VOLKERT

www.volkert.com

3409 West Lemon Street
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December 11, 2009

Gary Kuhl, P.E.
Sumter County - Public Works Director
319 E. Anderson Avenue
Bushnell, FL 33513

SUBJECT: Proposal for C-470 Sidewalk
Construction Project Management/ARRA & CEI Services

Dear Gary:

Volkert is please to submit this proposal to provide professional engineering services for the above referenced project.

The proposed scope of services, schedule and fee estimate are described below:

SCOPE OF SERVICES

Construction Engineering and Inspection
Pursuant to the project objectives, the CONSULTANT shall provide full-time construction engineering and inspection (CEI) five (5) days a week for the duration of construction. Construction duration is estimated at 90 calendar days. Specific tasks to be accomplished are listed in Attachment A.

Construction Project Management and ARRA Reporting/Requirements
Pursuant to FHWA and FDOT rules and regulations, the CONSULTANT shall provide full-time projection management and ARRA reporting. The PM/ARRA serves will be five (5) days a week for the duration of contraction. Construction duration is estimated at 90 calendar days. The tasks included are summaries below:

- Daily Project Admiration Services
- Preparation of all EEOC forms/requirements
- Preparation of all Federal Wage forms/requirements
- Preparation of all DBE forms/requirements
- Federal Suspension and Debarment oversite
- ARRA Reporting on Job Creation
- Coordination with Local, FDOT and FHWA
- Shop Drawing Review
- Field Interviews
- Review and Approval of Pay Application Request
- Response to RFI's
- Require Site Visits for Compliance with Federal Guidelines/Lap Agreement

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SCHEDULE:

Volkert will begin work upon receipt of the NTP /Purchased Order. The duration of the project is anticipated to be 90 calendar days or 65 working days.

FEE:

The tasks outlined in the scope of services above and Attachment A can be accomplished for a lump sum fee of:

CEI: $690.00 / day (includes all direct expenses)

Project Management / ARRA: $244.00 / day (includes all direct expenses)

EXCLUSIONS

See attachment A.

Thank you for the opportunity to provide these services. If you have any questions or comments or require additional information, please contact us.

Sincerely,
Volkert, Inc.

Jane A. Caldera, P.E.
Director of Traffic / Civil Dept.

CC: Jerry Dabkowski, P.E. – VOLKERT
Mike Osipov, P.E. - VOLKERT
Bill Stevens, P.E. - Sumter County

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ATTACHMENT A

CEI

SCOPE OF SERVICES

FOR

C-470 SIDEWALK

FPN: 426505-3-58-01, FAN: ARRA-315-B

IN SUMTER COUNTY

FOR

SUMTER COUNTY

December, 2009

I. DESCRIPTION OF PROJECT

Construction inspection for new sidewalk on C-470, CR 485, CR 483A & CR 459.

II. OBJECTIVES

The COUNTY desires to add new sidewalk, sign replacement and the installation of a flashing beacon.

Pursuant to the project objectives, the CONSULTANT shall provide full-time construction engineering and inspection (CEI) five (5) days a week. Construction duration is estimated at 90 calendar days. Specific tasks to be accomplished are as follows:

Inspection:

The CONSULTANT will provide daily inspection services when the contractor is on site working. These services will include field observation and recording of construction activities for conformance with the contract plans and specifications.

Review of Test Results:

The CONSULTANT will review test results provided by the COUNTY for conformance with the contract plans and specifications.

Documentation:

The CONSULTANT will provide daily work logs of construction activities and testing results.

Meetings:

The CONSULTANT will attend the preconstruction meeting and the bi-weekly project meetings. Other meetings will be attended as requested by the COUNTY.

IV. COUNTY'S RESPONSIBILITIES

The client shall arrange for the following which is anticipated to be provided/ performed by the COUNTY.

A. All available project documents for review.
B. Construction testing results.
C. Provide for the CONSULTANT free access to the site.

V. COMPENSATION – CONSTRUCTION ENGINEERING INSPECTION

CEI: $690.00 / day (includes all direct expenses)

Estimate is based on a Lump Sum per day contract. Any additional services outside the scope identified will be negotiated and approved by the COUNTY prior to commencing work.

VI. SCHEDULE

CONSULTANT services will begin upon receipt of Notice to Proceed from the COUNTY.