

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Change Order Request to Purchase Order No. 53747 (Staff recommends approval).

REQUESTED ACTION: Approve change to increase total by \$91,325.00

Work Session (Report Only) **DATE OF MEETING:** 11/9/10
 Regular Meeting Special Meeting

CONTRACT: N/A Vendor/Entity: _____
Effective Date: _____ Termination Date: _____
Managing Division / Dept: Financial Services

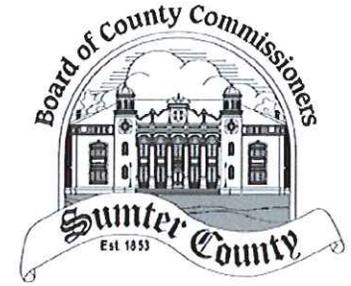
BUDGET IMPACT: \$91,325.00

Annual **FUNDING SOURCE:** Secondary Trust Fund
 Capital **EXPENDITURE ACCOUNT:** 106-340-541-6592
 N/A

HISTORY/FACTS/ISSUES:
Purchase Order #53747 (Volkert & Associates, Inc.) increase request by \$91,325.00 for remaining balance of Volkert's proposal for C-476B, from I-75 to C-476W, resurfacing and safety improvements for FY 10/11.

Exhibit A

CHANGE ORDER REQUEST FORM



PO Number	53747
Vendor	Volkert & Associates
PO Amount	22,831.00
Net Change Amount (-/+)	+ 91,325.00

PLEASE CHANGE THE FOLLOWING ITEMS						
Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code

PLEASE ADD THE FOLLOWING ITEMS					
Item	Account	Description	Quantity	Unit Price	Amount
	106-340-541-6592	C-476B I-75 to C-476 W	1	91,325.00	91,325.00

Cancel Entire Purchase Order

Original Requestor's Signature

Cancel Item Numbers _____

Reason/Justification/Special Instructions:
 Remaining balance of Volkerts proposal for C-476B, from I-75 to C-476 W, Resurfacing and Safety Improvements, for FY 10/11.

Signature/Approvals <i>Denise Hirsch</i> _____ Department Head 10-28-10 _____ Date	<i>Brett Colby</i> _____ Division Director 11-01-2010 _____ Date	<i>Karen Parker</i> _____ Financial Services Dept. 11-2-10 _____ Date	_____ County Administrator 11-2-10 _____ Date
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PURCHASE ORDER

PLEASE FURNISH MERCHANDISE BELOW FOR THE ACCOUNT OF

BOARD OF SUMTER COUNTY COMMISSIONERS

53747

910 N. MAIN STREET, ROOM #201

TELEPHONE 352-793-0200

BUSHNELL, FLORIDA 33513-9402

TO

Volker & Associates, Inc
3409 West Lemon Street
Tampa, FL 33609-1433

DATE 6/28/10

DEPT. Road and Bridge

BY [Signature]

FUND	ACCOUNT NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
106	40-541-0502	1	C-470B 1.75 to C-476 W Resurfacing and Safety Improvements Construction Project Management / ARRA & CEI Services for FY 09 10	\$22,831.00	\$22,831.00
TERMS:				TOTAL	\$22,831.00

BOARD OF SUMTER COUNTY COMMISSIONERS

DELIVER TO: _____

AUTHORIZED BY: [Signature]

**NOTE: ONLY ORIGINAL INVOICES
WILL BE CONSIDERED FOR PAYMENT**

THIS IS TO CERTIFY THAT THE ABOVE GOODS WERE RECEIVED AND THAT THEY WERE OF
THE QUANTITY AND QUALITY ORDERED AND PAYMENT FOR SAME IS HEREBY APPROVED.

DISTRIBUTION:

- BLUE COPY - TO BOARD OF COUNTY COMMISSIONERS
- WHITE COPY - TO VENDOR
- CANARY COPY - TO DEPARTMENT HEAD
- GREEN COPY - TO BOARD OF COUNTY COMMISSIONERS

BY: _____ DATE: _____

OFFICER OR DEPT. HEAD

1. MAIL INVOICE TO BOARD OF COUNTY COMMISSIONERS
2. PLEASE SHOW OUR PURCHASE ORDER NUMBER ON ALL INVOICES
3. EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE
4. THE COUNTY OF SUMTER IS EXEMPT FROM STATE SALES AND USE TAX AND FEDERAL EXCISE TAXES. STATE SALES AND USE TAX CERTIFICATE NUMBER 86-8012622366C-3.

ACCOUNT

Acct No: 106-340-541-6592 CIP C476B FM I75 TO C476 & TUR
Fiscal Yr: 2011 Acct Type: X Normal Bal: DB

MONTHLY INFORMATION

MONTH	ACTUALS	ENCUMBRANCE	BUDGET	BGT ADJ	STATS
OCT	.00	12,244.00	1,186,400	.00	.00
NOV	.00	.00	0	.00	.00
DEC	.00	.00	0	.00	.00
JAN	.00	.00	0	.00	.00
FEB	.00	.00	0	.00	.00
MAR	.00	.00	0	.00	.00
APR	.00	.00	0	.00	.00
MAY	.00	.00	0	.00	.00
JUN	.00	.00	0	.00	.00
JUL	.00	.00	0	.00	.00
AUG	.00	.00	0	.00	.00
SEP	.00	.00	0	.00	.00

TOTALS

CURRENT MO: 9	YEAR-TO-DATE	FISCAL YEAR
RE-ENC AMOUNT:		
BUDGET AMOUNT:	1,186,400.00	1,186,400.00
BUDGET ADJUST:	.00	.00
REVISED BUDGET:	1,186,400.00	1,186,400.00
TOTAL EXPENSES:	.00	.00
OUTSTAND ENCUMB:	12,244.00	12,244.00
PRE-ENCUMBRANCE:		
AVAIL BUDGET:	1,174,156.00	1,174,156.00
STATISTICS:	.00	.00