

## INDEPENDENT SECONDARY CONTRACTOR AGREEMENT

THIS AGREEMENT (Contract") is made this 14th day of December, 2010, between the Board of County Commissioners of Sumter County, Florida (the "Board"), 7375 Powell Road, Suite 200, Wildwood, FL 34785 (County) and Skyline Elevators (Independent Secondary Contractor).

WHEREAS, the Board has duly advertised bids and selected to award a contract for RFP 173-0-2010/AT Elevator Repair and Maintenance Services, and;

WHEREAS, Skyline Elevators is capable of providing all services as called for in the bid specifications and this contract. Skyline Elevators shall be hereinafter referred to as Independent Secondary Contractor, and;

WHEREAS, this Contract supersedes the bid specifications and the terms and conditions described herein shall prevail;

NOW THEREFORE, the parties agree as follows:

1. County does hereby contract with the Independent Secondary Contractor to provide goods and or services consistent with the Scope of Work attached hereto and incorporated herein as Exhibit "A", as set forth *in haec verba*.
2. The parties accept the above recitals as true and correct, and incorporate them as stated herein.
3. **Commencement and Completion.** The services outlined in Exhibit "A" must be commenced within 365 days of the date the last party executes this Agreement.
4. **Contract Sum.** The Independent Secondary Contractor shall be paid (the "Contract Sum") upon completion of the services contemplated by the Scope of Work attached hereto as Exhibit "A". Any increase or decrease in the Scope of Work within Exhibit "A" must result in a proportionate increase or decrease in the Contract Sum, which must be agreed to by the parties and set forth in writing. There shall be no increases in the Contract Sum without the written approval of the County.
5. All goods and/or services provided by Independent Secondary Contractor shall be performed and/or provided in a good and workmanlike fashion in compliance with any applicable industry standards and any applicable codes and regulations.
6. The Independent Secondary Contractor agrees to secure and maintain any and all proper and applicable County, Municipal and State licensing and permits and abide by all applicable Federal, State and Local Regulations.
7. The Independent Secondary Contractor must maintain, on a primary basis and at its sole expense, at all times during the life of this contract, or the performance of work hereunder, the insurance coverages, limits, and endorsements described herein. The requirements contained herein, as well as the county's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligation assumed by the Independent Secondary Contractor under this contract.

8. **Financial Rating of Insurance Companies** All insurance companies must have financial rating of A- or higher by A.M. Best.
9. **Commercial General Liability** The Independent Secondary Contractor shall maintain Commercial General Liability at a limit of liability not less than **\$1,000,000** Each Occurrence and **\$2,000,000** Annual Aggregate. The coverage shall not contain any endorsement(s) excluding nor limiting Product/Completed Operations, Independent Secondary Contractors, Broad Form Property Damage, X-C-U Coverage, Contractual Liability or Cross Liability. The self-insured retention or deductible shall not exceed \$25,000.
10. **Business Automobile Liability** The Independent Secondary Contractor shall maintain Business Automobile Liability at a limit of liability not less than **\$1,000,000** Each Occurrence. Coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event the Independent Secondary Contractor does not own automobiles, the Independent Secondary Contractor shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.
11. **Worker's Compensation Insurance & Employers Liability** The Independent Secondary Contractor shall maintain its own Worker's Compensation Insurance & Employers Liability in accordance with Florida Statute Chapter 440. **(NOTE: Elective exemptions or coverage through an employee leasing arrangement will NOT satisfy this requirement).**
12. **Umbrella or Excess Liability (needed for large contracts as determined by Risk Management)** The Independent Secondary Contractor shall maintain either a Commercial Umbrella or Excess Liability at a limit of liability not less than **\$2,000,000** Each Occurrence and **\$2,000,000** Aggregate. The Independent Secondary Contractor shall endorse the County as an "Additional Insured" on the Umbrella or Excess Liability, unless the Commercial Umbrella/Excess Liability provides coverage on a pure "True Follow-Form" basis, or the County is automatically defined as an Additional Protected Person. Any self-insured retention or deductible shall not exceed \$25,000.
13. **Certificate'(s) of Insurance** shall:
  1. Clearly indicate the County has been endorsed on the Commercial General Liability with a CG 2010 Additional Insured – Owners, Lessees, or Contractors, or CG 2026 Additional Insured – Owners, Lessees, or Contractors – Scheduled Person or Organization endorsement, or similar endorsement providing equal or greater Additional Insured coverage.
  2. Clearly indicate the County is endorsed as an Additional Insured, or Loss Payee, on the Builder's Risk, and when applicable, Additional Insured on the Commercial Umbrella/Excess Liability as required herein.
  3. Clearly identify each policy's limits, flat & percentage deductibles, sub limits, or self-insured retentions, which exceed the amounts or percentages set forth herein.
  4. Clearly indicate a minimum thirty (30) day endeavor to notify requirement in the event of cancellation or non-renewal of coverage.

5. Forward original to and clearly indicate Certificate Holder and Additional Insured as follows:

Sumter County Board of County Commissioners  
Risk Management Department  
Attn: Lita Hart  
7375 Powell Road, Suite 219  
Wildwood, FL 34785

14. **Indemnification** The Independent Secondary Contractor shall indemnify, defend and hold harmless the County, its offices, agents and employees from and against any and all claims, losses or liability, or any portion thereof, including attorney's fees and costs, arising from injury or death to persons, including injuries, sickness, disease or death to Independent Secondary Contractor's own employees or damage to property occasioned by a negligent act, omission or failure of the Independent Secondary Contractor.
15. **Builder's Risk (when applicable)** The Independent Secondary Contractor, prior to notice to proceed or commencement of work, whichever occurs first, shall maintain Builder's Risk insurance providing coverage to protect the interests of the County, Independent Secondary Contractor, subcontractors, including property acquired under a sales tax incentive program, property in transit, and property on or off-premises, which shall become part of the building or project. Coverage shall be written on an All-Risk, Replacement Cost, and Completed Value Form basis in an amount at least equal to 100% of the projected completed value of the Project as well as subsequent modifications of that sum. Any flat deductible(s) shall not exceed \$25,000, any wind percentage deductible (when applicable) shall not exceed ten-percent (10%); and any flood sub limit shall not be less than 25% of the projected completed value of the project. The Independent Secondary Contractor shall endorse the policy with a manuscript endorsement eliminating the automatic termination of coverage in the event the building is occupied in whole or in part, or put to its intended use, or partially accepted by the County. The manuscript endorsement shall amend the automatic termination clause to only terminate coverage if the policy expires, is cancelled, the County's interest in the building ceases, or the building is accepted or insured by the County.

The Independent Secondary Contractor shall endorse the County as Additional Insured, or Loss Payee, on the Builder's Risk.

16. **Deductibles, Coinsurance Penalties, & Self-Insured Retention** The Independent Secondary Contractor shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, coinsurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible amounts that exceed the amounts stated herein that are acceptable to the County, the Independent Secondary Contractor shall, when requested by the County, maintain a Commercial Surety Bond in an amount equal to said deductible amount.
17. **Waiver of Subrogation** The Independent Secondary Contractor shall provide a Waiver of Subrogation in favor of the County, Independent Secondary Contractor, subcontractor, architects, or engineers for each required policy providing coverage during the life of this Contract. When required by the insurer, or should a policy

condition not permit the Independent Secondary Contractor to enter into a pre-loss agreement to waive subrogation without an endorsement, then the Independent Secondary Contractor shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or an equivalent endorsement. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition specifically prohibiting such an endorsement, or voids coverage should the Independent Secondary Contractor enter into such an agreement on a pre-loss basis.

18. **Right to Revise or Reject** The County reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverages and endorsements based on insurance market conditions affecting the availability or affordability of coverage; or changes in the scope of work / specifications affecting the applicability of coverage. Additionally, the County reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein, or any insurer(s) providing coverage due to its poor financial condition or failure to operate legally. In such events, the County shall provide the Independent Secondary Contractor written notice of such revision or rejections.
19. **No Representation of Coverage Adequacy** The coverages, limits or endorsements required herein protect the primary interests of the County, and these coverages, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect the Independent Secondary Contractor against any loss exposures, whether as a result of the Project or otherwise.
20. **Certificate(s) of Insurance** The Independent Secondary Contractor shall provide the County with Certificate(s) of Insurance clearly evidencing that all coverages, limits and endorsements required herein are maintained and in full force and effect. A minimum thirty (30) day endeavor to notify due to cancellation or non-renewal of coverage shall be identified on each Certificate of Insurance. In the event the County is notified that a required insurance coverage will cancel or expire during the period of this Contract, the Independent Secondary Contractor agrees to furnish the County prior to the expiration of such insurance, a new Certificate of Insurance evidencing replacement coverage. When notified by the County, the Independent Secondary Contractor agrees not to continue work pursuant to this Contract, unless all required insurance remains in effect.
21. The County shall have the right, but not the obligation, of prohibiting the Independent Secondary Contractor from entering the Project site until a new Certificate of Insurance is provided to the County evidencing the replacement coverage. The Independent Secondary Contractor agrees the County reserves the right to withhold payment to the Independent Secondary Contractor until evidence of reinstated or replacement coverage is provided to the County. If the Independent Secondary Contractor fails to maintain the insurance as set forth herein, the Independent Secondary Contractor agrees the County shall have the right, but not the obligation, to purchase replacement insurance, which the Independent Secondary Contractor agrees to reimburse any premiums or expenses incurred by the County.
22. **Governing Law**. All questions, issues or disputes arising out of or under this Contract, shall be governed by the laws of the State of Florida and State jurisdiction is hereby

agreed by Independent Secondary Contractor to be only in Sumter County, Florida, and Federal jurisdiction is hereby agreed by Independent Secondary Contractor to be only in the Middle District of Florida and all Federal litigation by subject matter or removal must be filed and litigated in Tampa, Hillsborough County, Florida. In the event suit is commenced to enforce this Contract, costs of said suit including reasonable attorneys fees in all proceedings, trials, investigations, appearances, appeals and in any bankruptcy proceeding or administrative proceeding shall be paid to the prevailing party by the other party. In the event any litigation is commenced by either party to enforce this Contract, the action will be filed and litigated in a Court of competent jurisdiction located only in Sumter County, Florida. Independent Secondary Contractor waives any and all rights to have this action brought in any place other than Sumter County, Florida, under applicable venue laws. Independent Secondary Contractor hereby agrees the jurisdiction and venue of all disputes arising out of this Contract lie in no Court other than those stated above.

23. **General.** The invalidity of any provision of this Contract or any covenant herein contained on the part of any party shall not affect the validity of any other provision or covenant hereof or herein contained which shall remain in full force and effect. Independent Secondary Contractor agrees to sign all such documents and do all such things as may be necessary or desirable to completely and effectively carry out the terms and conditions of this Contract. Time shall be of the essence in this Contract. In this agreement, wherefore the singular and masculine are used, they shall be construed as if the plural or the feminine or the neuter had been used, where the context or the party or parties so requires, and the rest of the sentence shall be construed as if the grammatical and the terminological changes thereby rendered necessary had been made. Paragraph headings are provided as an organizational convenience and are not meant to be construed as material provisions of this agreement. Independent Secondary Contractor agrees this Contract is consummated and entered into in Sumter County, Florida.
24. **Severability.** Whenever possible each provision and term of this Contract will be interpreted in a manner to be effective and valid but if any provision or term of this Contract is held to be prohibited or invalid, then such provision or term will be ineffective only to the extent of such prohibition or invalidity, without invalidating or affecting in any manner whatsoever the remainder of such provision or term or the remaining provisions or terms of this Contract.
25. **Attorneys' Fees.** If any action is commenced to construe or enforce this Contract or the rights and duties created hereunder, then the party prevailing in the action shall be entitled to recover its costs and fees in the action, the cost and fees incurred in any appeal thereof, and the costs and fees incurred in enforcing any judgment entered as a consequence of an action.
26. Independent Secondary Contractor does hereby specifically promise and agree to defend, indemnify and "hold harmless" the County and the agents, servants, employees, officers and officials thereof from any liability or responsibility whatsoever in connection with the goods and/or services to be provided hereunder.
27. Independent Secondary Contractor shall not be construed to be the agent, servant or employee of the County or of any elected or appointed official thereof, for any purpose whatsoever, and further Independent Secondary Contractor shall have no express or

implied authority of any kind or nature whatsoever, to incur any liability, either in contract or in tort, as the agent, servant, or employee of the Board.

28. The Contract shall be binding upon the parties hereto, their successors and assigns.

29. This Contract shall not be assigned by Independent Secondary Contractor without the express written consent of the Board of County Commissioners of Sumter County.

30. **Independent Secondary Contractor.** It is understood that \_\_\_\_\_, including any of its employees or agents, is an Independent Secondary Contractor and not an agent or employee of the County for any purpose including, but not limited to, federal tax and other state and federal law purposes. The Independent Secondary Contractor assumes responsibility for payment of all federal, state and local taxes imposed or required of the Independent Secondary Contractor under unemployment insurance, Social Security and income tax laws. Independent Secondary Contractor shall be solely responsible for any worker's compensation insurance required by law and shall provide the County with proof of insurance upon demand. The parties agree that the County will not:

- (a) Pay dues, licenses or membership fees for Independent Secondary Contractor;
- (b) Control the method, manner or means of performing and providing the goods and services within Exhibit "A"; or
- (c) Restrict or prevent Independent Secondary Contractor from working for any other party except as specially provided for in non-compete agreements entered into between the parties for independent consideration.

The County does not have the right or power to enter into any contract or commitment on behalf of the Independent Secondary Contractor, including entering into agreements with third parties, exercising incidents of ownership with respect to property owned by the Independent Secondary Contractor, or executing documents on the Independent Secondary Contractor's behalf.

31. **Hazardous Materials and Environmental Compliance (as applicable).** For the purpose of this Section, "Hazardous Materials" shall also include but not be limited to substances defined as ~~A~~hazardous substances,~~@~~ ~~A~~hazardous materials,~~@~~ or ~~A~~toxic substances~~@~~ in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, 42 U.S.C. Sec. 9601, *et seq.*; the Hazardous Materials Transportation Act, 49 U.S.C. Section 1801, *et seq.*; the Resource Conservation and Recovery Act, 42 U.S.C. Section 6901, *et seq.*; and in any of the regulations adopted and publications promulgated pursuant to said laws; or any other pollutants or dangerous substances regulated pursuant to any other applicable environmental laws including, without limitation, polychlorinated biphenyls (PCB=s), oil, petroleum products and fractions, vinyl chloride, asbestos, heavy metals, radon or other radioactive materials, flammable or explosive materials, underground storage tanks (whether empty, filled or partially filled with any substance, regulated or otherwise), any substance or materials the presence of which on the Property is prohibited by any environmental laws, or any other substance or material which requires special handling or notification of any federal, state or local governmental entity regarding collection, storage, treatment or disposal. Independent Secondary Contractor shall not use, generate, manufacture, store or dispose on, under or about the Property or transport to

the Property any (the AHazardous Materials@). If Hazardous Materials are discovered during construction, Independent Secondary Contractor shall immediately properly dispose of the Hazardous Substance in accordance with all applicable environmental laws.

33. **Citizenship.** The Independent Secondary Contractor shall not employ individuals not licensed or legally permitted to work in the United States of America ("Illegal Aliens"). Independent Secondary Contractor shall maintain current Employee Eligibility Verification Forms (I-9 Forms) for all employees of Independent Secondary Contractor. County reserves the right to audit Independent Secondary Contractor's employee records without cause or notice to verify that all employees of Independent Secondary Contractor are licensed or legally permitted to work in the United States of America and are not Illegal Aliens. Should Independent Secondary Contractor or County discover that Contractor is employing an individual who is an Illegal Alien as defined herein, that individual shall be immediately discharged by Contractor and shall not be allowed to participate in the work described by this Contract in any manner. It is understood that it is the duty of Contractor to prevent the employment of Illegal Aliens, and the County's right to audit Contractor's employee records does not evidence or suggest a duty on behalf of County to perform such audit or otherwise police the legal status of Independent Secondary Contractor's employees.

32. The County retains the right to renew this contract, with the consent of the vendor, under the same terms and conditions for two (2) additional one (1) year terms. Additional terms and/or services may be added to this contract upon satisfactory negotiation of price by the Contract Manager and the Vendor.

35. This Contract was executed the day and year first above written.



*Debbie Webb*  
Deputy Clerk

BOARD OF COUNTY COMMISSIONERS,  
SUMTER COUNTY, FLORIDA

*Don Burgess*

By: DON BURGESS

Title: CHAIRMAN

Witness:

*[Signature]*

Witness:

*Skyline Erectors*  
By: *Marcia Smith Bell*  
Title: *President*

**ELEVATORS INCLUDED IN THIS CONTRACT**

LOCATION	STATE SERIAL NUMBER	CLASS	DRIVE	MANUFACTURER	SPEED	CAPACITY	LANDINGS
POWELL ROAD	098056	PASSENGER	HYDRAULIC	ThyssenKrupp	100 FPM	2500 LBS	2
DETENTION CENTER	51067	PASSENGER	HYDRAULIC	US	100 FPM	2500 LBS	2
JUDICIAL BUILDING #1	51066	PASSENGER	HYDRAULIC	US	100 FPM	2500 LBS	2
JUDICIAL BUILDING #2	51065	PASSENGER	HYDRAULIC	US	100 FPM	2500 LBS	2
HISTORIC COURTHOUSE	5165	PASSENGER	TRACTION	OTIS	100 FPM	2500 LBS	3
SECURITY VESTIBULE	098057	PASSENGER	HYDRAULIC	ThyssenKrupp	110 FPM	4500 LBS	3

The contractor must provide a detailed list of services required and prices for the above elevators. The prices will be broken down per elevator, per event such as quarterly, annually, etc.