

**SUMTER COUNTY BOARD OF COMMISSIONERS  
EXECUTIVE SUMMARY**

**SUBJECT:** Road closure at the Intersection of Buena Vista and Southern Trace. ( Staff recommends approval ).

**REQUESTED ACTION:** Close to allow golf carts access thru the intersection of Buena Vista, and Southern Trace for the Villages Christmas celebration on December 10, 2011 between 9:00am to 1:00pm

Work Session (Report Only)    **DATE OF MEETING:** 11/8/2011  
 Regular Meeting                       Special Meeting

**CONTRACT:**  N/A    Vendor/Entity: \_\_\_\_\_  
Effective Date: \_\_\_\_\_                                      Termination Date: \_\_\_\_\_  
Managing Division / Dept:                      Public Works/Road and Bridge

**BUDGET IMPACT:**                      NA  
 Annual                      **FUNDING SOURCE:**                      NA  
 Capital                      **EXPENDITURE ACCOUNT:**                      NA  
 N/A

**HISTORY/FACTS/ISSUES:**

The villages Community Development Districts Recreation Department is hosting The Villages Christmas Parade on Saturday, December 10, 2011

This is the fifth year that the Recreation Department has hosted the Christmas Parade at the Polo Fields. As in previous years, the District is requesting your support for this event to ensure traffic moves more efficiently and safely into and out of the Villages polo facility.

In addition, the District is also requesting assistance for traffic control from Sumter County Sheriff's Office to assist vehicles and golf carts between the hours of 9:00am to 1:00pm.



October 26, 2011

Honorable Don Burgess, Chairman  
Sumter County Board of County Commissioners  
7375 Powell Road  
Wildwood, FL 34785

Dear Chairman Burgess,

The Village Community Development Districts' Recreation Department is sponsoring The Villages Christmas Parade at the Polo Fields on Saturday, December 10, 2011. The timeframe for this event is 9:00 a.m. to 1:00 p.m.

This is the fifth year that the Recreation Department has hosted the Christmas Parade at the Polo Fields. As in previous years, the District is requesting your support for this event. In an effort for traffic to move more efficiently and safely into and out of The Villages Polo facility, the District would like to request approval from the Sumter County Board of County Commissioners to allow golf carts to use the intersection at Buena Vista Boulevard and Southern Trace, where the traffic signal device is located, to enter and exit for this event.

In addition, the District is also requesting assistance for traffic control from Sumter County Sheriff's Office to assist vehicles and golf carts between the hours of 9:30 a.m. to 2:00 p.m. at the above mentioned intersection and other areas for safe traffic control.

I respectfully request approval from the Sumter County Board of County Commissioners' to allow golf carts to use Buena Vista Boulevard and Southern Trace intersection for this event.

If you have any questions, or need additional information, please do not hesitate to contact me at 352-674-1800 or via email: [john.rohan@districtgov.org](mailto:john.rohan@districtgov.org).

Sincerely,

A handwritten signature in black ink, appearing to read 'John B. Rohan'.

John B. Rohan  
Director of Recreation  
Village Community Development Districts

CC: Sheriff Bill Farmer, Sumter County Sheriff's Office  
Bradley Arnold, County Administrator  
Janet Y. Tutt, VCDD District Manager

Village Community Development Districts • [www.DistrictGov.org](http://www.DistrictGov.org)  
Recreation Department: 3325 Wedgewood Lane • The Villages, FL 32162  
Phone: 352-674-1800 • Fax: 352-674-1805

Request must be submitted to Public Works a minimum of three week prior to date of request.

Sumter County Board of County Commissioners  
7375 Powell Road Wildwood, FL 34785  
Phone: (352) 569-6700 \* Fax: (352) 569-6701

TEMPORARY ROAD CLOSING REQUEST

Requested JOHN ROHAN

Date: OCTOBER 26<sup>TH</sup> 2011

Address: 3325 WEDGEWOOD LANE

Phone & Fax #: (352) 674-1800

City, St, Zip THE VILLAGES FL, 32162

Email Address: JOHN.ROHAN@DISTRICTGOV.ORG

Organization: VILLAGE COMMUNITY DEVELOPMENT DISTRICTS RECREATION DEPARTMENT

Date(s) Requested: DECEMBER 10, 2011

\*Road(s) or Portion to be Closed: TO ALLOW GOLF CART TRAFFIC TO ENTER THE VILLAGES POLO COMPLEX BY CROSSING BUENA VISTA AT THE SOUTHERN TRACE TRAFFIC SIGNAL.

\*If Parade - Detailed Route: THE PARADE WILL STAGE IN THE SADDLEBROOK

\*Attach map as applicable

SOFTBALL PARKING LOT AND MOVE TO THE ROUTE AROUND THE PAVED TRACK AT THE POLO COMPLEX.

Requested Time for Road Closure: 8:00AM - 2:00 PM

Requested Assistance or Equipment from Public Works	Date:

We understand that any request approved will be upon the following terms and conditions:

1. We shall be responsible for all safety and maintenance requirements in connection with the event.
2. We shall indemnify and hold the County harmless as to any liability which may result from any aspect of the event.
3. We shall be responsible for clean-up work which may be required as a result of the event.
4. It is understood that any request approved by the County shall in no way be construed by us to allow our event to take place on a State Road, and that any request approved is limited to the portion of the County Road described.
5. We agree that we shall make every effort for all participants in the event to comply with all state and local laws, and that the County Road mentioned above will be closed to the public only the day and time mentioned above, but not in excess of \_\_\_ hours.

Our signature below indicates our agreement to these terms and conditions.

  
Signature

John B. Rohan  
Printed Name

This request was approved in open session of the County Commissioners meeting, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

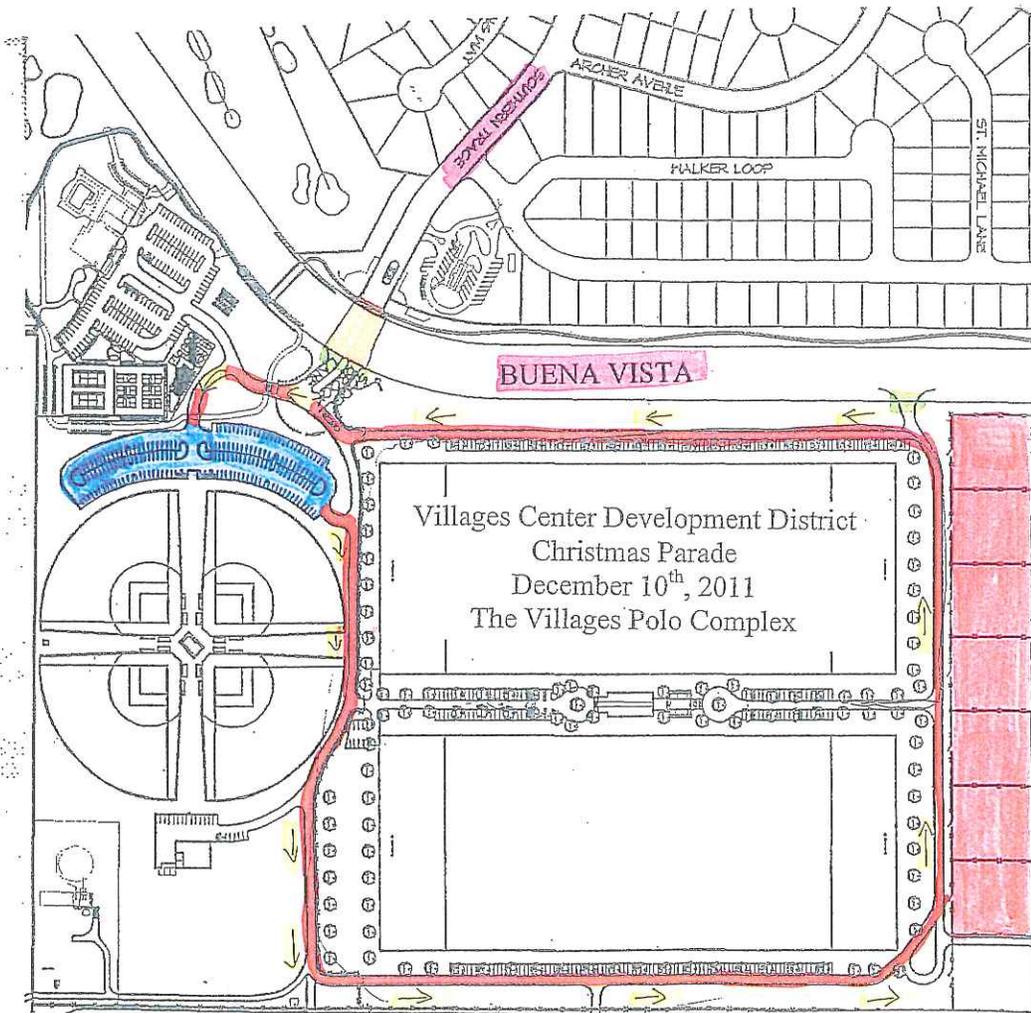
Attest: Gloria R. Hayward  
Clerk & Auditor

Board of County Commissioners  
Sumter County

By:

\_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Chairman



BUENA VISTA

Villages Center Development District  
 Christmas Parade  
 December 10<sup>th</sup>, 2011  
 The Villages Polo Complex

- Parade Staging
- Parade Route
- Parade Parking
- Golf Cart Crossing
- Sumter County Sheriff's Office