

SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS  
EXECUTIVE SUMMARY

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**SUBJECT:** Award and Enter into Contract with Tudor Lock and Key for On-Call Locksmith Services (Staff Recommends Approval).

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**REQUESTED ACTION:** Staff Recommends Approval

**Meeting Type:** Regular Meeting                      **DATE OF MEETING:** 5/9/2017

**CONTRACT:**     N/A                                              Vendor/Entity: Tudor Lock and Key  
Effective Date: 5/9/2017                                              Termination Date: 5/8/2018  
Managing Division / Dept: **Engineering / Public Works**

**BUDGET IMPACT:** Varies

**Type:** Annual                      **FUNDING SOURCE:** General Fund  
**EXPENDITURE ACCOUNT:** 001-100-519-4600  
001-100-519-4630

**HISTORY/FACTS/ISSUES:**

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On February 17, 2017, RFP 005-0-2017/RS Sumter County On-Call Locksmith Services was advertised. Proposals were due on March 20, 2017. No proposals were received on time and the formal solicitation was cancelled. At the direction of the County Administrator, the division was directed to seek proposals for on call locksmith services directly from local vendors. Three proposals were received and it is the recommendation of the division to award and enter into agreement with Tudor Lock and Key as the overall lowest priced company.

The agreement and proposal form are attached for BOCC review and approval.

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**Prepared by:** Aaliyah James                                              **Grammarly Check**