

**SUMTER COUNTY BOARD OF COMMISSIONERS  
EXECUTIVE SUMMARY**

**SUBJECT:** Award and enter into contract with Lake Technical Center for RFP 178-0-2010/AT  
Paramedic Training Program for Sumter County

**REQUESTED ACTION:** Award and enter into contract

Work Session (Report Only)    **DATE OF MEETING:** 1/25/2011  
 Regular Meeting                       Special Meeting

**CONTRACT:**  N/A                                              Vendor/Entity: Lake Technical Center  
Effective Date: 1/25/2011                                              Termination Date: 1/25/2012  
Managing Division / Dept: Support Services / Sumter County Fire

**BUDGET IMPACT:**                      \$47,765.00 (12 students x \$3,980.40)  
 Annual                      **FUNDING SOURCE:**                      Sumter Fire  
 Capital                      **EXPENDITURE ACCOUNT:**                      182-182-522-5500 Training  
 N/A

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**HISTORY/FACTS/ISSUES:**

RFP 178-0-2010/AT Paramedic Training Program was broadcast on 11-24-2010. Proposals were due on 1-7-2011 no later than 10:00am. Proposals were opened at 10:05am on 1-7-2011 in Room 102 at The Villages Sumter County Service Center, 7375 Powell Road, Wildwood, FL 34785.

Two proposals were received on time as follows: Lake Technical Center with a fee of \$3,980.40 per student and Rescue Training, Inc. with a fee of \$5,300.00 to \$6,500.00 per student.

The Selection Committee met on 1-13-2011 at 10:00am in Room 102 at The Villages Sumter County Service Center. After discussion the Selection Committee is recommending to the Sumter County Board of County Commissioners to award and enter into contract with Lake Technical Center.

See the following attached items: proof of publication, bid opening meeting minutes, selection committee meeting minutes, Lake Technical Center proposal, and the contract.

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# The Villages DAILY SUN

Published Daily  
Lady Lake, Florida  
State of Florida  
County Of Lake

Before the undersigned authority personally appeared  
Carolyn J. Midora, who on oath  
says that she is Legal Ad Coordinator of the DAILY SUN,  
a daily newspaper published at Lady Lake in Lake  
County, Florida with circulation in Lake, Sumter and  
Marion Counties; that the attached copy of  
advertisement, being a Legal Ad #272514  
in the matter of Request for Proposals

in the \_\_\_\_\_ court, was published in said  
newspaper in the issues of November 24, 2010

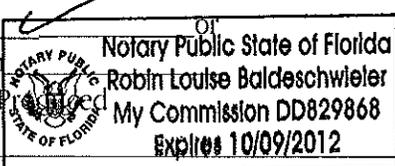
Affiant further says that the said Daily Sun is a  
newspaper published at Lady Lake in said Lake  
County, Florida, and that the said newspaper has  
heretofore been continuously published in said Lake  
County, Florida, each week and has been entered as  
second class mail matter at the post office in Lady  
Lake, in said Lake County, Florida, for a period of one  
year next preceding the first publication of the attached  
copy of advertisements; and affiant further says that he  
has neither paid nor promised any person, firm or  
corporation any discount, rebate, commission or refund  
for the purpose of securing this advertisement for  
publication in the said newspaper.

Carolyn J. Midora  
(Signature Of Affiant)

Sworn to and subscribed before me this 26  
day of November, 2010,

Robin Louise Baldeschwieler  
(Name of Notary typed, printed or stamped)

Personally Known \_\_\_\_\_  
Production Identification \_\_\_\_\_  
Type of Identification \_\_\_\_\_



Attach Notice Here

REQUEST FOR PROPOSALS  
Notice is hereby given that the  
Board of County Commissioners  
of Sumter County,  
Florida, will be receiving propos-  
als for the following:

"SUMTER COUNTY PARA-  
MEDIC TRAINING PROGRAM"

Detailed proposals are available  
upon request by calling (352)  
689-4435, or by coming to the  
Sumter County Board of County  
Commissioners Office, Financial  
Services Department, 7375  
Powell Road, Wildwood, Florida,  
34785 or by contacting  
Demand Star at 1-800-711-1712  
or www.DemandStar.com.

All inquiries and questions re-  
garding this RFP must be made  
only to the contact

Identified below and shall be  
made in writing by fax, e-mail, or  
mail:

Amanda Taylor, Procurement  
Coordinator

Mailing Address: 7375 Powell  
Road

Wildwood, FL 34785

E-mail: Amanda.Taylor@sum-  
tercountyfl.gov

Fax: (352) 689-4401

The deadline for submission of  
questions relating to the RFP  
shall be December 13, 2010 at  
5:00 PM. Proposals must be re-  
ceived by the County no later  
than 10:00am, January 7, 2011.  
Proposals will be opened at  
10:05am on January 7, 2011 in  
Room 1052 at The Villages  
Sumter County Service Center,  
7375 Powell Road, Wildwood,  
FL 34785. Late submittals will  
be rejected and returned un-  
opened to the Proposer. Propo-  
sals must be firmly sealed in  
packaging that is clearly marked  
on the outside: "Board of Sumter  
County Commissioners Para-  
medic Training Program for  
Sumter County RFP  
178-0-2010/AT". Sealed Propo-  
sals must be mailed or delivered  
to Mrs. Amanda Taylor at the  
above listed address.

Upon submission, all Proposals  
become the property of the  
County, who has the right to  
use any or all ideas presented in  
any Proposal submitted in re-  
sponse to this RFP, whether  
or not the Proposal is accepted.  
Proposals will be opened imme-  
diately following the due  
date and time.

BOARD OF COUNTY  
COMMISSIONERS  
SUMTER COUNTY, FLORIDA  
#272487 November 24, 2010

by each person requesting  
the hearing or state that  
there are no disputed facts;  
and (3) otherwise comply  
with Chapter 28-106, F.A.C.  
A request for hearing must be  
filed with and received by the  
Agency Clerk of the District at  
the District's Brooksville ad-  
dress, 2379 Broad Street,  
Brooksville, FL 34604-6899  
within 21 days of publication  
of this notice (or within 14  
days for an Environmental  
Resource Permit application  
with Proprietary Authorization  
for the use of Sovereign Sub-  
merged Lands). Failure to file  
a request for hearing within  
this time period shall consti-  
tute a waiver of any right such  
person may have to request a  
hearing under Sections  
120-569 and 120.57, F.S.

Because the administrative  
hearing process is designed  
to formulate final agency ac-  
tion, the filing of a petition  
means that the District's final  
action may be different from  
the position taken by it in this  
notice of final agency action.  
Persons whose substantial in-  
terests will be affected by any  
such final decision of the Dis-  
trict on the application have  
the right to petition to become  
a party to the proceeding, in  
accordance with the require-  
ments set forth above.

Mediation pursuant to Section  
120.573, F.S. to settle an ad-  
ministrative dispute regarding  
the District's final action in this  
matter is not available prior to  
the filing of a request for hear-  
ing.

#272514 November 24, 2010

RFP 178-0-2010/AT

Paramedic Training Program for Sumter County

RFP opening was held at 10:05 a.m. on January 7, 2011 at The Villages Sumter County Service Center, 7375 Powell Road, Room 1052, Wildwood, FL 34785.

In attendance for the RFP opening was selection committee member Leland Greek, Sumter County Fire Services and Financial Services representative Tina Chavez.

Tina stated the Selection Committee would meet on 1-13-2011 at 10:00am in Room 1052. The Selection Committee's recommendation would be taken to the BOCC on 1-25-2011.

Two (2) RFP were received in a timely manner and opened.

1. Lake Technical Center, 2001 Kurt Street, Eustis, FL 32726, all copies were included and the Addendum was properly acknowledged. The fee was listed as cost per student as \$3,980.40.
2. Rescue Training Inc., 12605 Challenger Pkwy, Suite 160, Orlando FL 32826, all copies were included and the Addendum was properly acknowledged. The fee was listed as cost per student as \$6,500.00.

\*A complete breakdown of fees are listed within each proposal packet.

It was noted that if anyone wanted to view the proposals or had any question or comments they must contact Amanda Taylor in the Financial Services Department. Communication from the vendors to the Selection Committee members may be grounds for disqualification.

Meeting concluded at 10:12 a.m.

RFP 178-0-2010/AT Paramedic Training Program Selection Committee meeting was held on 1-13-2011 at 10:00am in Room 102 of The Villages Sumter County Service Center, 7375 Powell Road, Wildwood, FL 34785. The meeting started at 10:10am.

William Gulbrandsen, Brian Tucker, and Leland Greek were present representing the Selection Committee. Amanda Taylor was present representing county staff.

Amanda stated the Selection Committee's recommendation would be taken to the BOCC on 1-25-2011.

Mr. Gulbrandsen stated both proposals met the requirements stated within the RFP. In his opinion the price and the training sites were the items that differed the most.

Mr. Greek agreed and stated the training sites listed for Rescue Training, Inc. were not in a convenient traveling location for most people attending the training residing in Sumter County.

Mr. Tucker agreed with Mr. Greek and Mr. Gulbrandsen's comments.

The Selection Committee decided not to use the scoring page within the RFP because only two proposals were submitted. The Committee agreed Lake Tech had better location and pricing and would be the firm recommended to the BOCC.

They discussed the possibility of entering into contract negotiations verses entering directly into a contract. The issue was adding other training locations. The Committee decided in order to move forward they would recommend award and entering into a contract with Lake Tech and review training location sites outside of the sites provided at a later date.

The meeting adjourned at 10:35am.