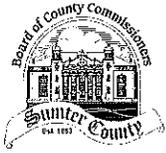
Lt. Bobby Caruthers	Home	748-3982
	Cell	303-0067

Secondary:

Chief Deputy Jack Jordan	Dispatch	793-2621
	Cell	303-0055

Support Agencies:

Sumter County Emergency Management	569-6000
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APPENDIX B. ESF Agencies Call Down List

ESF 14 PUBLIC INFORMATION

Primary Agency: Sumter County Sheriff's Office
225 E. McCollum Ave., P.O. Box 188, Bushnell

Chain of Command:

Sheriff Bill Farmer	Office	793-0222
Chief Deputy Jack Jordan	Fax	793-0220
Major Gene Terry	Dispatch	793-2621
Lt. Bobby Caruthers		

After Hours:

Primary:

Lt. Bobby Caruthers	Home	748-3982
	Cell	303-0067

Secondary:

Chief Deputy Jack Jordan	Dispatch	793-2621
	Cell	303-0055

Support Agencies:

Sumter County Emergency Management	569-6000
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All Primary and Support Agencies



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APPENDIX B. ESF Agencies Call Down List

ESF 15 VOLUNTEERS AND DONATIONS

Primary Agency: Sumter County Extension Office
7620 SR 471, Suite 2, Bushnell

Director, Susan Kelly	Office	793-2728
	Fax	793-6376

After Hours:

Primary:	Director, Susan Kelly	Home	352-394-4580
		Cell	352-988-3839
Secondary:	Martha Maddox	Home	569-9124
		Cell	303-0976

Support Agencies:

American Red Cross Coast to Coast	Ellen Newton	Office	866-245-9180 x 116
		Cell	396-527-5037
Leesburg Office	Jenny Ledward	Office	793-1901
		Cell	352-250-5438
		Pager	800-280-6493
		Pin	555002
Mary Tata		Home	793-3909
		Cell	603-0413
The Salvation Army		Office	352-365-0079/2540
Cpt. Sandra Bagley		Fax	352-365-0118
		Home	352-326-2050
		Cell	352-518-0572
	Bill Stewart	Office	352-728-4302
		Fax	352-728-1992
		Home/Cell	352-303-2020
Program Volunteers			
Local Church Volunteers			



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APPENDIX B. ESF Agencies Call Down List

ESF 16

LAW ENFORCEMENT AND SECURITY

Primary Agency: Sumter County Sheriff's Office
225 E. McCollum Ave., P.O. Box 188, Bushnell

Chain of Command:

Sheriff Bill Farmer	Office	793-0222
Chief Deputy Jack Jordan	Fax	793-0220
Major Gene Terry	Dispatch	793-2621
Lt. Bobby Caruthers		

After Hours:

Primary:

Lt. Bobby Caruthers	Home	748-3982
	Cell	303-0067

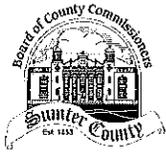
Secondary:

Chief Deputy Jack Jordan	Dispatch	793-2621
	Cell	303-0055

Support Agencies:

Municipal Police Departments (All can be paged by SO dispatch at 793-2621)

Chief Joyce Wells	Bushnell	793-6810
Chief Roger Odom	Center Hill	793-4609
Chief Frank Moore	Coleman	748-3000
Chief Dennis Johnson	Webster	793-2072
Cpt. Eddie Reeser	Wildwood	330-1355



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APPENDIX B. ESF Agencies Call Down List

ESF 17 ANIMAL PROTECTION

Primary Agency: Sumter County Community Services
229 E. Anderson Avenue, Bushnell
Animal Control - 823 CR 529 Lake Panasoffkee

Director:	Lilla Holt	Office	793-0282
		Fax	569-6080
		Home	793-8789
		Cell	303-1579

Animal Control Mgr.,	John Hezlep	Office	793-1470
		Fax	793-4982

After Hours:

Primary:	John Hezlep	Home	568-2738
		Cell	303-8213

Secondary:	Becky Akins	Home	793-2254
		Cell	303-4564

Support Agencies:

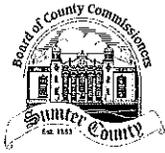
Sumter County Disaster Team (DART)			
Sheri Evans	Home	793-2407	
	Cell	303-3211, private	
Emergency Animal Care, SPCA/Humane Society		793-9117	
Sumter County Extension Service		793-2728	
Sumter County Health Department		793-7133	
Sumter County Sheriff's Office		793-0222	
	Dispatch	793-2621	



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APPENDIX B. ESF Agencies Call Down List

ESF	Function	Contact Person	Phone	Fax	Email
1	Transportation	Marie Nicolette	568-6883	568-6679	
		Home	793-8175		
		Cell	303-5041		marie.nicolette@sumtercountyfl.gov
2	Communications	Lt. Bobby Caruthers	793-0222	793-0220	
13	Military Support	Cell	303-0067		
14	Public Information	Extension	2661		
16	Law Enforcement & Security				bcaruthers@sumtercountysheriff.org
3	Public Works	Director, Gary Kuhl	793-0240	793-0247	
12	Energy	Cell	303-9221		gary.kuhl@sumtercountyfl.gov
4	Fire Services	Chief Bill Gulbrandsen	793-0212	793-1118	
9	Search and Rescue	Cell	503-2495	569-0118	
10	Hazardous Materials				bill.gulbrandsen@sumtercountyfl.gov
5	Information & Planning	Director, Judd Wright	569-6060	569-1222	
6	Mass Care	Cell	303-1363		
7	Resource Support				jwright@sumtercountysheriff.org
8	Health and Medical	Keith Hunter	793-7133 x 234	793-6055	
		Cell	303-1363		Keith.Hunter@doh.state.fl.us
11	Food, Water and Ice	Director, Susan Kelly	793-2728	793-6376	
15	Volunteers and Donations	Cell	352-988-3839		sakelly@ufl.edu
17	Animal Protection	Animal Control Mgr., John Hezlep	793-1470	793-4362	
		Cell	303-8213		john.hezlep@sumtercountyfl.gov
S U P P O R T	Community Services	Lita Holt	793-0282	569-6060	
		Cell	303-4718		lita.holt@sumtercountyfl.gov
	Lake Sumter EMS	Chip Chanozeth	603-2206	352-735-4475	
					olchenoweth@embarqmail.net
	Sumter County School Board	Jim Allen	793-1281	793-4160	
		Cell	303-4718		allenj@sumter.k12.fl.us
		Home	793-6863		
	Sumter County School Board	Leroy Smith	793-2315 x 227	793-4963	
		Home	793-2287		smithl@sumter.k12.fl.us
	ARES	Ed Crowell	352-259-8736		ycrow@embarqmail.com
	ARES	Ron Tala	793-3909		kb8ym@juno.com
		Cell	603-0412		
Bushnell Public Works	Ronnie PIRs	793-3907	793-7771		
	Cell	303-0051		Rpitts@bushnell-publicworks.com	
	Ruby Mark	793-3907		Rmark@bushnell-publicworks.com	
Villages Fire	Mike Turker	352-205-8280	352-205-8290		
LASER	Chafake Posa	352-760-5640		michaelturker@vccdd.org	
				cpossonc@aol.com	
S U P P O R T	American Red Cross	Ellen Newton	office 866-245-8188 x 116		EllenN@flcpastlocaslredcross.org
		cell	396-527-5037		
	(10-29-07) contact Kathleen for the next 3 months	Jenny Ledward	793-1901	352-314-9885	jenny_redcross@yahoo.com
	American Red Cross	Mary Tala	793-3909		kb8ym@juno.com
		Cell	603-0413		
		Kathleen Huggins	Cell 352-250-5438	352-314-0885	khugginsredcross@yahoo.com
	Villages Charter School	Dr. Randy McDaniel	352-269-2350	352-269-3850	randy.mcdaniel@villagescharterchool.org
		Home	352-7488-5822		
		Cell	820-230-5053		
	Arbor Village	Deborah Brazill	748-3322	748-7669	dbrazill@arbor-village.com
		Home	352-569-1603		
		Cell	352-390-8956		
Oprey Point	Robert Mead	568-8777	568-8780	rmead@healthcaremanagers.com	
	Jennifer Daves - cell	303-2338			
Health Department	Tom Blasko	793-2701 x 301	793-8067	thomas_blasko@doh.state.fl.us	
	Cell	303-5320			
The Salvation Army	Cpt. Sandra Bagley	352-365-0079/2540	352-365-0118	sandi_bagley@uss.salvationarmy.org	
(This is not the primary contact go to ESF 11 or 15 for BHA info)	Home	352-326-2650			
	Cell	352-516-0672			
SECO	Karen Bennett	793-3801 X 1074	793-2374	karen.bennett@socoenergy.com	
	Cell	303-3577			



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ESF	Function	Contact Person	Phone	Fax	Email	
S U P P O R T	TECO	Roy McLeod	352-401-3403	352-401-3404	lmcLeod@tecoenergy.com	
		Cell	352-266-8344			
			Cell	863-287-4333		lmcLeod@tecoenergy.com
	TECO	Lee Samanigo	Cell	352-266-1286	352-401-3441	ocmta@tecoenergy.com
	Progress Energy	Rosemary Fagler		352-694-8930	352-694-8594	rosemary.fagler@pgnmail.com
	Bushnell PD	Chief Joyce Vialis		783-6810	793-3117	jlvialis@aol.com
	Center Hill PD	Chief Roger Odom		783-4699	568-2264	cntrhill@embarqmail.com
	Coleman PD	Chief Frank Moore		748-3000	749-2291	ccityhall@cfl.rr.com
	Webster PD	Chief Dennis Johnson		783-2072	783-8006	wpd501@nationwideinc.com
	Wildwood PD	Cpt. Eddie Reeser		393-1355	330-1358	wildwoodpd@nationwideinc.com
			Cell	303-8592		
	County Administration	Tina Chavez		783-0200	793-0207	tina.chavez@sumtercountyfl.gov
			Cell	303-4816		
			Home	569-7004		
	Region 4 Coordinator	Russell Manning				russell.manning@em.myflorida.com
Clerk of Circuit Court	Lorna Barker		909-6088	969-0088	lbarker@siccut5.org	
State Warning Point			800-320-0519			
Volunteers	Deb & Louise Farrar		783-2185			
Volunteers	Harold Elliott		783-8395/584-9582			
Housing	Kathy Young		303-7225		kathy.young@sumtercountyfl.gov	
Building	Bob Keegan		783-0270 x 8694	783-0274	bob.keegan@sumtercountyfl.gov	
			303-1540			



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APPENIX C.



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APPENDIX D.

Sample Debris Load Ticket

Actual Load Ticket will be provided by the Debris Removal Contractor

Load Ticket		Ticket No. 0012345	
Municipality (Applicant)		Prime Contractor	
		Sub-Contractor	
Truck Information			
Truck No		Capacity	
Truck Driver (print legibly)			
Loading Information			
Loading	Time	Date	Inspector/Monitor
Location (Address or Cross Streets)			
<small>When Using GPS Coordinates use Decimal Degrees (N xx.xxxxx)</small>			
N		W	
Unloading Information			
Debris Classification		Estimated %, CYs, or Actual Weight	
<input type="checkbox"/> Vegetation <input type="checkbox"/> C&D <input type="checkbox"/> White Goods <input type="checkbox"/> HHW <input type="checkbox"/> Other* See Below			
Unloading	Time	Date	Inspector/Monitor
DMS Name and Location			
*Other Debris Explanation		Original: Applicant Copy 1: _____ Copy 2: _____ Copy 3: _____	



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APPENDIX F.
Truck Certification Forms
Appendix F Truck Certification Forms

TRUCK CERTIFICATION FORM

General Information			
Applicant: _____	Monitor: _____		
Contractor: _____	Date: _____		
Measurement Location: _____	County: _____		
Declaration Number: _____			
Truck Information			
Make	Year	Color	License
Truck Measurements			
Performed By: _____		Date: _____	
Volume Calculated By: _____		Date: _____	
Both Checked by: _____		Date: _____	
Driver Information			
Name: _____			
Address: _____			
Phone Number: _____			
Owner Information			
Name: _____			
Address: _____			
Phone Number: _____			
<div style="border: 1px solid black; width: 100%; height: 50px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 100%; height: 50px; margin: 0 auto;"></div>		
Truck Identification	Truck Capacity		
<div style="border: 1px solid black; width: 100%; height: 150px; margin: 0 auto;"></div>			
Photo			
(See reverse for calculation worksheet)			



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Appendix F Truck Certification Forms

TRUCK CERTIFICATION FORM

DUMP TRUCK	
<p>Measurements</p> <p>Truck Measurements Length (L) = <input type="text"/> Width (W) ft = <input type="text"/> Height (H) ft = <input type="text"/></p> <p>Hoist Measurement Length₁ (L₁) ft = <input type="text"/> Width_H (W_H) ft = <input type="text"/> Height_H (H_H) ft = <input type="text"/></p> <p> Length₂ (L₂) ft = <input type="text"/></p> <p>Radius Radius ft = <input type="text"/> Height (H) = <input type="text"/></p>	
<p>Calculations</p> <p>Bed Volume (Basic) $(L \times W \times H) / 27 =$ <input type="text"/> cyd</p> <p>Hoist Volume $((L_1 + L_2) \times W_H \times H_H) / 27 =$ <input type="text"/> cyd</p> <p>Radius Volume $(3.14 \times R^2 \times H) / 27 =$ <input type="text"/> cyd</p> <p style="text-align: right;">Total = <input type="text"/> cyd</p> <div style="text-align: right; border: 1px solid black; width: 200px; height: 40px; margin-left: auto;">Cubic Yards</div>	
EXTRA TRAILER	
<p>Measurements</p> <p>Truck Measurements (Basic) Length (L) = <input type="text"/> Width (W) ft = <input type="text"/> Height (H) ft = <input type="text"/></p> <p>Hoist Measurement Length₁ (L₁) ft = <input type="text"/> Width_H (W_H) ft = <input type="text"/> Height_H (H_H) ft = <input type="text"/></p> <p> Length₂ (L₂) ft = <input type="text"/></p> <p>Radius Radius ft = <input type="text"/> Height (H) = <input type="text"/></p>	
<p>Calculations</p> <p>Bed Volume (Basic) $(L \times W \times H) / 27 =$ <input type="text"/> cyd</p> <p>Hoist Volume $((L_1 + L_2) \times W_H \times H_H) / 27 =$ <input type="text"/> cyd</p> <p>Radius Volume $(3.14 \times R^2 \times H) / 27 =$ <input type="text"/> cyd</p> <p style="text-align: right;">Total = <input type="text"/> cyd</p> <div style="text-align: right; border: 1px solid black; width: 200px; height: 40px; margin-left: auto;">Cubic Yards</div>	
ROUND BOTTOM TRUCK	
<p>Measurements</p> <p>Truck Measurements Length (L) ft = <input type="text"/> Diameter (D) ft = <input type="text"/></p>	
<p>Calculations</p> <p>Approx. Volume $(3.14 \times (D/2)^2 \times L) / 27 =$ <input type="text"/> cyd (round bottom portion only)</p> <div style="text-align: right; border: 1px solid black; width: 200px; height: 40px; margin-left: auto;">Cubic Yards</div>	



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APPENDIX 1 – CEMP 2006 Section II

II. SITUATION

A. Hazard Analysis

Method of analysis

For purpose of estimating probability, the following will be used:

- **NA** – Non-applicable. The event is so unlikely to impact on Sumter County that planning is not required.
- **Low** – Less than once in ten years
- **Medium** – Likely once in five years
- **High** – Can be expected to occur annually

For purposes of estimating severity, the following will be used:

- **Low** – Minimal outside aid, loans or grants, would be required for recovery to take place.
- **Medium** – Ten percent (10%) of the county residents and businesses would file insurance claims or seek some form of assistance.
- **High** – Ten percent (10%) or more of the county residents would file insurance claims or seek some form of assistance.

Economic impact is difficult to estimate, as Sumter County has limited historical data to establish a realistic base line. In theory, any area of the county is subject to one or more forms of disaster. Perhaps a person would lose their home to a fire, but that does not necessarily mean they would lose their job. In a period of low unemployment, loss of one job could mean a new job as part of the recovery work force.

Types of Events

I. Wind From Tropical Cyclone Events

Probability: High

Severity: Medium to High

At Risk: The entire county population

Narrative: Although historically few cyclone events have directly impacted Sumter County, most have made landfall south of the county or in the Panhandle, due to the increasing severity of the weather in the past few years, this could change at any time. As Sumter County's population continues to grow the increase, with its associated housing and places of work, will cause an ultimate increase in the severity factor.

Planning assumptions:

- Some road flooding can be expected.
- Disruption to public utilities could occur.
- Temporary and the possibility of some long-term sheltering or housing.
- Host sheltering of coastal residents could occur.



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2. Storm Surge From Tropical Cyclone Events

Probability: N/A

Severity: N/A

At Risk: N/A

Narrative: As an inland county, Sumter would not be directly impacted by storm surge from the Gulf of Mexico or from the Atlantic. County lake areas and river systems could become flooded causing some damage to water front property.

Planning assumptions:

- Lake areas and river systems could become flooded. Parts of the county could be temporarily inaccessible due to rain caused flooding.
- Damage could occur to water front property
- Some sheltering might be required, including some of the Special Needs population.
- Animal issues and sheltering could also arise.

3. Floods

Probability: Medium to High

Severity: Low to medium

At Risk: The entire county

Narrative: Seasonal flooding related to rain or hurricane conditions can be expected annually. Historically, these conditions have impacted on a small number of residents and caused some damage property damage and temporary closure of some local roads.

Planning assumptions:

- Flooding can be expected annually
- Some temporary sheltering may be required for a limited number of residents, most sheltered in local motels by the ARC.
- Public works crews must remain in a state of readiness. County roads could be temporarily inaccessible due to rain caused flooding
- SAR actions might be required for some residents isolated by the water.
- Animal control must prepare for wildlife that is forced from their habitat to more populated areas.

4. Hazardous Material Release

Probability: High

Severity: Low to Medium

At Risk: 35,000

Narrative: There are a number of end users and producers of hazardous materials relative to the population of the county. Further



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APPENDIX I – CEMP 2006 Section II

exasperating the situation is the high volume of truck traffic along various roads within the county. There is also the Florida Turnpike and I-75, as well as a main line of the CSX Railroad. Sumter County response organizations have the necessary equipment and personnel to manage the current level of releases. Frequent drills and exercises are conducted to train for release situations.

Planning assumptions:

- The number of incidents will increase as populations and traffic increase.
- As the population density increases, there will be an increasing number of occasions that require a temporary evacuation of the immediate incident area.
- As the population increases, there could be a need for more temporary sheltering than has been the past experience.
- Law enforcement must plan for traffic control measures and re-entry issues.
- A method of monitoring the cleanup and removal of hazardous materials following each incident must be established.
- Unified Incident Command will be used for each incident as multiple agencies could be involved, including fire, law enforcement, public works and emergency medical services.

5. Commercial Nuclear Power Plant Incidents

Probability: Low

Severity: High

At Risk: 40,000+ in the planning zone

Narrative: The existence of a nuclear utility generating facility in Citrus County creates a need for planning awareness. While regulated by the federal government and required to have numerous inspections of various types, in addition to high standards of training, drills and exercises, the fact remains that a mishap could cause a major or catastrophic disaster. Tempering this view, is the current historical data, that there has never been a human life lost to a nuclear generating facility anywhere in the United States as of this time.

Planning assumptions:

- There could be a need for host sheltering of evacuees from Citrus and Levy counties.
- The entire county could be impacted by a mishap.
- The effects could be of long duration.
- Severe injuries, illness and death could result from an accident.



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APPENDIX I – CEMP 2006 Section II

- An incident could overwhelm existing resources, requiring quick response from state and federal authorities.
- Livestock and agriculture could be impacted.
- National media attention, with the associated media presence, would occur.
- There would be a need for enhanced Public Information capabilities to stem rumors and accurately inform the media and public.

6. Civil Disturbance

Probability: Low

Severity: Low

At Risk: 10,000

Narrative: Sumter County is at the low end of communities that could expect such activity.

Civil disturbance historically has centered around race relations and to a lesser extent, labor-management, and university “protest” movements. Historically, racial relations have been less tense in Sumter County than in many more populous areas. Little labor – management issues have existed, as the county does not have significant large manufacturing or production line types of facilities. There are no colleges or universities within the county, which have sometimes been the site of disturbances.

Planning assumptions:

- Sumter County officials should not allow past calm to give them a false sense of security from civil disorder.
- Protesters, while usually non-violent, have been known for occasional violence.

7. Mass Immigration

Probability: NA

Severity: NA

At Risk: NA

Narrative: Mass immigration is a reality for Florida. Since the 1980 Cuban Boat Lift the flow of immigrants, both legal and illegal, has been a concern. However, Sumter County has not been, nor is it expected to be, the point of entry for mass immigration.

8. Coastal Oil Spills

Probability: NA

Severity: NA

At Risk: NA



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APPENDIX I – CEMP 2006 Section II

Narrative: Off-shore drilling and the waterborne transit of oil shipments within the Gulf region is a reality and could eventually lead to a release of oil into Florida's Gulf coast. The United States Coast Guard has an emergency plan to deal with offshore spills, and other federal agencies would be involved in leading the containment and cleanup.

Planning assumptions:

- Sumter County would be in a support role to federal and state authorities for mutual aid to coastal communities.
- There would be a need for volunteers to assist with the cleanup and to assist with oil soaked wildlife and fowl in coastal areas.
- Public information needs would be high and for an extended period of time required by the cleanup.

9. Extreme Temperatures

Probability: High

Severity: Low to Medium

At Risk: Entire county population

Narrative: Short term extremes in temperature, both heat and cold can be expected to occur. These short durations of temperature extremes, lasting from one to seven (1-7) days will impact humans, animals and agriculture, with varying impacts.

Planning assumptions:

- Electrical utility use could become extreme leading to some brown outs or black outs.
- It is possible that extreme cold/hot weather for an extended period of time could require some public shelters to be opened. This would include provisions for the Special Needs population and care for animals.
- Agriculture would suffer the most economic loss.
- Water restrictions might be required.

10. Brush, Wild, Forest Fires

Probability: High

Severity: Low to High

At Risk: Entire county population

Narrative: With almost 50% of Sumter County's landmass being heavily wooded, wild fires will continue to be routine occurrences. As the area continues its fast growth in both population and structures, the concern over urban interface will increase. Fire service is current centered on a volunteer system.

Planning assumptions:



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- Quick initial response will be needed. “Over” response is better than “under” response”.
- Economic damage to agriculture could have a ripple effect throughout the county.
- Economic recovery could be lengthy.
- During a major fire, Unified Command will be established by the Division of Forestry to manage the incident.
- Sheltering, feeding and supporting the needs of fire fighters would be required.
- Evacuation of part, or all, of the county is possible.
- Controlled re-entry would be required.

11. Thunderstorms and Tornadoes

Probability: High

Severity: Low to Medium

At Risk: Entire county population

Narrative: Thunderstorms are seasonal. One of the greatest concerns from them is the possibility of starting a wild fire. Tornadoes can occur with or without hurricane conditions. Frequently, hurricanes “spin” off tornado weather conditions. A concern of tornadoes is the large number of modular homes in Sumter County, which are more prone to structural damage than other types of construction.

Planning assumptions:

- Thunderstorms might start brush fires. Areas that were “hit” should be checked quickly for delayed fire activity.
- Thunderstorms, with accompanying lightning might create power outages.
- Tornadoes can skip through the county creating several incident scenes.
- Some temporary and/or long-term sheltering might be due to residents having their homes destroyed.
- Donation sites could be required following a major tornado incident.
- Securing the scenes of a tornado from looters is a concern.
- Law enforcement should plan for some local area evacuations with the accompanying re-entry concerns.

12. Drought Conditions

Probability: Medium to High

Severity: Low

At Risk: Entire county population

Narrative: Florida has been witnessing dry conditions in recent years. Sumter County suffered dry conditions many times during those years and with the increased growth within the county, conditions



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will not improve. Lake and river levels have dropped and many ponds have dried completely. Water restrictions were required at various times.

Planning assumptions:

- Many residents use well water systems and there could be a need to import drinking water.
- Livestock could be at risk. Close coordination should be maintained with the Agriculture Extension Service and ranchers groups.
- Crops could be at risk. Close coordination should be maintained with the Agriculture Extension Service.
- Distribution sites for bulk drinking water should be identified.
- Conservation measures and information pertaining to the distribution of bulk drinking water should be made available through the public information process.

13. Sinkholes and Subsidence

Probability: Low to Medium

Severity: Low

At Risk: Entire county population.

Narrative: Sinkholes have not been a historical problem in Sumter County. They could become a future concern if drought conditions become persistent. As the county becomes more populous, and water demand increases, the likelihood of sinkholes and their impact increase.

Planning assumption:

- Monitoring should increase during drought conditions.
- Public works should be prepared to cordon off areas for public safety.
- Law enforcement should be prepared to redirect traffic.
- Coordination will be required with the Agriculture Extension Service to monitor agricultural and ranching interest.

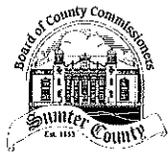
14. Domestic Terrorism

Probability: Low

Severity: Low to high

At Risk: 1 or – 1,000

Narrative: Mass violence can occur at anytime, anywhere. However, the statistical odds of a multiple casualty incident occurring in Sumter County are as minimal as can be found any place within the United States.



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Planning Assumptions:

- The nuclear power plant in Citrus County is an obvious potential target, as are the State prison and the Federal prison. A terrorist incident at any of these facilities could have an impact on residents in Sumter County.
- Utility, state and federal authorities have plans to manage a terrorist attack at the facilities.
- Long-term recovery efforts would be needed following a successful attack on the nuclear facility.

15. Exotic Pests and Diseases

Probability: Low

Severity: Low to Medium

At Risk: Entire county population

Narrative: There is no significant history of exotic pests impacting on the agricultural Sumter County. Planners must be aware that the Centers for Disease Control and the Florida Department of Agriculture and Consumer Affairs have noted a rise in the importation of foreign pests, such as the potential for foot and mouth disease, into the United States due to the removal of trade barriers and the open accessibility of borders.

Planning assumptions:

- The county cannot rely on past history, but must assume the changing borders and trade barriers will need to some future form of pests or live stock diseases.
- The county, other than the Agriculture Extension Service, has limited expertise and would require outside assistance.
- There are no medicines, or other types of products within the county to assist with outbreaks to the ranching and farm community.
- A public information campaign would need to be established early on after discovery of the outbreak to minimize the spread or economic damage.

16. Disease and Pandemic Outbreaks

Probability: Medium

Severity: Low to Medium

At Risk: Entire population

Narrative: Other than the “annual flu season”, the county does not have a history of diseases impacting on people. However, as the West Nile Virus and The Bird Flu had proven, new strains of viruses are entering the county. As noted by the Florida Department of



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Health and the Centers for Disease Control, new diseases are being introduced to this country because of the ease of immigration and the ease of international travel. There has been a significant increase in tuberculosis in Florida, re-introduced largely by Haitian immigrants and to a lesser extent by other island or Latin American immigrants. AIDS has moved from subcultures to the general population.

Planning assumptions:

- Medical resources are limited within the county. Mutual aid would be required.
- Early recognition might not occur. The disease might be well established before it is observed.
- Schools, retail outlets, church meetings, the workplace and other gathering points, would be likely points of exposure.
- Some activities at the community gathering points might have to be limited.
- Public information will be a major component of the battle against a disease.
- Schools, churches, civic and fraternal organizations are likely places for the distribution of public information.

17. Critical Infrastructure Disruption

Probability: Low

Severity: Medium to High

At Risk: Entire county population

Narrative: As a smaller county, there are fewer significant "infrastructures" to be disrupted. Electrical utilities have internal organizational plans to mutually support each other in the event of an area or Statewide disruption. A fire or bomb event at a municipal complex, the county courthouse or other public building could cause a temporary disruption of service.

Planning assumptions:

- If required, an area evacuation could create a need for fire, law enforcement and/or EMS response.
- Temporary sheltering of residents might be required.
- Disruption of electrical service would be short-lived, pending response by the Florida Coordinating Group., Public Works support, and some sheltering might be required.
- The closing of a municipal or county building for some time, due to a fire or other incident, would disrupt service. Plans should be in place for alternate facilities.
- The greatest impact from the inability to use a government structure is the loss of data.



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- A fire or bomb at a public building could injure numerous employees and members of the public. Significant EMS response would be required.
- Government work could be slowed, due to the potential injury or death of significant employees.

18. Special Events

Probability: Low

Severity: Low to Medium

At Risk: + or – 2,000

Narrative: High school football games, the annual county fair, and the flea market pose the most likely locations. With the growth of “The Villages” and the large number of special events that take place there, the possibility of a special event incident is increasing.

Planning assumptions:

- There could be mass casualties.
- A temporary morgue might be required.
- EMS would not be capable of handling the number of injured. Mutual aid would be required.
- Air evacuation of the injured would be required, with the existing system possible over-extended.
- Fires might occur.
- Propane, natural gas, chlorine or other hazardous material might be involved.
- The incident might be initiated by the failure of a “show”, such as an airplane accident during a demonstration event.
- Multiple animals might become free and terrorize the public at a fair or animal auction.

19. Major Transportation Incident

Probability: High

Severity: Low to Medium

At Risk: + or – 1,000

Narrative: Using the interruption of a major transportation incident as a trail derailment or major accident on either Interstate 75 or The Florida Turnpike, the county could likely see such an accident. There is an active rail line, and the interstate and turnpike merge.

Planning assumptions:

- Possible displaced residents.
- A Unified Command structure will be used by law enforcement, fire departments, EMS, and public works in managing the incident.
- A temporary morgue might be required.



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- Feeding and billeting of response crews might be required.

B. Geographic Information

1. Geographic Information

a. Square Miles:	Total	574 (359,040 acres)
	Land	555

b. The topography:

Sumter County is located in central Florida and is bounded by Marion, Lake, Polk, Pasco, Hernando and Citrus counties. The average elevation is 70 feet above sea level. The primary rivers in the county include the Withlacoochee and the Little Withlacoochee. Other bodies of water include Lake Panasoffkee and several smaller lakes (Miona, Deaton and Okahumpka). Large swamps exist in the western and southern portions of the county.

c. Land Use:

Sumter County is predominantly rural with 25% of the county devoted to agriculture and 15% as vacant acreage. Residential development accounts for approximately 60% of its total area.

d. Water area in square miles is: 19

- areas are considered to be inland lakes, rivers, reservoirs and ponds.
- Major rivers include the Withlacoochee and Little Withlacoochee.
- Lakes include Panasoffkee, Miona, Deaton and Okahumpka.

e. Drainage Patterns:

Draining generally flows into the water features, including lakes, ponds and rivers.

f. Environmentally sensitive areas include

All state and federal land and coastal areas are considered to be environmentally sensitive. The basis for categorizing other land as sensitive include the presence of significant water resources, habitats, marine resources, endangered species, or previously designation as a state or federal conservation area.

- Lake Deaton
- Lake Miona



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- Lake Panasoffkee
- Lake Panasoffkee Outlet
- Lake West
- Lake Okahumpka
- Devils Creek
- Little Jones Creek
- Gate Hole Slough
- Gum Slough
- Shady Brook
- Shady Creek
- Withlacoochee River
- The Dead River

g. Flood prone areas are

Flood prone areas are depicted on the **Flood Information Rate Maps (FIRM)**, a copy of which is maintained in the Emergency Management office. In general flood prone areas include those adjacent to water systems, such as lakes and rivers.

C. Demographics

1. Population Information

2006 Pop Estimate: 82,599

Bushnell	2,327
Center Hill	893
Coleman	655
Webster	767
Wildwood	4,564
Unincorporated	73,393
TOTAL	82,599

a. Density and Distribution:

There are approximately 151 people per square mile.

Generally the population is concentrated in the municipalities and the unincorporated areas immediately adjacent to them. The next greatest population density is located along the major roads: State Roads 44, 48, 301 and County Roads 466, 470, 471, and 476.

Special facilities and populations include Arbor Village Nursing Home, Osprey Point Nursing Center, Hazen House, Sumter County Association of Retarded Citizens Rehabilitation Center, Langley Medical Center,



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Sumter Correctional Institute, Coleman Federal prison, nine (9) public schools and three (3) charter schools.

b. Distribution by Age:

Under 18	15.4%
Median age	54.6%
65+	30.0%

NOTE: 2006 Population Estimates, Office of Economic and Demographics, Tallahassee, Florida

c. Special Needs Population

388 persons are registered in the *STAR* database. (Note: this figure changes frequently)

d. Farm Workers

The number of farm workers is a variable number. The figure is probably about 10% of the total population, or less than 5,000.

e. Tourist and Transient Population

This population is highly mobile and transient. Most tourists pass through the county from the tourist centers of Orlando, Tampa, and Ocala. U.S. Interstate 75 and the Florida Turnpike are the primary transportation routes used by tourists. Tourists in Sumter County are concentrated at the truck stops and stores at the various exits along the Turnpike and Interstate 75. There is also a large Flea Market that draws in a major amount of tourist once a week, especially during the winter months.

Motels, campgrounds and recreational vehicle parks can add another 2,000 or so visitors at peak to the county population, most of who can leave on short notice if necessary. These same accommodations cater to so-called seasonal residents.

Construction workers, truck drivers and other “transient populations” are included in the estimate with tourists.

Motels, campgrounds and RV parks do not record their populations based on “tourist” or workers.

f. Non-English Speaking and Hearing Impaired

The non-English speaking population is estimated at 9.1% based on 2006 Census figures.



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The Sumter County Health Department, Sumter County School District and Sumter County Agricultural Extension Service have the greatest ability to reach these populations should the communication of emergency information be necessary.

Several hundred people at most qualify as having a hearing disability. Most are elderly. The majority of the hearing-impaired are capable of some hearing. Few are totally deaf. The exact number of legally deaf is not known.

- g. Mobile home locations and population:
Locations: 61
Population: 5, 475 (this figure changes with the seasons)
- h. Inmate population: SCI: 1,843 FCC: 6,927

2. Impact Population

Unless otherwise noted the figures represent a cross section of the population, not a specific segment.

- Winds from Tropical Event

61,000

- Storm Surge from Tropical Event

N/A

- Floods

The entire population could be impacted by road flooding. About ten thousand (10,000) could have structural damage due to river or lake flooding.

- Hazardous Material Release

For any one incident 0 – 5,000

Releases are most likely to occur along the transportation corridors and impact on nearby residents and businesses that might need to temporarily evacuate.

- Nuclear Power Incident 2,000-3,000

The entire county could suffer economic impact due to agricultural loss that could ripple through the economy. Perhaps 2,000 – 3,000 would require evacuation if an incident occurred at the Crystal River facility.



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- Civil Disturbance 0 – 1,500

A disturbance would most likely occur near the county jail or public building where operations would be hampered and threats could exist to neighboring residents and businesses.

- Mass Immigration N/A

- Coastal Oil Spill N/A

- Extreme Temperature 82,599

- Brush, wild, forest fire 82,599

- Thunderstorms and tornadoes 82,599
Residents of modular homes would be most impacted.

- Drought 82,599

- Sinkholes 82,599

- Terrorism 20,000

Public buildings are the most likely targets.

- Exotic Pests and disease 5,000

- Disease and Pandemic outbreaks 61,000

Children, elderly and those who are in poor health would be the most impacted.

- Critical Infrastructure Failure 1,000-66,000

- Special Events 4,000

Most special events are school activities or agriculture events, such as the county fair. The impacted population is likely to include the younger age groups and family units.

- Major Transportation Accident 100

D. Economic Profile

J. Significant Facts

Government, transportation, trade and agriculture dominate the economy of Sumter County. Of the more than 300 business establishments in the county,



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retail leads with more than a third (100+), followed by service sector with 60 + units and the construction industry with more than 40.

As is the case in most counties, government and the school district are among the largest employers. The Coleman Federal Correctional complex employs 1,257. Twenty percent of them reside in Sumter County.

The unemployment rate varies, but is typically slightly more than 4%.

Property Value

Just Value	\$5,946,396,980.00
Exempt Value	\$ 832,097,707.00
Taxable Values	\$4,723,398,520.00

Per capita income \$21,557
(Based on the 2006 census)

2. Estimated Loss by Hazard

The information listed below should be considered “rough” numbers for the purpose of planning. It is based on past experience, but might not be reflective of future events.

People Impacted = PI
Unemployment = UE
Property Value / Tax Base + PV

- Winds from Tropical Cyclone

PI Dozens to several thousand
UE Minimal. Some businesses might be disrupted others would increase due to repair activity.
PV Short-term loss, which would be offset by rebuilding.

- Storm Surge

PI NA
UE NA
PV NA

- Floods

PI Several hundred, mostly along rivers, lakeshores and some municipal areas where drainage is inadequate.
UE It is unlikely that business would be closed for any extensive period of time. Employment would remain in most cases due to cleanup needs of employers.



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- PV Short term loss of individual to perhaps dozens of parcels for a year or so during recovery.
- Hazmat
 - PI 200 + dependant upon the event
 - UE 0 to 500 if a major employer had the occurrence on its property and the business closed. This scenario is not likely to occur.
 - PV Long term contamination could cause individually- impacted parcels to be removed from the tax roles.
- Nuclear Incident
 - PI 2,000-3,000
 - UE Less than 500, mostly self-employee farmers
 - PV Potential impact on agriculture land value
- Civil Disturbance
 - PI ~ 300
 - UE Perhaps dozens
 - PV One or perhaps two businesses, but more likely government offices, might be damaged. Government buildings are not on the tax roles, thus there would be no tax loss.
- Mass Immigration
 - N/A
- Coastal Oils Spill
 - PI NA
 - UE NA
 - PV NA
- Extreme Temperature
 - PI 47,000
 - UE 1,000 farm workers and related industries
 - PV Revenue would be down due to lost crops, but the property itself would retain its value and rebound with improved weather
- Brush, Wildfire
 - PI As has been proven in past years within various counties, all residents could be impacted, but it is more probably that dozens to hundreds is a more realistic number.
 - UE Some immediate unemployment would be offset by



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employment in sectors involved in recovery, such as the building trades.

PV Thousands to millions of dollars.

▪ Thunderstorm / Tornado

PI Dozens to several thousand

UE Dozens, possible hundreds of residents could be temporarily unemployed if businesses were destroyed. As with all the scenarios, there would be an increase in hiring related to recovery offsetting losses.

PV A large tornado event could cause tens of millions of dollars of damage to residences, manufacturing, retail and farms.

▪ Drought

PI 82,599

UE Negligible

PV Short-term loss of crops and timber. Long-term recovery would return values.

▪ Sinkhole

PI 0 to dozens within one incident.

UE Unlikely unless a business(s) is consumed by the sinkhole, or is in such close proximity to the sinkhole that life-safety requirements force its closure.

PV Probably no more than one or two structures would be involved in any one incident.

▪ Terrorism

PI Dozens to hundreds.

UE Temporary and limited. The most likely target would be a government facility, which would have to be re-established. Financial institutions, manufacturing facilities and other possible targets would likely be rebuilt.

PV An attack on a government building would not impact on the property tax roles. Private sector loss could run into the millions of dollars if a major employer were targeted.

▪ Exotic Pests

PI Hundreds to thousands, most in or related to agriculture and timber.

UE Hundreds in agriculture and timber industries.

PV Millions in agricultural property

▪ Disease

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PI 0 to the entire population
UE Hundreds to thousands
PV Negligible

▪ Critical Infrastructure Disruption

PI 0 to 30,000
UE Negligible. Most critical infrastructures are government facilities and must return to full operation and personnel staffing.
PV Probably no loss to property taxes as most of the infrastructure is already exempted property.

▪ Special Event

PI Hundreds to thousands
UE N/A
PV N/A

▪ Major Transportation Incident

PI 0 – dozens, mostly residents or businesses along routes where the mishap occurred. Most accidents would be vehicular and have limited impact beyond the drivers involved in the incident.
UE NA
PV It is unlikely that property values would be impacted unless property was to become contaminated due to a hazardous material release.

E. Emergency Support Facilities

1. Critical Facilities Inventory

The Sumter County CFI is maintained in the Department of Emergency Management with a copy furnished to the State of Florida, Department of Community Affairs Division of Emergency Management.

2. Logistical Staging Areas

- The Sumter County Fairgrounds -- Webster -- South County
- Lake Panasoffkee Recreational Center -- Lake Panasoffkee - Central County
- Old Wildwood Shopping Center -- Wildwood -- North County



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**APPENDIX 2 RSQ-71-2007
REQUEST FOR STATEMENTS OF QUALIFICATIONS (RSQ)**

 <p align="center">SUMTER COUNTY, FLORIDA COUNTY ADMINISTRATION OFFICE</p>	<p>RSQ NO: RSQ-71-2007 ISSUE DATE: CONTACT INFORMATION: Jessica Douglas PHONE NO: 352.793.0200 FAX NO: 352.793.0207 EMAIL: Jessica.Douglas@sumtercountyfl.gov</p>	
<p>SUBMIT QUALIFICATIONS PACKAGE PRIOR TO: CLOSING DATE: October 19, 2007 CLOSING TIME: 1:00 P.M.</p>	<p align="center">SUBMIT TO: SEE Section 2.2 FAX / E-Mail not accepted</p>	
<p>PROJECT TITLE : Sumter County Comprehensive Debris Management Plan Preparation</p> <p>DESCRIPTION OF SERVICE : A) Conduct a "Needs Assessment" to determine plan requirements for a "Cradle to Grave" debris disposal operation. B) Develop a complete and "Comprehensive Debris Management Plan" that is in compliance with established FEMA and FHWA regulations requirements. C) Include options that facilitate participation in the FEMA Pilot Program and insures compliance with public assessment pilot program debris management plan outline and Increased federal share Incentive checklist. D) Include guidance that facilitates the reimbursement from both FEMA and FHWA. E) Include contract scopes of work for both debris monitoring and the debris clearing. F) Conduct a maximum of five Temporary Debris Staging and Reduction (TDSR) site investigations. G) Perform four - one day training sessions for force account staff (maximum 25 attendees) covering the final debris management plan operation and debris monitoring.</p> <hr/> <p>NON-RESPONSE REPLY If you do not want to respond to this RSQ at this time or would like to be removed from the Bidder's List, please mark the appropriate space and return this sheet only.</p> <p><input type="checkbox"/> Not interested at this time; please keep our firm on your List for future requests for this service. <input type="checkbox"/> Please remove our firm from your Bidder's List for this type of service.</p>		
<p>The respondent hereby agrees to furnish the services pursuant to all requirements, specifications, and scope of services contained in this solicitation document, and further agrees that the language of this document shall govern in the event of a conflict with his or her response. By my signature I certify that this response is made without prior understanding, agreement, or connection with any corporation, firm, business entity, or person submitting a response for the services, and is in all respects fair and without collusion or fraud.</p>		
<p align="center">THIS FORM IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM.</p>		
<p>COMPANY NAME:</p>	<p>DATE:</p>	
<p>MAILING ADDRESS:</p>	<p>PHONE: FAX:</p>	
<p>CITY:</p>	<p>STATE:</p>	<p>ZIP:</p>
<p>SSN OR FEDERAL TAX NO:</p>	<p>TITLE OF AUTHORIZED REPRESENTATIVE:</p>	
<p>E-MAIL:</p>	<p>WEB URL:</p>	
<p>AUTHORIZED SIGNATURE:</p>	<p>PRINTED NAME:</p>	



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APPENDIX 2 RSQ-71-2007

Request for Statements of Qualifications (RSQ) RSQ-71-2007 from Architectural, Engineering, Emergency Management, Debris Management or other Specialized Recovery Firms for the Development of a Comprehensive Debris Management Plan for the Sumter County Board of County Commissioners (BOCC)

The Sumter County BOCC is soliciting statements of qualifications and letters of interest to provide professional services to develop a Comprehensive Debris Management Plan that will address debris removal from an "all hazards" scenario.

BACKGROUND

Sumter County Florida is located in Central Florida. The majority of the County is a mixed rural use (farming/residential) that has very large old trees lining a majority of County maintained roadways. It also has one urbanized area "The Villages" which is located in the northeast corner of the County. Since the existing force account capability is small and limited as to the size of an event that it can handle the Sumter County Board of County Commission envisions the need to prepare for a large scale catastrophic event. To this end it is estimated that substantial contractual assistance will be needed to carry out debris monitoring and debris clearing, collection and disposal of all types of debris that may be generated from a hurricane, tornado, other natural or manmade disaster from both County owned property and from 585 miles of road right-of-ways. The County does not own or operate a land fill, it currently operates a transfer station which is physically located at 835 CR 529, Lake Panasoffkee, FL 33538.

As a result of the forgoing, the BOCC desires to acquire the services of an Architectural, Engineering, Emergency Management, Debris Management or other Specialized Firm for the Development of a Comprehensive Debris Management Plan that has a demonstrated record of experience and performance in the preparation of debris management plans in the State of Florida. The successful firm will be asked to prepare a written plan to facilitate the removal and disposal of debris from County owned property and right-of-way.

SECTION 1.0 – GENERAL TERMS AND CONDITIONS

1.1 Definitions:

- A. The term "Request for Statements of Qualifications (RSQ)" means a formal solicitation inviting statements of qualifications.
- B. The term "response" means the information submitted by the respondent in response to this RSQ.
- C. The term "respondent" means the person, firm, or corporation who submits a response.
- D. The term "County" means Sumter County, Florida.
- E. The term "BOCC" or "Board" means the governing Board of Sumter County, Florida.
- F. The term "contractor" means a respondent awarded a contract from this solicitation.
- G. The terms "you" and "your" means the same as the term "respondent" above.



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APPENDIX 2 RSQ-71-2007

1.2 Procurement Rules

- A. IMPORTANT NOTICE TO POTENTIAL RESPONDENTS: Receipt of this document does not indicate that the BOCC has pre-determined your company's qualifications to receive a contract award. Such determination will be made after the opening and will be based on the evaluation of your qualifications package compared to the specific requirements and qualifications contained in this document.
- B. The County established for purposes of this Request for Statements of Qualifications (RSQ) that the words "shall", "must", or "will" are equivalent in this RSQ and indicate a mandatory requirement or condition, the material deviation from which shall not be waived by the County. A deviation of material if, in the County sole discretion, the deficient response is not in substantial accord with the RSQ's mandatory conditions requirements.
- C. The words "should" or "may" are equivalent in this RSQ and indicate very desirable conditions, or requirements but are permissive in nature. Deviation from, or omission of, such a desirable condition or requirement will not in and of itself cause automatic rejection of a qualifications package, but may result in being considered as not in the best interest of the County.
- D. To be considered for an award, the Respondent must agree to abide by each mandatory requirement included in this RSQ.

1.3 Scope of Services:

- A. Conduct a "Needs Assessment" to determine plan requirements for a "Cradle to Grave" debris disposal operation.
- B. Develop a complete and "Comprehensive Debris Management Plan" that is in compliance with established FEMA and FHWA regulations requirements.
- C. Include options that facilitate participation in the FEMA Pilot Program and insures compliance with public assessment pilot program debris management plan outline and increased federal share incentive checklist.
- D. Include guidance that facilitates the reimbursement from both FEMA and FHWA.
- E. Include contract scopes of work for both debris monitoring and the debris clearing.
- F. Conduct a maximum of five Temporary Debris Staging and Reduction (TDSR) site investigations.
- G. Perform four - one day training sessions for force account staff (maximum 25 attendees) covering the final debris management plan operation and debris monitoring.

1.4 Evaluation Criteria

- A. The contact person listed on the first page will be responsible for the selection process and will be the sole point of contact for all Respondents.



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B. Qualification packages will be evaluated based upon the following criteria:

In determining the firms to be fully qualified and best suited to perform the work, the following factors will be considered:

- a) The ability, capacity, skill, reputation and experience of the firm to perform the contract or provide the services required;
- b) Time frame in which the service can be provided without undue delay or interference;
- c) The quality of performance of previous debris management plans for public or private entities in Florida;
- d) Experience of the Project Manager/Principal/Architect/Engineer assigned by the firm for this project, in working with the preparation debris management plans or implementation of debris recovery efforts in the State of Florida.
- e) Overall strength of proposal submitted by firm in specifically understanding and addressing the needs, limitations and objectives of Sumter County;
- f) A strong demonstration of graphics and communication skills, which may range from colored sketched renderings to sophisticated computer imaging, in presenting creative solutions that meet the project objectives;
- g) Any other relevant information offered or discovered during evaluation process.

1.5 Anticipated Selection Process in Accordance with the Following Florida Statutes

Architectural/Engineering Design 2007-001A

Florida Statue 287.055 "Consultant's Competitive Negotiation Act", shall be followed to award a contract.

Florida Statue 287.133 "Public entity crime; denial or revocation of the right to transact business with public entities".

1.6 Key Contractor Personnel

In submitting a qualifications package, the Respondent is representing that each person listed or referenced in the qualifications package shall be available to perform the services described for the County, barring illness, accident, or other unforeseeable events of a similar nature in which case the Respondent must be able to promptly provide a qualified replacement. In the event the Respondent wishes to substitute personnel, the Respondent shall propose a person with equal or higher qualifications and each replacement person is subject to prior written County approval. In the event the requested substitute person is not satisfactory to the County and the matter cannot be resolved to the satisfaction of the County, the County reserves the right to cancel the contract for cause.

1.7 Negotiation:

The County reserves the right to negotiate any and all elements of this response.



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1.8 Award of Response:

The County reserves the right to reject any or all responses, to waive any minor informality or irregularity in any response, and to make award to the response deemed to be most advantageous to the County, including awarding to a single firm or multiple firms or none.

1.9 Time Limit to Submit Required Deliverables:

Within ten (10) calendar days after County notification to enter into contract, any successful respondent must furnish all deliverables required after award but prior to contracting. If any successful respondent fails to furnish the required deliverables within the required time frame, award to that respondent may be withdrawn and award made to the next highest rated respondent.

1.10 Prohibition Against Contingent Fees:

Any contract entered into as a result of this request for response shall contain the following statement.

"I, as an authorized agent of *[type firm name]* warrant that *[type firm name]* has not employed or retained any company or person, other than a bona fide employee working solely for *[type firm name]* to solicit or secure this agreement and that *[type firm name]* has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for *[type firm name]* any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this agreement."

1.11 Collusive Responses:

The respondent certifies, by submission of a response, that their response is made without any previous understanding, agreement or connection with any person, firm or corporation making a response for the same service with prior knowledge of competitive prices, and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action. Any evidence of collusion among respondents and prospective respondents acting to illegally restrain freedom of competition by agreement to offer a fixed price, or otherwise, will render the responses of such responders void.

1.12 Conflict of Interest:

- A. If any officer, director, or agent of your organization is also an employee of the Sumter County BOCC, then you shall clearly identify in your response the name of the individual(s) and the position he or she holds in your organization. Further, you shall disclose the name(s) of any County employee(s) who owns, directly or indirectly, any interest in your organization or any of its branches. This does not include stock in a publicly traded organization unless the individual holds more than a ten-percent (10%) stake. You shall complete and have notarized a Conflict of Interest Form (Form A-1) and include it in your qualifications package.
- B. If there is a conflict of interest as defined above and by Florida Statutes, Chapter 112, Part III, Code of Ethics for Public Officers and Employees, then the respondent cannot be considered for award.



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SECTION 2.0 - ADMINISTRATIVE REQUIREMENTS AND INSTRUCTIONS

2.1 Request For Qualifications Package Closing Date:

The original qualifications package and eight (8) complete copies of the qualifications package shall be sealed and delivered per instructions no later than the date and time listed herein. Any qualifications package received after this time will not be considered and will be upon request by the submitter, returned unopened to the submitter at the submitter's expense.

2.2 Delivery of Qualifications Packages:

Each package shall be clearly marked: **RSQ-71-2007** from Architectural, Engineering, Emergency Management, Debris Management or other Specialized Recovery Firms for the Development of a Comprehensive Debris Management Plan for the Sumter County Board of County Commissioners (BOCC)

A. If you plan on bringing your Qualifications Package **IN PERSON**, please bring it to:

BOARD OF SUMTER COUNTY COMMISSIONERS
910 NORTH MAIN STREET, SUITE #201
BUSHNELL, FLORIDA 33513

B. If you submit your Qualifications Package by the **U. S. POSTAL SERVICE**, please mail it to:

BOARD OF SUMTER COUNTY COMMISSIONERS
910 NORTH MAIN STREET, SUITE #201
BUSHNELL, FLORIDA 33513

C. If you submit your Qualifications Package by a **such as FedEx, UPS, DHL, or a private courier**, please address it to:
BOARD OF SUMTER COUNTY COMMISSIONERS
910 NORTH MAIN STREET, SUITE #201
BUSHNELL, FLORIDA 33513

D. To be considered, Qualifications Package must be received and accepted in the County Administration Office prior to the official closing date and time.

E. Allow sufficient time for transportation and inspection.

F. A Qualifications Package will not be considered for award if received in the County Administration Office after the official closing date and time.

G. Facsimile (fax) or electronic submissions will not be accepted.

2.3 Review Meeting:

A. Proposals will be opened and reviewed for completeness. A review committee meeting will be held on Thursday, October 25, 2007 at 9:00 a.m. at 910 North Main Street, Bushnell, FL 33513. The names of the firms submitting qualifications packages will be read aloud and recorded. The qualifications packages will be available for inspection during normal business



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hours in the Office of Board of Sumter County Commissioners within ten (10) days after the official qualifications package closing date.

- B. Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations to attend the review committee meeting should contact the Sumter County Administration Office in Bushnell, FL. 352.793.0200 at least five (5) days prior to the date.

2.4 Questions Concerning RSQ:

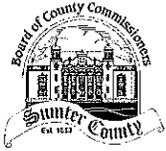
- A. Questions concerning any portion of this RSQ shall be directed in writing [fax and e-mail accepted] to the below name individual who shall be the official point of contact for this RSQ. Questions should be submitted before the informational meeting and at least ten (10) days before the closing date.

Mark subject line or cover page or envelope "Questions on RSQ-71-2007 from Architectural, Engineering, Emergency Management, Debris Management or other Specialized Recovery Firms for the Development of a Comprehensive Debris Management Plan for the Sumter County Board of County Commissioners (BOCC).

- B. Submit questions to:
Jessica Douglas, Staff Assistant
Sumter County BOCC
Office of County Administration
209 North Florida Street, Suite 201
Bushnell, FL 33513
Phone: 352.793.0200 Fax: 352.793.0207
E-mail: Jessica.Douglas@sumtercountyfl.gov
- C. Failure by a potential Respondent to ask questions or request changes by the dates indicated above shall constitute the Respondent's acceptance of the requirements set forth in this RSQ.
- D. No answers given in response to questions submitted shall be binding upon this RSQ unless released in writing as an addendum to the RSQ by the County Administration Office.

2.5 Respondents Responsibility / Clarification and Addenda:

- A. While the County has used considerable efforts to ensure an accurate representation of information in this RSQ, each prospective Respondent is urged to conduct its own investigations into the material facts and the County shall not be held liable or accountable for any error or omission in any part of this RSQ.
- B. It is incumbent upon each prospective Respondent to carefully examine these requirements, terms, and conditions. Any inquiries, suggestions, or requests concerning interpretation, clarification or additional information shall be made in writing (fax 352.793.0207 or e-mail are acceptable) in accordance with procedures set forth in Section 2.4. The County will not be responsible for any oral representation given by any employee, representative or others. The issuance of a written addendum is the only official method by which interpretation, clarification or additional information can be given.



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- C. If the County revises (amends) this RSQ, the BOCC notice will be posted on the DemandStar Internet site: <http://www.demandstar.com>
- D. You must acknowledge each amendment in your proposal. Failure to acknowledge each addendum may prevent your proposal from being considered for award. It is solely your responsibility to ensure that you have received all addendums to this RSQ before submitting your proposal.
- E. A Respondent, by submitting a qualifications package represents that the Respondent has read and understands the Request for Qualifications requirements and its response is made in accordance therewith and that the Respondent is familiar with the local conditions under which the awarded Respondent must perform.
- F. Before submitting a qualifications package, each Respondent shall make all investigations and examinations necessary to ascertain site conditions and requirements affecting the full performance of the contract and to verify any representations made by the County upon which the Respondent will rely. If the Respondent receives an award because of its submission, failure to have made such investigations and examinations will in no way relieve the Respondent from its obligations to comply in every detail with all provisions and requirements of the contract, nor will a plea of ignorance of such conditions and requirements be accepted as a basis for any claim by the Respondent for additional compensation or relief.

2.6 Restricted Discussions

- A. From the date of issuance of the RSQ until final County action, the Respondent shall not discuss the RSQ or any part thereof with any employee, agent, or representative of the County except as expressly authorized by the County point of contact identified in Section 2.4 above for this solicitation. Violation of this restriction may result in REJECTION of the Respondent's qualifications package.
- B. No negotiations, decisions, or actions shall be initiated or executed by the Respondent as a result of any discussions with any County employee. Only those communications that are in writing from the authorized County point of contact identified in Section 2.4 above shall be considered pertinent to this RSQ. Only communications from the Respondent that are signed and in writing will be recognized by the County as duly authorized expressions on behalf of the Respondent.

2.7 Public Entity Crimes:

- A. Pursuant to Section 287.132 and 287.133 Florida Statutes, the County, as a public entity, may not consider a qualifications package from, award any contract to, or transact any business in excess of the threshold amount set forth in Section 287.017 Florida Statutes with any person or affiliate on the convicted contractor list for the time periods specified unless such person has been removed from the list pursuant to law.
- B. By submitting a qualifications package in response to this RSQ, you are certifying that Sections 287.132 and 287.133, Florida Statutes do not restrict your rights to submit a qualifications package to the County.



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2.8 Qualifications Package:

- A. See Section 4: Submittal Requirements for additional requirements.
- B. The qualifications package forms shall be signed by an official authorized to legally bind the Respondent to its provisions.
- C. Terms and conditions differing from those in this RSQ shall be cause for disqualification of the qualifications package.
- D. If you elect to submit more than one qualifications package, then each qualifications package shall be submitted as set forth in Section 4, Submittal Requirements.

2.9 Withdrawal of Qualifications Package:

You may withdraw your qualifications package or modify it at any time prior to the official closing date and time. You shall be required to produce photo identification that satisfies the County prior to withdrawal or modification of your qualifications package. Negligence upon your part in preparing your qualifications package confers no right of withdrawal after the time fixed for the submission of qualifications packages.

2.10 Presentations / Post-closing Discussions:

- A. The County, at its sole discretion, may ask any Respondent to make an oral presentation and/or demonstration without charge to the County. The County reserves the right to require any Respondent to demonstrate to the satisfaction of the County that the Respondent has the fiscal and technical ability to furnish the service(s) or product(s) as proposed. The demonstration must satisfy the County, and the County shall be the sole judge of compliance.
- B. The County reserves the right to conduct discussions with any Respondent(s) who has (have) a realistic possibility of contract award
- C. Respondents are cautioned not to assume that they will be asked to make a presentation and should include all pertinent and required information in their original qualifications package.

2.11 Minor Irregularities:

The County reserves the right to waive minor irregularities in submitted qualifications packages, providing such action is in the best interest of the County. Minor irregularities are defined as those that have no adverse effect on the County's best interests, and will not affect the outcome of the selection process by giving the Respondent an advantage or benefit not enjoyed by other Respondents.

2.12 Qualifications Package Acceptance / Rejection:

The County reserves the right to accept or reject any or all qualifications packages received as a result of this RSQ, or to negotiate separately with competing contractors. The County reserves the right to waive any informalities, defects, or irregularities in any qualifications package, or to



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accept that qualifications package, which in the judgment of the proper officials, is in the best interest of the County and the citizens of Sumter County.

2.13 Incurred Expenses:

This RSQ does not commit the County to make an award nor shall the County be responsible for any cost or expense which may be incurred by any Respondent in preparing and submitting a qualifications package or offer, or any cost or expense incurred by any Respondent prior to the execution of a purchase order or contract agreement. By submitting a qualifications package, you, the Respondent, agree that all costs associated with the preparation of your qualifications package will be solely your responsibility. You also agree that the County bears no responsibility for any costs associated with the preparation of the qualifications package, preparing and delivering presentations, and/or any administrative or judicial proceedings resulting from this solicitation process.

2.14 Award:

- A. It is understood that the County is not obligated to make an award under or as a result of this RSQ or to award such contract, if any, on the basis of lowest cost or one factor alone. The County reserves the right to award such contract, if any, to the best qualified Respondent(s).
- B. Any qualifications package that is contingent upon an award or a contract for any additional service shall be rejected and not considered for an award.
- C. In the event of default by the awarded Respondent, the County reserves the right to negotiate and award the contract to the next best qualified Respondent without any further competition.

2.15 Disputes/Exceptions:

- A. Any prospective Respondent who disputes the reasonableness or appropriateness of any item within this RSQ document, any addendum to this RSQ document, notice of award or notice of rejection shall set forth the specific reason and facts concerning the dispute, in writing, within five (5) business days of the receipt of the qualifications package document or notification. The written dispute shall be sent via certified mail or delivered in person to the point of contact set forth in section 2.4 and shall be addressed to the County, who shall review the written dispute and render a decision which shall be considered final.
- B. Any prospective Respondent who may have any exceptions to any requirements set forth in this RSQ or the scope of work may identify the item(s) that exception is taken to, including the reason and include these item(s) in a separately marked section of their submitted qualifications package. All such exceptions shall be evaluated by the County or his designee.

2.16 Minimum Qualification Requirements:

The qualification requirements set forth as the Scope of Work (Section 1) are the minimum requirements for this RSQ. They are not intended to limit competition nor specify any particular Respondent.

2.17 No Confidentiality of Information:



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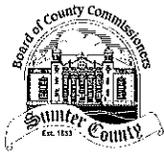
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- A. When the qualifications package is opened, it becomes a public record, except as listed below. All material submitted becomes the property of the County and may be returned only at the County's option. The County has the right to use any or all ideas presented in any reply to this RSQ. Selection or rejection of a qualifications package does not affect this right.
- B. The County is governed by the Public Record Law, Chapter 119, Florida Statutes (F.S.). Only trade secrets as defined in Section 812.081, F.S., will be exempt from disclosure. If a Respondent submits trade secret information, the information must be segregated and each pertinent page must be clearly labeled "trade secret." The County will maintain the confidentiality of such trade secrets to the extent provided by law. If a Respondent labels all or most pages "trade secret", the Respondent may not be considered for award.
- C. Also pursuant to Section 119.07 (3) (a), F.S., financial statements will be exempt from examination by anyone other than legally authorized County employees or agents. The County will maintain the confidentiality of such financial data to the extent provided by law.

2.18 Standard Insurance Requirements

The Contractor shall maintain, on a primary basis and at its sole expense, at all times during the life of this contract, or the performance of work hereunder, the following insurance coverage's, limits, and endorsements described herein. The requirements contained herein, as well as the County's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Contractor under this contract.

- 2.18.1 Commercial General Liability:** The Contractor shall maintain Commercial General Liability at a limit of liability not less than \$1,000,000 Each Occurrence and \$2,000,000 Annual Aggregate. The coverage shall not contain any endorsement(s) excluding nor limiting Product/Completed Operations, Independent Contractors, Broad Form Property Damage, X-C-U Coverage, Contractual Liability or Cross Liability. The self-insured retention or deductible shall not exceed \$25,000.
- 2.18.2 Business Automobile Liability:** The Contractor shall maintain Business Automobile Liability at a limit of liability not less than \$1,000,000 Each Occurrence. Coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event the Contractor does not own automobiles, the Contractor shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.
- 2.18.3 Worker's Compensation Insurance & Employers Liability:** The Contractor shall maintain its own Worker's Compensation Insurance & Employers Liability in accordance with Florida Statute Chapter 440. (NOTE: Elective exemptions or coverage through an employee leasing arrangement will NOT satisfy this requirement).
- 2.18.4 Umbrella or Excess Liability (needed for large contracts as determined by Risk Management)** The Contractor shall maintain either a Commercial Umbrella or Excess Liability at a limit of liability not less than \$2,000,000 Each Occurrence and \$2,000,000 Aggregate. The Contractor shall endorse the County as an "Additional



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Insured” on the Umbrella or Excess Liability, unless the Commercial Umbrella/Excess Liability provides coverage on a pure “True Follow-Form” basis, or the County is automatically defined as an Additional Protected Person. Any self-insured retention or deductible shall not exceed \$25,000.

- 2.18.5** Additional Insured The Contractor shall endorse the County as an Additional Insured on the Commercial General Liability with a CG 2010 Additional Insured – Owners, Lessees, or Contractors, or CG2026 Additional Insured – Owners, Lessees, or Contractors – Scheduled Person or Organization endorsement, or similar endorsement providing equal or broader Additional Insured coverage.

In addition, the Contractor shall endorse the County as an Additional Insured under the Contractor’s Commercial Umbrella/Excess Liability as required herein.

The name of the organization endorsed as Additional Insured for all endorsements shall read “Sumter County Board of County Commissioners.”

- 2.18.6** Deductibles, Coinsurance Penalties, & Self-Insured Retention: The Contractor shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, coinsurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible amounts that exceed the amounts stated herein that are acceptable to the County, the Contractor shall, when requested by the County, maintain a Commercial Surety Bond in an amount equal to said deductible amount.
- 2.18.7** Waiver of Subrogation: The Contractor shall provide a Waiver of Subrogation required policy providing coverage during the life of this Contract. When required by the insurer, or should a policy condition not permit the Contractor to enter into a pre-loss agreement to waive subrogation without an endorsement, then the Contractor shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or an equivalent endorsement. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition specifically prohibiting such an endorsement, or voids coverage should the Contractor enter into such an agreement on a pre-loss basis.
- 2.18.8** Right to Revise or Reject The County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverages and endorsements based on insurance market conditions affecting the availability or affordability of coverage; or changes in the scope of work / specifications affecting the applicability of coverage. Additionally, the County reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein, or any insurer(s) providing coverage due to its poor financial condition or failure to operate legally. In such events, the County shall provide the Contractor written notice of such revision or rejections.
- 2.18.9** No Representation of Coverage Adequacy: The coverage’s, limits or endorsements required herein protect the primary interests of the County, and these coverage’s, limits or endorsements shall in no way be required to be relied upon when assessing



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the extent or determining appropriate types and limits of coverage to protect the Contractor against any loss exposures, whether as a result of the Project or otherwise.

- 2.18.10** Certificate(s) of Insurance: The Contractor shall provide the County with Certificate(s) of Insurance clearly evidencing that all coverage's, limits and endorsements required herein are maintained and in full force and effect. A minimum thirty (30) day endeavor to notify due to cancellation or non-renewal of coverage shall be identified on each Certificate of Insurance. In the event the County is notified that a required insurance coverage will cancel or expire during the period of this Contract, the Contractor agrees to furnish the County prior to the expiration of such insurance, a new Certificate of Insurance evidencing replacement coverage. When notified by the County, the Contractor agrees not to continue work pursuant to this Contract, unless all required insurance remains in effect.

SECTION 3.0 – SUBMITTAL REQUIREMENTS

3.1 General Requirements

Firms, organizations, joint ventures, or individuals (hereafter "respondent") interested in submitting a qualifications package (offer) in response to this RSQ shall submit one (1) original, marked "ORIGINAL," and eight (8) each marked "COPY". Failure to provide the required copies and information may result in the qualifications package not being considered.

3.2 Economy of Presentation

Each qualifications package shall be prepared simply and economically, providing a straightforward, concise description of the Respondent's capabilities to satisfy the conditions and requirements of this RSQ. Fancy bindings, colored displays, and promotional material are not desired. Emphasis in each qualifications package must be on completeness and clarity of content. To expedite the evaluation of qualifications packages, it is mandatory that Respondent follow the format and instructions contained herein.

3.3 Qualifications Package Guidelines

A. To facilitate analysis of its qualifications package, the Respondent shall prepare its qualifications package in accordance with the instructions outlined in this section. If the Respondent's qualifications package deviates from these instructions, such qualifications package may, in the County's sole discretion, be rejected.

B. The County EMPHASIZES THAT THE RESPONDENT CONCENTRATE ON ACCURACY, COMPLETENESS, AND CLARITY OF CONTENT.

C. Cross Referencing - To the greatest extent possible, each section shall be written on a stand-alone basis so that its contents may be evaluated with a minimum of cross-referencing to other sections of the qualifications package. Information required for evaluation of qualifications, which is not found in its designated section, will be assumed to have been omitted from the qualifications package.



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- D. Indexing - Each section may contain a more detailed table of contents to delineate the subsections within that section. Tab indexing shall be used to identify sections.
- E. Glossary of Abbreviations and Acronyms - Each section shall contain a glossary of all abbreviations and acronyms used, with an explanation for each. Glossaries do not count against the page limitations for their respective sections. If no abbreviations and/or acronyms are used, then a Glossary is not required.
- F. Page Size and Format - Page size shall be 8.5 x 11 inches, not including foldouts. Pages shall be single-spaced. The text size shall be 11 point or larger. Use at least one (1) inch margins on the top and bottom and three-quarter (3/4) inch side margins. Pages shall be numbered sequentially by section.
- G. Charts and Graphs - Legible tables, charts, graphs and figures shall be used wherever practical to depict organizations, systems and layouts, implementation schedules, plans, etc. These displays shall be uncomplicated, legible and shall not exceed eleven (11) by seventeen (17) inches in size. Foldout pages shall fold entirely within the section, and count as a single page. Foldout pages may only be used for large tables, charts, graphs, diagrams, and schematics; and not for pages of text.
- H. Binding and Labeling - All Sections of the qualifications package **should be bound in a single three-ring loose leaf binder, with section tabs**, which shall permit the qualifications package to lie flat when opened. Staples shall not be used. A cover sheet should be bound in each book, clearly marked as to RSQ title, solicitation number, copy number, and the Respondent's name. **The same identifying information should be placed on the spine of each binder.**
- I. Electronic Submission - Electronic submission of qualifications packages is not permitted for this solicitation.

3.4 Qualifications Package Sections:

The Respondent shall organize its qualifications package into the following major sections.

TABLE OF CONTENTS: To be submitted on the firm's letterhead.

Tab A - STATEMENT OF INTEREST: To be submitted on the firm's letterhead.

The statement of interest shall:

- Concisely state the firm's understanding of the services required by the County.
- Include additional relevant information not requested elsewhere in the RSQ.
- The signature on the statement shall be that of a person authorized to represent and bind the firm.

Tab A shall also contain a properly completed, signed, and notarized:
Form A-1 Conflict of Interest Disclosure Form

Tab B - FIRM PROFILE: Complete Form 1. Attach a copy of the Firm's current State of Florida



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Board of Professional Regulation License (if applicable).

Tab C - TEAM COMPOSITION; RESUMES: Form 2 may be reproduced and attached in sequence if more resumes are required. Attach a copy of each person's current State of Florida Board of Professional Regulation License. Complete Form 2.

Tab D - LIST OF OUTSIDE KEY CONSULTANTS/ASSOCIATES THAT WILL BE USED FOR THE COUNTY'S PROJECT: Complete Form 3.

Tab E - LOCATION: Complete Form 4.

Tab F - ILLUSTRATIVE WORK: Complete Form 5. (Form 5 may be reproduced and attached in sequence if more work projects are required.)

Tab G - VOLUME OF WORK: Complete Form 6

Tab H - ADDITIONAL INFORMATION: Complete Form 7. This form must be signed and dated as indicated.



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**APPENDIX 2 RSQ-71-2007
FORM 1**

FIRM PROFILE

Proposed Discipline: _____

1. Firm (or joint venture) Name & Address	1c. Licensed to do business in the State of Florida _____ Yes _____ No
	1d. Name, Title & Telephone Number of Principal to Contact
	1e. Address of office to perform work, if different from Item 1
1a. Firm is ___ National ___ Regional ___ Local FEIN # _____	
1b. Firm is a Certified Minority Business Enterprise ___ Yes ___ No	
2. Please list the number of people by discipline that your firm/joint venture will commit to the County's project.	
3. If submittal is by joint venture list participating firms and outline specific areas of responsibility (including administrative, technical, and financial) for each firm:	
3a. Has this joint venture previously worked together? ___ Yes ___ No	



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FORM 2

TEAM COMPOSITION

Brief resume of key persons, specialists and individual consultants shall be assigned to the project. Utilize one sheet per person. (Additional information may be attached)

Name & Title:
Project assignment:
Name of firm with which associated:
Years experience: With this firm _____ With other firms _____
Education: Degree(s)/year/school/specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed project:



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**APPENDIX 2 RSQ-71-2007
FORM 3**

OUTSIDE KEY CONSULTANTS

If respondent is not a joint venture, list outside key consultants/associates that shall be used for the proposed project. (Form may be reproduced if additional space is necessary.) Include resume of all individuals assigned to this project including projects they have worked on and contact names for each.

Company Name:

Address of office proposed for this project:

Role (i.e. Civil Engineering, Environmental, Landscape Architectural...)	Projected % of Over-All Work on Entire Project	Name of Individual Assigned to this Project	Firm Worked with prime before (Yes or No)	Individual Worked with prime before (Yes or No)

Attach resume and projects.

Company Name:

Address of office proposed for this project:

Role (i.e. Civil Engineering, Environmental, Landscape Architectural...)	Projected % of Over-All Work on Entire Project	Name of Individual Assigned to this Project	Firm Worked with prime before (Yes or No)	Individual Worked with prime before (Yes or No)

Attach resume and projects.

Company Name:

Address of office proposed for this project:

Role (i.e. Civil Engineering, Environmental, Landscape Architectural...)	Projected % of Over-All Work on Entire Project	Name of Individual Assigned to this Project	Firm Worked with prime before (Yes or No)	Individual Worked with prime before (Yes or No)

Attach resume and projects.

Are there any contractual agreements between the respondent (prime consultant) and any of the proposed sub-consultants? yes no

If the answer is yes, the respondent shall attach, with their submittal, information describing the contractual relationship including a copy of any written contractual agreement.



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FORM 4

LOCATION

1. Specify address of Prime Consultant's designated office where the majority of work on this project will be performed:

2. Indicate percentage of total over-all project fees projected to be performed on this project by the Prime Consultant's office specified above. (Do not include percentage of fees anticipated to be performed on this project by sub-consultants)

_____ %

3. Specify address of Prime Consultant's other office(s) where any part of the work on this project will be performed (if applicable):

4. Indicate percentage of total over-all fees projected to be performed on this project by the office specified above. Do not include percentage of fees anticipated to be performed on this project by sub-consultants.

_____ %

5. Indicate percentage of total over-all fees projected to be performed on this project by firms located within Sumter County including the prime consultant and sub-consultants, utilizing information supplied above and on Form 2



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FORM 5

ILLUSTRATIVE WORK

Work by firm or joint venture members or outside key consultants which best illustrate current qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no more than ten (10) projects.

<u>4. Project Name & Location</u>		<u>Project Owners Name & Address</u>
<u>Project Manager:</u>		
<u>Completion Date (Actual or Estimated)</u>		
<u>Estimated Cost (In Thousands)</u>	<u>Work for which firm was/is responsible</u>	<u>Project Owner's Contact Person, Title, & Telephone Number</u>
<u>Entire Project</u>		
\$	\$	
<u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)		
<u>Nature of Firm's Responsibility in Project</u> (Please give quantitative indications wherever possible)		
<u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u>		



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FORM 6

VOLUME OF WORK

Prime Consultant's volume of work performed for the Sumter County Board of County Commissions
As a prime consultant and as a sub consultant – currently and previously

Name of Project (include continuing contracts)	Prime or Sub	Total Contracted Fee Amount	Approximate date of award of contract



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FORM 7

ADDITIONAL INFORMATION

Use this space to provide any additional information or description of resources (including any design capabilities) supporting your firm's qualifications for the County's project.



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Conflict of Interest Disclosure Form A-1

I HEREBY CERTIFY that

1. I (printed name) _____ am the
(title) _____ and the duly authorized representative of the firm of
(Firm Name) _____ whose address is
_____, and that I possess
the legal authority to make this affidavit on behalf of myself and the firm for which I am acting; and,
2. Except as listed below, no employee, officer, or agent of the firm have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,
3. This bid proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid proposal for the same services, and is in all respects fair and without collusion or fraud.

EXCEPTIONS (List)

Signature: _____

Printed Name: _____

Firm Name: _____

Date: _____

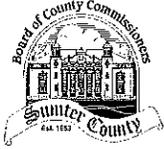
Sworn to and subscribed before me this _____ day of _____ 2007

Personally Known _____
OR Produced Identification _____, Type of Identification _____

My Commission Expires _____

(Printed, typed or stamped commissioned name of notary)

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR QUALIFICATIONS PACKAGE



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APPENDIX 2 RSQ-71-2007

Sworn Statement Pursuant To Section 287.133(3)(a), Florida Statutes, On Entity Crimes Form A-2

SWORN STATEMENT TO SECTION 287.133(3)(a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Sumter County Board of County Commissioners

By _____
{print individual's name and title}

for _____
{print name of entity submitting sworn statement}

whose business address is _____

and (if applicable) its Federal Employer Identification Number (FEIN) is _____ (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
- A predecessor or successor of a person convicted of a public entity crime; or
 - An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
 - I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term



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“person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

- d. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. {indicate which statement applies.}

_____ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. {attach a copy of the final order}

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

{signature}

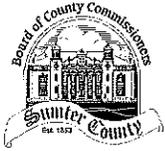
{date}

PERSONALLY APPEARED BEFORE ME, the undersigned authority, _____ who, after first being sworn by me, affixed his/her signature in the space provided above on this _____ day of _____, 20__.

Attest: _____
Notary Public

My commission expires: _____

(Notary Seal)



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APPENDIX 3 – CEMP 2006 Section I

Sumter County COMPREHENSIVE EMERGENCY MANAGEMENT PLAN CEMP

I. INTRODUCTION

A. Purpose

The Sumter County CEMP is developed with the intention of mitigating loss should a disaster occur, thus minimizing injuries or deaths and property damage resulting from the incident. The CEMP is also intended to establish plans to assist the community in recovering from the disaster and returning the community to a state of normalcy. The CEMP will serve as a guide for planners from the various government, private sector, and non-profit organizations in the development of their internal plans.

B. Scope

The CEMP is designed using the “All-hazards” approach, meaning that it is intended to be used for any type of disaster (act of nature, accidental, intentional created), and for any magnitude of disaster (minor, major or catastrophic). The CEMP also incorporates the principles and policies of the National Incident Management System (NIMS) for emergency incidents requiring effective and efficient coordination across multiple jurisdictions, functional agencies and emergency responder disciplines.

C. Methodology

1. The CEMP was not developed in isolation from the community. Rather, it was developed involving the input from various aspects of the community, including various levels of government, as well as private sector and non-profit organizations. Numerous planning meetings have taken place, some on an on-going or reoccurring basis, such as governmental staff meetings. Other coordination meetings were specifically conducted for the purpose of developing the CEMP. Among those organizations involved in development of the CEMP were the:

- Sumter County Board of County Commissioners
- Sumter County Agricultural Extension Service
- Sumter County District Schools
- Sumter County Fire Rescue
- Sumter County Health Department
- Sumter County Property Appraiser



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APPENDIX 3 – CEMP 2006 Section I

- Sumter County Public Works Department
 - Sumter County Sheriff's Office
 - Sumter County Tax Collector
 - Emergency Medical Services
 - Municipalities within Sumter County
 - Municipal Law Enforcement agencies in Sumter County
 - Adjoining county emergency management offices
 - Florida Division of Emergency Management, Area 5 Coordinator
 - Cicero Hartsfield, Florida Division of Emergency Management
 - Withlacoochee Regional Planning Council
 - Florida Department of Agriculture and Consumer Affairs
 - Florida Division of Forestry
 - Florida Department of Military Affairs
 - Energy
 - Chambers of Commerce within Sumter County
 - America Red Cross (Coast to Coast Chapter)
 - The Salvation Army
 - Amateur Radio Emergency Service
 - Various vendors, service clubs, ministers and individual volunteers
2. Support and upkeep of the CEMP
- a. Promulgation Letter from the Chief Executive Officer of Sumter County is located in the front of the CEMP.
 - b. Letters from Department Directors and others showing their support of the CEMP and acknowledging their responsibilities are located in the Emergency Management office files.
 - c. A distribution list of CEMP recipients is located in Emergency Management Office.
 - d. Each time a revision is made to the CEMP it will be given a number and forwarded to those of the distribution list. A check between recipients and Sumter County Emergency Management will be used to verify that recipients have all official changes at any given time.
3. Preparedness Organizations
- Preparedness organizations represent a wide variety of committees, planning groups, and other organizations that meet regularly and coordinate with one another to ensure an appropriate focus on planning, training, equipping, and other preparedness requirements within a jurisdiction and/or across jurisdictions. Sumter County participates in the following Preparedness organizations:



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APPENDIX 3 – CEMP 2006 Section 1

1. Local Emergency Planning Committee, District 5
2. Sumter County Local Mitigation Strategy Task Force
3. Regional Domestic Security Task Force
4. AREA 5 Evacuation Planning Committee



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APPENDIX 4 – ESF 2 Communications

EMERGENCY SUPPORT FUNCTION (ESF) 2 COMMUNICATIONS

PRIMARY AGENCY: Sumter County Sheriff's Office

SUPPORT AGENCIES: Wildwood Police Department
ARES - Sumter County Chapter

I. INTRODUCTION

A. Purpose

The purpose of this Emergency Support Function (ESF) is to provide coordination of communications support to Sumter County and municipal government entities, other ESF's, voluntary relief organizations, and State or Federal agencies requiring communications capacity to perform their emergency response, recovery and disaster assistance missions.

B. Scope

ESF-2 will be the focal point of all communications support activity at the County level before, during and after activation of the Emergency Operations Center (EOC). This guidance is to be used in an "all hazards mode", meaning that it will be applicable to any type and magnitude of disaster or occurrence.

II. PRE-INCIDENT PLANNING AND POLICIES

A. Priorities

Restoration and repair activities will follow the same priority:

1. First Priority - Maintaining communications capabilities to the Sumter County EOC and other facilities critical to the emergency response effort, to include but not be limited to:
 - a. State Emergency Operations Center
 - b. Sumter County Sheriff's Office and municipal police departments
 - c. Sumter County Fire Rescue
 - d. Emergency Medical Services operating facilities



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APPENDIX 4 – ESF 2 Communications

- e. Sumter County 9-1-1 Dispatch Center
 - f. County and municipal public works facilities
2. Second Priority - Maintaining communications capabilities at:
- a. Critical facilities other than those identified in item "1" immediately above
 - b. Shelters
 - c. Congregate feeding sites
 - d. Staging Areas
3. Third Priority - Maintaining communications capabilities at:
- a. Disaster Recovery Centers (DRC)
 - b. Logistical Staging Areas (LSA)
 - c. Points of Distribution (PODS)
 - d. Joint Information Centers (JIC)
 - e. other public centers, buildings and activities

B. Equipment

Each primary and support agency will furnish the Sumter County Department of Emergency Management, at their request, with an updated inventory of communications equipment. These inventories will be maintained within each agency. Each inventory should include the date of last revision.

Base line equipment capabilities include:

- 1. Emergency Operations Center
 - a. Commercial Telephone - Primary
 - b. VHF Radio - Secondary
 - c. Cellular Telephone – Secondary
 - d. DTN Weather Satellite - Primary



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2. Sheriff's Communications Center
 - a. VHF - Primary
 - b. ESATCOM - Primary
 - c. Commercial telephone and fax - Primary
 - d. Cellular Telephone - Secondary
3. Sumter County Department of Emergency Management
 - a. Commercial Telephone and Fax - Primary
 - a. VHF radio - Primary
 - b. Internet - Secondary
 - a. Mobile Command Post - Secondary
4. Shelter Communications Systems
 - a. Commercial telephone and fax - Primary
 - b. Cellular Telephones - Secondary
 - c. ARES radio support - Secondary
 - d. Cellular telephone - Secondary (school buses)
5. Staging Areas, Distribution Sites, Disaster Recovery Centers, Information Centers and Congregate Feeding Sites (Other than Primary Shelters)
 - a. Commercial Telephone and fax - Primary
 - b. Cellular Telephone - Secondary
 - c. ARES radio support Secondary
6. Inter-local Government
 - a. Commercial telephone and fax - Primary
 - b. Cellular telephone - Secondary



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- c. Internet - Secondary
- 7. Wildwood Police Department
 - a. UHF radio - Primary
 - b. Commercial telephone and fax - Primary
 - c. Cellular telephone - Secondary
- 8. Other

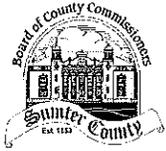
Organizations not identified above, and which may not have an immediate presence in Sumter County may be communicated with via:

- a. Commercial telephone and fax - Primary
- b. Cellular telephone
- c. Through the SEOC

III. RESPONSIBILITIES

A. Primary Agency

- 1. Notification and mobilization of ESF-2 support agencies.
- 2. Giving direction to and coordinating the efforts of support ESF-2 agencies.
- 3. Advising the Sumter County Emergency Management Director or Duty Officer in the EOC regarding communications capabilities, limitations and other pertinent issues.
- 4. All radio and telephone systems checked and working properly.
- 5. Maintain an on-going assessment of communications capabilities and directing the relocation of equipment and personnel as needed to assure that all sites requiring communications have such.
- 6. Assure that there is 24 hour coverage of the ESF-2 position (or "Cluster") in the Sumter County EOC. To accomplish this, the Primary Agency may draw augmentation from the ESF-2 support agencies.
- 7. Prepare for and conduct an orderly draw down of ESF-2 activities and assets.



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APPENDIX 4 – ESF 2 Communications

8. Prepare for and initiate recovery activities as directed by the EOC.
9. Develop, conduct and critique county-wide communications exercises and drills. At a minimum, Sumter County will participate in exercises conducted by the LEPC and the annual Statewide Exercise. Sumter County may participate in other drills and exercises on an unscheduled basis. The Sumter County Director of Emergency Management will be responsible for identifying drill and exercise opportunities and coordinating county involvement.

B. Support Agencies

1. As requested, support the primary agency in all activities identified above, to include the continuous staffing of the EOC.
2. Amateur Radio Emergency Service will designate an *ARES Coordinator* to direct ARES activities in support of ESF-2. ARES will be prepared to fill in “gaps” or “dead spaces” in the communications network by furnishing radio equipment and operators to:
 - a. Public Shelters
 - b. Congregate feeding sites
 - c. Staging Areas
 - d. Distribution Sites
 - e. Disaster Relief Centers
 - f. Disaster Field Offices
 - g. Community and Joint Information Centers
 - h. Other public buildings, activities or agencies as directed

C. Planning Assumptions

1. All available local communications resources will be committed and additional help may be needed from the state and federal governments.
2. Coordination and support for municipalities, critical facilities, other ESFs efforts and government agencies will be required.



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3. Communications capability will have a direct impact on the ability to command and control for response and relieve activities.
4. Initial reports of damage may be fragmented and provide an incomplete picture of the damage to communications facilities.
5. Weather and other environmental factors may restrict movement of mobile or transportable communications equipment into the affected area.
6. The County EOC will be operational or an alternate site will be designated.

IV. CONCEPT OF OPERATIONS

A. Response Actions

1. Initial Actions
 - a. Inventories and locations of communications resources will be verified and provided to ESF-5 (Information and Planning).
 - b. ESF-2 will establish communications between designated field personnel and facilities.
 - c. Coordination will be established with Support Agencies to prioritize and develop strategies for the initial response.
 - d. Emergency communications assets will be propositioned when it becomes apparent that these resources will be required.
 - e. Any communications resources that may be needed in recovery should be removed from the potentially vulnerable areas to a staging area.
 - f. Equipment accessible to ESF-2 agencies will be committed when evacuation or reentry of a designated area is authorized and other communications resources are not sufficient.

B. Continuing Actions

1. ESF-2 will coordinate communications resources with requests for communications capability.
2. Priorities will continually be re-assessed to address the most critical communication needs and develop strategies.



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APPENDIX 4 – ESF 2 Communications

3. Communications resources, which are committed to specific missions, will be tracked for re-deployment if necessary. Updated information will be provided to ESF-5 (Information and Planning).

C. Recovery Action

1. Contact all ESFs for any communications requirements.
2. Prepare scheduling and staffing for support of operational facilities.
3. Assess the effect of damage to public and private communications infrastructure.



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APPENDIX 5 - ESF 3 Public Works and Engineering

EMERGENCY SUPPORT FUNCTION (ESF) 3 PUBLIC WORKS AND ENGINEERING

PRIMARY AGENCY Sumter County Public Works Department

SUPPORT AGENCIES: Municipal Public Works Departments

I. INTRODUCTION

A. Purpose

The purpose of this Emergency Support Function (ESF) is to provide guidance and direction to public works and engineering activities following a disaster or major emergency.

B. Scope

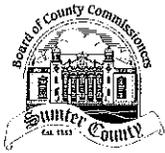
This guidance applies to any type or magnitude of disaster. Planning will be done in the "all-hazards" mode. This guidance is intended for the purpose of, planning for, responding to and recovering from a disaster.

C. Policies

1. Municipalities and Sumter County will attempt to manage response within their traditional areas of responsibilities.
2. Municipal and the Sumter County public works departments may call upon the utilization of formal, and/or informal (unwritten), inter-local mutual aid agreements prior to seeking assistance under provisions of the Florida Statewide Mutual Aid Agreement.
3. When deemed appropriate, following a declaration of a Local State of Emergency, requests for state assistance will be made through the Sumter County Department of Emergency Management.

II. PLANNING ASSUMPTIONS

- A. Following a disaster there could be significant damage to the infrastructure of Sumter County.
- B. The transportation network may be littered with debris and impassable until cleared.



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- C. Electrical power outages have occurred.
- D. Inter-local mutual aid may be required.
- E. There could be a shortage of qualified contract vendors and services.
- F. There could be a shortage of parts, supplies, vehicles and equipment
- G. Traditional vendors may be unable to operate due to damage to their businesses.
- H. Some employees may not be able to report to work in the early stages of response due to damage to their own property or injury to family members.

III. NEEDS ASSESSMENT and PRIORITIES OF RESPONSE

A. Needs Assessment

- 1. ESF-3 will provide a reconnaissance team to survey the affected area(s) in order to determine the extent of the damage and the personnel and equipment requirements for debris removal.
- 2. ESF-3 may participate with the Reconnaissance Team (RECON) in the event such teams are utilized.
- 3. ESF-3 will coordinate with other ESF positions or clusters within the EOC, by furnishing them with pertinent information and expertise regarding public works needs that may impact on their operations.
- 4. ESF-3 will coordinate with ESF-5 (Information & Planning) and ESF-7 (Resource Management) regarding mutual aid needs, vendor / contract services and recovery issues.

B. Priorities of Response

Overview

Primary routes into the affected area must be cleared first. If the disaster is countywide main thoroughfares that support incoming personnel, supplies and equipment must be cleared early on during response. In a localized incident, such as a tornado, major fire or flooding, those roads/streets affording the quickest access to the area must receive priority. Priorities will include:

- 1. Transportation Network Clearance



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- a. Paths to Critical Facilities
 - b. Paths to predetermined Public Shelters
 - c. Paths to locations where persons are believed to be trapped, or there are persons in need of medical aid or assistance in evacuation.
 - d. Paths to locations where equipment and/or supplies may have been pre-staged which have become inaccessible.
2. Transportation Network Repairs

Repairs will follow the same order of precedence as clearance:

- a. Streets and Roads

These will be cleared according to procedures and priorities established above.
 - b. Bridges

Many of the bridges are the responsibility of Florida Department of Transportation. Sumter County will first, clear/repair those bridges that are vital to response and then recovery efforts.
 - c. Ports

There are no ports in Sumter County.
 - d. Waterways

Most waterways within Sumter County are under the management of the U.S. Army Corps of Engineers. Coordination regarding waterways would be conducted through the State EOC.
 - e. Airports

There are no public airports in Sumter County.
3. Emergency Restoration of Critical Public Services

In addition to clearing the transportation network, infrastructure needs will be present following a disastrous occurrence. Priority of repair and restoration will



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APPENDIX 5 - ESF 3 Public Works and Engineering

be given to:

- a. Sumter County EOC
- b. Sumter County Sheriff's Office
- c. Municipal Police Departments
- d. Public Shelters and Congregate Feeding sites
- e. Centers of county and municipal government involved in response activities.
- f. Other services as identified in the Critical Facilities Inventory.

IV CONCEPT OF OPERATION

A. Initial Actions

1. Upon notification of a disaster or emergency by the Sumter County Department of Emergency Management, give employee notification as necessary.
2. Establish two response public works response teams, one each in Bushnell and Wildwood. Inventories from Sumter County Public Works and the municipal public works departments will be maintained within each agency. This inventory will be furnished to the Sumter County Department of Emergency Management at their request. Each inventory should include the date of last revision.
3. Coordinate with support agencies as necessary.
4. Prepare to establish presence in the Sumter County EOC.
5. Assure that all vehicles are fueled.

B. Continuous Actions

1. Constantly update assessments based on reports from field crews and advise the EOC Duty Operations Officer and ESF-5 (Information & Planning) on the capabilities and limitations of ESF-3.
2. Coordinate with other ESFs as appropriate:
 - a. ESF-1 -Transportation- Transportation needs to include water for

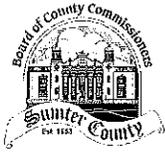


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APPENDIX 5 - ESF 3 Public Works and Engineering

firefighting and potable water.

- b. ESF-2 - Communications- Restoration of communications capabilities.
 - c. ESF-3 – Public Works - Repair and restoration of water treatment and waste water systems. Most residents utilize well systems. Municipal water systems are the responsibilities of their operators.
 - d. ESF-4 -- Fire Fighting - Water for firefighting is largely supplied by tankers, which will be coordinated by ESF-4 and supported by ESF-1.
 - e. ESF-6 – Mass Care - Repair mass care and congregate feeding sites to maintain their operating capabilities.
 - f. ESF-8 – Health & Medical - Coordinate with the Sumter County Health Department regarding environmental health issues.
 - g. ESF-9 – Search & Rescue - Coordinate with law enforcement and fire services regarding the securing of damaged structures and other threatening conditions to the public.
 - h. ESF-10 – Hazardous Materials - Assist to the extent possible in containing HAZMAT sites until competent cleanup and transportation resources are acquired.
 - i. ESF-11 -- Food, Water & Ice and ESF-15 -- Volunteers & Donations - Storage and distribution sites will receive support from ESF-3 as capabilities permit.
 - j. ESF-12 -- Energy - Support utilities in debris removal and restoration of their facilities
 - k. ESF-13 -- Military Affairs - Assist military with the clearing of potential base camps and staging areas.
 - l. ESF-14 – Public Information - Furnish information to the public regarding road closures and unsafe areas which are to be avoided.
 - m. ESF-16 -- Law Enforcement - Clear paths for emergency vehicles.
 - n. ESF-17 -- Animal Protection - Within capabilities, support the removal of animal carcasses and repair potential corral sites.
3. Special Requirements



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APPENDIX 5 - ESF 3 Public Works and Engineering

a. Potable Water Restoration for Well Water

ESF-8 (Health & Medical) will assist in certifying the safety of residential well water systems. Contractors may be utilized to transport bottled or bulk drinking water, which will be distributed at various sites in unincorporated Sumter County. The exact sites will be based on the need caused by the occurrence. Inter-local mutual aid may be utilized for the same purpose.

b. Water for Fire Fighting

Municipalities will be responsible for the operation of their own water systems. Sumter County Fire Rescue will use tanker trucks and request additional tankers through the Florida Fire Chiefs Association Mutual Aid Agreement or through the SMAA if needed.

c. Demolition of Damaged Structures:

There are few multiple story structures in Sumter County. Should damaged buildings threaten public safety the Public Works Department will coordinate with ESF-4(Fire Fighting) and ESF-16 (Law Enforcement) in securing the buildings and related area from trespassers and/or children. Building owners will be responsible for demolition to their property. The demolition of public buildings will require the use of private contractors.

4. EOC Staffing

The Public Works and Engineering (ESF-3) position in the EOC will be staffed 24 hours a day if required by the situation. The ESF-3 position may function as part of a "cluster" of positions, determined at the discretion of the Sumter County Emergency Management Director.

5. 24-Hour Field Operations

Two shifts, or more, may be used to permit 24-hour operations in the field. It may be assumed more personnel will be assigned to the day shift for reasons of available light. However, some personnel will be assigned to night duty to maintain continuous operations and for response to emergency situations that may arise.