

**MINUTES OF MEETING
SUMTER LANDING COMMUNITY
DEVELOPMENT DISTRICT**

The Meeting of the Board of Supervisors of the Sumter Landing Community Development District was held on Thursday, December 20, 2012 at 10:00 a.m. at the District Office Board Room, 1894 Laurel Manor Drive, The Villages Florida, 32162.

Board members present and constituting a quorum:

Mike Berning	Chairman
Joe Nisbett	Vice Chairman
Randy McDaniel	Supervisor
Al Schmid	Supervisor
Terry Upton	Supervisor

Staff Present:

Janet Tutt	District Manager
Diane Tucker	Administrative Operations Manager
Archie Lowry	District Counsel
Sam Wartinbee	District Property Management Director
David Miles	Finance Director
Jennifer McQueary	District Clerk
Brittany Wilson	Executive Assistant
Candice Lovett	Staff Assistant

FIRST ORDER OF BUSINESS: Call to Order

A. Roll Call

Chairman Berning called the meeting to order at 10:00 a.m. and stated for the record that all Supervisors were present representing a quorum.

B. Pledge of Allegiance

The Chairman led the Pledge of Allegiance.

C. Administer Oath of Office to newly elected Supervisor Schmid

Jennifer McQueary, District Clerk, administered the Oath of Office to newly elected Supervisor Schmid.

D. First Time Meeting Attendees

The Board welcomed all those residents in attendance at a Sumter Landing Community Development District (SLCDD) Board Meeting for the first time.

E. Audience Comments

There were no audience comments received.

**SECOND ORDER OF BUSINESS: Approval of the Minutes for the Board Meetings held
on November 15, 2012**

On MOTION by Randy McDaniel, seconded by Terry Upton, with all in favor, the Board approved the Minutes for the Board Meeting held on November 15, 2012.

THIRD ORDER OF BUSINESS: Financial Statements as of November 30, 2012

David Miles, Finance Director, advised the cash analysis prepared on November 28, 2012 was provided for the Board's review and identifies the District's investable balances held with Citizens First Bank (CFB), State Board of Administration (SBA), Florida Municipal Investment Trust (FMIVT) 1-3 year bond fund and 0-2 year bond fund and the Florida Local Government Trust (FLGIT). Mr. Miles reviewed the Budget to Actual Statements for the month ending November 30, 2012 identifying 16.67% of the Fiscal Year for the SLCDD funds and reviewed the following fund:

- Sumter Landing Amenities Division (SLAD): The total revenues received year-to-date are at 16.77% and the budgeted expenses year-to-date are at 20.09%. During the month of November the revenues exceeded the expenditures by \$142,838; however, on a year-to-date basis the expenditures have exceeded revenues by \$680,535.

Chairman Berning stated the miscellaneous revenue is ahead of projection and inquired if that was due to the Sumter Electric reimbursement received. Mr. Miles stated the Miscellaneous Revenue line item is elevated as a result of the SECO reimbursement and revenues received from late payment penalties. Janet Tutt, District Manager, advised Staff would be able to better budget the revenues for the late payment penalties in upcoming fiscal years when historical data is available.

CONSENT AGENDA:

Chairman Berning advised the Board a motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and no discussion will occur unless desired by a Board Supervisor.

Supervisor Schmid requested Agenda Item # 6 be pulled from the Consent Agenda.

On MOTION by Terry Upton, seconded by Randy McDaniel, with all in favor, the Board approved the following items on the Consent Agenda:
FOURTH ORDER OF BUSINESS: Approval of Amendment One to the Agreement with The Brickman Group, LLC for an amended annual contract amount of \$246,679 and authorized the Chairman to execute the agreement.
FIFTH ORDER OF BUSINESS: Approval of Amendment One to the Agreement with ValleyCrest Landscape Maintenance, Inc. for an amended annual contract amount of \$59,256.36 and authorized the Chairman to execute the agreement.
SEVENTH ORDER OF BUSINESS: Adoption of Resolution 13-03 amending the Fiscal Year 2012/2013 Sumter Landing Amenities Division Fund Budget, the Project Wide Fund Budget and the Lake Sumter Landing Fund Budget to carryforward unspent budgeted funds.

SIXTH ORDER OF BUSINESS: Approval of the Continuation of the Compensating Balance Agreement with Citizens First Bank and the revised distribution of balances

Supervisor Schmid advised the Board because of the position he holds with Citizens First Bank he would abstain from voting on this item.

Archie Lowry, District Counsel, stated the cost savings achieved by the Districts through the Compensating Balance Agreement with CFB has previously been articulated. Mr. Lowry stated there is a basis for Supervisor Schmid to abstain from voting on this matter; however, the Board could proceed.

On MOTION by Randy McDaniel, seconded by Joe Nisbett, with four Supervisors in favor, and Al Schmid abstaining, the Board approved the continuation of the Compensating Balance Agreement with Citizens First Bank and the revised distribution of balances among Districts and Funds as provided.

EIGHTH ORDER OF BUSINESS: SECO Annual Electric Rebate

Ms. Tutt advised this item was provided for information only.

NINTH ORDER OF BUSINESS: Maxicom Irrigation System Capital Project

Ms. Tutt advised this item was provided for information only.

Supervisor Upton inquired if the Maxicom Irrigation System provides the Districts with a more efficient use of water. Sam Wartinbee, District Property Management (DPM) Director, advised the system is more efficient and, as long as the consumptive use permit is not exceeded it will allow the District the ability to utilize water as needed.

TENTH ORDER OF BUSINESS: Staff Reports

A. Selection Criteria for Request for Proposals/Bids will be provided at 1/17/13 meeting.

Ms. Tutt stated, as requested by the Board, a review of the selection criteria has begun. The review has included what impact a change to the selection criteria would have made on previous Request for Proposal (RFP) awards and a review of what selection criteria is utilized by other governmental entities. Ms. Tutt stated because the outcome of this analysis could have an effect on the overall purchasing procedures for the Districts, Staff will finalize the analysis and provide to the Board at the January 17, 2013 meeting.

Supervisor Upton inquired if the ratios utilized for the selection criteria have been addressed by other Boards. Ms. Tutt stated inquires have been received, but not to the extent raised by this Board. Supervisor Upton inquired if because he and Supervisor Schmid had both had questions about the process, if it would be helpful for one or both Supervisors to meet with Staff to review the information prior to bringing the process to the Board. Ms. Tutt advised Staff would contact Supervisors Schmid and Upton, individually, to review the analysis prior to being presented to the Board.

B. Happy Holidays!!!

On behalf of Staff, Ms. Tutt wished the Board Happy Holidays.

ELEVENTH ORDER OF BUSINESS: District Counsel Reports

Mr. Lowry wished the Board a Merry Christmas.

TWELFTH ORDER OF BUSINESS: Supervisor Comments

The Board wished the audience and Staff Merry Christmas.

THIRTEENTH ORDER OF BUSINESS: Adjourn

The meeting was adjourned at 10:16 a.m.

On MOTION by Randy McDaniel, seconded by Terry Upton, with all in favor, the Board adjourned the meeting.

Janet Y. Tutt
Secretary

Mike Berning
Chairman