



BOARD OF SUMTER COUNTY COMMISSIONERS

Chairman - Craig A. Estep - District 3
Vice Chairman - Roberta Ulrich - District 1
2nd Vice Chairman - Jeffery A. Bogue - District 4
Andrew Bilardello - District 2
Donald Wiley - District 5

June 13, 2023

6:00 PM

PLEASE TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES
ANY PERSON WHO MAY FEEL THE NEED TO APPEAL A BOARD DECISION IS HEREBY NOTIFIED
THAT IT WILL BE NECESSARY FOR YOU TO PROVIDE YOUR OWN VERBATIM RECORDING OF THE
BOARDS MINUTES OR ANY PORTION THEREOF

Any person requiring reasonable accommodation at this meeting because of, disability, physical impairment, or interpretation needs should contact the County Administrator's Office, 7375 Powell Road, Wildwood, FL 34785 (352) 689-4400 at least two days before the meeting.

Meeting Location: Everglades Regional Recreation Center (5497 Marsh Bend Trail, Grand Canyon Room, The Villages, FL 32163)

AGENDA

MEETING IS CALLED TO ORDER BY THE CHAIRMAN

INVOCATION

FLAG SALUTE

1. TIMED ITEMS & PUBLIC HEARINGS

- a. 6:00 PM - Public Hearing Planning and Zoning Special Master Recommendations
*Quasi Judicial

1. *SS-23-05853 Shannon Kennedy, DVM – Small scale land use amendment on 3.02 acres MOL to change the future land use assignment from Agriculture to Commercial – S. US Hwy 301/Sumterville area (Planning and Zoning Special Master Recommends Approval).

Documents:

[Executive Summary SS-23-05853.pdf](#)
[SS-23-05853 - PZSM recommendation.pdf](#)
[SS-23-05853 Staff Report .pdf](#)
[SS-23-05853 and R-23-006541 Application.pdf](#)
[SS-23-05853 Ordinance.pdf](#)
[1123286 Proof Kennedy Vet Clinic.pdf](#)

2. *R-23-006541 Shannon Kennedy, DVM –Rezone 3.02 acres MOL from Agriculture (A10C) to Light Commercial (CL) – Sumterville – Located on the east side of U.S. 301 and north of E C-470 (Planning and Zoning Special Master Recommends Approval).

Documents:

[Executive Summary R-23-006541.pdf](#)
[R-23-006541 - PZSM recommendation.pdf](#)
[R-23-006541 Staff Report.pdf](#)
[R-23-006541 and SS-23-05853 Application.pdf](#)
[R-23-006541 Resolution.pdf](#)
[1123286 Proof Kennedy Vet Clinic.pdf](#)

3. *SS-23-06300 John A. Papagno – Land Use Amendment on 1.12 acres MOL from Rural Residential to Commercial - Southeast corner of CR 416N and N C-470 (Planning and Zoning Special Master Recommends Approval).

Documents:

[Executive Summary SS-23-06300.pdf](#)
[SS-23-06300 PZSM recommendation.pdf](#)
[SS-23-06300 Staff Report Final.pdf](#)
[R-23-006301 and SS-23-06300 Public Input.pdf](#)
[SS-23-06300 Ordinance.pdf](#)
[1125875 Proof SS-23-06300 and R-23-006301 for PZSM.pdf](#)

4. *R-23-006301 John A. Papagno – Rezone 1.12 acres MOL from Rural Residential (RR1C) to Planned Commercial (CP) – Southeast corner of CR 416N and N C-470 (Planning and Zoning Special Master Recommends Approval).

Documents:

[Executive Summary R-23-006301.pdf](#)
[R-23-06301 - PZSM recommendation.pdf](#)
[R-23-006301 Staff Report Final.pdf](#)
[R-23-006301 and SS-23-06300 Public Input.pdf](#)
[R-23-006301 Resolution.pdf](#)
[1125875 Proof SS-23-06300 and R-23-006301 for PZSM.pdf](#)

- b. 6:00 PM - Public Hearing to Amend the Land Development Code (LDC) replacing Section 13-642 Home Occupations in its entirety, pursuant to Article VIII Section (1)(f) of the Florida Constitution and Sections 125.01 and 125.66 of Florida Statute (Staff Recommends Approval).

Documents:

[Executive Summary - Home-Based Business.pdf](#)
[PZSM recommendation Code Amendment - Section 13-642.pdf](#)
[Staff Report_HBB.pdf](#)
[Home-based Business Ordinance.pdf](#)
[1125342 Proof Ordinance Legal Add HBB.pdf](#)

- c. 6:00 PM – Public Hearing to Amend Section 13-200 and 13-312 of the Land Development Code pursuant to Florida Statutes Chapters 570.85 and 193.461 regarding Agritourism (Staff Recommends Approval).

Documents:

[Executive Summary - Agritourism Final.pdf](#)
[PZSM recommendation Code Amendment - Section 13-200 and 13-312.pdf](#)
[Staff Report - Agritourism.pdf](#)
[Ordinance - Amending LDC - Agritourism.pdf](#)
[1125328 Proof Ordinance on Agritourism.pdf](#)

- d. 6:00 PM - Public Hearing to Consider Amending Chapter 2 Administration, Article I In General, to adopt Section 2-4 Lien Searches and Estoppel Letters (Staff Recommends Approval).

Documents:

[Executive Summary Lien Searches.pdf](#)
[Ordinance.pdf](#)
[Proof.pdf](#)

- e. 6:00 PM - Public Hearing on VA-23-07625 – Vacation of a portion of Pine Street adjacent to lots 1 and 2, block 7, and lots 2 and 3, Block 9, Tracy's Point Subdivision, a platted subdivision in Lake Panasoffkee recorded in Plat Book 2, Page 26 1/2 (Staff Recommends Approval).

Documents:

[Executive Summary VA-23-07625.pdf](#)
[VA-23-07625 - Application.pdf](#)
[VA-23-07625 Public Input.pdf](#)
[VA-23-07625 Proof of Publication.pdf](#)

2. REPORTS AND INPUT

- a. Presentation by April Shuping - Carr, Riggs & Ingram, LLC - Sumter County Comprehensive Annual Financial Report and Audit for Fiscal Year 2021/2022

Documents:

[Sumter County FY2021-2022 Financials.pdf](#)
[FY2021-2022 Sumter County Financial Communication.pdf](#)

- b. County Administrator

1. The ARC Nature Coast Lease of County Property for a New Facility (For Direction)

Documents:

[Executive Summary ARC Nature Coast.pdf](#)
[ARC Nature Coast Enrichment Building Plans.pdf](#)
[ARC Footprint DRAFT.pdf](#)
[Barry Email.pdf](#)

2. Building Code Effectiveness Grading Schedule Results (For Information Only)

Documents:

[59222 Sumter Co FL Final Letter 12R.pdf](#)
[59222 Sumter Co, FL Final DSR.pdf](#)

3. Extension request for S2021-0012 due to State of Emergency (For Information Only)

Documents:

[Extension Request for S2021-0012.pdf](#)
[EO-22-256.pdf](#)
[2023 Extension Letter Signed \(May\).pdf](#)

4. SWFWMD AFR for Fiscal Year 2021-2022 (For Information Only)

Documents:

[FY22 SWFWMD AFR.pdf](#)

5. VCCDD VPSD Monthly Report (For Information Only)

Documents:

[May VCCDD VPSD Monthly Report - March 2023 Data.pdf](#)
[Safety Report - March 2023.pdf](#)

6. Royal Historical Registry Nomination Letter (For Information Only)

Documents:

[Royal Historical Registry Letter.pdf](#)

7. Rate Restructuring Request by Florida Community Water Systems (For Information Only)

Documents:

[FLORIDA COMMUNITY WATER SYSTEMS.pdf](#)

8. TECO Synopsis of Rate Request (For Information Only)

Documents:

[Final - 2023 PGS RC Synopsis_bates.pdf](#)

9. UF/IFAS Extension Announcement of Dr. Norma Samuel (For Information Only)

Documents:

[Announcement - Norma Samuel.pdf](#)

10. April 2023 Internet Café Inspection Report (For Information Only)

Documents:

[April Monthly Arcade Inspections.pdf](#)

11. May2023 Internet Café Inspection Report (For Information Only)

Documents:

[May Monthly Arcade Inspections.pdf](#)

12. VCCDD VPSD Monthly Report - April 2023 (For Information Only)

Documents:

[VCCDD VPSD Monthly Report - Aril 2023 Data.pdf](#)
[Safety Report - April 2023.pdf](#)

c. County Attorney

1. Recommended Order regarding the Sumter County Comprehensive Plan Amendment (For Information Only)

Documents:

RECOMMENDED ORDER.pdf

- d. Clerk of Circuit Court
- e. Board Members
- f. Public Forum

3. NEW BUSINESS - ACTION REQUIRED

a. MINUTES

1. Minutes of the Board of County Commissioners Meeting held on 1-10-2023 (Staff Recommends Approval).

Documents:

[1-10-2023 BOCC Regular Meeting Minutes.pdf](#)

2. Minutes of the Board of County Commissioners Workshop held on 1-17-2023 (Staff Recommends Approval).

Documents:

[1-17-2023 BOCC Workshop Meeting Minutes.pdf](#)

3. Minutes of the Regular Board County Commissioners Meeting held on 1-24-2023 (Staff Recommends Approval).

Documents:

[1-24-2023 BOCC Regular Meeting Minutes.pdf](#)

4. Minutes of the Board of County Commissioners Meeting held on 2-14-2023 (Staff Recommends Approval).

Documents:

[2-14-2023 BOCC Regular Meeting Minutes.pdf](#)

5. Minutes of the Board of County Commissioners Workshop meeting held on 2-21-2023 (Staff Recommends Approval).

Documents:

[2-21-2023 BOCC Workshop Meeting Minutes.pdf](#)

6. Minutes of the Regular Board of County Commissioners meeting held on 2-28-2023 (Staff Recommends Approval).

Documents:

[2-28-2023 BOCC Regular Meeting Minutes.pdf](#)

7. Minutes of the Regular Board of County Commissioners meeting held on 3-14-2023 (Staff Recommends Approval).

Documents:

[3-14-2023 BOCC Regular Meeting Minutes.pdf](#)

8. Minutes of the Board of County Commissioners Workshop meeting held on 3-21-2023 (Staff Recommends Approval).

Documents:

9. Minutes of the Regular Board of County Commissioners meeting held on 3-28-2023 (Staff Recommends Approval).

Documents:

[3-28-2023 BOCC Regular Meeting Minutes.pdf](#)

10. Minutes of the Regular Board of County Commissioners meeting held on 4-11-2023 (Staff Recommends Approval).

Documents:

[4-11-2023 BOCC Regular Meeting Minutes.pdf](#)

11. Minutes of the Board of County Commissioners Workshop meeting held on 4-18-2023 (Staff Recommends Approval).

Documents:

[4-18-2023 BOCC Workshop Meeting Minutes.pdf](#)

12. Minutes of the Board of County Commissioner's Regular Meeting held on 4-25-2023 (Staff Recommends Approval).

Documents:

[4-25-23 BOCC Regular Meeting Minutes.pdf](#)

13. Minutes of the Board of County Commissioner's Regular Meeting held on 5-9-2023 (Staff Recommends Approval).

Documents:

[5-9-2023 BOCC Regular Meeting Minutes.pdf](#)

14. Minutes of the Board of County Commissioner's Workshop held on 5-16-2023 (Staff Recommends Approval).

Documents:

[5-16-2023 BOCC Workshop Meeting Minutes.pdf](#)

15. Minutes of the Board of County Commissioner's Regular Meeting held on 5-23-2023 (Staff Recommends Approval).

Documents:

[5-23-23 BOCC Regular Meeting Minutes.pdf](#)

b. SET FUTURE PUBLIC HEARINGS OR MEETINGS

None

c. APPOINTMENTS

1. Affordable Housing Advisory Committee (AHAC) with Vacancies and 3 Applications for Renewal (Board's Option).

Documents:

[Executive Summary Affordable Housing Advisory Committee \(AHAC\).pdf](#)
[Amber Tucker Application 2023.pdf](#)
[Liz Roberts Application 2023.pdf](#)
[Danny Smith Application 2023.pdf](#)
[Ordinance 12-47.pdf](#)

2. Industrial Development Authority with One Vacancy and Two Upcoming Vacancies (Board's Option).

Documents:

[Executive Summary IDA \(2023\).pdf](#)
[IDA Resolution 2023-1.pdf](#)

3. Construction Industry Licensing/Fire Code Board of Appeals Vacancy (Board's Option).

Documents:

[Executive Summary Construction Industry Licensing Fire Code Board of Appeals.pdf](#)
[Ordinance.pdf](#)

4. Public Safety Coordinating Council Vacancies (Board's Option).

Documents:

[Executive Summary Public Safety.pdf](#)
[Resolution.pdf](#)

5. Sumter County Public Library Advisory Board (SCPLAB) Two Vacancies (Board's Option).

Documents:

[Executive Summary Library Advisory Board.pdf](#)
[Resolution.pdf](#)

6. Value Adjustment Board (VAB) - BOCC Appointed Citizen Member Vacancy (Board's Option).

Documents:

[Executive Summary VAB Vacancy 2023.pdf](#)

d. FINANCIAL

1. Budget Amendment A-15 FY22/23 (Staff Recommends Approval).

Documents:

[Executive Summary A-15.pdf](#)
[A-15.pdf](#)

2. Inventory Transactions – Disposal and Surplus of Property (Staff Recommends Approval).

Documents:

[Executive Summary - 06-13-2023.pdf](#)

3. Purchase Order Approval for FY 2022/2023 (Staff Recommends Approval).

Documents:

[Executive Summary Requisition Report 6.13.23.pdf](#)
[Requisition Report 6.13.23.pdf](#)

4. Approval for Prepayment of the contract with Rosenbauer South Dakota, LLC for Two Fire Apparatus Pumpers (Staff Recommends Approval).

Documents:

[Executive Summary Prepayment Fire Apparatus Pumper Approval.pdf](#)
[Sumter Co., FL \(18941-18942\) pre-pay options invoice 6-7-23.pdf](#)
[Rosenbauer South Dakota, LLC.pdf](#)

e. CONTRACTS AND AGREEMENTS

1. Enter into Agreement with LSI Business Development, Inc. for On-Call Grant Writing and Consulting Services for United States of America Economic Development Agency (EDA) Grant Applications (Staff Recommends Approval).

Documents:

[Executive Summary LSI.pdf](#)
[On-Call Grant Writing and Consulting Services Agreement Final.pdf](#)

2. Enter into Contract Negotiations with Bryant Miller Olive for RFQ 022-0-2023/RS Sumter County Bond Counsel Services (Staff Recommends Approval).

Documents:

[Executive Summary RFQ 022-0-2023 Bond Counsel.pdf](#)

3. Amendment No. 2 to Agreement Dated August 28, 2020 Between Pictometry International Corp. and Sumter County (Staff Recommends Approval).

Documents:

[Executive Summary Pictometry Amendment 2.pdf](#)
[FL Sumter County Amendment 2_5-18-23.pdf](#)

4. Amendment No 3 to Agreement Dated August 28, 2020 Between Pictometry International Corp. and Sumter County FL (Staff Recommends Approval).

Documents:

[Executive Summary Pictometry Amendment 3.pdf](#)
[FL Sumter County_Amendment 3_5-22-23.pdf](#)

5. Execute the Authorizing Resolution for the Florida Commission for the Transportation Disadvantaged Trip & Equipment Grant for FY 23/24 (Staff Recommends Approval).

Documents:

[Executive Summary CTD GRANT 2023-24.pdf](#)
[Sumter TE Grant Agreement 2023-24.pdf](#)
[Sumter TE Grant Recipient Doc 2023-24.pdf](#)
[Sumter TE Grant Service Rates 2023-24.pdf](#)
[Sumter Authorizing Resolution CTD GRANT 2023-24.pdf](#)

f. GENERAL ITEMS FOR CONSIDERATION

1. Approval of Release of Lien for Joseph William Harris (Staff Recommends Approval).

Documents:

[Executive Summary.pdf](#)
[Release of Lien.pdf](#)

2. Approval of Waiver of Fines and Release of Lien for Jessie L Hill (Staff Recommends Approval).

Documents:

[Executive Summary.pdf](#)
[Release of Lien.pdf](#)

3. Approval of Waiver of Fines and Release of Lien for Dagoberto Herman Rodriguez Morales & Yony Lucinda Lopez Velasquez (Staff Recommends Approval).

Documents:

[Executive Summary.pdf](#)
[Release of Lien.pdf](#)

4. Approval of Waiver of Fines and Release of Lien for Bobby Mullins (Staff Recommends Approval).

Documents:

[Executive Summary.pdf](#)
[Release of Lien.pdf](#)

5. Approval of Waiver of Fines and Release of Lien for Robert A. & Shawn R. Harris (Staff Recommends Approval).

Documents:

[Executive Summary.pdf](#)
[Release of Lien.pdf](#)

6. Approval of Waiver of Fines and Release of Lien for Telly Gene & Brandi Layne Willett (Staff Recommends Approval).

Documents:

[Executive Summary.pdf](#)
[Release of Lien.pdf](#)

7. Satisfaction of Order for Payment of Attorney's Fees for Willie W. Phillips (Staff Recommends Approval).

Documents:

[Executive Summary Satisfaction of Order for Payment Willie W. Phillips.pdf](#)

8. Satisfaction of Civil Restitution Lien Order for Willie Phillips (Staff Recommends Approval).

Documents:

[Executive Summary Satisfaction of Civil Restitution Willie W. Phillips.pdf](#)

9. Recommendation from Sumter County of the Murphy Act Road Reservation Release for Parcel B11-001 (Staff Recommends Approval).

Documents:

[Executive Summary - Reservation Release B11-001.pdf](#)
[Murphy Act Reservation Release B11-001.pdf](#)

10. Approve the job reclassification, job title change, and job description revision to Planning Manager from Development Services Director effective June 13, 2023 (Staff Recommends Approval).

Documents:

Executive Summary Planning Manager Reclassification from Development
Services Director.pdf
Planning Manager Job Description.pdf

11. Revocation of Internet Café Operating Permit OP-22-08575 Effective June 6, 2023 (Staff Recommends Approval).

Documents:

[Executive Summary - Revocation of OP-22-08575.pdf](#)
[OP-22-08575.pdf](#)
[Tropical Treasure.pdf](#)
[Mr. 3000 Return Receipt.pdf](#)
[Lady Dawgs Operating Permit.pdf](#)
[Stevens Antrwan Return Receipt.pdf](#)

12. Cease Maintenance of a Portion of CR 311W (Staff Recommends Approval).

Documents:

[Executive Summary, CR 311W.pdf](#)
[OR Book 338, PG 353, SECO Easement.pdf](#)
[Frontage Road between 1488 plus 14.31 and 1561 plus 29.96.pdf](#)
[ROW map for CR 311W approved by the Department on 2.2.20.pdf](#)
[Sumter County End Maintenance Location.pdf](#)
[FDOT Email Acknowledging Ownership of Frontage Road.pdf](#)

13. Accept from The Villages Land Company, LLC for ownership and maintenance and start the one-year warranty for Marsh Bend Trail at Central Parkway Phase 1 (Staff Recommends Approval).

Documents:

[Executive Summary Central Marsh Bend Trail at Parkway Phase 1 ROW Conveyance.pdf](#)
[L-SC R-W Deed Letter \(Portion of Marsh Bend Trail at Central Pkwy Ph1I\).pdf](#)

14. Approve revisions to the Employee Manual effective July 1, 2023 (Staff Recommends Approval).

Documents:

[Executive Summary Employee Manual Revision Effective 07-01-2023.pdf](#)
[Weapons in the Workplace Policy \(Effective 07-01-2023\).pdf](#)

ADJOURN

Contact Us:

administrative.services@sumtercountyfl.gov