

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Change Order Request to Purchase Order No. 53402 (Staff recommends approval).
REQUESTED ACTION: Approve change to decrease total by \$693,464.28

Work Session (Report Only) **DATE OF MEETING:** 9/14/10
 Regular Meeting Special Meeting

CONTRACT: N/A Vendor/Entity: _____
Effective Date: _____ Termination Date: _____
Managing Division / Dept: Budget & Purchasing

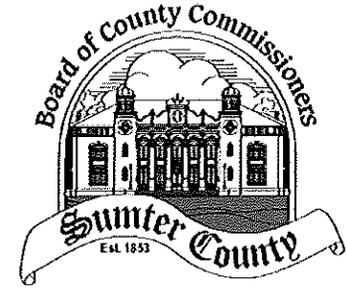
BUDGET IMPACT: \$693,464.28
 Annual **FUNDING SOURCE:** Series 2006 Construction Fund
 Capital **EXPENDITURE ACCOUNT:** 307-010-511-6506
 N/A

HISTORY/FACTS/ISSUES:
Purchase Order #53402 (Emmett Sapp Builders, Inc.) decrease request by \$693,464.28 to reduce contractors purchase order amount for owner direct purchases to vendors for material.

Original PO amount - \$5,389,945.00 (RFP 142-0-2009/AT New Construction for The Villages Sumter County Service Center).

Exhibit A

CHANGE ORDER REQUEST FORM



PO Number	<u>53402</u>
Vendor	<u>Emmett Sapp Builders</u>
PO Amount	<u>\$5,389,945.00</u>
Net Change Amount (-/+)	<u>-\$693,464.28</u>

PLEASE CHANGE THE FOLLOWING ITEMS						
Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code
			\$5,389,945.00	\$4,696,480.72		

PLEASE ADD THE FOLLOWING ITEMS					
Item	Account	Description	Quantity	Unit Price	Amount

Cancel Entire Purchase Order _____

Original Requestor's Signature _____

Cancel Item Numbers _____

Reason/Justification/Special Instructions:
 Reduce contractors purchase order amount for owner direct purchases to vendors for material.

Signature/Approvals

Department Head

Division Director

Date

Date

Budget & Purchasing Dept.

Date

County Administrator

Date

PURCHASE ORDER

PLEASE FURNISH MERCHANDISE BELOW FOR THE ACCOUNT OF

BOARD OF SUMTER COUNTY COMMISSIONERS

53402

910 N. MAIN STREET, ROOM #201

TELEPHONE 352-793-0200

TO

BUSHNELL, FLORIDA 33513-9402

Emmett Sapp Builders Inc
4430 NE 83rd Rd
Wildwood FL 34785

DATE December 28, 2009

DEPT. Facilities Development

BY [Signature]

FUND	ACCOUNT NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
307-010-511-6506			RFP 142-0-2009/AT New Construction for The Villages Sumter County Service Center Blanket purchase order - Contract approved at 12.08.09 BOCC meeting. Please see attached Executive Summary and AIA Document A101	5,389,945.00	5,389,945.00
TERMS:				TOTAL	5,389,945.00 ✓

BOARD OF SUMTER COUNTY COMMISSIONERS

DELIVER TO: _____

AUTHORIZED BY: [Signature]

NOTE: ONLY ORIGINAL INVOICES

WILL BE CONSIDERED FOR PAYMENT

DISTRIBUTION:

- BLUE COPY - TO BOARD OF COUNTY COMMISSIONERS
- WHITE COPY - TO VENDOR
- CANARY COPY - TO DEPARTMENT HEAD
- GREEN COPY - TO BOARD OF COUNTY COMMISSIONERS

THIS IS TO CERTIFY THAT THE ABOVE GOODS WERE RECEIVED AND THAT THEY WERE OF THE QUANTITY AND QUALITY ORDERED AND PAYMENT FOR SAME IS HEREBY APPROVED.

BY: _____ DATE: _____

OFFICER OR DEPT. HEAD

1. MAIL INVOICE TO BOARD OF COUNTY COMMISSIONERS
2. PLEASE SHOW OUR PURCHASE ORDER NUMBER ON ALL INVOICES
3. EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE
4. THE COUNTY OF SUMTER IS EXEMPT FROM STATE SALES AND USE TAX AND FEDERAL EXCISE TAXES. STATE SALES AND USE TAX CERTIFICATE NUMBER 85-8012622366C-3.

THE VILLAGES SUMTER COUNTY SERVICE CENTER

THE VILLAGES SUMTER COUNTY SERVICE CENTER					
Budget		\$7,025,000.00			
YTD Adjusted		-359,528.00			
Adj Budget		\$6,665,472.00			
Contractor	PO#	\$ Amount	Expensed	Balance	
Emmett Sapp	PO 53402	\$5,389,945.00	\$3,586,351.26	\$1,565,926.31	Balance per clerks system
		\$58,948.21		\$58,948.21	Change Order
		\$5,448,893.21		\$1,624,874.52	?
			\$1,134,000.70		
			\$767,096.16		
			\$277,699.50		
			\$366,222.11		
			\$167,005.83		
			-\$92,710.60		
			\$229,813.74		
			-\$144,956.83		-\$237,667.43
			\$644,513.22		-\$237,667.43
			\$3,348,683.83		
Architect					
KP Studio	PO 53392	\$180,078.64	\$82,908.27	\$97,170.37	Architectural Services
Furniture					
FBI	PO 53911	\$66,701.07		\$66,701.07	Systems Furniture
FBI	PO 53928	\$10,937.20		\$10,937.20	Commissioner's Furniture
Owner Direct Purchases					
Modulararts	53406	\$4,816.00		\$4,816.00	Sculptural Panels
Aaon	53631	\$78,906.00	\$78,250.00	\$656.00	HVAC for computer room
Florida AC	53762	\$113,650.00	\$106,961.99	\$6,688.01	HVAC rooftop
Horizon Metal	53765	\$50,864.00	\$49,350.00	\$1,514.00	HVAC ductwork
Tom Barrow	53766	\$36,800.00	\$33,281.00	\$3,519.00	Air Distribution Fans
Premier Security	53774	\$11,773.00		\$11,773.00	Night Depository & Drive Thru
Mannington	53780	\$35,110.90		\$35,110.90	Carpet
Bigelow	53798	\$42,431.80		\$42,431.80	Carpet
Rexel	53811	\$12,945.00	\$4,292.42	\$8,652.58	Site Lighting
Hood	53778	\$11,460.67	\$11,460.67	\$0.00	
Trinity Tile	53763	\$39,970.55	\$39,970.55	\$0.00	
Automated Bldgs	53764	\$12,071.94	\$12,071.94	\$0.00	
HD Supply	53767	\$17,608.98	\$17,608.90	\$0.08	
Cabinetware	53630	\$8,964.48	\$8,964.48	\$0.00	
New Millennium	53404	\$61,820.00	\$61,820.00	\$0.00	
RWM	53407	\$8,262.54	\$8,262.54	\$0.00	
Cooksey	53403	\$92,710.60	\$92,710.60	\$0.00	
Cummins Power	53781	\$39,750.00	\$39,750.00	\$0.00	
Library Interiors	53405	\$13,547.82	\$13,547.82	\$0.00	
		\$693,464.28			
Others					
City of Wildwood	53393	\$135,598.10	\$128,254.41	\$7,343.69	Wastewater Agreement
Brighthouse	53803	\$28,000.00		\$28,000.00	Ethernet Service
Sumter Elec Co-op	52206	\$25,045.00	\$25,045.00	\$0.00	
CDW Computer		\$4,174.53	\$4,174.53	\$0.00	
Staley	Req	\$900.00	\$900.00	\$0.00	Consulting
Village Daily Sun	Req	\$192.10	\$192.10	\$0.00	Advertising
Impact Fees	53401	\$37,114.02	\$37,114.02	\$0.00	
Permit Fees		\$9,935.00	\$9,935.00	\$0.00	