SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Inventory Transactions (Staff recommends approval).
REQUESTED ACTION: Please authorize the following inventory transactions:

☐ Work Session (Report Only) **DATE OF MEETING:** 6/12/12
☒ Regular Meeting ☐ Special Meeting

CONTRACT: ☒ N/A Vendor/Entity: _____
Effective Date: _____ Termination Date: _____
Managing Division / Dept: Financial Services

BUDGET IMPACT: _____
☐ Annual **FUNDING SOURCE:** _____
☐ Capital **EXPENDITURE ACCOUNT:** _____
☐ N/A

HISTORY/FACTS/ISSUES:
Per the Sumter County Board of County Commissioners Tangible Personal Property Policy, section IV Property Transfers and Surplus Property (2) (b.).

The request for the Board is to approve the inventory transactions as noted below:

Description	**Asset Tag #**	**Custodian**	**Action**
18" Sony Monitor	CC-301-R&BO	Road & Bridge Office	Dispose – Junk
One Desk Chair (Green)	N/A	Health Department	Dispose – Junk
One Short Back Chair (Green)	N/A	Health Department	Dispose – Junk
One High Back Chair (Green)	N/A	Health Department	Dispose – Junk
Exam Light	N/A	Health Department	Dispose – Junk
HP LJ4500 Printer	CC-726-HD	Health Department	Dispose – Junk
HP LJ4300 Printer	CC-848-HD	Health Department	Dispose – Junk
HP LJ4300 Printer	CC-849-HD	Health Department	Dispose – Junk
Dell Optiplex GX570 Desktop Computer	CC-184-ADM	Administration	Dispose – Junk
Dell Optiplex GX520 Desktop Computer	CC-13-RISK	Risk Management	Dispose – Junk
Dell Optiplex GX280 Desktop Computer	CC-41-AC	Animal Control	Dispose – Junk
Dell Dimension 2400 Desktop Computer	CC-38-AC	Animal Control	Dispose – Junk
Toshiba Satellite Laptop	CC-3-HR	Human Resources	Dispose – Junk
Ultra Light Projector	CC-226-AMB	Ambulance	Dispose – Junk
1997 Chevy Tahoe	CC-772-FIRE	Fire Services	Transfer to Surplus
2002 Dodge Durango	CC-664-FIRE	Fire Services	Transfer to Surplus
2002 Dodge Durango	CC-447-FIRE	Fire Services	Transfer to Surplus
1999 Ford Ranger Truck	CC-81-M	Maintenance	Transfer to Information Technology
Desk w/hutch	CC-68-EM	Emergency Management	Transfer to Fire Services
Desk	CC-192-ADM	Administration	Transfer to Emergency Management