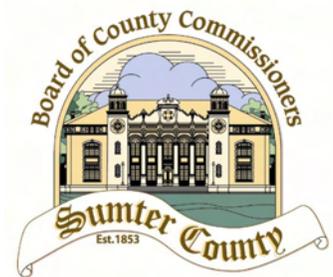




2012 ANNUAL REPORT



Florida

Vision Statement

Sumter County will be an innovative and strategic leader in providing essential and effective customer service in a fiscally efficient manner.

Mission Statement

The mission of Sumter County is to provide the most efficient, effective, and responsive government to achieve economic growth, quality customer service, and a safe community.

Sumter County Statistics

Population: 100,198 *
Area (Square Miles): 574
County Seat: Bushnell
Districting: At Large
Median Age: 62.7
Median Household Income: \$45,105

*2012 Estimate from University of Florida Bureau of Economic and Business Research

Values

Fiscal Responsibility
Ethical Conduct
Respect for Individual and Property Rights
Commitment to Outstanding Customer Service
Professionalism
Leadership

About Sumter County

Sumter County was the 29th county established in Florida and was created by The State Legislature on January 8, 1853. It was named for General Thomas Sumter (1736-1832), a native of South Carolina who was prominent in the Southern campaigns of the Revolutionary War. The County is rich in Indian lore including the Seminole occupation of the territory. Major battles in the Second Seminole Indian War were fought in Sumter County.

The Sumter County Board of County Commissioners (Board) is the legislative and governing body of the County. Sumter County is a "Constitutional County", meaning that authority to operate is derived directly from the Constitution of the State of Florida and not from a locally adopted charter.

The Board is comprised of five District Commissioners that are elected at large and in staggered terms to represent the County as a whole.

The Commissioners select a Chairman from among the Board along with a Vice Chairman and Second Vice Chairman.

Chapter 125 of the Florida Statutes establishes specific duties for the Board. Generally, the Board adopts ordinances (local laws) and resolutions which establish policies and programs to protect the health, safety, and general welfare of the citizens of the County. The Board adopts an operating budget for the functions of county government.

The Board appoints the County Administrator to carry out the executive responsibilities of the County. The duties of the County Administrator are established in the Florida Statutes and local ordinances. Under the direction of the County Administrator, a variety of local government services, information, and programs are provided to the citizens and customers of Sumter County.

Sumter County Board of County Commissioners



Richard Hoffman
District 1 Commissioner
General Area: The Villages - North of 466A to 466 and
East of Buena Vista Blvd to the County Line
Email: Dick.Hoffman@sumtercountyfl.gov
7375 Powell Road
Wildwood, FL 34785
Phone: (352) 689-4400
Term Expires: November 2012



Doug Gilpin, Vice Chairman
District 2 Commissioner
General Area: Coleman, Lake Panasoffkee,
Oxford, Rutland, Wildwood
Email: Doug.Gilpin@sumtercountyfl.gov
7375 Powell Road
Wildwood, FL 34785
Phone: (352) 689-4400
Term Expires: November 2014



Don Burgess
District 3 Commissioner
General Area: The Villages-North of C-466E and
East of CR 101
Email: Don.Burgess@sumtercountyfl.gov
7375 Powell Road
Wildwood, FL 34785
Phone: (352) 689-4400
Term Expires: November 2012



Garry Breeden, Chairman
District 4 Commissioner
General Area: Bushnell, Center Hill, Webster,
Croom-a-Coochee, Nobleton, and Tarrytown
Email: Garry.Breeden@sumtercountyfl.gov
7375 Powell Road
Wildwood, FL 34785
Phone: (352) 689-4400
Term Expires: November 2014



Randy Mask, 2nd Vice Chairman
District 5 Commissioner
General Area: The Villages-West of Buena Vista Boulevard to US 301,
Wildwood, and Adamsville
Email: Randy.Mask@sumtercountyfl.gov
7375 Powell Road
Wildwood, FL 34785
Phone: (352) 689-4400
Term Expires: November 2012

County Administrator, Division Directors, & Constitutional Officers

Bradley Arnold, County Administrator



Division Directors

Debra Barsell
Community Services

Karl Holley
Development Services

Leland Greek
Fire & EMS

Scott Cottrell
Public Works

Art Bisner
Support Services

Constitutional Officers

Gloria R. Hayward
Clerk of the Circuit Court

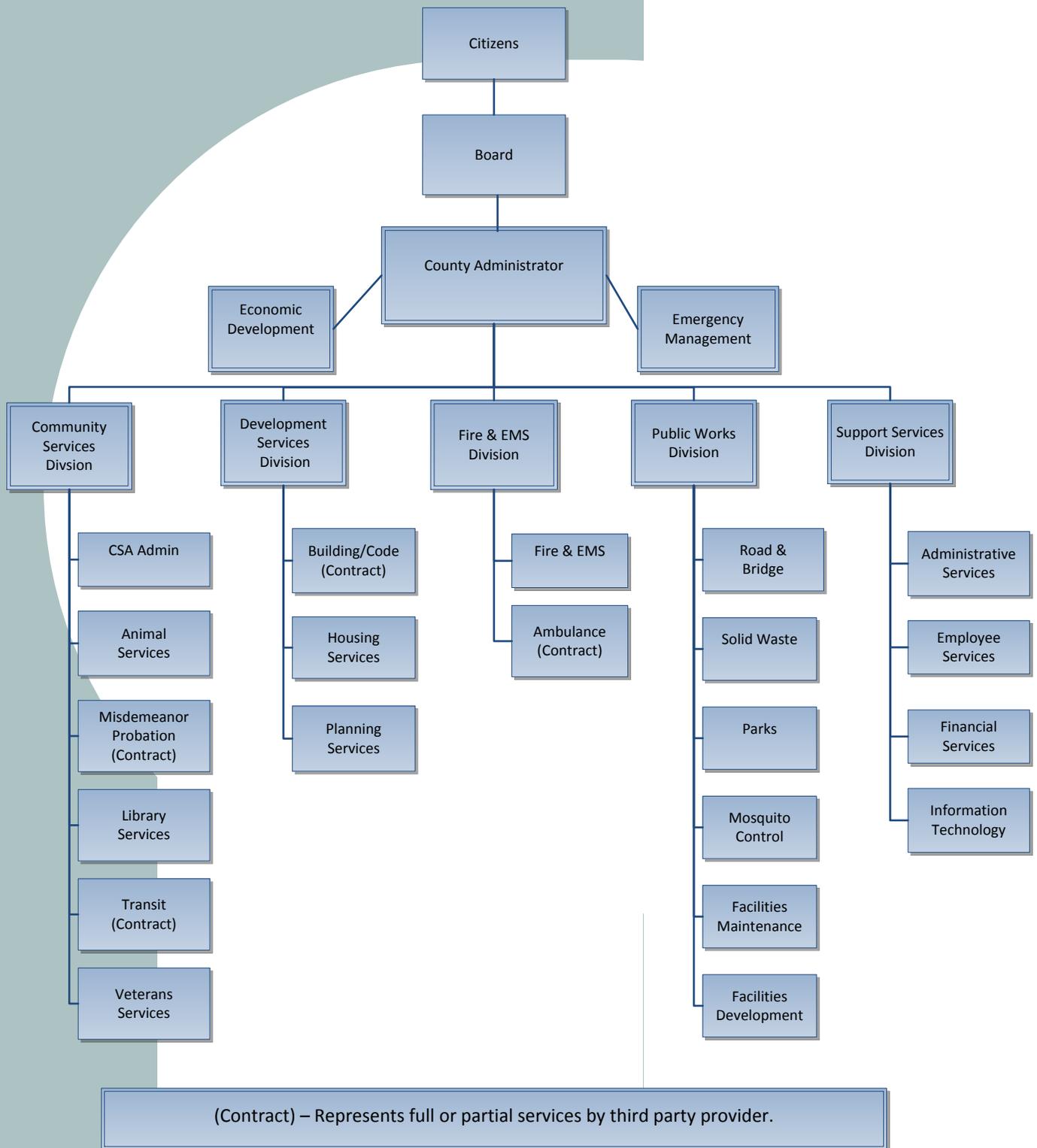
Ronnie Hawkins
Property Appraiser

William Farmer, Jr.
Sumter County Sheriff

Karen S. Krauss
Supervisor of Elections

Tom Swain
Tax Collector

Sumter County Board of County Commissioners Organization Chart



Support Services Division

Administrative Services

The mission of Administrative Services is to provide support to the citizens of Sumter County and the Board, its' employees, and the Constitutional Officers. This department provides direct support to the County Administrator. Its duties include agenda preparation, special project administration, committee coordination, mailroom management, travel arrangements, reception services, management of the website and intranet pages, coordination of special events (including Ribbon Cuttings), information disbursement, accounts receivable, compiles and logs departmental survey data, Board meeting preparation, and assistance with research on topics related to county policies and/or procedures.



Board Meetings and the Agenda

Board meetings are held the second and fourth Tuesday of each month. Board workshops are held the third Tuesday of each month. Regular Board meetings are held at the Sumter County Government Annex (2nd Tuesday) at 910 North Main Street, Room 142 in Bushnell and at Colony Cottage Regional Recreation Center (4th Tuesday) at 510 Colony Boulevard, Parlor Room, in The Villages. The Board workshops are held at The Villages Sumter County Service Center (3rd Tuesday) at 7375 Powell Road, Suite 102 in Wildwood. The agenda is posted the Friday prior to the meeting date on the County's website for public view at www.sumtercountyfl.gov. Special meetings and strategic planning sessions are scheduled by the Board as necessary; meeting sites vary depending on the topic, seating needs, and statutory noticing requirements.

Support Services Division

Accomplishments

- ◆ Managed the Board's website and intranet pages
- ◆ Merged all intranet information and resources to new intranet provided by Civic Plus
- ◆ Created new fully automated calendars within the website and intranet for all departments and conference rooms
- ◆ Managed fully automated agenda process and produced 32 agendas
- ◆ Enhanced and added new resources to website and provided training to departments on pages and modules
- ◆ Maintained electronic document management system including transferring over 5,000 electronic documents to the system
- ◆ Received Sunny Award (National Transparency Award) for the 2nd year in a row for County website
- ◆ Managed accounts receivable for the Information Technology Department
- ◆ Facilitated Economic Development outreach/interview process for industries within Sumter County
- ◆ Coordinated booths for the Board and departments at the Sumter County Fair and Villages Government Day
- ◆ Hosted Legislative Delegation event at The Villages Sumter County Service Center
- ◆ Coordinated 14 Ribbon Cutting Ceremonies for 2012
- ◆ Processed 84 press releases
- ◆ Processed 7,727 pieces of incoming mail in 2012
- ◆ Processed 29,360 pieces of outgoing mail in 2012
- ◆ Logged 1,117 surveys for 2012

Support Services Division

Employee Services

The mission of the Employee Services Department is to provide professional assistance in the development and administrative functions of employee services management for the departments under the Board. The Employee Services Department provides services to 309 employees including student and temporary employees. The Employee Services department coordinates employment activities such as recruitment, interviews, recommendations for employment, status changes, terminations, performance appraisals, and new hire orientation for all Board and Supervisor of Elections employees. The department also provides guidance, information and assistance to division heads, department heads, and supervisors on personnel matters to insure compliance with all Federal and State labor laws and compliance with the Employee Manual. The Employee Services Department also provides records management for the Board.

County Turnover rate - 5.3%

National Turnover rate - 3.3%

Florida State Turnover rate - 2.1%

Job Vacancies posted - 100

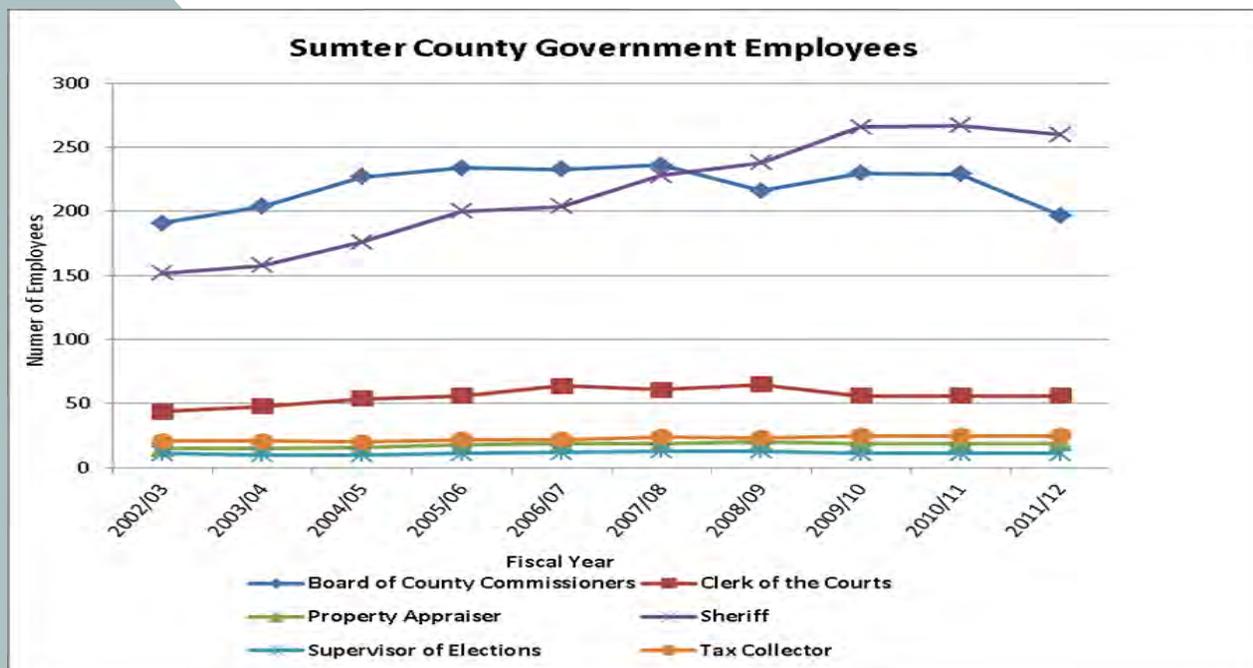
Applications processed - 2446(48% increase over FY 2008/09)

Average number of applications per position - 24

Personnel Summary 10/01/11 - 09/30/12

(Includes on-call and temporary employees)

- ◆ New Hires - 47
- ◆ Separations - 75
- ◆ Reassignments - 28



Support Services Division

Accomplishments

- ◆ Conducted bi-weekly employee orientations and 44 Employee Manual training classes
- ◆ Conducted 22 Anti-harassment training classes for employees
- ◆ Conducted 4 Supervisor training classes
- ◆ Conducted Records Management training through the State of Florida
- ◆ Prepared and distributed Quarterly Employee Newsletters
- ◆ Prepared and Distributed 2011/2012 Classification and Compensation Schedules
- ◆ Maintained Record Management program for the Board
- ◆ Conducted bi-monthly safety meetings with county departments to reduce workplace injuries.
- ◆ Processed and tracked 28 Non-Employee Accident/Incident Reports
- ◆ Processed and tracked 42 total Short Term Disability (37) and Long Term Disability (5) Claims
- ◆ Processed and tracked 33 Workers Compensation Reports Only and Claims
- ◆ Tracked 1471 lost time hours due to workplace injuries
- ◆ Conducted Open Enrollment/Ascentis training for 473 employees
- ◆ Implemented a new online employee portal
- ◆ Implemented a new employee vision plan through Humana
- ◆ Provided Flu Shots to 106 employees/family members in September 2012
- ◆ Coordinated National Association of Counties (NACO) Prescription Savings Program for Sumter County Citizens whereby 5,364 prescriptions were purchased under the plan resulting in a direct savings of \$49,081.60

Support Services Division

Financial Services

The mission of the Financial Services Department (FSD) is to gather, analyze and formulate information sufficient to assist the County Administrator and the Board to make well informed planning, program and management decisions. The FSD strives to provide excellent professional services and accurate information to internal and external customers related to the annual budget, procurement of goods and services, impact fees, and assessment programs.

The FSD manages, maintains, and monitors the annual budget process as well as forecasts revenue and expenditures, estimates cash balances, performs statistical analysis and prepares studies at the request of the County Administrator.

FSD staff provide professional services regarding Capital Improvement and Fire Assessments and assists with contract formation, negotiation, and oversight. The department manages and oversees the Truth in Millage process, manages grants, manages the formal solicitation process, and maintains real and tangible personal property files. The department acquired responsibility for the administration of the Tourist Development Tax and associated support functions for the Tourist Development Council.

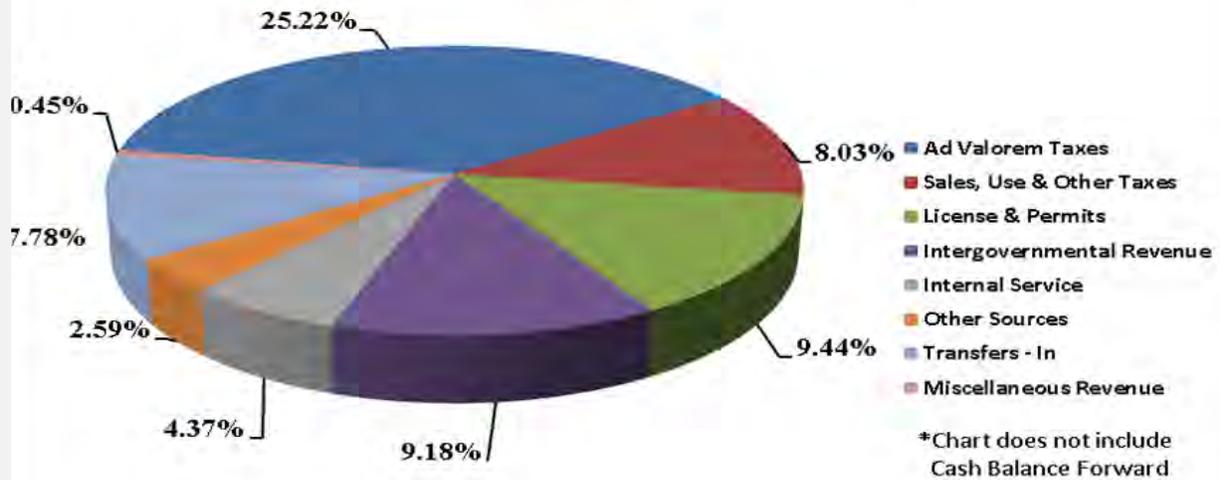
Accomplishments

- ◆ Managed the County's \$158 million FY2011/12 budget process
- ◆ Coordinated design and preparation of the County's Annual Report
- ◆ Awarded twenty bids with zero formal protests filed
- ◆ Maintained credit card program allowing customers to pay fees for services by credit card
- ◆ Completed fourth year in-house fire assessment roll
- ◆ Compiled data for fire assessment rates to appear on TRIM Notice
- ◆ Expanded GovMax budget system to include capital projects and grants
- ◆ Processed fifteen Tourist Development Grant applications
- ◆ Administered the automated Truth-in-Millage reporting process
- ◆ Coordinated review and update of Purchasing Policy
- ◆ Processed over 3,528 purchase requisitions and purchase orders
- ◆ Analyzed Community Redevelopment Area information and generated invoices for same
- ◆ Completed Fire Impact Fee update study which resulted in the elimination of the Sumter Fire Impact Fee
- ◆ Maintained fire assessment rate for fourth year
- ◆ Trained County employees on the new web based American Data Group (ADG) finance system
- ◆ Facilitated the sale of surplus assets via the Public Surplus website

Support Services Division

Financial Services

SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS FY2011/12 BUDGET REVENUE - ALL SOURCES



Sumter County Millage Rate History



Community Services Division

The Community Services Division is comprised of Community Services Administration and five departments:

- ◆ Animal Services
- ◆ Library Services
- ◆ Misdemeanor Probation
- ◆ Transit Services
- ◆ Veteran Services

The Community Services Division is responsible for a wide-range of social, health, safety, human, cultural, and transportation services that positively impact the communities of Sumter County. Community Services Administration serves to facilitate the delivery of departmental services in a professional manner, to anticipate service needs, and to ensure fiscal and programmatic accountability. This year, Community Services Administration staff has been deployed on special assignments to several of the five departments to ensure smooth operations while personnel recruitment was accomplished.

Accomplishments

- ◆ The Community Services Division reduced Sumter County's retrospective obligation to the Agency for Health Care Administration (AHCA) for Medicaid billing by \$30K.
- ◆ Animal Services launched a volunteer program for citizens dedicated to making a difference in the lives of adoptable animals. A second grant was awarded by the American Society for the Prevention of Cruelty to Animals (ASPCA) for Animal Services staff to attend cruelty training in FY 2012/13.
- ◆ The E.C. Rowell library was closed for several weeks in April for new paint, carpet installation and rearrangement of furniture to improve access for patrons. Three new computers for public access were added, including one for the Civil War Archives. This year over 480,000 items were circulated by the Sumter County Library System and more than 550,000 people visited the Sumter County libraries.
- ◆ Misdemeanor Probationers completed 4,279 hours of community service in Sumter County. Probation officers average caseload is currently 197.
- ◆ Sumter County Transit was awarded the prestigious State of Florida "Rural Community Transportation Coordinator (CTC) of the Year" award at the 20th Annual Florida Commission for the Transportation Disadvantaged conference. Recognized for innovative solutions to fund and provide passenger trips, outstanding service and strong commitment to customer service for the transportation disadvantaged.
- ◆ Veteran Services was responsible for 706 successful claims with the U.S. Department of Veterans Affairs resulting in \$11.5 million.

Community Services Division

Animal Services

The mission of Animal Services is to protect the health, safety, and welfare of the citizens and animals of Sumter County and to promote justice and equity in the enforcement of state and local laws for control and protection. Animal Services is dedicated to serving and protecting the public and promoting a safer community through responsible animal ownership and humane care.

Positive Outcomes Continue to Rise

Animal Services has adopted, transferred to a rescue, or returned to owners 566 animals in FY 2010/11 and 701 animals in FY 2011/12 which represents a 7.35% increase.

The number of cats surrendered by their owners in FY 2011/12 was the same as for last year with the number of dogs surrendered decreasing by 46. The overall number of animals sheltered at Animal Services this year decreased by 31 animals (2,826 animals sheltered in FY 2010/11 and 2,795 animals sheltered in FY 2011/12).

Accomplishments

Volunteer Program Established: Animal Socialization the Goal

A volunteer program was implemented for people dedicated to making a difference in the lives of adoptable animals. A few of the volunteer positions include: greeter, photographer, animal care assistant, and dog walker. The program is for volunteers 16 years of age or older and 13 years of age or older with the presence of a parent or guardian that is also a volunteer.



Volunteers with kennel dogs

Sumter County Animal Services Receives Second Consecutive Grant

In July 2012, the American Society for the Prevention of Cruelty to Animals (ASPCA) awarded Animal Services a \$9,800 grant for staff members to complete national certification in animal cruelty and to attend classes covering a variety of topics within the animal field.

This is the second consecutive grant awarded from the ASPCA. Three of Sumter County Animal Control Officers became Nationally Certified Animal Cruelty Investigators with the previous \$10,000 grant. One of the classes required was sponsored locally by Animal Services in collaboration with the University of Missouri in March 2012. Animal Services will be sponsoring several other classes in the future.



From Left to Right: Tamra Belancin, Kennel Coordinator, and Anthony Young, Animal Control Officer

Community Services Division

Veteran Services

The mission of Veteran Services is to provide high quality professional guidance and assistance to Sumter County veterans and their dependents in obtaining their rightful entitlements from the U.S. Department of Veterans Affairs as well as other federal and state agencies at offices located in Bushnell and The Villages.



Accomplishments

Veterans Affairs Annual Awards Enhance Local Economy

Veteran Services was directly responsible for 706 successful claims for area veterans with the U.S. Department of Veterans Affairs in FY2011/12 which amounted to \$11.5 million being infused into the local economy.

Veteran Services Begins Sumter Correctional Institute Outreach

Veteran Services began monthly visits with inmates at the Sumter Correctional Institute at the invitation of the Institute's staff. These visits provided inmates with information on their benefits as well as assisting inmates soon to be released with restoration of their Veterans Affairs benefits.

34 Bricks Installed in Sumter County Veterans Memorial Park

Veteran Services installed 34 additional bricks honoring local living and deceased veterans in 2012 at the Sumter County Veterans Memorial Park in Bushnell, which was initially established in 2004. This year's addition brings the total number of bricks to 491.



Sumter County Veterans Memorial Park in Bushnell
(Brick Memorial)

Community Services Division

Library Services

The mission of the Sumter County Library System is to provide free informational and educational materials to Sumter County residents of all ages. The Sumter County Library System strives to maintain and provide resources that enhance and contribute to individual knowledge and enjoyment in the most efficient manner possible. The function of the library system is to provide the people of its community with access to a balanced collection of books and other materials which will serve their educational, cultural and recreational needs.

The Sumter County Library System encompasses seven community libraries: Bushnell Public Library, Clark Maxwell, Jr. Library, E. C. Rowell Public Library, Library On Wheels, Lake Panasoffkee Community Library, The Villages Public Library at Belvedere, and The Villages Public Library at Pinellas Plaza.

Accomplishments

The Delivery of Services and Programs

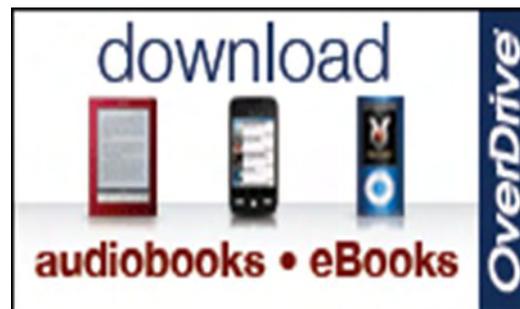
This year over 480,000 items were circulated by the Sumter County Library System and more than 550,000 people visited the Sumter County libraries.

E-Books and Audiobooks

In April, the system expanded the collection by introducing E-books and Audiobooks. Almost 4,500 of these titles were checked out and more than 2,500 items were placed on hold. E-Books and Audiobooks are available 24 hours a day, 7 days a week. Visit www.sumtercountyfl.lib.overdrive.com to access the electronic collection.



www.sumtercountyfl.lib.overdrive.com



Audiobooks / eBooks Download



Community Services Division

Library Services

Accomplishments

Computer Access and Instruction

The Sumter County Library System provides free access to computers with high-speed internet connections to the public as well as free Wi-Fi. Almost 10,000 patrons received technology instruction by library staff. The library system received over 74,400 virtual visits to our electronic resources which include Genealogy, Morningstar, NewsBank, Gale Legal Forms, and more.

Programming

Over 10,000 people attended programs throughout the system for children, young adults, and adults. Programs included computer classes, E-book instruction, art classes, craft programs, story time, and afterschool programs.



Amazing Artist Program - Vincent Van Gogh



Amazing Artist Program - Louis Comfort Tiffany

Florida Library Youth Summer Reading Program

This year's popular Florida Library Youth Program included programs for six weeks in six libraries. During June and July, nearly 2,000 children attended programs that promoted reading and emphasized the value of the public library and the services offered in a friendly and encouraging atmosphere. This year the program was introduced to adults. Almost 100 adults participated by reading six titles and attending programs including Yoga and Nighttime Gardening.



End of Summer Event



Mad Science

Community Services Division

Library Services

Accomplishments

E.C. Rowell Public Library Gets New Renovation

The library was closed for several weeks in April for new paint, carpet installation and rearrangement of furniture to improve access for patrons. Three new computers were added for public access including one for the Civil War Archives.



Before



Before



After



After



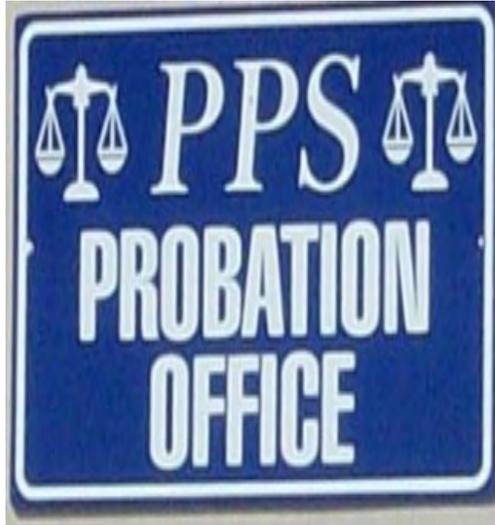
Information on the go!

The Library on Wheels (LOW) provides mobile library services to many parts of Sumter County. A regular Sumter County Library card is needed to use the LOW. Register for a library card on the LOW. Schedules are issued monthly and change seasonally to accommodate county residents. The LOW attended special events such as Government Day, Earth Day, and special school functions.

Community Services Division

Misdemeanor Probation

The Sumter County Misdemeanor Probation Department aims to provide the local Courts with alternatives that both protect the public and meet the needs of the misdemeanor probationer. The goal is to hold the probationer accountable while seeking to effect a positive change in their behavior.



Accomplishments

Probationers completed 4,279 hours of community service in Sumter County. Misdemeanants fulfill community service hours as a condition of probation, representing over two full-time equivalents in unpaid labor.

Professional Probation Services (PPS) successfully provided services for 377 new probationers under contract with the Board. The average caseload for a PPS probation officer in Sumter County is 197.



217 North Florida Street, Suite 1, Bushnell

Community Services Division

Transit

The Board is proud to be designated as the Community Transportation Coordinator (CTC) for Sumter County. The CTC assures quality, safety, and courtesy transportation services. Sumter County Transit (SCT) offers door-to-door service and deviated shuttle routes. The Transit fleet is able to accommodate wheelchairs, children requiring a car seat, and service animals. Transit services are provided under contract by Ride Right, LLC, a private transportation provider.

Accomplishments

Rural Community Transportation Coordinator (CTC) of the Year

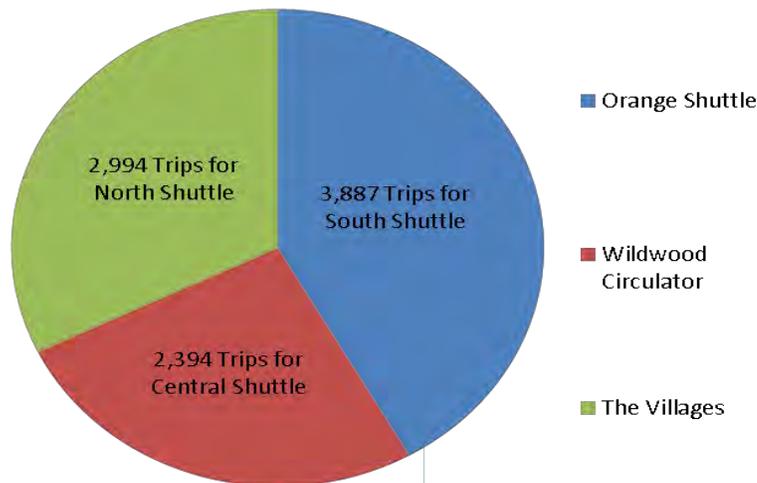
Board/SCT was awarded the prestigious State of Florida "Rural CTC of the Year" award at the 20th Annual Florida Commission for the Transportation Disadvantaged conference. Recognized for innovative solutions to fund and provide passenger trips, outstanding service and strong commitment to customer service for the transportation disadvantaged. This is the fourth time SCT has won this award for outstanding service to the community; also recognized in 1998, 2003, and 2004.

Successful Transition

Privatization has proven to be successful for SCT. On October 1, 2011, Ride Right took the reigns of the County's transportation daily operations. This was a monumental undertaking and Ride Right staff made the transition seamless. While reducing costs to the County and maintaining and expanding the level of service to the citizens, the savings realized by outsourcing operations for 2012 totaled \$120,906. The Board remains the CTC and monitors as well as applies for operational and equipment grants.

Increased Service Levels

SCT deviated fixed routes have proven efficient and successful. The Orange shuttle began in 1998 and has continued to be the most utilized shuttle to date with The Villages shuttle a close second. SCT is proud to provide shuttle services connecting the entire county from Webster to The Villages. The shuttle schedules can be found on the transit page of the Board's website (www.sumtercountyfl.gov).



Performance Results

SCT along with its contracted partners completed 98,890 passenger trips and logged 917,137 vehicle miles in FY 2011/12. Sumter County Transit has a proud tradition of delivering passengers to their destination on time. Once again, Transit lived up to its reputation with a 98% on time performance record for the year. SCT continues to focus on increasing efficiencies. In FY 2011/12, Transit realized a 23% reduction in cost per mile driven.

Fire & Emergency Medical Services Division

The mission of Sumter County Fire Rescue is to Save Lives, Reduce Property Loss, and Protect the Environment through Cost-Effective but Quality Fire-Rescue Services. October 1, 2011 began another year of positive change for the organization. The transition to a performance based model for the delivery of Emergency Medical Transport service began through a contract with Rural Metro of Florida, Inc. Contract monitoring and oversight is managed by the Fire and Emergency Medical Services (EMS) division; this arrangement not only provides for additional transparency in the contractor's operations, it also allows for a close working relationship which benefits both agencies. Another advantage to the new contract is that it provides for emergency dispatching services for Fire and EMS related emergencies. This service is provided out of a new facility which includes an enhanced Computer Aided Dispatch (CAD) system and upgraded mapping capabilities. The new CAD system also allows for the seamless transfer of incident data directly to the division's Records Management system (RMS). This new process reduces human error, increases information accuracy, and improves overall efficiency and accuracy of information retrieved from the system.

A federal requirement was implemented to upgrade radio systems to a P25 compliant 800 MHz system by January 2013. The County awarded a contract for a replacement radio system to Motorola, Incorporated. The division was tasked with the process of oversight and management of the construction, installation, training and implementation of the new P25 compliant 800 MHz radio system. This significant project requires daily involvement and is currently moving forward ahead of its scheduled January 2013 implementation date. This new radio system will provide countywide coverage for all fire, law enforcement and governmental agencies in Sumter County, with planned growth capacity for many years to come.

The first quarter of 2012 saw a change in the department's operational status of using Reserve Firefighters to supplement the career staff. Due to federal wage and hour law requirements, the division reclassified its Reserve staff to part-time status. One of the positives coming out of this change is an enhancement in minimum training certification requirements for its personnel. As required by state rule, all part-time, as well as career, firefighters are required to be certified to the Florida State Firefighter II level of training certification, with the division also requiring Emergency Medical Technician (EMT) certification. These changes, along with additional in-house training programs, ensure all County firefighters now function at a higher level of training and competency.

Due to the increased responsibilities of the division, the position of Administrative Deputy Chief was added. This position is responsible for administrative and support services, including management of the ambulance service contract, the Public Safety Radio System, Logistics, accreditation, data collection, fleet, station and equipment maintenance. Since instituting this position, through data collection and mining, the division has been able to improve processes and efficiencies which have resulted in cost savings on various fronts. Using the division's RMS, improvements have been made in supply and inventory tracking and in repair and maintenance processing.

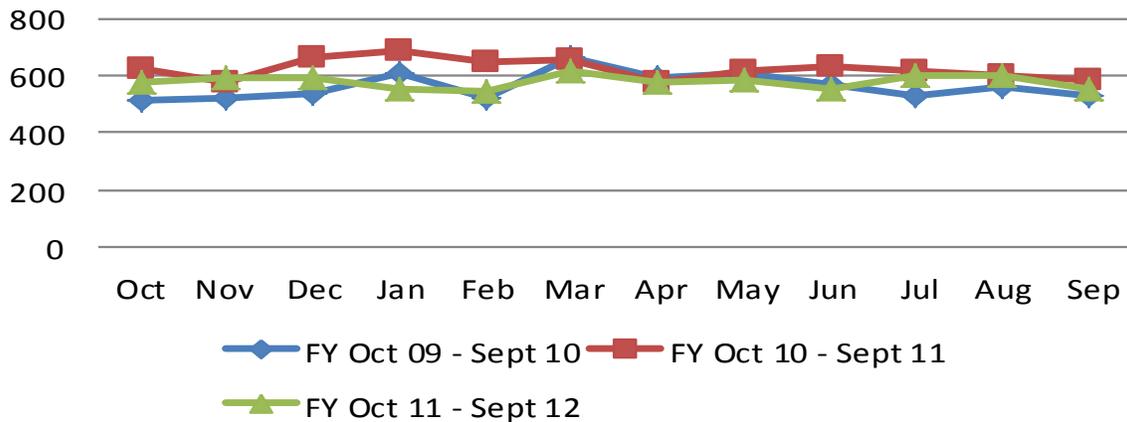
As with most fire and emergency service organizations, Sumter County Fire & EMS continued to see a high volume of calls for medical assistance, with 62% of the division's responses being EMS or rescue in nature. As an integral part of the EMS team, the division continued to focus efforts on enhancing its EMS response capabilities. During this year, the division graduated ten new paramedics and EMTs from programs conducted through a contract initiative with Lake Vocational Technical Center. The division also applied for, and received state approval to function as a stand-alone Advanced Life Support (ALS) non-transport agency. Receipt of the ALS license now allows the division to continue the expansion of ALS service delivery on its own. Paramedic staffed fire engines are not only capable of performing all of the expected duties of a first response fire apparatus, they are also equipped to provide advanced medical care while awaiting the arrival of the transport ambulance. The division continues to advance in a calculated manner to enhance service delivery at a pace that is appropriate for the community.

During 2011/2012, the division continued to evaluate facility operations and locations to ensure the most efficient and effective use of resources. That evaluation process led to the closure of three of the division's unstaffed fire stations, these stations were identified as not being located in strategically appropriate locations for the most effective service delivery. Coupled with the fact that there were no staff operating out of these stations, the decision to close the stations resulted in additional cost savings to the community without a change in service delivery.

Data indicates a decrease in call volume during this fiscal year. This decrease is attributed to an extremely quiet brush fire season, and a relatively calm storm season. The department responded to 6,950 requests for service, from October 1, 2011 thru September 30, 2012, which is a decrease of 538 calls or 7% over the same period the previous year.

Fire & Emergency Medical Services Division

Call Volume Trend Fiscal Years 2009/10 - 2011/12



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
FY Oct 09 - Sept 10	511	524	539	612	518	668	595	611	569	527	558	532
FY Oct 10 - Sept 11	627	574	663	688	645	658	577	615	629	614	601	587
FY Oct 11 - Sept 12	580	596	596	556	547	614	577	585	550	601	598	550

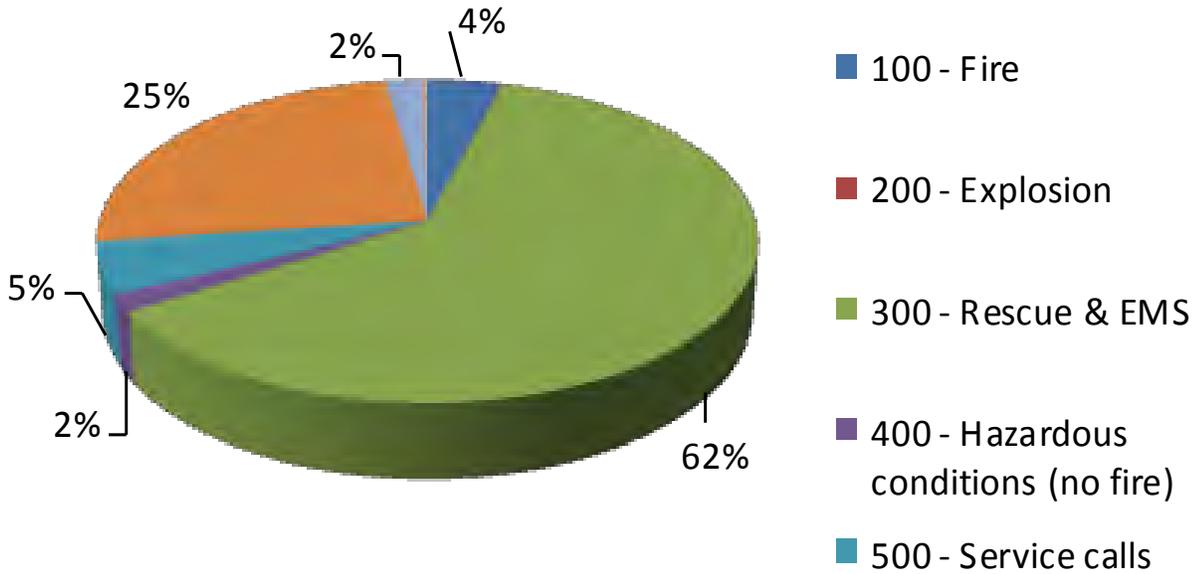
Response data is also analyzed to identify response times of the first arriving unit to incidents across the service area. Average response times for each community or "district" are collected and evaluated against the population density, and the number of calls responded to within each district. Through the analysis of this data, decisions can be made regarding the current and future deployment of facilities and resources.

Fire Prevention Bureau

Preventing emergencies before they happen is the primary mission of the Fire Prevention Bureau. This is accomplished not only through public education, but through the enforcement of life safety laws and standards, including commercial building inspections and review of building construction plans. During this year, the bureau reported 5,400 citizen contacts through the public education program. These were conducted at various venues, including schools, daycares, churches, fire station tours, and public events; hundreds of items were distributed bearing fire prevention and safety messages. To ensure compliance with current national, state and local codes developed to keep buildings safe, the bureau completed 84 plans reviews. They also completed 75 new construction or renovation inspections. To ensure ongoing compliance after a building is occupied, the bureau conducted 639 annual fire and life-safety inspections, which is a 363% increase over last year. Members of the fire prevention bureau also serve as the investigative branch of the division; under this auspice they conducted investigations on 27 separate fires, which represent 26.5% of all fire responses.

Fire & Emergency Medical Services Division

Incidents By Type FY 2011/2012



Type of Incident	Total	Percentage
100 - Fire	282	4%
200 - Explosion	5	0%
300 - Rescue & EMS	4,301	62%
400 - Hazardous conditions (no fire)	121	2%
500 - Service calls	363	5%
600 - Good intent calls	1,711	25%
700 - False alarm & false call	138	2%
800 - Severe weather & national disaster	16	0%
900 - Special type	8	0%
	6,950	100%

Development Services Division

The Development Services Division is comprised of the following Departments:

- ◆ Planning Services
- ◆ Building Services

The Division is responsible for the maintenance and implementation of the County's Comprehensive Plan, Land Development Code, Florida Building Code and State laws related to the construction industry, in addition to coordination of affordable housing needs, building, zoning and nuisance code enforcement, and operation of geographic information systems. The Division provides these services not only to the unincorporated areas of the county but also to the cities of Center Hill and Webster. In the City of Wildwood, the Division provides building services.

The Development Services Division's mission is to work in a coordinated manner with citizens, developers and Sumter County's other political jurisdictions to ensure quality physical development, economic opportunity, maintenance of community character, preservation of natural and cultural resources and equitable and reasonable administration of the County's growth management programs and development controls. This mission is to be accomplished with consistent, effective, accurate, respectful and prompt customer service at all times.

The Division's structure was slightly modified in FY 2011/12. The Housing Coordinator position was removed from supervision of the Building Official and now reports directly to the Division Director.

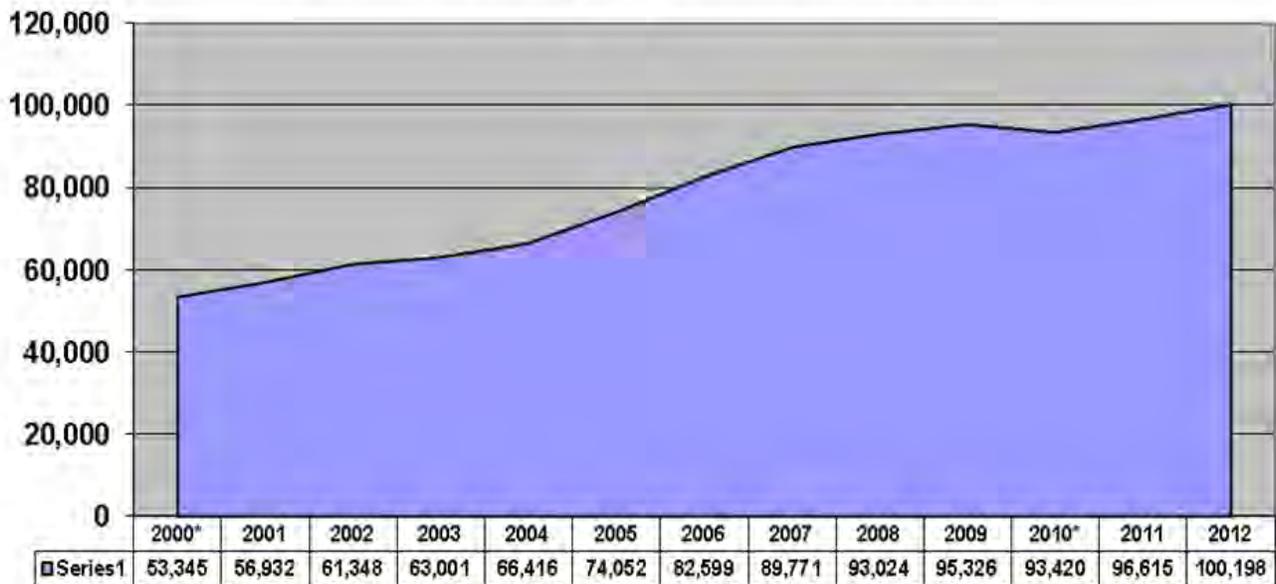
Planning Services

The Planning Services Department is committed to providing the citizens of Sumter County with proactive planning, zoning, development review, and geographic information services that are responsive to the needs and values of our county by fostering positive economic development, promoting community identity, and protecting unique environmental and rural resources.

The population of Sumter County continues to grow steadily, increasing by almost seventy percent (70%) in the past ten years. This growth is reflected in increased demand for Planning services as proposed new developments are reviewed for consistency with Comprehensive Plan policies and compliance with County development standards, and are analyzed for impacts on the County's roads and other public utilities. Growth requires constant updating of the County's data and mapping resources, as well as the maintenance of numerous records and files related to development review and zoning administration.

Development Services Division

Sumter County Population Growth



Source of Data

* 2000 and 2010 - actual census data from the U.S. Census Bureau

2001-2009, 2011, 2012 - estimates from the University of Florida Bureau of Economic and Business Research

Planning Services Department is comprised of the following four functional areas:

- ◆ **Planning**
- ◆ **Zoning**
- ◆ **Development Review**
- ◆ **Geographic Information Systems**

Planning – Principle Objectives:

- ◆ Maintenance and implementation of Sumter County Comprehensive Plan and long range growth management policies
- ◆ Intergovernmental coordination of land use and development
- ◆ Provision of analytical decision support to County Administration, Elected Officials and appointed boards

Zoning – Principle Objectives:

- ◆ Interpretation, application and implementation of the Sumter County, City of Webster and City of Center Hill Land Development Codes
- ◆ Staff support to the Zoning & Adjustment Board and the City of Webster and City of Center Hill Zoning Boards/Councils/Commissions, as needed
- ◆ Customer support in the Variance, Rezoning, Special Use Permit, Temporary Use Permit and Comp Plan amendment processes

Development Services Division

Development Review – Principle Objectives:

- ◆ Site development review for compliance with zoning, subdivision and floodplain management standards
- ◆ Management of development permitting
- ◆ Staff support to the Development Review Committee and the City of Webster and City of Center Hill Zoning Boards/Councils/Commissions, as needed

Geographic Information Systems – Principle Objective:

Develop, maintain and utilize Geographic Information Systems (GIS) to support all areas of County operations including address assignment, and provide mapping resources to the public.

Accomplishments

- ◆ With County Administration, implemented the interlocal service boundary agreements with the City of Center Hill and City of Webster to coordinate and consolidate planning, zoning, and development review services as well as several other public services
- ◆ Completed development and adoption of the unified Sumter County, Webster, Center Hill Comprehensive Plan
- ◆ Completed amendment of Villages of Sumter Development of Regional Impact agreement
- ◆ Amended Land Development Regulations to address obsolete zoning classifications
- ◆ Coordinated with Federal Emergency Management Agency and Southwest Florida Water Management District for the update to the County's Flood Insurance Rate Maps
- ◆ Maintained and expanded website for public access to agenda materials for the Development Review Committee, Contractor Licensing Board, Special Master, and Zoning & Adjustment Board
- ◆ Maintained zoning and future land use data in a GIS format and made available on www.sumtergis.com and www.sumtercountyfl.gov
- ◆ County's public access GIS website (www.sumtergis.com) highly utilized with approximately 1,800 visits per month
- ◆ Customer service consistently recognized as excellent (as demonstrated by feedback from "Customer Comment Cards")
- ◆ Successful transition of Building Technicians and Planning Technicians to Development Technicians to enhance customer service

Development Services Division

Building Services

The mission of Building Services is to provide a high level of building code compliance for the preservation of life, safety, and the general welfare for the people of Sumter County. This is accomplished through the enactment and enforcement of effective codes and standards to ensure the structural strength, sanitation, fire protection, adequate light and ventilation, and other essential elements of life safety in the building environment. The Building Department accomplishes their Mission with a maximum of customer service and efficiency.

The activities of the Building Services Department also reflect the needs of a growing County. Using both County staff and contracted service providers, Building Services has continued to meet the demand for an increasing volume of plan reviews and building inspections. The Department's code enforcement function has addressed an increasing number of issues related to the use and condition of private properties, and contractor licensing continues to ensure that the increasing number of building contractors operating in the County have proper certifications and liability coverage.

The Building Services Department is comprised of the following four functional areas:

- ◆ Building Plan and Inspections
- ◆ Code Enforcement
- ◆ Contractor Licensing
- ◆ Housing

Building Plan Review and Inspections – Principle Objectives:

Review building permit plan submissions and perform building inspections to ensure the compliance of all structural development with the Florida Building Code and local ordinances and provide customer support in the Permitting and Plan Review processes.

Accomplishments

- ◆ Streamlined the process of residential plan review and permitting documents for our Residential Villages Developer
- ◆ Implemented the online electronic permitting process for all contractors and homeowners
- ◆ The Village IT Department engaged our needs and improved numerous Trakit functions for Building Services
- ◆ Building Services pro-actively stimulated the Sumter County residential housing market with another 10% reduction in fees
- ◆ Started sending inspectors with the private providers on occasion to audit their procedures
- ◆ Restructured the office for efficiency and filled empty building inspector position
- ◆ Providing monthly reports of county wide statistics and trends for Building, Code Enforcement, and Licensing which are functions of the Building Services
- ◆ Implemented the procedure and policy for handling the cash drawer monies
- ◆ Re-wrote the job descriptions for Building Services staff members
- ◆ Re-designed an auditing process for verifying the administrative compliance of our private providers
- ◆ Rewrote the policy and procedure manual
- ◆ Established pin numbers for our contractors to verify the authentication of electronic signatures and escrow payments
- ◆ Created additional performance measures for Code Enforcement
- ◆ All Code Enforcement cold file cases have been forwarded to the attorney for foreclosure.
- ◆ Continued to provide two Building Code Seminars in Sumter County. The seminar provided training and unity with our local building contractors, Marion County inspectors, Lake County inspectors and Sumter County's inspection staff
- ◆ Issued 12,615 building permits, conducted 17,718 permit inspections and conducted 1,596 code compliance inspections

Development Services Division

Code Enforcement – Principle Objectives:

Code Enforcement ensures compliance of properties with the Sumter County Land Development Code, and other property maintenance standards established by local ordinance and provides staff support to the Code Enforcement Special Master. Code Enforcement also works in unison with the citizens of Sumter County to assure a safe and desirable working and living environment. This is achieved by protecting property values and ensuring the health, safety, and welfare for all of Sumter County.

- ◆ Continued to streamline the Special Master hearing process
- ◆ Continued to design and produce a monthly financial and progress report
- ◆ Adhered to the previously initiated timeline structure in order for each code case to expedite citizen complaints
- ◆ Recovered accrued code enforcement costs from the property sale of code enforcement liens via tax deed purchases
- ◆ Registered all Inspectors with (FACE) Florida Association of Code Enforcement
- ◆ Sent three Inspectors to the FACE Level I class and exam
- ◆ Worked with Wildwood Code Enforcement on unsafe housing

Licensing - Principle Objective:

Licensing provides a level of protection to the citizens of Sumter County by ensuring a safer built living environment. This is achieved by requiring local and state contractors to be insured and licensed. Licensing also ensures construction contractors working within the County are appropriately licensed by the State or County and provides staff support to the Contractor Licensing Board.

- ◆ Implemented citation procedures against several contractors
- ◆ Implemented the collection of a \$25 maintenance fee for all state certified contractors
- ◆ Assisted in making the competency card renewal process as efficient as possible for contractors to renew at either office

Housing Services - Principle Objective

Housing Services is committed to serving Sumter County's housing needs using all resources available and providing decent, safe and quality affordable housing to eligible families as well as provide staff support to the Affordable Housing Committee. It is the department's intent to strengthen the community by creating, promoting and sustaining diversified affordable housing opportunities to help enhance the quality of life for each resident. The main goal is to meet the housing needs of the extremely-low, very low, low and moderate income households and expand the production and preservation of affordable housing.

Housing Services is a Community Platinum Partner with the Department of Children and Families (DCF). Housing staff has the ability to assist families with applying for the programs offered by DCF. Housing Services coordinates and implements activities designed to inform and educate the general public, housing industry groups, financial institutions about fair housing rights and obligations through workshops, printed materials and displays. The primary goal of these activities is to combat housing discrimination and to ensure compliance with local, state and federal fair housing laws.

Homeowner Assistance Programs

The Emergency Repair program provides financial assistance to eligible homeowners for repairs to eliminate conditions that are an imminent threat to life, health and safety of the occupants. Eligible repairs include re-roof, electrical upgrade, septic and/or well replacement, plumbing upgrade and replacement of HVAC systems. The assistance is provided in the form of a zero percent interest loan secured by a note and mortgage payable over twenty years.

Development Services Division



Mr. Enriquez was able to get a new roof and HVAC system with assistance from the Emergency Repair program.

Home Rehabilitation assistance is designed to provide income eligible homeowners a low-cost loan to improve the physical condition of their home. Repairs can range from efforts to bring the property up to code, fix a leaky roof, or remedy faulty wiring, to upgrades that improve residential energy efficiency or home accessibility. Funds are also used for the creation of additional living space due to an increase in family size. The program provides the means to make essential home improvements that can prevent blight and stabilize neighborhoods. The homeowner receives a zero percent interest loan secured by a note and mortgage payable over thirty years.

Home Replacement assistance is used to replace owner-occupied housing determined to be dilapidated or unsuitable for rehabilitation due to extreme deterioration of major structural components. The new concrete block homes are energy efficient and especially designed for each family's particular needs. The family receives a 0% interest loan secured by a mortgage and note payable over thirty years which maintains affordability.



Mr. Williams received a three bedroom two bath wheelchair accessible home through the replacement program. Mr. Williams now has mobility and independence required to increase his quality of life.

First Time Homebuyers Assistance

Down payment and closing cost assistance makes it possible for many low income individuals and families, who are first time homebuyers, in having the required down payment needed to purchase a home. Participating lenders are required to comply with strict guidelines in order to maintain affordability for the homeowner. The assistance is provided in the form of a second mortgage with a 0% percent interest rate payable over twenty years.



Mr. LaRosa's dream of homeownership became a reality with a combined partnership between the United States Department Agriculture (USDA) and Sumter County Housing Services.

Accomplishments

- ◆ Expended \$371,248 housing funds in 2012
- ◆ Assisted thirty-one families with housing needs throughout Sumter County
- ◆ Conducted Fair Housing Presentation for children at the Webster Library
- ◆ Began collection procedures on default housing accounts
- ◆ Completed and submitted SHIP annual close-out reports

Public Works Division

The Public Works Division (PWD) is comprised of a Headquarters, Admin/Financial Support Department, and the Engineering and Operations Branches consisting of staff and operational departments.

Engineering Branch:

- GIS
- Stormwater
- Pavement Management
- Facilities Development

Operations Branch:

- Road and Bridge
- Solid Waste (CDA)
- Parks
- Mosquito Control
- Facilities Maintenance

The mission of the division, its branches and departments is to strive for operational efficiency and sustain a commitment of excellence to ensure the protection of public health, safety, and the welfare of the citizens of Sumter County, through the branches and assigned operational departments.

The vision is to achieve APWA Accreditation by October 2015 and Sumter County citizenry acknowledgement as an excellent provider of all services within one (1) year.

The values of the Public Works Division are:

- ◆ Duty – a PWD employee understands priorities, and that a balanced approach of personal and work time is best for all, and the PWD, in the long run.
- ◆ Integrity – acting honestly in every situation. A PWD employee understands that his/her word and signature is their bond. Information and reports must be as accurate and complete as possible.
- ◆ Professionalism – the PWD is an organization comprised of employees who understand their job, who strive to perform at their best, and seek to improve themselves and their team or crew.
- ◆ Moral – the PWD is an organization made up of employees who know right from wrong and act that way; they are guided by the Florida Statutes, the Florida Sunshine Amendment and Code of Ethics, and Sumter County Code.

Public Works Division

Adopt-A-Highway

Adopt-A-Highway, a public service program, began in 1995 enabling environmentally conscious citizens to make a contribution by helping to provide a cleaner environment. To date, this program continues to provide an avenue for individuals, organizations, and businesses to impact the environment by removing litter from a specified two mile section of road rights of way. Besides feeling a sense of pride for helping to clean up the environment, participants enhance the appearance of our county. To recognize their contribution, at each adopted location roadway signage identifying the participant is installed by the Road and Bridge Department.

Participants in this program are required to enter into a formal agreement with the Board committing to picking up litter along an adopted two mile long rights of way, at least four times a year for two years.

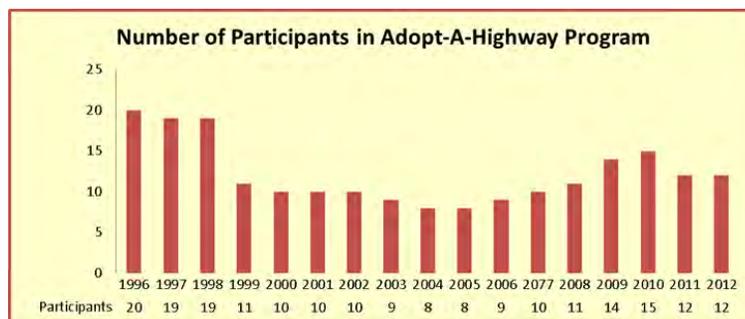
The Florida Department of Corrections was the Adopt-a-Highway's largest organization participant and from 1995 until 2000 made a tremendous impact on the achieved results. In fiscal year 1999, The Florida Department of Corrections' two participants collected 356 bags of trash on over 20 miles of roadway resulting in 12,460 pounds of litter being removed.

In February 2000, The Florida Department of Corrections made the decision not to renew their Florida Boot Camp and Sumter Correctional Institution Adopt-A-Highway contracts. The graph reflects the loss of these contracts but does not take into account, that beginning in 2006 for four days a week, the Sumter Correctional Institution/Forestry Squad began picking up from the County rights of way carpet, furniture, appliances as well as litter. The efforts of this squad fall under the direction of the Road and Bridge Superintendent and even though amounts and pounds are not recorded their effort is appreciated and apparent by the appearance of our County rights of way.

Another collection which is not recorded consists of those participants who combine their cleanup with a daily exercise routine and dispose of retrieved litter with their regular household trash.

The number of participants remained the same as last year. Currently twelve participants maintain approximately thirty-two miles of rights of way. These dedicated participants collected fifty nine (59) fifty-five gallon bags of trash which represents over two thousands pounds of litter removed from County rights of way, slight decrease from last year.

- ◆ Key Points about Sumter County's Adopt-A-Highway Program
- ◆ Adopters must enter into a two year formal agreement with the Board
- ◆ Attendance of safety meeting prior to first event and not less than every six months thereafter
- ◆ Pick ups performed only during daylight hours and in good weather conditions
- ◆ Four scheduled events each year
- ◆ Safety vest and equipment used at every event
- ◆ Participants must be at least twelve years old with at least one adult for every five youth
- ◆ Coordinate event dates with Public Works Division office



Public Works Division

ENGINEERING BRANCH

The mission of the Engineering Branch is to enhance health, safety and welfare in the County by providing economical, responsive and effective professional engineering services. Engineering is to plan, design, and construct transportation and storm water systems that support and value economic and community development. Engineering employs qualified and competent professionals, cultivates an innovative work environment and strives to continuously improve.

The Engineering Branch is managed by the Assistant Director for Engineering and consists of the Engineering Staff, GIS Support, the eight (8) x Consultant Competitive Negotiation Act (CCNA) Consultants, and the Facilities Development Department. Engineering Branch provides planning, implementation, and administration of the Five-Year Road Program and technical and professional engineering input regarding transportation planning, geometric design, drainage, and infrastructure for proposed residential and commercial development to the Board and other County entities. Engineering oversees roadway construction projects, pavement markings, pedestrian and bicycle paths, and storm water basin studies in County rights-of-way. Engineering also administers the County's Pavement Management Program and the Stormwater Management Program.

Pavement management consists of effective methods to maintain the County's road network by selection of preventative methods such as chip seals and micro surfacing over the existing pavement surface. Pavement Rehabilitation includes mill/resurface operations, shoulder widening, and/or structural pavement overlay on the existing pavement surface. Pavement Management saves paving and maintenance costs, protects the value of this expensive asset and is environmentally friendly when it is fully implemented minimizing the number of times a pavement requires reconstruction. Pavement Management has been a recognized discipline in the engineering and public works communities and Sumter County. The Sumter County Pavement Management Program was recognized by the Lake Sumter Metropolitan Planning Organization (MPO) in 2012.

Engineering coordinates railroad crossing maintenance as it affects County road projects; updates and publishes the County street atlas and other maps; and provides copies of plans to other County departments, contractors, developers, and the general public. The GIS Staff supports the Public Works Departments, and is developing the asset management layers for Public Works, both in terms of Pavement and Stormwater Management. GIS also provides Engineering with the data management and visualization tools necessary to support daily operations such as mapping, data collection, and analysis by maintaining street centerlines, watershed, storm water, street sign inventory, traffic signals, pedestrian and bicycle paths, railroad crossings, and striping layers.

Accomplishments

C-470 Rehabilitation from the West side of Interstate 75 to the CSX Right-of-Way

The project consisted of milling the existing asphalt to a depth of 2.5 inches, replacing the asphalt structural course, and overlaying with an FC 12.5 asphalt surface course. All striping was replaced to meet FDOT standards. The project was awarded for construction in January 2012. The total project cost was \$142,239.24, with an FDOT SCRAP grant contributing \$142,069.44. The construction of this project was completed March 2012.

Langley Medical Center and CR 526E turn lanes along U.S. Highway 301

This improvement project consisted of constructing turn lanes along U.S. Highway 301 at both the Langley Medical Center and CR 526E. The project was awarded for construction in January 2012. The total project cost was \$550,300.04.



Langley Turn Lanes

Public Works Division

C-466 W Reconstruction from C-475 to CR 209

The rehabilitation project consisted of repairing road base lime rock failures, milling and resurfacing the deteriorated asphalt, and adding 2 feet wide shoulders to each side of the roadway. Funding for this project came from an FDOT County Incentive Grant Program (CIGP) grant, in FY 2011/12. The project was awarded for construction in January 2012. Construction was completed in July 2012. The total project cost was \$1,483,838.44, with an FDOT GIPG grant contributing \$1,474,118.14.

CR 673

Beginning at US 301, CR 673 was milled, resurfaced, and 2' paved shoulders were added, for approximately 4500sf. The total project cost was \$547,000.28, funded by FDOT with SCRAP and SCOP grants in the amount of \$462,702.34. This project was completed April 2012.



CR 673

Roadway Improvement Projects in Design Phase

C-466 Widening from 2 to 3 lanes from CR 209 to US301

This project consists of improving the roadway to include wider travel lanes; a center left turn lane, bike lanes, and sidewalks. Design of the roadway improvements was awarded mid 2012. The design phase of the project will be complete in 2013. The project is anticipated to be under construction in 2015.

C-462 Widening from 2 to 3 lanes from US301 to C-466A

This project consists of improving the roadway to include wider travel lanes, a center left turn lane, bike lanes, sidewalks, and a closed drainage system. Design of the roadway improvements was awarded in early 2012. The design phase of the project will be complete in early 2013. The project is anticipated to be under construction in 2014.

C-466A, Phase III from U.S. Highway 301 to Powell Road

The project design consists of improving the roadway to include a center turn lane from U.S. 301 to Pleasantdale Drive and to transition to a four-lane divided roadway section east of Pleasantdale Drive. The four lane section will match the existing C-466A, Phase II and Powell Road sections. Design was completed in January 2012; the project is currently in the right of way acquisition phase.

Public Works Division

FY 2011/12 Pavement Management Program

The 2012 pavement management program incorporated pavement preservation and pavement rehabilitation for roadway segments identified by the county. Pavement preservation included chip, seal, and micro surfacing over the existing pavement surface. Pavement rehabilitation included mill/resurface operations, shoulder widening, and/or structural pavement overlay on the existing pavement surface. The pavement management programs encompassed a total of approximately 26 miles of Sumter County's roadway network. Of the total miles of work contracted, 8.8 miles were structural or preservation overlays, 2.2 miles of mill and overlay, 14.6 miles of microsurfacing, and .25 miles of base rehabilitation. A substantial portion of the pavement preservation work was done in the District 1 area of the Villages, completing the current backlog of pavement projects for that district.



CR 209 – Pavement Management

Public Works Division

Stormwater Management Program

A Sumter County Stormwater Management Program Needs Assessment Report was prepared for the purpose of providing a clear understanding of the County's current status of stormwater management practices and to present recommended action for future improvements to Sumter County's Program. The project involved a significant amount of data collection including field data collection related to stormwater infrastructure assets such as culverts, inlets, mitered end section, and ditch blocks. This data collection was provided for five watersheds within the County. The project also included review and mapping of previous basin studies within the County, development of a canal maintenance plan, preliminary canal inspections, review of maintenance and drainage easements, analysis of floodplain boundaries proposed by FEMA in 2012, comparison of Sumter County floodplain regulations and FEMA requirements, evaluation of stormwater needs with respect to growth, identification of short-term priorities for stormwater projects, and preparation of a cooperative funding application to SWFWMD. The evaluation of stormwater need with respect to growth included information regarding the water bodies within the County, as well as upstream and downstream of the County that are considered impaired. A watershed management plan for the Jumper Creek Watershed was submitted to SWFWMD for cooperative funding. The multi-year project is expected to be funded beginning October 2013.

A multi-year watershed study is in progress which encompasses both the Gant Lake watershed and Big Prairie watershed. The project is in the data collection phase. This project is cooperative with SWFWMD.

Thirty-four double T cross-over bridges in the County's canals were inspected for structural integrity. A report of findings including photographs and recommendations for repair was prepared for each bridge. County staff will provide recommended repairs for 20 out of the 34 bridges, which will be repaired in house by Road and Bridge. A bid package is being developed for repairs to 14 bridges that will require contracted services.

A proposal has been prepared for additional stormwater support in 2013, including additional stormwater infrastructure field data collection, bi-monthly stormwater management program meetings, TV for County maintained pipes within The Villages, and Support for TMDL listed (impaired) water bodies.

A stormwater program staff position will be added in fiscal year 2013.

Highway Safety Program

Engineering was an integral player in the creation of the Highway Safety Program in FY 2011/12. The first year consisted of forming the Traffic Safety Work Group (TSWG) and meeting with them to develop County-wide safety needs. The first year also included development of projects for submission to FDOT for funding with Federal Safety funds, and prioritizing a list of local safety projects which resulted in placement on the Lake Sumter MPO Needs list. The FY 2012/13 program will develop projects for the High Risk Rural Roads (HRRR) funds, and expand and prioritize roadside safety spot issues such as shoulder drop offs, guardrail requirements, sight distance problems at intersections, and others.

Public Works Division

Facilities Development

Facilities Development encompasses the design, construction, and renovation as needed, of all Board buildings and related infrastructure. This is achieved through sustainable design and quality construction with a continued focus on customer service. From development of scope, to the inception of design, to the completion of construction, the emphasis is to develop and establish energy efficient and sustainable buildings in the most cost effective manner. The department achieves its goals through focused project management working closely with the architects for design, project/construction management firms for construction management, and the contractors for construction.

Accomplishments

In 2012, the Facilities Development Department successfully managed completion of the renovations to the Downtown Wildwood Fire Station #31 located at 227 Hall St, Wildwood, FL, and the Development Services facility located at 237 E Anderson Ave, Bushnell, FL. A generator was installed at the Sheriff's Office and a generator was installed to support the VoIP system. The design phase for the renovation of the Historic Courthouse and 1988 Jail Renovation project was completed and construction contract awarded, with project completion scheduled for 2013. Design of the Citizen's Drop-Off Area and Animal Services Joint Use Facility was completed and construction contract awarded with project completion scheduled for 2013. All projects that began or were completed during FY 2011/12 were within the approved budget for each.

Fire Station 31 Wildwood Renovation (\$658,539) – Renovations to this 1975 building located at 227 Hall St, Wildwood FL brought it into code compliance for OSHA and ADA. This project provides ample quarters for a 24 hour staffing of 2-4 firefighters.

Historic Courthouse – (\$7,472,000) 1st, 2nd, 3rd Floor and Exterior, Joint Use Parking Lot and Way finding - Reconfigures space to allow for Clerk of Court and State Attorney Offices. This project will include replacement of all HVAC, plumbing, electrical and life safety and ADA and will bring the 1913 building up to full code compliance. Also this project will provide for waterproofing of the entire exterior of the building. Construction contract was awarded in February 2012 and the project is scheduled for completion in the summer of 2013.



1988 Main Jail Renovations (\$1,547,000) – Renovations are comprised of code compliance for HVAC, plumbing, electrical, life safety (fire alarm and fire suppression) and ADA. Construction contract was awarded in February 2012 and the project is scheduled for completion in the summer of 2013.

Public Works Division

Citizen's Drop Off Area (CDA)/Animal Services Joint Use Facility, Horse barn, Pasture and Euthanasia (\$1,687,000) – Construction contract was awarded August 2012 to complete this project in 2013. The scope of work is to provide offices for Animal Services and pet adoption as well as office space for the landfill operations. It also includes a new CDA yard facility, horse barn, and euthanasia room for Animal Services.

Webster (E.C Rowell) Library and Joint Use Parking (\$1,025,000) – Design began in June 2012 with construction to be completed in 2013. This facility will provide Library services to an expanding community and will provide for joint parking with the Webster Fire Station for staff and patrons.

Webster Fire Station (1,218,000) – Design began in June with construction to be completed in conjunction with the library in 2013. This facility will provide Fire services to the community.

Lake Panasoffkee Library Expansion and Joint Use Parking (\$1,318,000) – Design began in June 2012 and construction will be completed by September 2013, providing an additional 5,000 sq. ft. to service the educational and recreational library needs of the community and Sumter County residents. A joint use parking lot will be constructed between the library and fire station to provide adequate parking for both facilities for staff and the public.

Lake Panasoffkee Fire Station Renovation (\$838,000) - Design began in June 2012 and construction will be completed in September 2013. This renovation will provide a pull thru apparatus bay and living quarters.

Lake Panasoffkee Recreation Park Improvements (Paved Walking Trail, Handball/Racquetball Court and Skate Park) (\$312,000) - Design was added to the Lake Panasoffkee Library design with construction to be completed in September 2013 providing these park enhancements for community enjoyment.

Bushnell Health Dept Generator (\$150,000) - This project was awarded summer 2012 for completion in December 2012; it will provide emergency power for critical functions to the entire Health Department facility.

Public Works Motor Pool Material Storage Barn (\$85,000) - To provide warehouse space for Public Works operational needs. Conceptual design began in February 2012 and will be awarded in the fall for completion in 2013.

Public Works Division

OPERATIONS BRANCH

The mission of the Operations Branch is to maintain the infrastructure within the County rights of way, and provide quality public works services to the citizens of Sumter County. Operations and services include construction, repair and maintenance of County roads and rights of way, signs and signals, and canals and other drainage systems; parks and mosquito control operations; maintenance of County buildings and grounds, and receipt of household waste.

Operations Branch is managed by the Assistant Director for Operations. This branch oversees five departments including the Road and Bridge Department with its sign crew, mowing/asphalt crew, driveway/rights of way crew, brush crew and shop maintenance, as well as the Parks Department, Facilities Maintenance Department, Mosquito Control Department, and Solid Waste. Operations Branch also oversees operation and maintenance of most Traffic Signals in Sumter County, and all bridges.

Road and Bridge Department

The mission of the Road and Bridge Department is to maintain the infrastructure within the County rights of way, with a focus on improving, maintaining, and repairing County roads and the associated rights of way, drainage systems, and signs. This is carried out by the Road and Bridges Superintendent and 4 assigned crews.

Sign Crew

The sign crew performs various duties including the design and construction of signs using Flexi Sign Pro software. In the past year, 1,289 signs were fabricated for use on the county roads and rights of way. Other duties include the installation of the signs; reset fallen or damaged signs and dismantling of old signs throughout Sumter County. The sign crew's vehicle is equipped with materials needed to apply cold mix and complete repairs to minor potholes on site while changing or installing signs. In FY 2011/12, this crew used 39 tons of cold mix patching potholes.

Mowing/Asphalt Crew

Using batwing mowers the mowing/asphalt crew maintained 126.53 lane miles per mowing round. Mowing an average of nine rounds per year this equaled 1,138.77 miles mowed. The crew also utilizes four six-foot mowers to mow the secondary road rights of way at 339.99 miles per round or 2,379.99 miles per year. The Crew received a hot patch trailer in September 2011 and started using it in FY 2011/12 for the asphalt maintenance program resulting in 646 tons of hot mix being used for edge repairs and to fill potholes at more than 140 locations at a cost of \$109K.



Pavement Repairs

Public Works Division

Driveway/Right of Way Crew

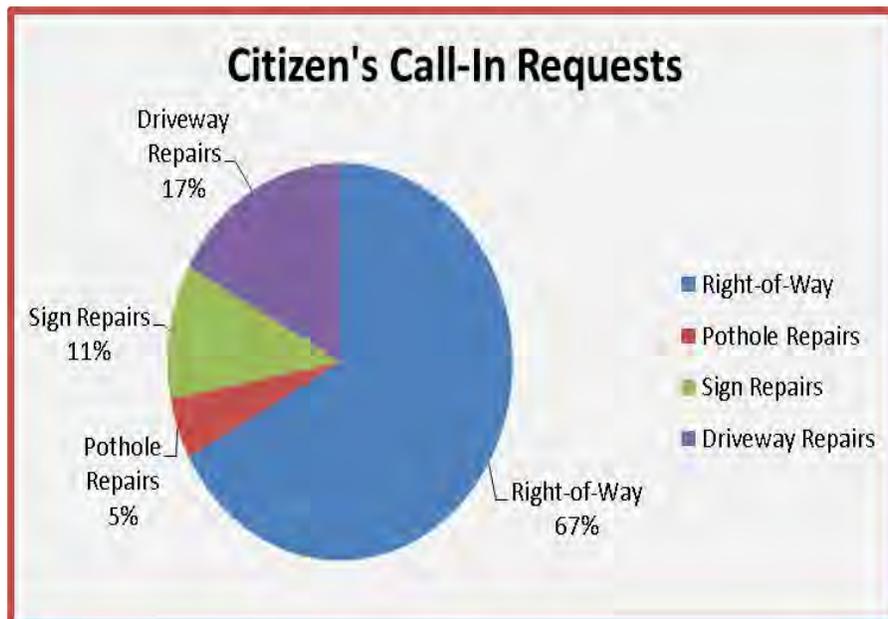
The driveway/right of way crew uses their equipment operators and heavy equipment in support of the other crews, and on independent tasks such as installing new driveways in the County right of way, repaired 130 existing driveways, restored asphalt at various intersections, improved the intersection of CR121 @ CR128, repairing double T cross overs in the South County Canals, and repaired a failed section of the John C. Parker Bridge on Morse Blvd.:

Brush Crew

Brush crew duties include trimming of brush from the County rights of way, removal of downed trees and working with tree contractors for removal of problem trees. Accomplishments during the FY 2011/12 include: Assumed rights of way maintenance of CR 571A and the extension of CR 542H; responded to 522 rights of way service requests, trimmed innumerable trees along the County roads. The Brush Crew was also called upon to clear and prepare long ignored or abandoned parcels along CR317 and CR 463B for selling.



Tree Trimming



Public Works Division

Parks Department

The mission of the Parks Department is to provide a quality park system while preserving the County's natural environment for the enjoyment of current and future citizens. We are committed to fulfilling our mission through visionary leadership, dedication, and the responsible use of available resources.

The Parks Department is responsible for maintaining fourteen county parks, two county cemeteries, five historical monuments, one fire station and a four mile exercise trail. At these locations, the department is responsible for the mowing, landscaping, and general maintenance of all of the grounds, affording citizens a safe environment to enjoy their leisure time. The department consists of four full time employees who maintain the grounds, one full time custodial employee who is responsible for cleaning all community buildings, and restrooms located in parks, and two OPS (temporary) employees who assist during the heavy mowing season. All personnel are involved in maintaining the baseball and softball fields, multi purpose fields, and keeping the playgrounds safe and up to the standards set by the American Society for Testing Materials (ASTM).

Accomplishments

Lake Miona Park is a 4.97 acre park just on the edge of the Villages. For the enjoyment of citizens, there are two horse shoe pits, corn hole game boards, five pavilions, a fishing pier, and a boat ramp. Accomplishments include constructing a boat rack to house the Grand Masters Dragon Boat Clubs boat, installation of corn hole game boards, installed a pavilion on an existing slab with picnic tables, installed concrete parking post and added new play safe mulch in the playground area.



Horse Shoe Pits and Pavilion



Concrete Parking Post

Lake Okahumpka Park is the largest park in Sumter County at 130 acres. It is located three miles east of Wildwood off SR 44 and includes two volleyball courts, a large pavilion, two small pavilions, two gazebos, restrooms, an exercise trail, three paved walking trails, mountain bike trails, and a nine hole disc golf course. The Parks Department cleared a wooded area increasing usable land allowing for the installation of the new nine hole disc golf course. A new prefabricated restroom was installed in the vicinity of the boat ramp.



New Nine Hole Disc Golf Course



9th Hole

Public Works Division

Royal Park has many amenities that attract citizens to its 4.9 acres including a softball field, volleyball court, horse shoe pit, playground, pavilion and a community building. During the 2012 fiscal year, the department refurbished the existing walk path with shell material and restriped the parking lot.

Rutland Boat Ramp is a small, but beautiful .09 acre park near the Citrus County line off SR 44 and includes a picnic pavilion, restrooms, and a boat ramp. The Parks Department installed a 20' X 20' pavilion with tables and a grill, rebuilt the walk bridge and repaired the canal bank with assistance from the Road & Bridge Department.

Marsh Bend "Outlet" Park is a small wooded park that is enjoyed by boating enthusiast and fisherman. This 9.83 acre park is located in the Lake Panasoffkee area and includes a volleyball court, horse shoe pit, restrooms, a fishing bridge and two boat ramps which allow boaters to enjoy access to Lake Panasoffkee or the Withlacoochee River. Improvements to the park included painting the entrance sign and the sign by the boat ramp, landscaping the new restroom and the addition of a horse shoe pit.

Coleman Landing Boat Ramp is a secluded one acre park located in the Coleman area and provides lake access to the southeast side of Lake Panasoffkee.

Lake Panasoffkee Recreational Park is an 18 acre sports complex located on the west side of the county which includes five baseball fields, a basketball court, tennis court, volleyball court, two pavilions, community buildings, walking path, restrooms and a playground. Accomplishments include a 30' x 60' pavilion with tables and grills and a corn hole game board installed in the playground area.

The 470 Exercise Trail was funded under the American Recovery and Reinvestment Act (ARRA). Award of these monies allowed for the revitalization and extension of an existing sidewalk into an exercise trail with 10 exercise stations.



New Exercise Trail Signs



Exercise Equipment

Public Works Division

Lake Panasoffkee Dog Park meets the needs of many area residents by providing a safe secure area where dogs can enjoy activity without the constraints of a leash. The park also accommodates pet owners with the availability of swings, whirl, play set, pavilion and a water fountain. This enclosed facility creates an environment where adults, children and pets can relax and enjoy their day.



New Dog Park



New Dog Park

The **Sumterville Park and Community Building** is located off US 301 in Sumterville on 1 acre. In 1939, the National Youth Administration built the community building which is still in use today and to meet a growing need in recent years the playground was updated. Accomplishments in fiscal year 2012 include the construction of a new parking lot.

Wahoo Community Buildings are located on .72 acres. The smaller rock building, at this park, was erected in 1939 by the National Youth Administration. Accomplishments include removal of two large trees and construction of a sidewalk to the historical monument which depicts the Battle of the Wahoo Swamp. Located on the west side of Sumter County off Hwy 48 there are picnic tables and two community buildings available for use.



Wahoo Community Building



Wahoo Sign and Sidewalk

Public Works Division

Roy “Bug Story” Park is a .29 acre park that offers access to Gant Lake. Located in the southeast corner of the county amenities include a pavilion, fishing pier and boat ramp.

Croom-A-Coochee Park is a 2.6 acre park adjoining the Little Withlacoochee River. Located in the southwest quadrant of the county this park includes two baseball fields, a basketball court, two pavilions, restrooms and a playground. During fiscal year 2012, a horse shoe pit was added, electrical access installed at pavilions and a picnic table was added near the large baseball field.

Shady Brook Greenway Park is one of the newer parks with 13 acres located near Lake Panasoffkee. The park includes a picnic pavilion, a restroom and two boat ramps. In fiscal year 2012, a prefabricated restroom was constructed for boaters and patrons.



Croom-A-Coochee Park



Roy “Bug Story” Pavilion



Shady Brook Greenway Park Restroom

Public Works Division

Facilities Maintenance Department

The Facilities Maintenance Department is responsible for the maintenance and security of approximately 127 buildings and structures including the courthouse, government offices, fire stations, community centers, libraries, and animal control, which includes County owned office buildings, rentals, leases and warehouses. Facilities Maintenance is also responsible as the secondary support maintenance team for the Sumter County Sheriff's detention facilities. Facilities Maintenance's seven employees provide HVAC, refrigeration, roofing, electrical, plumbing, carpentry, painting, irrigation, landscaping, site lighting, LP Gas, elevator, fire protection systems, security alarms, septic systems, janitorial, generator, routine preventive maintenance inspections, and minor improvements to all County buildings and contract administration for supporting contractors.

In addition to maintenance and repair, designated projects are accomplished through contracted services. The remaining work is accomplished by County maintenance staff.

Statistics

An annual budget of \$3,430,359 was spent over 766,837 square feet of facilities, equaling a cost of \$4.47 per square foot. The Facilities Maintenance staff completed a total of 7,101 work orders in FY 2011/12 with an average time to close a work order of 4.63 days. Customer request accounted for 26% of the work orders while 74% were generated from the Facilities Maintenance Department as scheduled or preventative maintenance services. HVAC maintenance accounted for 33% of the total work orders.

Accomplishments

Electrical

- ◆ Judicial Building electrical up grade for three phase power for Clerks computer system
- ◆ Re-Lamped Lake Panasoffkee Recreation Building for T-8 lighting
- ◆ Re-Lamped Clerks Warehouse for T-8 lighting
- ◆ Re-Lamped Villages Health Department for T-8 lighting
- ◆ Re-Lamped Croom Fire Station for T-8 lighting
- ◆ Installed LED parking lot and Recreation Yard lighting at the jail
- ◆ Upgraded electrical service at the Sheriff's Garage
- ◆ Electrical and data upgrades at the E.C. Rowell Library

Flooring

- ◆ Retiled east side of Lake Panasoffkee Recreation Building
- ◆ Retiled the USDA and Extension Office area at the Agriculture Center
- ◆ Retiled the Public Works office building
- ◆ Installed new carpet at the E.C. Rowell Library

Public Works Division

Painting

- ◆ Painted Public Works office building exterior and interior
- ◆ Painted Sumterville Community Building exterior
- ◆ Painted the interior of the USDA and Extension Office at the Agriculture Center
- ◆ Painted the interior of the Facilities Maintenance Shop
- ◆ Painted the interior of the E.C. Rowell Library
- ◆ Painted the Royal Community Building exterior
- ◆ Painted the Royal Park pavilion
- ◆ Painted the Royal Concession Stand exterior
- ◆ Painted the interior of the Bushnell Health Department
- ◆ Painted the interior of the Wildwood Health Department

Roofing

- ◆ Reroofed the Archive Building

Parking Lot Sealing and Striping

- ◆ Facilities Maintenance Shop
- ◆ Fire Station 11-East Bushnell
- ◆ Public Works
- ◆ Bushnell Health Department
- ◆ Villages Annex

Weather Station Installation

- ◆ West Bushnell Fire Station
- ◆ South Wildwood Fire Station
- ◆ East Bushnell Fire Station
- ◆ Wildwood Fire Station
- ◆ Webster Fire Station
- ◆ Lake Panasoffkee Fire Station

HVAC

- ◆ Rebuilt Judicial Building Chiller
- ◆ Replaced 5 roof top units at the Villages Annex
- ◆ Bushnell Health Department Units – 2 air handlers
- ◆ Jail units – 7 roof top units were replaced
- ◆ Replaced Facilities Maintenance HVAC unit.
- ◆ Replaced HVAC unit at the Building Department

Fire Protection

- ◆ Installed Fire Alarm at the Villages Annex
- ◆ Installed Fire Alarm at the Villages Health Department
- ◆ Installed Fire Alarm at the Clerks Records Warehouse
- ◆ Installed Fire Alarm at the K Dorm
- ◆ Installed FM 200 System (Dry Agent) at the Sheriff's Department IT room

Automatic/Electric Doors

- ◆ Installed three automatic doors at the Villages Annex
- ◆ Installed one automatic door at the Belvedere Library
- ◆ Installed one automatic door at The Pinellas Plaza Library
- ◆ Installed seven door operators at the Public Works Maintenance Shop

Public Works Division

Mosquito Control Department

The Mosquito Control Department consists of a highly trained, state certified professional staff. Through extensive training and continued educational programs the mosquito control staff stays informed and up to date with the latest techniques, products, procedures and concerns for an effective and environmentally friendly mosquito control program. Surveillance and control efforts are continued throughout the year by way of light traps, inspections, chemical and biological control measures. Annually thousands of acres are treated through Adulticiding (night spraying) and Larvaciding (treating aquatic breeding sites) which insures that all control efforts are being performed.

The Mosquito Control Department's strives to achieve and maintain levels of arthropod control as well as protect human health and safety and foster the quality of life of the people, promote the economic development of the county, and facilitate the enjoyment of its natural attractions by reducing the number of pestiferous and disease carrying arthropods.

Accomplishments

- ◆ Treated (Adulticided and Larvacided) 410,486.45 acres throughout Sumter County. Adulticiding is the chemical treatment for adult mosquitoes and is the most visible form of mosquito control. In Florida, ground and aerial applications for one or more of the state's more than 80 species are common year round. These applications may be made for pestiferous mosquitoes or mosquitoes that vector disease. The spray treatments typically are Ultra Low Volume (ULV). Larvaciding is a general term for killing immature mosquitoes by applying agents, collectively called larvacides, to control larvae and/or pupae in their aquatic habitat. The effective control of larvae and/or pupae is a basic principle of Integrated Pest Management (IPM).
- ◆ Responded to 385 Service Requests. Service Requests are citizens requesting mosquito control operations in their area. Response time to all mosquito control request is within 24-72 hours after receiving the request.
- ◆ Prepare and set-up of new Ultra Low Volume (ULV) sprayer and vehicle, equipment and operating supplies for additional Technician. Ultra Low Volume, cold aerosol generators or cold foggers were developed to eliminate the need for the great quantities of petroleum oil diluents necessary for thermal fogging. The ULV sprayers in use today, use low pressure vertical nozzles to break liquid into very small droplets.
- ◆ All employees successfully acquired the State required Public Health Pest Control Certification. Public Health Pest Control is a category or classification of licensure that includes private applicators, federal, state, or other governmental employees. These employees are using or supervising the use of general or restricted-use pesticides in public health programs for the management and control of pests having medical and public health and nuisance importance.
- ◆ All employees successfully acquired the Hazardous Materials Operations/OSHA Level II Certification. First responders at the "operation level" respond to prevent the spread (in the event of a chemical spill), exposure to and the further release of hazardous materials and must have 8 hours of training plus "awareness level" competency.
- ◆ Customer Survey Performance; scoring average of 4.7 for the department. Customer surveys are mailed to citizen's who have requested services in the past from the mosquito control department. Surveys are used to determine an overall rating of performance for the department.
- ◆ Preparation and approval of the contract agreement for "On-Call" Aerial Application Services for the application of mosquito control insecticides. Contract agreement in place in the event of exceedingly active mosquito season and/or increased concern for public health through arbovirus detection (Eastern Equine Encephalitis, St. Louis Encephalitis, West Nile Virus).



Public Works Division

Solid Waste Department

The Solid Waste Facility is located on CR 529 south of C-470 between Lake Panasoffkee and Sumterville, and effectively manages a portion of the Sumter County waste stream. This includes household garbage, appliances, construction and demolition debris, brush, lawn debris, used tires, scrap metal, used oil, and batteries. The waste stream is either transferred to a regulated landfill or is sold for recycling. Recyclables include scrap metal, cardboard, plastic milk containers, soda and water bottles, newspaper, used oil, aluminum cans and tin cans, and used car batteries.

The Solid Waste Department's mission is to provide the citizens of Sumter County excellent service while maintaining a cost effective solid waste management system that follows the guidelines of local, state, and federal rules and regulations. In addition, the employees of the Solid Waste Department promote a safe work environment not only for themselves, but for the public as they visit the facility.

Accomplishments

- ◆ Created an in-house hauling process whereby the CDA staff performs the daily transport of household waste to Sumter Sanitation in Wildwood; tires to Global Tires in Wildwood and brush/construction debris to Sumter Recycling in Lake Panasoffkee
- ◆ Re-negotiated the recyclables contract with FDS Disposal for pick-up of recyclable. Recyclable are dropped off at the facility at no charge to the citizens of Sumter County
- ◆ Coordinated with Sumter County contracted engineering firm in the preparation and submission of a new Operations Manual and Department of Environmental Protection (DEP) permits for facility
- ◆ Continued monitoring of the closed landfill
- ◆ Installed 2 new wells used in monitoring of closed landfill
- ◆ Managed over 1,943.41 tons of incoming waste
- ◆ Recycled over 106.24 tons of materials
- ◆ Assisted the Road and Bridge Department with the annual Richloam Management Clean-up day

Amnesty Day (Household Hazardous Waste Collection)

Since 1995, The Florida Department of Environmental Protection (DEP) has provided funding through their contract with Marion County for Sumter County's annual Household Hazardous Waste Collection event. DEP funds 75% of the collection cost, not to exceed \$17,000. The annual collection site rotates between Wildwood High School in Wildwood and South Sumter High School in Bushnell.

The Household Hazardous Waste Collection, Amnesty Day, was held on March 24, 2012 at Wildwood High School with 775 participants. This years event resulted in the collection of 13,058 lbs. of hazardous waste and 41,640 lbs. of recycling materials. The Solid Waste Department provided personnel and equipment for the day while Marion County was responsible for event coordination.

Economic Development

The first year efforts of the Economic Development Office were focused in three main areas – industry expansion and/or relocation, marketing outreach, and coordination activities.

Accomplishments

Industry Pursuits

- ◆ 3 existing industries were supported for their expansion
- ◆ 3 new industries locating to Sumter County pending
- ◆ 6 industrial project pursuits remained active
- ◆ 8 industrial project pursuits became inactive

Marketing Outreach

- ◆ Established mailing lists for County manufacturing businesses
- ◆ Produced mailers to Enterprise Zone and County businesses providing information on incentives, and small business training
- ◆ Initiated Industrial Site Locator database situated on Sumter County GIS

Coordination Activities

- ◆ Worked with the Cities of Bushnell and Wildwood to evaluate their development review process
- ◆ Initiated the business retention, expansion potential surveys of Sumter County manufacturers
- ◆ Initiated active management of Enterprise Zone

Emergency Management

The primary mission of the Emergency Management Department (EMD) is to reduce the loss of life and property and protect the people of Sumter County through a comprehensive, all-hazards emergency management system of prevention, preparedness, response, recovery and mitigation.

The obligation to respond to emergencies initially lies with Sumter County and its municipal governments. The County's capacity to respond to protect its citizens and visitors depends directly upon the abilities of large numbers of organizations, individuals, and jurisdictions to act effectively and predictably during emergency situations. To attain and maintain this capacity, the Board established the EMD in accordance with Chapter 252, F.S., which requires the establishment and maintenance of a comprehensive emergency management program. This program focuses on all hazards including natural, technological, and human-caused emergencies by integrating community resources to increase the County's capability to respond.

The EMD is comprised of two staff members that provide the oversight, leadership, and advocacy for Emergency Management. They develop disaster plans and procedures, along with assisting community stakeholders with developing their emergency preparedness plans. The staff fields a wide range of assistance requests and inquires, from answering simple questions to providing resources to field personnel helping citizens in large-scale disasters.

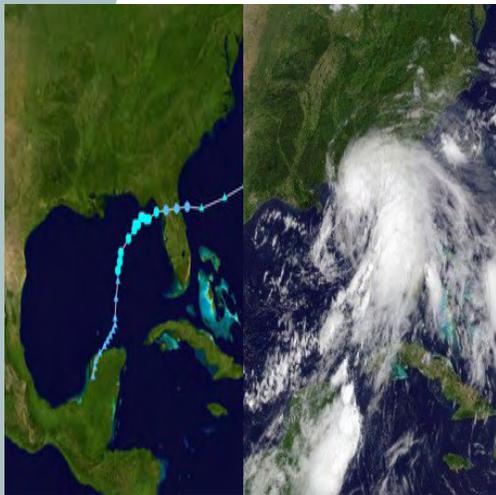


Figure 1 - Tropical Storm Debby

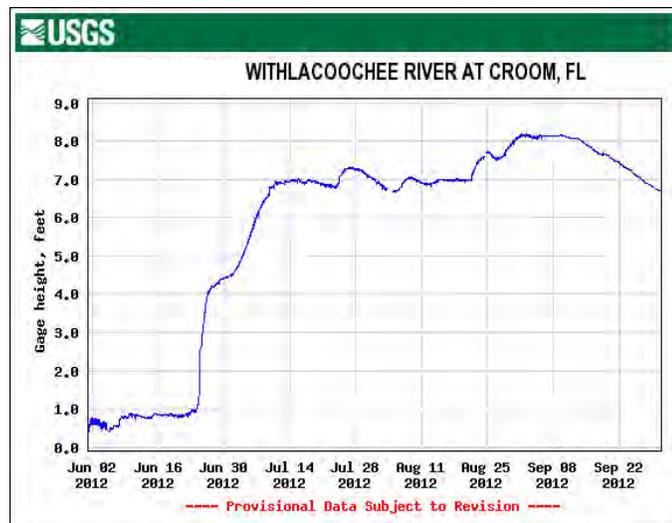


Figure 2 - Withlacoochee River Level

The new year began with hurricane activity in the Atlantic Ocean with Hurricane Philippe with its sights set on Florida on October 1, 2011. Fortunately, it turned well before becoming a real threat. Tropical Storms Rina and Sean followed as the 2011 hurricane season was coming to a close. The activity picked up where it left off in May 2012 with Tropical Storm Beryl hitting northeast Florida. Tropical Storm Debby gave Sumter County a glancing blow on June 26, 2012, flooding nearly a dozen homes and many roads, creating dozens of sinkholes, and laying down tree limbs in much of the western portion of the county. The EMD staff, along with our community partners, responded to several calls for service. The storm was not large enough to warrant a Presidential Declaration of a Major Disaster but the county did receive a Small Business Administration declaration. In mid-August, Tropical Storm Isaac's outer winds threatened the county before the storm passed the Florida peninsula and became a hurricane that eventually hit Louisiana. The year ended with the Withlacoochee River in Croom a few feet below flood stage.

Over the last year, the EMD has diligently worked on providing disaster planning, training, and response services to the community. Various enhancements in planning and preparedness helped to improve overall response to disasters. In February 2012, the Board enacted a new ordinance establishing the Emergency Management Program, the EMD, and the various groups and provisions involved coordinating emergency preparedness activities. This ordinance began a series of planning efforts to revise existing plans and start new ones. The staff began the process of drafting a Post Disaster Redevelopment Plan and revising the Comprehensive Emergency Management Plan. As part of its statutory requirements, the staff reviewed and approved 12 emergency plans for local health care facilities. We also co-hosted a tri-county health care planning workshop for nursing homes, assisted living facilities, and home health agencies. Emergency managers from Sumter, Lake and Marion counties gave expert advice for addressing the participants' disaster planning needs.

Emergency Management

In an effort to ensure emergency workers maintain their skills, the EMD provided training opportunities throughout the year, including:

- ◆ An Introduction to the National Incident Management System
- ◆ An Introduction to the Incident Command System
- ◆ The Incident Command System for Expanding Incidents
- ◆ Continuity of Operation Planning Orientation
- ◆ The Villages Service Center Emergency Evacuation Plan
- ◆ Mitigation Grant Opportunity Workshop

In addition to training for emergency workers, the EMD staff participated in the following public education events:

- ◆ The Villages Government Day 2011
- ◆ Wal-Mart Public Safety Day
- ◆ Healthy Start World's Greatest Baby Shower
- ◆ The Villages Hurricane Exposition
- ◆ Health Care Emergency Planning Workshop
- ◆ Chamber Commerce Luncheon Program
- ◆ County Fair
- ◆ Masons Presentation

Exercises are an important aspect of training and evaluation that allows the EMD and designated community response entities the opportunity to practice emergency procedures, evaluate their implementation, and revise them as necessary. EMD staff conducted and participated in several exercises this year, including:

- ◆ Statewide Energy Assurance – Space weather exercise
- ◆ Statewide Hurricane Functional Exercise
- ◆ Department of Health Continuity of Operations Plan Exercise
- ◆ Sumter County Continuity of Operations Tabletop Exercise
- ◆ Mass Evacuation Exercise
- ◆ Regional American Red Cross Shelter Management Orientation

University of Florida/IFAS

Sumter County Extension

UF/IFAS Sumter County Extension exists to provide education in agriculture, natural resources and life sciences and to make that knowledge accessible to sustain and enhance the quality of human life. It is a partnership between Sumter County Government and the University of Florida that has provided life enriching experiences and economic opportunities to many citizens and businesses of Sumter County. The main extension office is located in Bushnell at the West Central Florida Agricultural Education Center, with a satellite office in The Villages at the Government Annex.

Extension Program Highlights

During 2012, 31,696 Sumter County citizens had contact with an extension agent or program through a visit, phone call, email, workshop or class. The UF/IFAS Sumter County Extension website had 347,055 visits during the year from people seeking information, a daily average of 994 page views.

Volunteers are trained by extension faculty and in return they provide assistance in teaching, working with youth, working plant clinics, maintaining gardens, assisting with events and even offering help in the office. During 2012 the 4-H volunteers provided 10,487 hours of volunteer service (an increase of 4282 hours more than the previous year), and the Master Gardeners provided 8,247 hours. Many other hours were contributed by advisory members and Lakewatch volunteers. The total value of the volunteer hours provided to the extension programs for 2012 is \$347,498 (Florida Independent Sector data).

Faculty members write grants to enhance the funding received from the county budget, and in 2012 \$147,865 were received in grant funds. Projects created by the grant funds are the Florida Yards and Neighborhoods Program, the Sumter In Bloom Projects, the Sumter Community Garden Projects and the Horticulture Training at the Coleman Federal Prison.

4-H

265 Sumter County youth were enrolled in a 4-H Club in 2012 and completed a total of 283 projects. Of the 283 project books completed the following youth self-reported the attainment of the following skills: eighty-six (86) gained responsibility, thirty-nine (39) gained communication or public speaking skills, one hundred ninety-one (191) reported learning a project related skill, thirty-four (34) gained skills in record keeping, and thirty-five (35) in time management.

Urban Horticulture

Certified Master Gardeners increased from 41 active Master Gardeners to 71 active Master Gardeners. This is an increase of 61% in volunteers within a four year time period. In 2012, there were 58 active Master Gardeners with a class of 20 currently competing their certification hours. Master Gardener donated hours also increased 61% from 3,184 in 2007 to 7,989 in 2012. 7,989 hours is equivalent to 3 Full Time Employees. The estimated monetary value of volunteer time contributed from 2007 through 2012 is \$575,475. This contribution of time greatly benefits Sumter County Extension and its outreach to the Sumter County Community.

Community Development

Community gardens have been developed with the help of grants from the Florida Department of Agriculture and Consumer Services and the Florida Wildflower Foundation. Sumter In Bloom projects have created beautiful spaces in the communities of Webster, Center Hill and Coleman. Two new community vegetable gardens are benefiting the communities of Royal and the west side of Wildwood.

University of Florida/IFAS

Sumter County Extension

Family and Consumer Sciences

329 Sumter County individuals have reduced the sodium in their diet by using herbs and spices as salt substitutes. 102 reported a decrease in their blood pressure over a four month period. They contribute this to their knowledge gained from attending "Spice It up the Healthy Way with Herbs," workshops.

The 102 individuals that attended programs on cutting sodium in your diet and reading the food label programs reported several behavior changes made as a result of life style changes learned and put into practice over a six month period. They reported as a result of changing eating habits and starting an exercise program losing weight (total 3050) over a six month period, lowering their blood pressure and 52 individuals were taken off blood pressure medications by the doctor.

Florida Yards and Neighborhoods

Residents of The Villages attend Homeowner Educational Landscape Program (H.E.L.P.) Hands-on Series for Fertilization and Irrigation and New Residents Workshops provided by this program. The 95.4% (n=84) of residents who now manage their clock and irrigation system correctly after attending the New Residents workshop will potentially save 1,092,000 gallons of water each month. This equates to more than 13,104,000 gallons of water potentially saved every year.

Florida Friendly Landscaping

The Coleman Federal Prison Horticulture Training Program is in the second year and the first graduate of the program has successfully placed in the landscape industry. The program continues to provide 120 inmates per year with instruction helping them obtain their FNGLA industry certification.

Agriculture

The AGRItunity Conference is in the 7th year as the premier regional small farm conference in the State of Florida. Its attendance of more than 400 each year rivals many state small farms conferences. In addition, workshops and classes have been held in 2012 in goat production, poultry production, marketing and business for farms.

Phone Guide

Topic	Location	Telephone Number
All Emergencies		911
Animal Services	Lake Panasoffkee	(352) 569-1960
Board - Administration	Wildwood	(352) 689-4400
Building Department	Bushnell	(352) 569-1500
Building Department	Wildwood	(352) 689-4460
Code Compliance	Wildwood	(352) 689-4460
Community Services	Wildwood	(352) 689-4490
Misdemeanor Probation	Bushnell	(352) 793-0255
Financial Services	Wildwood	(352) 689-4435
Fire Services	Wildwood	(352) 689-4500
GIS	Wildwood	(352) 689-4460
Housing Services	Bushnell	(352) 569-1515
Employee Services	Wildwood	(352) 689-4420
Library Headquarters	Wildwood	(352) 689-4560
Parks & Recreation	Bushnell	(352) 569-6700
Planning & Development	Wildwood	(352) 689-4460
Public Works	Bushnell	(352) 569-6700
Solid Waste	Bushnell	(352) 569-1975
Transit	Bushnell	(352) 568-6683
Veterans Services	Bushnell	(352) 569-1520
Veterans Services	Wildwood	(352) 689-4450
911 Information	911 Admin (Sumter)	(352) 689-4620
911 Information	911 Admin (Lake)	(352) 259-1400
Accounts Payable - Board	County Finance - Bushnell	(352) 569-6610
Addressing	Development Services - Wildwood	(352) 689-4460
Agenda - Board	Wildwood	(352) 689-4400
Birth Certificates	Health Dept., Vital Statistics	(352) 793-6979
Building Inspections	Bushnell	(352) 569-1500
Building Permits	Wildwood	(352) 689-4460
Burning Permits	Forestry - Brooksville	(352) 754-6777

Phone Guide

Topic	Location	Telephone Number
Child Support	Courts - Bushnell	(352) 569-6600
Circuit Court - Bushnell	Administrative/Circuit Judge	(352)-569-6920
Civil Judgments	Courts - Bushnell	(352) 569-6600
County Agent - Main Office	Bushnell	(352) 793-2728
County Agent	The Village Annex	(352) 689-4668
County Court	County Judge - Bushnell	(352) 569-6960
Deeds	Recording - Bushnell	(352) 569-6600
Divorces	Courts - Bushnell	(352) 569-6600
Driver Licenses	Tax Collector - Bushnell	(352) 569-6740
Driver Licenses	Tax Collector - Wildwood	(352) 689-4540
Financial Services	Wildwood	(352) 689-4435
Fishing License	Tax Collector - Bushnell	(352) 569-6740
Fire Assessment	Financial Services - Wildwood	(352) 689-4435
Flood Designation	Planning Dept. - Bushnell	(352) 689-4460
Flooding, Road	Public Works - Bushnell	(352) 569-6700
Greenbelt	Property Appraiser - Bushnell	(352) 569-6800
Health Care Responsibility Act	Community Services - Wildwood	(352) 689-4490
Homestead	Property Appraiser - Bushnell	(352) 569-6800
Hunting License	Tax Collector - Bushnell	(352) 569-6740
Insurance - Board	Wildwood	(352) 689-4430
Inventory - Board	Wildwood	(352) 689-4435
Jail	Detention Center - Bushnell	(352) 569-1700
Job Line - Board	Wildwood	(352) 689-4444
License Plates	Tax Collector - Bushnell	(352) 569-6740
Litter Complaints	Public Works - Bushnell	(352) 569-6700
Lake Panasoffkee Water Association	Lake Panasoffkee	(352) 793-4236
Marriage License	County Clerk - Bushnell	(352) 569-6600
Minutes - Board	County Finance - Bushnell	(352) 569-6610
Mosquito Problems	Public Works - Bushnell	(352) 569-6700
Natural Disasters	Emergency Management - Wildwood	(352) 569-1616
Official Records	Recording - Bushnell	(352) 569-6600

Phone Guide

Topic	Location	Telephone Number
Ordinances - Sumter	County Finance - Bushnell	(352) 569-6610
Passports	Clerk's Office - Bushnell	(352) 569-6600
Payroll-Board	County Finance - Bushnell	(352) 569-6610
Personal Property Tangible Tax	Property Appraiser - Bushnell	(352) 569-6800
Personnel - Board	Wildwood	(352) 689-4420
Probate	Courts - Bushnell	(352) 569-6600
Probation, Misdemeanor	County Probation - Bushnell	(352) 793-0255
Property, Unkempt	Code Compliance - Wildwood	(352) 689-4460
Public Defender	Public Defender - Bushnell	(352) 569-6900
Purchasing	Financial Services - Wildwood	(352) 689-4435
Real Estate Tax	Tax Office - Bushnell	(352) 569-6740
Recording	Recording - Bushnell	(352) 569-6600
Registration (Voter)	Supervisor of Elections - Bushnell	(352) 569-1540
Resolutions	County Finance - Bushnell	(352) 569-6610
Roads	Public Works - Bushnell	(352) 569-6700
Sheriff's Office	Sheriff - Bushnell	(352) 569-1600
State Attorney	State Attorney's office	(352) 793-0285
Sumter County Health Dept.	Bushnell	(352) 793-6979
Tags	Tag Office - Bushnell	(352) 569-6740
Titles	Tag Office - Bushnell	(352) 569-6740
Traffic Tickets	County Clerk - Bushnell	(352) 569-6600
Vehicle Registration	Tag Office - Bushnell	(352) 569-6740
Voting	Supervisor of Elections - Bushnell	(352) 569-1540
Weather Emergencies	Emergency Management - Wildwood	(352) 569-1660
Wills	Courts - Bushnell	(352) 569-6600
Zoning	Planning Department - Wildwood	(352) 689-4460