

**P**roviding  
**D**ependable  
**C**ode  
**S**ervices

**PDCS, LLC**

■  
Building Code  
Administration and  
Management Services

■  
5892 S. Semoran Blvd  
Orlando, Florida 32822

Ph. (407) 277-9795  
Fax (407) 277-6863



## Table of Contents

### Statement of Interest Tab A

RFP Cover Page  
Statement of Interest

### Firm Profile Tab B

Form 1 – Firm Profile  
Company Profile Narrative  
State of Florida Board of Professional Regulation License  
Certificate of Insurance

### Firm Composition Tab C

Project Approach  
Organization Chart  
Form 2 – Team Composition  
Team Licenses  
All Staff Licenses Chart

### Outside Consultants Tab D

Form 3 - Outside Consultants

### Location Tab E

Form 4 - Location

### Illustrative Work Tab F

Form 5 - Illustrative Work

### Volume of Work Tab G

Form 6 - Volume of Work

### Additional Information Tab H

Fee Proposal  
Form 7 – Additional Information  
Form 8 – Conflict of Interest Disclosure Form  
Statement of Terms and Conditions  
Drug Free Workplace Certificate  
Entity Crimes Form A-2  
Vendor's Certification



**RFP COVER PAGE**

<b>Name of Firm, Entity or Organization: PDCS, LLC</b>	
<b>Federal Employer Identification Number (FEIN): 01-0834165</b>	
<b>State of Florida License Number (If Applicable): CA. LIC. No. 28596</b>	
<b>Name of Contact Person: Michael Kraftsow</b>	
<b>Title: Managing Partner</b>	
<b>E-Mail Address: mkraftsow@pdcsllc.com</b>	
<b>Mailing Address: 5892A South Semoran Blvd.</b>	
<b>Street Address (if different):</b>	
<b>City, State, Zip: Orlando, Fl. 32822</b>	
<b>Telephone: 407.277.9795</b>	<b>Fax: 407.277.6863</b>
<b>Organizational Structure – Please Check One:</b>	
Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Proprietorship <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other <input type="checkbox"/>	
<b>If Corporation:</b>	
<b>Date of Incorporation:</b>	<b>State of Incorporation:</b>
<b>States Registered in as Foreign Corporation:</b>	
<b>Authorized Signature:</b>	
<b>Print Name: Michael Kraftsow</b>	
<b>Signature: <u>Michael S. Kraftsow</u></b>	
<b>Title: Managing Partner</b>	
<b>Phone: 407.277.9795</b>	
<b><i>This document must be completed and returned with your Submittal.</i></b>	

May 31, 2011

Board of Sumter County Commissioners  
Financial Services Department  
7375 Powell Road, Suite 206  
Wildwood, Fl. 34785  
Att: Mrs. Amanda Taylor

RE: RFP Building Inspection Services for Non-residential Structures  
RFP #008-0-2011/AT

Dear Mrs. Taylor:

PDCS, LLC is pleased to present Sumter County with a uniquely qualified team of Building Code Enforcement personnel in response to the above referenced request for proposal. Our group of dedicated professionals meets all the requirements as set forth by the County and can provide you with cost effective solutions to your building code compliance needs.

PDCS has a very simple and effective organizational structure. We are a partnership of Building Officials, Plan Reviewers and Inspectors with decades of experience. PDCS has proven building department management skills and draws upon our collective and personal experiences in building department administration to direct the services we provide

PDCS will provide inspection services for all non-residential structure inspections outside of The Villages DRI and within unincorporated areas of the county or within the cities of Center Hill, Webster, and Wildwood. Furthermore, we will provide inspection services for all renovations (do not increase size of existing building envelope) of existing non-residential structures within The Villages DRI. We have the breadth of experience to handle all areas of inspections and to report our results to the Sumter County Building Official.

PDCS also has the depth of experience to provide additional personnel should the work load demand additional personnel or services in special circumstances. We demonstrated this in February of 2007 when three additional inspectors and one additional plans examiner were provided to assist the county in the wake of the tornado that caused extensive damage in the Villages.

PDCS feels we are best qualified to provide Sumter County with the most comprehensive services package. You will find our staff responsive, professional, efficient, and easy to work with.

Sincerely,  
PDCS, LLC.



Michael Kraftsow  
Managing Partner

Providing  
Dependable  
Code  
Services

**PDCS, LLC**

■  
Building Code  
Administration and  
Management Services

■  
5892 S. Semoran Blvd  
Orlando, Florida 32822

Ph. (407) 277-9795

Fax (407) 277-6863

■

Tab B

FORM 1

FIRM PROFILE

Proposed Discipline: Non-residential Building Inspections

<p>1. Firm (or joint venture) Name &amp; Address</p> <p>PDCS, LLC 5892A South Semoran Blvd. Orlando, Fl. 32822</p>	<p>1c. Licensed to do business in the State of Florida <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>1a. Firm is <input type="checkbox"/> National <input checked="" type="checkbox"/> Regional <input type="checkbox"/> Local</p> <p>FEIN # 01-0834165</p>	<p>1d. Name, Title &amp; Telephone Number of Principal to Contact</p> <p>Michael Kraftsow, Managing Partner Phone: 407.277.9795 Cell: 407.448.8121</p>
<p>1b. Firm is a Certified Minority Business Enterprise <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>1e. Address of office to perform work, if different from Item 1</p>
<p>2. Please list the number of people by discipline that your firm/joint venture will commit to the County's project.</p> <p>One (1) Project Manager One (1) Lead Building Inspector (day to day inspections) One (1) Architect/Inspector/Plans Examiner (as needed) One (1) Electrical Engineer/Inspector/Plans Examiner (as needed) Two (2) Building Inspectors (as needed)</p> <p>If emergency conditions should arise, additional staff can be made available if needed.</p>	
<p>3. If submittal is by joint venture list participating firms and outline specific areas of responsibility (including administrative, technical, and financial) for each firm:</p>	
<p>3a. Has this joint venture previously worked together? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	

PDCS, LLC has operated continuously, since inception, under the same name.

**Number of Years in Business:** Six

**Number of Years in Business in the State of Florida:** Six

**Company Ownership:** PDCS, LLC is a limited liability corporation.

### Firm Principals

Michael Kraftsow: Managing Partner

Paul Smith: Managing Partner

Pat Steele: Partner

Heinz Rosen, P.E.: Partner

Lew Chandler: Partner

**Project Administration:** This project will be administered from our Orlando office. This will include administrative oversight as well as clerical support for billing and other related correspondence between PDCS and Sumter County. Additional staff support may originate from our Brooksville office.

**Firm History:** PDCS, LLC was formed in April, 2005 by a group of building code professionals who had a desire to provide a more focused approach to building department services than many other companies who were in business at that time. PDCS began as a company owned and managed by building code professionals and remains true to that beginning today.

Until October 2010 Page One Consulting had a majority ownership of PDCS, LLC. PDCS is currently wholly owned by the individuals listed above and is fully independent.

PDCS started out with six partners and staff. From the beginning we wanted to focus on providing services to various government agencies and institutions including municipalities, counties, schools, colleges and universities. Today we have a substantial number of clients in all of these categories, focused primarily in central Florida, and a staff of 22 full time and part time personnel to service these clients.

**Litigation:** PDCS has had no litigations related to its providing professional services to any government entity or institution in its entire history.

PDCS, LLC is registered with the Florida Department of State. The document below is an acknowledgement from the Department of State indicating that our Articles of Organization are on file with their office.



FLORIDA DEPARTMENT OF STATE

Glenda F. Hood  
Secretary of State

April 11, 2005

WILLIAM H. MORRISON  
BALDWIN & MORRISON, P.A.  
7100 SOUTH U.S. HIGHWAY 17-92  
FERN PARK, FL 32730-2092

The Articles of Organization for PAGE DIXON CHANDLER SMITH, L.L.C. were filed on April 7, 2005, and assigned document number L05000034971. Please refer to this number whenever corresponding with this office.

In accordance with section 608.406(2), F.S., the name of this limited liability company is filed with the Department of State for public notice only and is granted without regard to any other name recorded with the Division of Corporations.

A limited liability company annual report/uniform business report will be due this office between January 1 and May 1 of the year following the calendar year of the file date. A Federal Employer Identification (FEI) number may be required before this report can be filed. Please apply NOW with the Internal Revenue Service by calling 1-800-829-3676 and requesting form SS-4.

Please be aware if the limited liability company address changes, it is the responsibility of the limited liability company to notify this office.

Should you have any questions regarding this matter, please contact this office at the address given below.

Joey Bryan  
Document Specialist  
Tax Liens  
Division of Corporations

Letter Number: 105A00024497

Below is our professional engineering license.



Below is proof of insurance indicating current liability coverage. Upon selection of PDCS as the building services provider for Sumter County, our agent will issue a certificate specifically acknowledging the County as an additional insured.

ACORD CERTIFICATE OF LIABILITY INSURANCE		DPID JK PAGE 0-1	DATE (MM/DD/YYYY) 06/18/08		
<b>PRODUCER</b> Paragon Insurance Service Inc. 2945 Horizon Park Drive Ste 0 Suwanee GA 30024 Phone: 770-831-5569 Fax: 770-831-3363		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
<b>INSURED</b> Egan One Consultants, Inc. PDCS, LLC 3780 Holtspur Ave. Ste 401 Orlando FL 32822		<b>INSURERS AFFORDING COVERAGE</b> INSURER: Lloyd's Of London POLICY # 30000000000000000000 POLICY # 30000000000000000000 POLICY # AIG			
<b>COVERAGES</b> THE POLICIES BELOW MUST BE READ CAREFULLY TO THE ENDS AND HEREIN SET FORTH THE POLICY PERIODS, DATES, LIMITS, DEDUCTIBLES, COINSURANCE, EXCLUSIONS, CONDITIONS, ENDORSEMENTS, AND OTHER PROVISIONS WHICH MAY BE SUBJECT TO CHANGE. THIS CERTIFICATE IS NOT A CONTRACT. THE POLICY IS THE CONTRACT. THIS CERTIFICATE IS NOT A CONTRACT. THE POLICY IS THE CONTRACT. THIS CERTIFICATE IS NOT A CONTRACT. THE POLICY IS THE CONTRACT.					
SECTION	TYPE OF INSURANCE	POLICY NUMBER	START DATE (MM/DD/YYYY)	EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> SUPPLEMENTAL OCCUR <input checked="" type="checkbox"/> Retro 6/18/03 GEN. AGREEMENTS: <input type="checkbox"/> APPLICABLE FOR <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> <input type="checkbox"/> LOC	08EBLY100001	06/18/08	06/18/09	BODILY INJURY \$1,000,000 PRODUCTS/COMPL. \$50,000 AD & EMV \$5,000 PERSONAL & ADVERT. \$1,000,000 CIVIL RIGHTS \$2,000,000 PRODUCTS/COMPL. \$2,000,000
B	AUTOMOBILE LIABILITY ALL AUTO <input checked="" type="checkbox"/> SCHEDULED AUTO <input checked="" type="checkbox"/> NON-SCHEDULED <input checked="" type="checkbox"/> LOG-CARRIAGE	ADA-8027522-03	04/26/08	09/26/09	NON-OWNED/OPERATED \$1,000,000 OWNED/OPERATED \$1,000,000 BODILY INJURY \$1,000,000 PRODUCTS/COMPL. \$1,000,000
C	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> RETRO <input checked="" type="checkbox"/> RETRODATE	704308340	04/26/08	04/26/09	BODILY INJURY \$1,000,000 PRODUCTS/COMPL. \$1,000,000 AD & EMV \$1,000,000
D	WORKERS COMPENSATION AND EMPLOYERS LIABILITY <input checked="" type="checkbox"/> EMPLOYERS LIABILITY <input type="checkbox"/> WORKERS COMPENSATION <input type="checkbox"/> OTHER	NO 907 95 73	05/30/08	05/30/09	BODILY INJURY \$1000000 PRODUCTS/COMPL. \$1000000 AD & EMV \$1000000
A	Pollution Liab.	08EBLY100001	06/18/08	06/18/09	Aggregate 2,000,000
A	Prof. Liab.	08EBLY100001	06/18/08	06/18/09	Each Occ 1,000,000
DESCRIPTIONS OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS/AGREEMENTS/ENDORSEMENTS/SPECIAL PROVISIONS Pollution Liability - Claims Made - Retro Date: 12/04/94 Professional Liability - Claims Made - Retro Date: 12/04/94					
<b>CERTIFICATE HOLDER</b> SAMPLE CERTIFICATE		<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE CANCELLATION SHALL BE IN FAVOR OF THE POLICY NUMBER 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER BEING GIVEN TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPROVE NO CANCELLATION OF ANY PART THEREOF UPON THE INSURER. REPRESENTATIVE:			
		[Signature]			



## Coordination of Services

PDCS staff will conduct inspections as directed by the County on a daily basis. Our staff will be available each morning to receive the inspection requests at the designated office location and proceed to each address and conduct all inspections requested for that day. PDCS staff will record the results of all inspections as required by the county and return to the Building Department. Staff will follow all procedures that the County has in place for obtaining and performing each inspection. PDCS personnel will be available to receive phone calls from citizens and contractors as related to commercial inspections. PDCS staff will be available for off hour inspections as directed by the County. All staff will be properly licensed to perform each inspection and will provide professional inspections. PDCS staff will take direction from the Building Official regarding code interpretations and implement inspection procedures as directed. Staff will be available each morning to ensure a smooth flow of work.

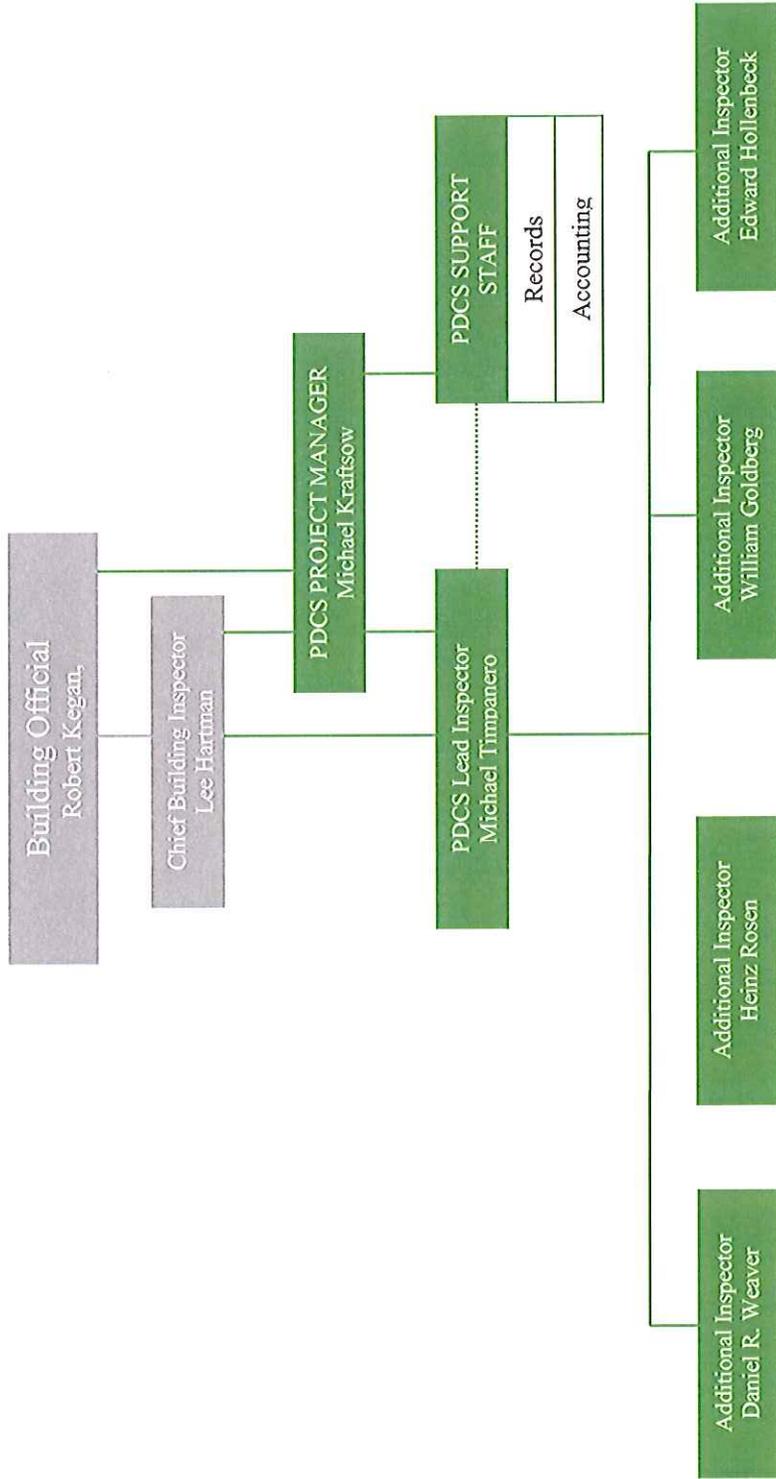
The benefit to the County is the commercial inspection load is removed from the County, freeing up staff for other duties. Further, as work load increases or decreases the County is free from worry regarding staff to perform these inspections.

## Conformation of Service

The Project Organization Chart on the following page indicates the primary personnel assigned to this project. There will be a Lead Inspector who will have primary responsibility for the day to day inspection duties. In addition, the staff noted below the Lead Inspector will be available, as needed, in case the Lead Inspector is unable to fulfill his duties due to illness, vacation, etc. These additional staff will also be available should the Lead Inspector request assistance due to work load or if there is a special need to be filled.

The staff of PDCS, LLC is committed to providing the resources necessary to service the non-residential building inspection needs of Sumter County. As demonstrated in our RFP response PDCS possesses the staffing resources to meet the needs of the county. As discussed in other parts of this proposal PDCS has demonstrated we have the resources and the commitment to provide required professional services to the Sumter County Building Department on short notice and for as long as is necessary to accomplish the task.

# Firm Project Organization





**FORM 2**

**TEAM COMPOSITION**

Brief resume of key persons, specialists and individual consultants shall be assigned to the project.  
Utilize one sheet per person. (Additional information may be attached)

Name & Title: Michael Timpanaro, Inspector	
Project assignment: Lead Inspector Mr. Timpanaro will have the day to day responsibility for fulfilling the daily inspection requests. He will also advise the PDCS Project Manager if additional personnel are required due to additional work load or an unusual inspection request requiring specialized knowledge.	
Name of firm with which associated: PDCS, LLC	
Years experience: With this firm: One (1) year                      With other firms: Thirty Six (36) years	
Education: Degree(s)/year/school/specialization: Middlesex County Vocational & Technical High School    Year: 1978	
Active registration/licensing: Year first registered/discipline	
Florida Standard 1 & 2 Family Plans Examiner	2002
Florida Standard Electrical Plans Examiner	1999
Florida Standard Inspector	1998
Florida ECLS CE Provider Technical Electrical Consultants	
Other experience and qualifications relevant to the proposed project:  Mr. Timpanaro has over thirty five yeas experience in the various capacities in the building and construction industry. These include master electrician with several companies as well as being a National Electrical Code and electrical trade instructor. For the last twelve years he has been employed as a plans examiner and an inspector with both public and private agencies.	

**FORM 2**

**TEAM COMPOSITION**

Brief resume of key persons, specialists and individual consultants shall be assigned to the project.  
Utilize one sheet per person. (Additional information may be attached)

Name & Title: Daniel R. Weaver, Registered Architect, Senior Plans Examiner
Project assignment: As needed for inspections
Name of firm with which associated: PDCS, LLC
Years experience: With this firm: Five (5) years                      With other firms: Thirty Two (32) years
Education: Degree(s)/year/school/specialization:  Kent State University      Bachelor of Architecture      Year: 1974
Active registration/licensing: Year first registered/discipline  Ohio Registered Architect      First Registered 1980 Florida Registered Architect      First Registered 2006
Other experience and qualifications relevant to the proposed project:  Mr. Weaver has been involved in the design and construction of commercial buildings for over thirty five years. A part of his practice in Ohio involved providing plans examiner services to several communities near his practice in northeast Ohio. He moved to Florida in 2005 where he has been involved full time with building code services primarily for commercial structures.  As a Florida Registered Architect he is licensed to provide plan review and inspection services for all building construction disciplines.

**FORM 2**

**TEAM COMPOSITION**

Brief resume of key persons, specialists and individual consultants shall be assigned to the project.  
Utilize one sheet per person. (Additional information may be attached)

Name & Title: Heinz Rosen, P.E., Electrical Plans Examiner and Inspector	
Project assignment: As needed for inspections	
Name of firm with which associated: PDCS, LLC	
Years experience:	
With this firm: Five (5) years	With other firms: Thirty (30) years
Education: Degree(s)/year/school/specialization:	
The Cooper Union Polytechnic Institute, Brooklyn Polytechnic Institute of New York	BS Electrical Engineering MS Bio-engineering MS Management
Active registration/licensing: Year first registered/discipline	
Florida Professional Engineer New York Professional Engineer	First Registered 2005 First Registered 1971
Other experience and qualifications relevant to the proposed project:	
Mr. Rosen was the International Inspection Services Manger for Underwriter's Laboratories, Inc. from 1974 to 1998. He had responsibility for oversight of a multi-national organization and was actively involved in developing many of the standards used by UL. He is also an active consultant and lecturer on international quality standards such as ISO 9000, ISO 14000 and related auditing and certification programs.	

**FORM 2**

**TEAM COMPOSITION**

Brief resume of key persons, specialists and individual consultants shall be assigned to the project.  
Utilize one sheet per person. (Additional information may be attached)

Name & Title: Edward Hollenbeck, Inspector
Project assignment: As needed for inspections
Name of firm with which associated: PDCS,LLC
Years experience: With this firm: Four (1) years                      With other firms: Thirty (30) years
Education: Degree(s)/year/school/specialization:  High School Diploma
Active registration/licensing: Year first registered/discipline  Florida Building Code Administrator                      1999 Florida Standard Building Inspector                      1994 Florida Standard Mechanical Inspector                      1994 Florida Standard Electrical Inspector                      1994 Florida Standard Plumbing Inspector                      1994 Florida Standard 1 & 2 Family Inspector                      2004
Other experience and qualifications relevant to the proposed project:

**FORM 2**

**TEAM COMPOSITION**

Brief resume of key persons, specialists and individual consultants shall be assigned to the project.  
Utilize one sheet per person. (Additional information may be attached)

Name & Title: William J. Goldberg, Inspector	
Project assignment: As needed inspections	
Name of firm with which associated: PDCS, LLC.	
Years experience:	
With this firm: Two (2) years	With other firms: Eighteen (18) years
Education: Degree(s)/year/school/specialization:	
Pinellas Vocational Technical Institute	Plumbing Master Electrical Journeyman
Pasco / Hernando Community College	Construction Technology
Active registration/licensing: Year first registered/discipline	
Florida Building Code Administrator	2009
Florida Standard Mechanical Inspector	2011
Florida Standard Electrical Inspector	2011
Florida Standard Plumbing Inspector	1998
Florida Standard 1 & 2 Family Inspector	2010
Florida Standard Florida Standard Plans Examiner	1998
Other experience and qualifications relevant to the proposed project:	

Staff Licenses

Project Manager

Michael Kraftsow

AC# 4586339 STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BUILDING CODE ADMINISTRATORS & INSPECTOR SEQ# L09091401866

DATE	BATCH NUMBER	LICENSE NBR
09/14/2009	090128846	BU118

The BUILDING CODE ADMINISTRATOR  
Named below IS CERTIFIED  
Under the provisions of Chapter 468 FS.  
Expiration date: NOV 30, 2011

KRAFTSOW, MICHAEL SIM  
P O BOX 63  
GENEVA FL 32732

CHARLIE CRIST GOVERNOR      CHARLES W. DRAGO SECRETARY  
DISPLAY AS REQUIRED BY LAW

AC# 4590005 STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BUILDING CODE ADMINISTRATORS & INSPECTOR SEQ# L09091503609

DATE	BATCH NUMBER	LICENSE NBR	CATEGORY
09/15/2009	090128846	BN330	BLDG, PLUM, RELEC

The STANDARD INSPECTOR  
Named below IS CERTIFIED  
Under the provisions of Chapter 468 FS.  
Expiration date: NOV 30, 2011

KRAFTSOW, MICHAEL SIM  
P O BOX 63  
GENEVA FL 32732

CHARLIE CRIST GOVERNOR      CHARLES W. DRAGO SECRETARY  
DISPLAY AS REQUIRED BY LAW

Lead Inspector

Michael Timpanaro

AC# 4569622 STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BUILDING CODE ADMINISTRATORS & INSPECTOR SEQ# L09090500158

DATE	BATCH NUMBER	LICENSE NBR	CATEGORY
09/06/2009	098035399	BN3209	CELEC, 1&2, RELEC

The STANDARD INSPECTOR  
Named below IS CERTIFIED  
Under the provisions of Chapter 468 FS.  
Expiration date: NOV 30, 2011

TIMPANARO, MICHAEL J  
5581 S. E. 183 COURT  
OCKLAWAHA FL 32179

CHARLIE CRIST GOVERNOR      CHARLES W. DRAGO SECRETARY  
DISPLAY AS REQUIRED BY LAW

AC# 4569630 STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BUILDING CODE ADMINISTRATORS & INSPECTOR SEQ# L09090500166

DATE	BATCH NUMBER	LICENSE NBR	CATEGORY
09/06/2009	098035399	PX1566	ELEC

The STANDARD PLANS EXAMINER  
Named below IS CERTIFIED  
Under the provisions of Chapter 468 FS.  
Expiration date: NOV 30, 2011

TIMPANARO, MICHAEL J  
5581 S. E. 183 COURT  
OCKLAWAHA FL 32179

CHARLIE CRIST GOVERNOR      CHARLES W. DRAGO SECRETARY  
DISPLAY AS REQUIRED BY LAW

AC# 4569636 STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BUILDING CODE ADMINISTRATORS & INSPECTOR SEQ# L09090500172

DATE	BATCH NUMBER	LICENSE NBR
09/06/2009	098035399	SFP111

The STANDARD 1 & 2 FAMILY DWELLING PLANS EXAMINER  
Named below IS CERTIFIED  
Under the provisions of Chapter 468 FS.  
Expiration date: NOV 30, 2011

TIMPANARO, MICHAEL J  
5581 S. E. 183 COURT  
OCKLAWAHA FL 32179

CHARLIE CRIST GOVERNOR      CHARLES W. DRAGO SECRETARY  
DISPLAY AS REQUIRED BY LAW

Inspector

Daniel R. Weaver, RA

AG# 5380600

STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF ARCHITECTURE & INTERIOR DESIGN

SEQ# L10122101352

DATE	BATCH NUMBER	LICENSE NBR
12/21/2010	100272938	AR92897

The ARCHITECT  
Named below IS LICENSED  
Under the provisions of Chapter 481 FS.  
Expiration date: FEB 28, 2013

WEAVER, DANIEL ROBERT  
1101 MYRTLE BREEZES COURT  
FRUITLAND FL 34731

CHARLIE CRIST  
GOVERNOR

DISPLAY AS REQUIRED BY LAW

CHARLIE LIEM  
SECRETARY

Inspector

Heinz Rosen, P.E.

State of Florida  
Board of Professional Engineers  
Attests that

**Heinz Rosen, P.E.**

IS LICENSED AS A PROFESSIONAL ENGINEER UNDER CHAPTER 471, FLORIDA STATUTES  
EXPIRATION: 2/28/2013 P.E. LIC. NO:  
AUDIT NO: 228201301758 62715

Inspector

Edward Hollenbeck

AC# 4589995

STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BUILDING CODE ADMINISTRATORS & INSPECTOR

SEQ# L09091503599

DATE	BATCH NUMBER	LICENSE NBR	CATEGORY
09/15/2009	098042316	DN195	BLDG, CELEC, 1&2, MECH, PLUM, RELEC

The STANDARD INSPECTOR  
Named below IS CERTIFIED  
Under the provisions of Chapter 468 FS.  
Expiration date: NOV 30, 2011

HOLLENBECK, EDWARD WILLIAM  
8681 E MAPLEWOOD COURT  
INVERNESS FL 34450

CHARLIE CRIST  
GOVERNOR

DISPLAY AS REQUIRED BY LAW

CHARLES W. DRAGO  
SECRETARY

AC# 4590080

STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BUILDING CODE ADMINISTRATORS & INSPECTOR

SEQ# L09091503684

DATE	BATCH NUMBER	LICENSE NBR
09/15/2009	098042334	BU1032

The BUILDING CODE ADMINISTRATOR  
Named below IS CERTIFIED  
Under the provisions of Chapter 468 FS.  
Expiration date: NOV 30, 2011

HOLLENBECK, EDWARD WILLIAM  
8681 E MAPLEWOOD COURT  
INVERNESS FL 34450

CHARLIE CRIST  
GOVERNOR

DISPLAY AS REQUIRED BY LAW

CHARLES W. DRAGO  
SECRETARY

AC# 4590053

## STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BUILDING CODE ADMINISTRATORS & INSPECTOR

SEQ# L09091503657

DATE	BATCH NUMBER	LICENSE NBR	CATEGORY
09/15/2009	098042327	PX1214	BLDG, ELEC, MECH, PLUM

The STANDARD PLANS EXAMINER  
Named below IS CERTIFIED  
Under the provisions of Chapter 468 FS.  
Expiration date: NOV 30, 2011

HOLLENBECK, EDWARD WILLIAM  
8581 E MAPLEWOOD COURT  
INVERNESS FL 34450

CHARLIE CRIST  
GOVERNOR

DISPLAY AS REQUIRED BY LAW

CHARLES W. DRAGO  
SECRETARY

AC# 4590094

## STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BUILDING CODE ADMINISTRATORS & INSPECTOR

SEQ# L09091503696

DATE	BATCH NUMBER	LICENSE NBR
09/15/2009	098042330	SFP136

The STANDARD 1 & 2 FAMILY DWELLING PLANS EXAMINER  
Named below IS CERTIFIED  
Under the provisions of Chapter 468 FS.  
Expiration date: NOV 30, 2011

HOLLENBECK, EDWARD WILLIAM  
8581 E MAPLEWOOD CT  
INVERNESS FL 34450

CHARLIE CRIST  
GOVERNOR

DISPLAY AS REQUIRED BY LAW

CHARLES W. DRAGO  
SECRETARY

Inspector

William J. Goldberg

STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BUILDING CODE ADMINISTRATORS & INSPECTOR

SEQ# L11040502441

DATE	BATCH NUMBER	LICENSE NBR	CATEGORY
04/05/2011	000000000	BN3173	ELEC, 1&2, MECH, PLUM

The STANDARD INSPECTOR  
Named below IS CERTIFIED  
Under the provisions of Chapter 468 FS.  
Expiration date: NOV 30, 2011

GOLBERG, WILLIAM JOSEPH  
123 NW HIGHWAY 19  
CRYSTAL RIVER FL 34428

RICK SCOTT  
GOVERNOR

DISPLAY AS REQUIRED BY LAW

CHARLIE LIEM  
SECRETARY

STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BUILDING CODE ADMINISTRATORS & INSPECTOR

SEQ# L11040502441

DATE	BATCH NUMBER	LICENSE NBR	CATEGORY
04/05/2011	000000000	BN3173	ELEC, 1&2, MECH, PLUM

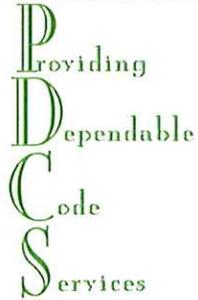
The STANDARD INSPECTOR  
Named below IS CERTIFIED  
Under the provisions of Chapter 468 FS.  
Expiration date: NOV 30, 2011

GOLBERG, WILLIAM JOSEPH  
123 NW HIGHWAY 19  
CRYSTAL RIVER FL 34428

RICK SCOTT  
GOVERNOR

DISPLAY AS REQUIRED BY LAW

CHARLIE LIEM  
SECRETARY



CERT.BLDNG OFFCL  
ENGINEER  
ARCHITECT

BUILDING

MECHANICAL

ELECTRICAL

PLUMBING

FAMILY 1&2  
FMLY PLNS EXM

PLANS REVIEWER

Fire Safety Insp &  
Plan Review

SREF Training

NAME	BU/PE/AR	B	M	E	P	F/SFP	PX	FSI	
Aldrich, David	BU374	BN297	BN297	BN297	BN297	BN297	PX143 BEMP	FSI 1	
Arvonio Jr., Edward				BN3712		BN3712			
Fiorey II, Steven J.	BN6154					BN6154			
Goldberg, William J.	BU1685	BN3173	BN3173	BN3173	BN3173	BN3173	PX1387		YES
Green, Malcolm	BU562	BN35	BN35	BN35	BN35	BN35	PX17		
Hollenbeck, Ed	BU1032	BN195	BN195	BN195	BN195	BN195 SFP136	PX1214 BEMP		
Kraftsow, Michael S.	BU118	BN330		BN330	BN330				YES
Pagan, Joe		BN4993			BN4993	BN4993	PX2614 M		
Reading, Rob	BU1058	BN2480	BN2480		BN2480	BN2480	PX1314 BEMP		
Rosen, Heinz	PE/ELEC 62715			PE62715					YES
Smith, Paul C.		BN2623							YES
Steele, Patrick C.		BN4154							YES
Stroupe, James	BU1424	BN3573		BN3573			PX1921	FSI 1 FFP1540	
Timpanaro, Michael				BN3209		SFP111	PX1566 E & Fam		
Weaver, Daniel R.	AR92897	AR92897	AR92897	AR92897	AR92897	AR92897	AR928797		YES
White, P.D.	BU158	BN446	BN446		BN446		PX208 BMP		



**FORM 3**  
OUTSIDE CONSULTANTS

**PDCS will not require outside consultants to perform the work of this project.**

If respondent is not a joint venture, list outside key consultants/associates that shall be used for the proposed project. (Form may be reproduced if additional space is necessary.) Include resume of all individuals assigned to this project including projects they have worked on and contact names for each.

**Company Name:**

**Address of office proposed for this project:**

Role (i.e. Civil Engineering, Environmental, Landscape Architectural...)	Projected % of Over-All Work on Entire Project	Name of Individual Assigned to this Project	Firm Worked with prime before (Yes or No)	Individual Worked with prime before (Yes or No)

Attach resume and projects.

**Company Name:**

**Address of office proposed for this project:**

Role (i.e. Civil Engineering, Environmental, Landscape Architectural...)	Projected % of Over-All Work on Entire Project	Name of Individual Assigned to this Project	Firm Worked with prime before (Yes or No)	Individual Worked with prime before (Yes or No)

Attach resume and projects.

**Company Name:**

**Address of office proposed for this project:**

Role (i.e. Civil Engineering, Environmental, Landscape Architectural...)	Projected % of Over-All Work on Entire Project	Name of Individual Assigned to this Project	Firm Worked with prime before (Yes or No)	Individual Worked with prime before (Yes or No)

Attach resume and projects.

Are there any contractual agreements between the respondent (prime consultant) and any of the proposed sub-consultants? \_\_\_\_\_ yes \_\_\_\_\_ no

If the answer is yes, the respondent shall attach, with their submittal, information describing the contractual relationship including a copy of any written contractual agreement.



**FORM 4**

**LOCATION**

1. Specify address of Prime Consultant's designated office where the majority of work on this project will be performed:

5892A South Semoran Blvd.  
Orlando, Fl. 32822

2. Indicate percentage of total over-all project fees projected to be performed on this project by the Prime Consultant's office specified above. (Do not include percentage of fees anticipated to be performed on this project by sub-consultants)

100%

3. Specify address of Prime Consultant's other office(s) where any part of the work on this project will be performed (if applicable):

N/A

4. Indicate percentage of total over-all fees projected to be performed on this project by the office specified above. Do not include percentage of fees anticipated to be performed on this project by sub-consultants.

\_\_\_\_\_ %

5. Indicate percentage of total over-all fees projected to be performed on this project by firms located within Sumter County including the prime consultant and sub-consultants, utilizing information supplied above and on Form 2.

0%



**FORM 5  
ILLUSTRATIVE WORK**

qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no more than ten (10) projects.

<p>1. <u>Project Name &amp; Location</u></p> <p>City of Oviedo Building Department Oviedo, Fl.</p> <p><u>Project Manager:</u> Paul Smith</p>		<p><b>Project Owners Name &amp; Address</b></p> <p>City of Oviedo 400 Alexandra, Blvd. Oviedo, Fl. 32765</p>
<p><b>Completion Work by firm or joint venture members or outside key consultants which best illustrate current Date (Actual or Estimated)</b></p> <p>Start Date: 2/2010 Completion Date: On-going</p>		
<p><u>Estimated Cost (In Thousands)</u></p> <p>Entire Project</p> <p>\$55,000 per month</p>		<p><u>Project Owner's Contact Person, Title, &amp; Telephone Number</u></p> <p>Bryan Cobb, Director of Development Services Phone: 407.971.5541</p>
<p>Work for which firm was/is responsible</p> <p>100%</p>		
<p><u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)</p> <p>Provide turnkey building department.</p> <p>Average building inspection per month: 910 Inspections Estimated monthly man hours: 455 Hours</p>		
<p><u>Nature of Firm's Responsibility in Project</u> (Please give quantitative indications wherever possible)</p> <p>All staffing provided by PDCS including Building Official, Inspectors, Plans Examiners and Permit Technicians. PDCS provides all equipment necessary for prosecution of work except for computerized data system which is owned and maintained by the City. PDCS staff are responsible entering and maintaining the data base.</p> <p><b>Coordination with local government:</b> PDCS operates a turnkey building department providing monthly reports to the Director of Development Services. Our Building Official, and other staff, when needed, attends interdepartmental meetings to coordinate our activities with the City.</p>		
<p><u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u></p> <p>Paul Smith, Project Manager                      David Aldrich, Building Official                      Steven Fiorey, Inspector Julio Pagan, Inspector</p>		

**FORM 5  
ILLUSTRATIVE WORK**

qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no more than ten (10) projects.

<b>2. <u>Project Name &amp; Location</u></b>  Sumter County as Needed Building Inspections  <u>Project Manager:</u> Michael Kraftsow		<b>Project Owners Name &amp; Address</b>  Sumter County Building Department 7375 Powell Rd. Wildwood, Fl. 34785
<b>Completion Work by firm or joint venture members or outside key consultants which best illustrate current Date (Actual or Estimated)</b> Start Date: 12/2005 Completion Date: On-going		
<b>Estimated Cost (In Thousands)</b>		<b><u>Project Owner's Contact Person, Title, &amp; Telephone Number</u></b>
Entire Project  \$14,000 per month	Work for which firm was/is responsible  100%	Lee Hartman, Lead Building Inspector Phone: 352.689.4460
<b><u>Scope of Entire Project</u></b> (Please give quantitative indications wherever possible)  Provide as needed plan review and building inspection both residential and commercial.  Average building inspection per month: 408 Inspections Estimated monthly man hours: 185 Hours		
<b><u>Nature of Firm's Responsibility in Project</u></b> (Please give quantitative indications wherever possible)  Provide plans examiners and inspectors to the county building department as needed to supplement county building department staff when heavy work loads occur or to supplement county staff during emergencies. PDCS provided three additional inspectors and an additional plans examiner in 2007 to supplement county staff in the wake of the tornado that caused extensive damage in The Villages.  <b>Coordination with local government:</b> PDCS staff report each day to the Building Department for inspection assignments. Inspection results are recorded in the County's electronic data base.		
<b><u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u></b>		
Michael Kraftsow, Project Manager William Golberg, Inspector		Daniel R. Weaver, Plans Examiner/ Inspector Michael Timpanaro, Inspector

**FORM 5**  
**ILLUSTRATIVE WORK**

qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no more than ten (10) projects.

<p>3. <u>Project Name &amp; Location</u></p> <p>City of DeBary Building Department DeBary, Fl.</p> <p><u>Project Manager:</u> Michael Kraftsow</p>		<p><b>Project Owners Name &amp; Address</b></p> <p>City of Debary 137 S. Highway 17/92 Debary, Fl. 32713</p>
<p><b>Completion Work by firm or joint venture members or outside key consultants which best illustrate current Date (Actual or Estimated)</b></p> <p>Start Date: 09/2007 Completion Date: On-going</p>		
<p><u>Estimated Cost (In Thousands)</u></p> <p>Entire Project</p> <p>\$10,000 per month</p>		<p><u>Project Owner's Contact Person, Title, &amp; Telephone Number</u></p> <p>James Seelbinder Finance Administrator Phone: 386.668.9115</p>
<p>Work for which firm was/is responsible</p> <p>100%</p>		
<p><u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)</p> <p>Provide turnkey building department for both residential and commercial.</p> <p>Average building inspection per month: 151 Inspections Estimated monthly man hours: 108 Hours</p>		
<p><u>Nature of Firm's Responsibility in Project</u> (Please give quantitative indications wherever possible)</p> <p>All staffing provided by PDCS including Building Official, Inspectors, Plans Examiners and Permit Technicians. PDCS provides all equipment necessary for prosecution of work including computerized system for recording and tracking all permit and inspection activities.</p> <p><b>Coordination with local government:</b> PDCS operates a turnkey building department providing monthly reports to the Finance Administrator. Our Building Official, and other staff, when needed, attends interdepartmental meetings to coordinate our activities with the City.</p>		
<p><u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u></p> <p>Michael Kraftsow, Project Manager</p>		

**FORM 5**

**ILLUSTRATIVE WORK**

qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no more than ten (10) projects.

<p>4. <u>Project Name &amp; Location</u></p> <p>City of Brooksville Building Department Brooksville, Fl.</p> <p><u>Project Manager:</u> Paul Smith</p>		<p><b>Project Owners Name &amp; Address</b></p> <p>City of Brooksville 201 Howell Ave. Brooksville, Fl. 34601</p>
<p><b>Completion Work by firm or joint venture members or outside key consultants which best illustrate current Date (Actual or Estimated)</b></p> <p>Start Date: 09/2005 Completion Date: On-going</p>		
<p>Estimated Cost (In Thousands)</p> <p>Entire Project</p> <p>\$5,000 per month</p>		<p><u>Project Owner's Contact Person, Title, &amp; Telephone Number</u></p> <p>Bill Geiger, Director of Community Development Phone: 352.544.5430</p>
	<p>Work for which firm was/is responsible</p> <p>100%</p>	
<p><u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)</p> <p>Provide turnkey building department for both residential and commercial.</p> <p>Average building inspection per month: 86 Inspections Estimated monthly man hours: 52 Hours</p>		
<p><u>Nature of Firm's Responsibility in Project</u> (Please give quantitative indications wherever possible)</p> <p>All staffing provided by PDCS including Building Official, Inspectors, Plans Examiners and Permit Technicians. PDCS provides all equipment necessary for prosecution of work including computerized system for recording and tracking all permit and inspection activities.</p> <p><b>Coordination with local government:</b> PDCS operates a turnkey building department providing monthly reports to the Director of Community Development. Our Building Official, and other staff, when needed, attends interdepartmental meetings to coordinate our activities with the City.</p>		
<p><u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u></p> <p>Paul Smith, Project Manager</p> <p align="right">Edward Hollenbeck, Building Official</p>		

**FORM 5  
ILLUSTRATIVE WORK**

qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no more than ten (10) projects.

<p>5. <u>Project Name &amp; Location</u></p> <p>City of Inverness as Needed Services Inverness, Fl.</p> <p><u>Project Manager:</u> Paul Smith</p>		<p><b>Project Owners Name &amp; Address</b></p> <p>City of Inverness 212 W. Main St. Inverness, Fl. 34450</p>
<p><b>Completion Work by firm or joint venture members or outside key consultants which best illustrate current Date (Actual or Estimated)</b></p> <p>Start Date: 04/2008 Completion Date: On-going</p>		
<p><u>Estimated Cost (In Thousands)</u></p> <p>Entire Project</p> <p>\$3,000 per month</p>		<p><u>Project Owner's Contact Person, Title, &amp; Telephone Number</u></p> <p>Ken Koch, Development Services Director Phone: 352.726.3401</p>
<p>Work for which firm was/is responsible</p> <p>100%</p>		
<p><u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)</p> <p>Provide Building Official, Building Inspector and Plans Examiner on as needed basis for both residential and commercial.</p> <p>Average building inspection per month: 52 inspections Estimated monthly man hours: 68 Hours</p>		
<p><u>Nature of Firm's Responsibility in Project</u> (Please give quantitative indications wherever possible)</p> <p>PDCS provides as needed services three days per week and charges the City an hourly fee. Once all work is complete PDCS personnel sign-out and proceed to assignments in other locations. The City provides the permit technician and the computer system for recording and tracking all building permit and inspection activities.</p> <p><b>Coordination with local government:</b> Assigned staff report to the Building Department for daily assignment. Currently services are provided on Monday, Wednesday and Friday. All inspections and plan reviews are recorded in the City's computerized data base when work is complete.</p>		
<p><u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u></p> <p>Paul Smith, Project Manager</p> <p align="right">Edward Hollenbeck, Building Official</p>		

**FORM 5**  
**ILLUSTRATIVE WORK**

qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no more than ten (10) projects.

<p>6. <u>Project Name &amp; Location</u></p> <p>City of Crystal River as Needed Services Crystal River, Fl.</p> <p><u>Project Manager:</u> Michael Kraftsow</p>		<p><b>Project Owners Name &amp; Address</b></p> <p>City of Crystal River 123 NW Highway 19 Crystal River, Fl. 34428</p>
<p><b>Completion Work by firm or joint venture members or outside key consultants which best illustrate current Date (Actual or Estimated)</b></p> <p>Start Date: 05/2009    Completion Date: On-going</p>		
<p><u>Estimated Cost (In Thousands)</u></p> <p>Entire Project</p> <p>\$2,000 per month</p>		<p><u>Project Owner's Contact Person, Title, &amp; Telephone Number</u></p> <p>Andy Houston, City Manager Phone: 352.795.4216</p>
<p>Work for which firm was/is responsible</p> <p>100%</p>		
<p><u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)</p> <p>Provide Building Official, Building Inspector and Plans Examiner on as needed basis for both residential and commercial.</p> <p>Average building inspection per month: 39 Inspections Estimated monthly man hours: 52 Hours</p>		
<p><u>Nature of Firm's Responsibility in Project</u> (Please give quantitative indications wherever possible)</p> <p>PDCS provides as needed services and charges the City an hourly fee. Once all work is complete PDCS personnel sign-out and proceed to assignments in other locations. The City provides the permit technician and the computer system for recording and tracking all building permit and inspection activities.</p> <p><b>Coordination with local government:</b> Assigned staff report to the Building Department for daily assignment. Currently services are provided on Tuesday and Thursday. All inspections and plan reviews are recorded in the County's computerized data base when work is complete. The Building Official meets with other city departments as requested to coordinate activities.</p>		
<p><u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u></p> <p>William Golberg, Building Official</p>		

**FORM 5**  
**ILLUSTRATIVE WORK**

qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no more than ten (10) projects.

<p>7. <u>Project Name &amp; Location</u></p> <p>Bradford County as Needed Services Bradford County, Fl.</p> <p><u>Project Manager:</u> Paul Smith</p>		<p><b>Project Owners Name &amp; Address</b></p> <p>Bradford County Board of Commissioners PO Box B 945. N. Temple Ave. Starke, Fl. 32091</p>
<p><b>Completion Work by firm or joint venture members or outside key consultants which best illustrate current Date (Actual or Estimated)</b></p> <p>Start Date: 11/2009 Completion Date: On-going</p>		
<p><u>Estimated Cost (In Thousands)</u></p> <p>Entire Project</p> <p>\$1,500 per month</p>		<p><u>Project Owner's Contact Person, Title, &amp; Telephone Number</u></p> <p>Brad Carter, County Manager 904-966-6327</p>
	<p>Work for which firm was/is responsible</p> <p>100%</p>	
<p><u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)</p> <p>Provide Building Official, Building Inspector and Plans Examiner on as needed basis for residential and commercial.</p> <p>Average building inspection per month: 43 Inspections Estimated monthly man hours: 60 Hours</p>		
<p><u>Nature of Firm's Responsibility in Project</u> (Please give quantitative indications wherever possible)</p> <p>PDCS provided as needed services for Building Official, Plans Examiner and Inspector two days per week and charged the County an hourly fee. PDCS personnel maintained full day presence to complete all necessary work tasks. The County provided the permit technician and the computer system for recording and tracking all building permit activities.</p> <p><b>Coordination with local government:</b> PDCS operates a turnkey building department providing monthly reports to the County Manager. Our Building Official, and other staff, when needed, attends interdepartmental meetings to coordinate our activities with the City.</p>		
<p><u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u></p> <p>None</p>		

**FORM 5  
ILLUSTRATIVE WORK**

qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no more than ten (10) projects.

<b>8. <u>Project Name &amp; Location</u></b>  Seminole State College Building Department Services.  <u>Project Manager:</u> Michael Kraftsow		<b>Project Owners Name &amp; Address</b>  Seminole State College 100 Weldon Blvd. Sanford, Fl. 32773
<b>Completion Work by firm or joint venture members or outside key consultants which best illustrate current Date (Actual or Estimated)</b> Start Date: 04/2005 Completion Date: On-going		
<b>Estimated Cost (In Thousands)</b> Entire Project  \$7,000 per month		<b>Project Owner's Contact Person, Title, &amp; Telephone Number</b>  Adie Price Director of Facilities Management Phone: 407.328.2366
	Work for which firm was/is responsible  90%	
<b><u>Scope of Entire Project</u></b> (Please give quantitative indications wherever possible)  Provide turnkey Building Department for commercial.  Average building inspection per month: 42 Inspections Estimated monthly man hours: 80 Hours		
<b><u>Nature of Firm's Responsibility in Project</u></b> (Please give quantitative indications wherever possible)  All staffing provided by PDCS including Building Official, Inspectors, Plans Examiners and Permit Technicians. PDCS provides all equipment necessary for prosecution of work including computerized system for recording and tracking all permit and inspection activities.  <b>Coordination with local government:</b> PDCS operates a turnkey building department providing monthly reports to the Director of Facilities Management. Our Building Official, and other staff, when needed, attends interdepartmental meetings to coordinate our activities with the College.		
<b><u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u></b>  Michael Kraftsow, Project Manager Heinz Rosen, Professional Engineer		
		Daniel R. Weaver, Plans Examiner/ Inspector

**FORM 5**

**ILLUSTRATIVE WORK**

qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no more than ten (10) projects.

<p>9. <u>Project Name &amp; Location</u></p> <p>Citrus County Schools on Demand Inspection Services</p> <p><u>Project Manager:</u> Paul Smith</p>		<p><b>Project Owners Name &amp; Address</b></p> <p>Citrus County Schools 1007 W. Main St. Inverness, Fl. 34450</p>
<p><b>Completion Work by firm or joint venture members or outside key consultants which best illustrate current Date (Actual or Estimated)</b></p> <p>Start Date: 02/2007 Completion Date: On-going</p>		
<p><u>Estimated Cost (In Thousands)</u></p> <p>Entire Project</p> <p>\$3,500 per month</p>		<p><u>Project Owner's Contact Person, Title, &amp; Telephone Number</u></p> <p>Richard Dolbow, Building Official Phone: 352.726.1931</p>
<p>Work for which firm was/is responsible</p> <p>100%</p>		
<p><u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)</p> <p>Provide as needed building inspection services for commercial work.</p> <p>: Average building inspection per month: 65 Inspections Estimated monthly man hours: 80 Hours</p>		
<p><u>Nature of Firm's Responsibility in Project</u> (Please give quantitative indications wherever possible)</p> <p>PDCS provides as needed services and charges the District an hourly fee. Once all work is complete PDCS personnel sign-out and proceed to assignments in other locations. The District provides the permit technician and the computer system for recording and tracking all building permit and inspection activities.</p> <p><b>Coordination with local School District:</b> Assigned staff receive inspection requests via fax for daily assignment. All inspections and plan reviews are recorded and returned to the School District for their processing and recording.</p>		
<p><u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u></p> <p>None</p>		

**FORM 5**  
**ILLUSTRATIVE WORK**

qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no more than ten (10) projects.

<p>10. <u>Project Name &amp; Location</u></p> <p>University of Central Florida As Needed Plan Review and Inspection Services</p> <p><u>Project Manager:</u> Paul Smith</p>		<p><b>Project Owners Name &amp; Address</b></p> <p>University of Central Florida Building and Fire Code Office P.O. Box 163500 Orlando, Fl. 32816</p>
<p><b>Completion Work by firm or joint venture members or outside key consultants which best illustrate current Date (Actual or Estimated)</b></p> <p>Start Date: 07/2005 Completion Date: On-going</p>		
<p><u>University Estimated Cost (In Thousands)</u></p>		<p><u>Project Owner's Contact Person, Title, &amp; Telephone Number</u></p>
<p>Entire Project</p> <p>\$40,000 per month</p>	<p>Work for which firm was/is responsible</p> <p>100%</p>	<p>John Jackson, Building Code Administrator Phone: 407.823.0423</p>
<p><u>Scope of Entire Project</u> (Please give quantitative indications wherever possible)</p> <p>Provide as needed plan review and inspection services for primarily commercial work.</p> <p>Average building inspection per month: 368 Inspections Estimated monthly man hours: 184 Hours</p>		
<p><u>Nature of Firm's Responsibility in Project</u> (Please give quantitative indications wherever possible)</p> <p>PDCS provides as needed services and charges the University a fee based on the value of the construction project. Once all work is complete PDCS personnel proceed to assignments in other locations. The University provides the permit technician and the computer system for recording and tracking all building permit and inspection activities.</p> <p><b>Coordination with University:</b> Assigned staff receive inspection requests via fax for daily assignment. All inspections and plan reviews are recorded and returned to the University for their processing and recording.</p>		
<p><u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u></p>		
<p>Paul Smith, Project Manager Heinz Rosen, Professional Engineer</p>		<p>Daniel R. Weaver, Plans Examiner/ Inspector Michael Kraftsow, Inspector</p>



**FORM 6**

**VOLUME OF WORK**

Prime Consultant's volume of work performed for the Sumter County Board of County Commissioners  
 As a prime consultant and as a sub consultant – currently and previously

Name of Project (include continuing contracts)	Prime or Sub	Total Contracted Fee Amount	Approximate date of award of contract
Residential and Commercial Plan Review and Inspections	Prime	\$173,650	12/2005 – 12/2006
Residential and Commercial Plan Review and Inspections	Prime	\$83,032	Renewal 2007
Residential and Commercial Plan Review and Inspections	Prime	\$1,609	Renewal 2008
Residential and Commercial Plan Review and Inspections	Prime	\$0	10/2008 – 10/2009
Residential and Commercial Plan Review and Inspections	Prime	\$25,860	Renewal 2010
Residential and Commercial Plan Review and Inspections	Prime	\$84,392 (Thru April)	Renewal 2011



# FEE PROPOSAL

## Inclusions

The following are included in the quoted fee:

- Inspector's time on site to perform inspection.
- Travel time between inspections.
- Inspector's vehicle and fuel usage.
- Inspector's communications device and all applicable service charges.
- Miscellaneous equipment such as measuring devices, ladders, flashlight, etc.
- Fees for continuing education to maintain all licenses and certifications.
- All required insurance coverage.

The following are not included in the quoted fee:

- Computer software for recording and tracking inspection reports.
- Office/desk space for use in preparing and recording inspection reports and other required documentation.

Our fee proposal is on the following page.:

## Fee Proposal

PDCS, LLC is pleased to present a fee proposal to provide Building Inspection Services for Non-residential Structures to the Board of Sumter County Commissioners. Fee is based on terms and conditions described in RFP #008-0-2011/AT, issued April 29, 2011 and all Addenda.

### Option A – Per Inspection

Per Inspection Fee is based on performing work during normal business hours.

Per Inspection Fee: \$41.00

For all work performed outside normal business hours these hourly rates shall apply.

Off Hour Fee (First hour): \$150.00

Off Hour Fee (After first hour) \$100.00

PDCS is open to re-negotiate our existing service contract to match this fee schedule to ensure simplicity and consistency.

### Option B – Hourly Rate

Hourly Rate Fee is based on performing work during normal business hours.

Hourly Rate Fee: \$61.50

Off Hour Fee (First hour): \$150.00

Off Hour Fee (After first hour) \$100.00

Note: All hourly fees to be billed in one half hour increments.

**FORM 7**

**ADDITIONAL INFORMATION AS NECESSARY**

Use this space to provide any additional information or description of resources (Including any design capabilities) supporting your firm's qualifications for the County's project.

After the tornado of February 2007, PDCS provided additional inspection personnel to support the County's Building Department staff. In a time of a fast paced economy we sent up to four inspectors to augment the Building Department staff. We intend to maintain this proven track record of aid.

PDCS has a Florida registered architect and an electrical engineer on staff whose time is devoted to building department services only.

Our focus is on Building Department services only. With this in mind we believe that we have the largest and most experienced staff in the State of Florida. We do not do design work. Hence, no conflict of interest will arise. Also, large design projects will not interfere with providing service to the County.

In addition, we can provide staff to aid with code enforcement duties.

**Form 8**  
**Conflict of Interest Disclosure Form**

I HEREBY CERTIFY that

1. I Michael Kraftsow am the *Managing Partner* and the duly authorized representative of the firm of PDCS, LLC whose address is 5892A South Semoran Blvd, Orlando, Fl. 32822, and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting; and,
2. Except as listed below, no employee, officer, or agent of the firm have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,
3. This bid proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid proposal for the same services, and is in all respects fair and without collusion or fraud.

EXCEPTIONS (List)

Signature: Michael S. Kraftsow

Printed Name: Michael Kraftsow

Firm Name: PDCS, LLC

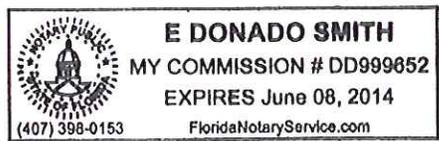
Date: 5/25/2011

Sworn to and subscribed before me this 25<sup>th</sup> day of May, 2011

Personally Known  OR Produced Identification \_\_\_\_\_, Type of Identification \_\_\_\_\_

My Commission Expires 6/8/2014

E Donado Smith  
(Printed, typed or stamped commissioned name of notary)



## STATEMENT OF TERMS AND CONDITIONS

*This document must be completed and returned with  
your Submittal*

**PUBLIC ENTITY CRIME:** A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Proposal/Bid on a contract to provide any goods or services to a public entity, for the construction or repair of a public building or public work, may not submit Proposals/Bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

**INDEMNIFICATION:** The Contractor agrees to indemnify and hold harmless Board of Sumter County Commissioners, and their elected officials, employees and volunteers from and against all claims, losses and expenses, including legal costs, arising out of or resulting from, the performance of this contract, provided that any such claims, damage, loss of expenses is attributed to bodily injury, sickness, disease, personal injury or death, or to injury to or destruction of tangible property including the loss or loss of use resulting therefrom and is caused in whole or in part by any negligent act or omission of the tenant.

**PROHIBITION OF LOBBYING:** During the black out period which is, the period between the time the submittals for Invitation to Bid or the Request for Proposal, or Qualifications, or information, as applicable, are received at Contracts / Purchasing and the time the Board awards the contract, no proposer, no lobbyist, principal, or other person may lobby, on behalf of a competing party in a particular procurement matter, any member of the Board, or any Board employee other than the Financial Services Manager. Violation of this provision may result in disqualification of violating party. All questions regarding this Request for Proposal (RFP) or Invitation to Bid (BID) must be submitted in writing to the Board's Financial Services Manager.

**ANTI TRUST LAWS:** By submission of a signed RFP or BID, the successful Vendor acknowledges compliance with all antitrust laws of the United States and the State of Florida, in order to protect the public from restraint of trade, which illegally increases prices.

**CONFLICT OF INTEREST:** The award of the contract hereunder is subject to the provisions of Chapter 112 of the Florida Statutes. Vendors shall disclose the name of any Officer, Director, Partner, Associate, or Agent who is also an Officer, Appointee, or Employee of any of the Boards at the time of the RFP or BID, or at the time of occurrence of the Conflict of Interest thereafter.

**INTERPRETATION, CLARIFICATIONS AND ADDENDA:** No oral interpretations will be made to any vendor as to the meaning of the RFP/BID Contract Documents. Any inquiry or request for interpretation received by the Financial Services Manager before the date listed herein will be given consideration. All such changes or interpretations will be made in writing in the form of an addendum and, if issued, will be distributed at or after the Pre-Proposal/Pre-Bid Conference, mailed or sent by available or electronic means to all attending prospective Submitters prior to the established RFP/BID opening date. Each Vendor shall acknowledge receipt of such addenda in the space provided. In case any Proposer/Bidder fails to acknowledge receipt of such addenda or addendum, his offer will nevertheless be construed as though it had been received and acknowledged and the submission of his bid will constitute acknowledgment of the receipt of same. All addenda are a part of the RFP/BID FORMS and each Proposer/Bidder will be bound by such addenda, whether or not received by him. It is the responsibility of each proposer/bidder to verify that he has received all addenda issued before RFP's/BID's are opened. In the case of unit price items, the quantities of work to be done and materials to be furnished under this RFP/BID Contract are to be considered as approximate only and are to be used solely for the comparison of RFP's/BID's received. The Board and/or his CONSULTANT do not expressly or by implication represent that the actual quantities involved will correspond exactly therewith; nor shall the Vendor plead misunderstanding or deception because of such estimate or quantities of work performed or material furnished in accordance with the Specifications and/or Drawings and other Proposal/Bid Documents, and it is understood that the quantities may be increased or diminished as provided herein without in any way invalidating any of the unit or lump sum prices bid.

**GOVERNING LAWS AND REGULATIONS:** The vendor is required to be familiar with and shall be responsible for complying with all federal, state and local laws, ordinances, rules and regulations that in any manner affect the work.

**PROPRIETARY/CONFIDENTIAL INFORMATION:** Vendors are hereby notified that all information submitted as part of, or in support of RFP's/BID's, will be available for public inspection ten days after opening of the RFP's/BID's or until a short list is recommended whichever comes first, in compliance with Chapter 119, and 287 of the Florida Statutes. Any person wishing to view the RFP's/BID's must make an appointment by calling the Financial Services Manager at (352) 793-0200. All RFP's/BID's submitted in response to this solicitation become the property of the Board. Unless information submitted is proprietary, copy written, trademarked, or patented, the Board reserves the right to utilize any or all information, ideas, conceptions, or portions of any RFP/BID, in its best interest.

**TAXES:** The Board of Sumter County Commissioners is exempt from any taxes imposed by the State and/or Federal Government. Exemption certificates will be provided upon request.

**NON-COLLUSION DECLARATION:** By signing this RFP/BID, all Vendors shall affirm that they shall not collude, conspire, connive or agree, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the work for which their RFP/BID has been submitted; or to refrain from Bidding in connection with such work; or have in any manner, directly or indirectly, sought by person to fix the price or prices in the RFP/BID or of any other Bidder, or to fix any overhead, profit, or cost elements of the RFP/BID price or the RFP/BID price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against any other Bidder, or any person interested in the proposed work.

**PROPOSER RESPONSIBILITY:** Invitation by the Boards to vendors is based on the recipient's specific request and application to DemandStar by Onvia at [www.DemandStar.com](http://www.DemandStar.com) [(800) 711-1712] or as the result of response by the public to the legal advertisements required by State law. Firms or individuals submit their responses on a voluntary basis, and therefore are not entitled to compensation of any kind.

**OWNERSHIP OF SUBMITTALS:** All responses, inquiries or correspondence relating to or in reference to this RFP/BID, and all other reports, charts, displays, schedules, exhibits and other documentation submitted by the vendors will become the property of the Board. Reference to literature submitted with a previous RFP/BID will not relieve the Bidder from including any required documents with this RFP/BID.

**EXAMINATION OF BID DOCUMENTS:** Each Bidder shall carefully examine the RFP/BID Document to ensure all pages have been received, all drawings and/or Specifications and other applicable documents are included, and shall inform himself thoroughly regarding any and all conditions and requirements that may in any manner affect cost, progress or performance of the work to be performed under the Contract. Ignorance on the part of the CONTRACTOR will in no way relieve him of the obligations and responsibilities assumed under the Contract.

**VENDOR RESPONSIBILITY:** Vendors are fully and completely responsible for the labeling, identification and delivery of their submittals. The Financial Services Manager will not be responsible for any mislabeled or misdirected submissions, nor those handled by delivery persons, couriers, or the US Postal Service.

**DRUG FREE WORKPLACE:** All Proposers/Bidders shall submit the enclosed, duly signed and notarized form entitled "Drug Free Workplace Certificate". The Drug Free Workplace Vendor shall have the burden of demonstrating that his program complies with Section 287.087 of the Florida Statutes, and any other applicable state law.

**BOARD OF SUMTER COUNTY COMMISSIONERS,** are political subdivisions of the State of Florida, and reserve the right to reject any and/or all submittals, reserve the right to waive any informalities or irregularities in the examination process, and reserve the right to award contracts and/or in the best interest of the Boards. Submittals not meeting stated minimum terms and qualifications may be rejected by the Boards as non-responsive. The Boards reserve the right to reject any or all submittals without cause. The Boards reserves the right to reject the submission of any Vendor in arrears or in default upon any debt or contract to the Boards, or who has failed to perform faithfully any previous contract with the Boards or with other governmental agencies.

**PUBLIC RECORDS LAW:** Correspondence, materials and documents received pursuant to this RFP/BID become public records subject to the provisions of Chapter 119, Florida Statutes.

**VERIFICATION OF TIME:** Next time is hereby established as the Official Time of the Boards.

**PREPARATION OF PROPOSALS/BIDS:**

**Signature of the Bidder:** The Bidder must sign the RFP/BID FORMS in the space provided for the signature. If the Proposer/Bidder is an individual, the words "doing business as \_\_\_\_\_" must appear beneath such signature. In the case of a partnership, the signature of at least one of the partners must follow the firm name and the words, "Member of the Firm" should be written beneath such signature. If the Proposer/Bidder is a corporation, the title of the officer signing the RFP/BID on behalf of the corporation must be stated and evidence of his authority to sign the RFP/BID must be submitted. The Proposer/Bidder shall state in the RFP/BID FORMS the name and address of each person interested therein.

**Basis for Bidding:** The price proposed for each item shall be on a lump sum or unit price basis according to specifications on the RFP/BID FORM. The proposed prices shall remain unchanged for the duration of the Contract and no claims for cost escalation during the progress of the work will be considered, unless otherwise provided herein.

**Total Proposed Price/Total Contract Sum Proposed:** If applicable, the total price bid for the work shall be the aggregate of the lump sum prices proposed and/or unit prices multiplied by the appropriate estimated quantities for the individual items and shall be stated in figures in the appropriate place on the RFP/BID FORM. In the event that there is a discrepancy on the RFP/BID FORM due to unit price extensions or additions, the corrected extensions and additions shall be used to determine the project bid amount.

**TABULATION:** Those wishing to receive an official tabulation of the results of the opening of this RFP/BID are to submit a self-addressed, stamped business size (No. 10) envelope, prominently marked on the front lower left side, with the RFP identification. Tabulation requested by telephone, fax or electronic media will not be accepted.

**OBLIGATION OF WINNING BIDDER:** The contents of the RFP/BID of the successful proposer/bidder will become contractual obligations if acquisition action ensues. Failure of the successful Proposer/Bidder to accept these obligations in a contract may result in cancellation of the award and such vendor may be removed from future participation.

**AWARD OF BID:** It is the Boards' intent to select a vendor within sixty (60) calendar days of the deadline for receipt of Proposals/Bids. However, Proposals/Bids must be firm and valid for award for at least ninety (90) calendar days after the deadline for receipt of the RFP/BID.

**ADDITIONAL REQUIREMENTS:** The firms shall furnish such additional information as the Boards may reasonably require. This includes information which indicates financial resources as well as ability to provide the services. The Boards reserve the right to make investigations of the qualifications of the firm as it deems appropriate.

**PREPARATION COSTS:** The Boards shall not be obligated or be liable for any costs incurred by Proposers/Bidders prior to issuance of a contract. All costs to prepare and submit a response to this RFP/BID shall be borne by the Proposer/Bidder.

**TIMELINESS:** All work will commence upon authorization from the Boards' representative (Financial Services Manager). All work will proceed in a timely manner without delays. The Contractor shall commence the work UPON RECEIPT OF NOTICE TO PROCEED and/or ORDER PLACED (PURCHASE ORDER PRESENTED), and shall deliver in accordance to the terms and conditions outlined and agreed upon herein.

**DELIVERY:** All prices shall be FOB Destination, Sumter County, Florida, inside delivery unless otherwise specified.

**ADDITIONAL SERVICES/PURCHASES BY OTHER PUBLIC AGENCIES ("PIGGY-BACK"):**

The Vendor by submitting a Bid acknowledges that other Public Agencies may seek to "Piggy-Back" under the same terms and conditions, during the effective period of any resulting contract – services and/or purchases being offered in this Bid, for the same prices and/or terms proposed. Vendor has the option to agree or disagree to allow contract Piggy-Backs on a case-by-case basis. Before a Public Agency is allowed to Piggy-Back any contract, the Agency must first obtain the vendor's approval – without the vendor's approval, the seeking Agency cannot Piggy-Back.

**PLANS, FORMS & SPECIFICATIONS:** Bid Packages are available from the Financial Services Manager. These packages are available for pickup or by mail. If requested to mail, the Proposer/Bidder must supply a courier account number (UPS, FedEx, etc). Proposers/Bidders are required to use the official RFP/BID FORMS, and all attachments itemized herein, are to be submitted as a single document. Any variation from the minimum specifications must be clearly stated on the RFP/BID FORM and/or Exceptions/Deviations Sheet(s). Only one set of plans, forms, and specifications will be furnished each company or corporation interested in submitting a proposal bid. RFP/BID FORM documents for this project are free of charge and are available on-line and are downloadable (vendor must pay any DemandStar fees or any shipping).

**MANUFACTURER'S NAME AND APPROVED EQUIVALENTS:** Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition unless otherwise indicated. The Proposer/Bidder may offer any brand for which he is an authorized representative, which meets or exceeds the RFP/BID specification for any item(s). If RFP's/BID's are based on equivalent products, indicate on the RFP/BID FORM the manufacturer's product name and literature, and/or complete specifications. Reference to literature submitted with a previous RFP/BID will not satisfy this provision. The Proposer/Bidder shall explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. RFP's/BID's which do not comply with these requirements are subject to rejection. RFP's/BID's lacking any written indication of intent to quote an alternate brand will be received and considered in complete compliance with the specifications as listed on the RFP/BID FORM. The Financial Services Manager is to be notified, in writing, of any proposed changes in materials used, manufacturing process, or construction. However, changes shall not be binding upon the Boards unless evidenced by a Change Notice issued and signed by the Financial Services Manager, or designated representative.

**QUANTITIES:** The quantities as specified in this RFP/BID are estimates only and are not to be construed as guaranteed minimums.

**SAMPLES:** Samples of items, when called for, shall be furnished free of expense, and if not destroyed may, upon request, be returned at the Proposer's/Bidder's expense. Each sample shall be labeled with the Proposer's/Bidder's name, manufacturer brand name and number, RFP/BID number and item reference. Samples of successful Proposer's/Bidder's items may remain on file for the term of the contract. Request for return of samples shall be accompanied by instructions which include shipping authorization and must be received at time of opening. Samples not returned may be disposed of by the Boards within a reasonable time as deemed appropriate.

**DOCUMENT RE-CREATION:** Vendor may choose to re-create any document(s) required for this solicitation, but must do so at his own risk. All required information in the original Board format must be included in any re-created document. Submittals may be deemed non-responsive if required information is not included in any re-created document.

**ACKNOWLEDGED:**

*Michael S. Kraft* 5/23/11  
\_\_\_\_\_  
(Signature and Date)

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that,

PDCS, LLC  
(print or type name of firm)

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the work place, the firm’s policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under proposal or bid, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under proposal or bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, please or guilty or nolo contendere to, any violation of Chapter 1893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (\*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee’s community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.
- “As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein”.

Michael S. Kraftsow  
Authorized Signature

5/23/11  
Date Signed

State of: FLORIDA

County of: Orange, Michael S. Kraftsow

Sworn to and subscribed before me this 23<sup>rd</sup> day of MAY, 2011

Personally known  or Produced Identification \_\_\_\_\_  
(Specify Type of Identification)

E Donado Smith  
Signature of Notary

My Commission Expires 6/8/2014

(seal)



*This document must be completed and returned with your Submittal*

**Sworn Statement Pursuant To Section 287.133(3)(a),  
Florida Statutes, On Entity Crimes Form A-2**

**SWORN STATEMENT TO SECTION 287.133(3)(a),  
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

*THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY  
PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.*

1. This sworn statement is submitted to Sumter County Board of County Commissioners  
By Michael Kraftsow, Managing Partner

For PDCS, LLC

whose business address is 5892A South Semoran Blvd., Orlando, Fl. 32822

and (if applicable) its Federal Employer Identification Number (FEIN) 01-0834165 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:
  - a. A predecessor or successor of a person convicted of a public entity crime; or
  - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
  - c. I understand that a “person” as defined in Paragraph 287.133(1)(e), **Florida Statutes**, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers,

directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

- d. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. {indicate which statement applies.}

X  Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. {Attach a copy of the final order}

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Michael S. Krafkow

{signature}

5/23/11

{date}

PERSONALLY APPEARED BEFORE ME, the undersigned authority, Michael S. Krafkow who, after first being

{name of individual signing}

sworn by me, affixed his/her signature in the space provided above on this 23<sup>rd</sup> day of May, 2011.

Attest: E. Donado Smith Notary Public

My commission expires: 6/8/2014 (Notary Seal)



**VENDOR'S CERTIFICATION**

Submit To: Sumter County Board of County Commissioners 7375 Powell Road Wildwood, Florida 34785		SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS REQUEST FOR PROPOSAL (RFP) CERTIFICATION AND ADDENDA ACKNOWLEDGMENT																
<b>DUE DATE:</b> May 31, 2011	<b>DUE TIME:</b> 10:00 am	<b>RFP #</b> 008-0-2011/AT																
<b>TITLE: Building Inspection Services for Non-Residential Structures</b>																		
<b>VENDOR NAME:</b> PDCS, LLC		<b>PHONE NUMBER:</b> 407.277.9795																
<b>VENDOR MAILING ADDRESS:</b> 5892A South Semoran Blvd.		<b>FAX NUMBER:</b> 407.277.6863																
<b>CITY/STATE/ZIP:</b> Orlando, Fl. 32822		<b>E-MAIL ADDRESS:</b> mkraftsow@pdcsllc.com																
<p>"I, the undersigned, certify that I have reviewed the addenda listed below (list all addenda received to date). I understand that timely commencement will be considered in award of this RFP and that cancellation of award will be considered if commencement time is not met, and that untimely commencement may be cause for assessment of liquidated damages claims. I further certify that the services will meet or exceed the RFP requirements. I, the undersigned, declare that I have carefully examined the RFP, specifications, terms and conditions as applicable for this Request, and that I am thoroughly familiar with all provisions and the quality and type of coverage and services specified. I further declare that I have not divulged, discussed, or compared this RFP with any other Offeror and have not colluded with any Offeror or parties to an RFP whatsoever for any fraudulent purpose."</p> <table border="0"> <tr> <td><u>Clarifications</u></td> <td></td> <td><u>Questions and</u></td> <td></td> <td></td> </tr> <tr> <td><u>1 &amp; 2</u></td> <td><u>Clarification 1</u></td> <td><u>Answers</u></td> <td></td> <td></td> </tr> <tr> <td>Addendum # 1</td> <td>Addendum #2</td> <td>Addendum #3</td> <td>Addendum #</td> <td>Addendum #</td> </tr> </table>				<u>Clarifications</u>		<u>Questions and</u>			<u>1 &amp; 2</u>	<u>Clarification 1</u>	<u>Answers</u>			Addendum # 1	Addendum #2	Addendum #3	Addendum #	Addendum #
<u>Clarifications</u>		<u>Questions and</u>																
<u>1 &amp; 2</u>	<u>Clarification 1</u>	<u>Answers</u>																
Addendum # 1	Addendum #2	Addendum #3	Addendum #	Addendum #														
<p>"I certify that this quote is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting an RFP for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this RFP and certify that I am authorized to sign this response and that the offer is in compliance with all requirements of the RFP, including but not limited to certification requirements. In conducting offers with the Sumter County Board of County Commissioners, respondent agrees that if this proposal is accepted, the respondent will convey, sell, assign, or transfer to the County all rights, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States for price fixing relating to the particular commodities or services purchased or acquired by the County. At the County's discretion, such assignment shall be made and become effective at the time the purchasing agency renders final payment to the respondent."</p> <table border="0"> <tr> <td>Michael Kraftsow, Managing Partner Authorized Agent Name, Title (Print)</td> <td><i>Michael S. Kraftsow</i> Authorized Signature</td> <td>5/23/11 Date</td> </tr> </table>				Michael Kraftsow, Managing Partner Authorized Agent Name, Title (Print)	<i>Michael S. Kraftsow</i> Authorized Signature	5/23/11 Date												
Michael Kraftsow, Managing Partner Authorized Agent Name, Title (Print)	<i>Michael S. Kraftsow</i> Authorized Signature	5/23/11 Date																
<b><i>This form must be completed and returned with your Submittal</i></b>																		