

**SUMTER COUNTY BOARD OF COMMISSIONERS  
EXECUTIVE SUMMARY**

**SUBJECT:** Change Order Request to Purchase Order No. 9000005 (Staff recommends approval).  
**REQUESTED ACTION:** Approve change to increase total by \$111,583.00

Work Session (Report Only)    **DATE OF MEETING:** 7/12/11  
 Regular Meeting                       Special Meeting

**CONTRACT:**  N/A    Vendor/Entity: \_\_\_\_\_  
Effective Date: \_\_\_\_\_    Termination Date: \_\_\_\_\_  
Managing Division / Dept: Financial Services

**BUDGET IMPACT:** \$111,583.00  
 Annual                      **FUNDING SOURCE:** Other Governmental Services  
 Capital                      **EXPENDITURE ACCOUNT:** 001-412-552-3448  
 N/A

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**HISTORY/FACTS/ISSUES:**

Purchase Order #9000005 (E5 Solutions, Inc.) increase request by \$111,583.00 to cover remaining milestone payments for FY 2010/2011.

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# Exhibit A

## CHANGE ORDER REQUEST FORM



PO Number	<u>9000005</u>
Vendor	<u>E5 Solutions, Inc.</u>
PO Amount	<u>\$350,000.00</u>
Net Change Amount (-/+)	<u>+ \$111,583.00</u>

**PLEASE CHANGE THE FOLLOWING ITEMS**

Item Number	From Quantity	To Quantity	From Unit Price	To Unit Price	From Account Code	To Account Code

**PLEASE ADD THE FOLLOWING ITEMS**

Item	Account	Description	Quantity	Unit Price	Amount

Cancel Entire Purchase Order

\_\_\_\_\_  
Original Requestor's Signature

Cancel Item Numbers \_\_\_\_\_

**Reason/Justification/Special Instructions:**

Increase amount on PO 9000005 to cover the remaining milestone payments for FY 2010/2011.

**BUDGET AMENDMENT A-74 WILL COVER THIS INCREASE.**

**Signature/Approvals**

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Division Director

*Karen Parker*  
\_\_\_\_\_  
Financial Services Dept.

*[Signature]*  
\_\_\_\_\_  
County Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

7/6/11  
\_\_\_\_\_  
Date

7-6-11  
\_\_\_\_\_  
Date