

SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Sumter County Tourist Development Council Grant Funding Recommendation for the Sumter County Fair and 4-H Building Improvements Grant Application 1819-6721986228 (Tourist Development Council Recommends Approval).

REQUESTED ACTION: Staff Recommends Approval.

Meeting Type: Regular Meeting **DATE OF MEETING:** 7/24/2018

CONTRACT: N/A Vendor/Entity: _____
Effective Date: Termination Date: _____
Managing Division / Dept: Office of Management & Budget

BUDGET IMPACT: \$52,250

FUNDING SOURCE: Tourist Development Fund
Type: Annual **EXPENDITURE ACCOUNT:** 111-980-581-9154

HISTORY/FACTS/ISSUES:

The Tourist Development Council (TDC) held their quarterly meeting on July 5, 2018. A Tourist Development Tax (TDT) grant request was submitted by the Sumter County Board of County Commissioners in the amount of \$52,250 to fund construction and improvements in both the swine barn and steer barn projects located at the Sumter County Fairgrounds.

The TDC voted 5 to 0 to recommend funding 100% of the \$52,250 requested amount. BOCC approval is requested for the application, and the TDC recommended funding. The purchase order will be issued in FY 2018/2019.

Attached documents: a) staff memo, b) draft minutes for the July 5, 2018, TDC meeting, c) agenda from the July 5, 2018, TDC meeting, d) scoring sheets, e) application.

Prepared by: Brandy Cook **Grammarly Check**

APPROVED

THE BOCC APPROVED
THE TDC'S
RECOMMENDATION

July 24, 2018

County Administration

Office of Management & Budget

7375 Powell Road • Wildwood, FL 34785 • Phone (352) 689-4400 • FAX: (352) 689-4401
Website: <http://sumtercountyfl.gov>



Memo

To: Tourism Development Council
From: Office of Management & Budget Staff
Date: June 29, 2018
RE: Grant Funding Request

Sumter County Fair and 4-H Building Improvements

Staff Recommendation: \$52,250

Sumter County Board of County Commissioners filed an application for Tourism Development Grant Funds on June 1, 2018. Applicant is requesting \$52,250 to construct/improve specific building improvements in both the swine barn and steer barn located at the Sumter County Fairgrounds.

In reviewing this application staff used the “Scoring Form for Allocation of Grant Funds” chart. Upon completion of individual scoring, staff discussed the grant application.

Al Butler, Dist 1
Chairman
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Doug Gilpin, Dist 2
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Don Burgess, Dist 3
Vice Chairman
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Garry Breeden, Dist 4
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Steve Printz, Dist 5
Second Vice Chairman
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Bradley S. Arnold,
County Administrator
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Gloria R. Hayward, Clerk & Auditor
(352) 569-6600
215 East McCollum Avenue
Bushnell, FL 33513

County Attorney
The Hogan Law Firm
Post Office Box 485
Brooksville, Florida 34605

Staff comments are listed below:

1. Documents were submitted in a timely and orderly fashion.
2. Tourism Development Tax (TDT) funds were not previously awarded for capital improvements to these County facilities.
3. This event is accomplished throughout the year.
4. The Grant Application meets the required match with 50% matching in funds.
5. Based on the "Scoring Form for Allocation of Grant Funds" ranking, the event should be awarded up to 100% of the maximum funding.
6. Event organizers cannot anticipate the number of rooms being occupied attributable to the event.
7. Staff recommends to award the full amount of the requested funds, considering the significant impact this event has on community and promotion of tourism through environmental enhancements within Sumter County.

TOURIST DEVELOPMENT COUNCIL

REGULAR MEETING

July 5, 2018

The Sumter County Tourist Development Council (TDC) convened in regular session on Thursday, July 5, 2018 at The Villages Sumter County Service Center, 7375 Powell Road, Room 102, Wildwood, Florida with the following members present: Chairman Doug Gilpin, Patricia Francis, Joe Elliott, Ronald McMahon and Bobby Hunt. The following individuals were also present and acting in their respective official capacity: Frank Calascione, Brandy Cook, Olga Rabel and Leslie Smith.

Chairman Doug Gilpin called the meeting to order at 4:02 p.m. Mr. McMahon gave the flag salute.

1. PUBLIC FORUM

2. OLD BUSINESS

None

3. NEW BUSINESS

A. Minutes of Regular Meeting held on April 5, 2018

Mrs. Francis made a motion, with a second by Mr. McMahon to approve the April 5, 2018 minutes. The motion carried unanimously, 5-0.

B. Approve FY17-18 Financial Report

Mr. Elliott made a motion, with a second by Mr. Hunt to approve the FY17-18 Financial Report. The motion carried unanimously, 5-0.

C. Ordinance Revision 2018-17 – Tourist Development Tax (For Information Only)

There was no discussion.

D. Grant Application Eligibility Guidelines Revision (for Information Only)

There was no discussion.

E. Grant Application – 1819-0133713459 – Florida Athletic Coach Association All Star Classic

Mrs. Francis made a motion, with a second by Mr. Hunt to approve Grant Application 1819-0133713459. The motion carried unanimously, 5-0.

F. Grant Application – 1819-0359196504 – Battle @ The Villages High School

Mr. McMahon made a motion, with a second by Mr. Hunt to approve Grant Application 1819-0359196504. The motion carried unanimously, 5-0.

G. Grant Application – 1819-1196997946 – Country Western Hoedown

Mrs. Francis made a motion, with a second by Mr. McMahon to approve Grant Application 1819-1196997946. The motion carried unanimously, 5-0.

H. Grant Application – 1819-1813416390 – Downtown Entertainment in The Villages Squares

Mrs. Francis made a motion, with a second by Mr. Hunt to approve Grant Application 1819-1813416390. The motion carried unanimously, 5-0.

I. Grant Application – 1819-2219678111 – Dade Battlefield Reenactment

Mr. McMahon requested more information on this. Steve Rinck, Treasurer of the Dade Battlefield Society, explained to the Council the reason for the reduced grant funds.

Mr. McMahon made a motion, with a second by Mrs. Francis to approve Grant Application 1819-2219678111. The motion carried unanimously, 5-0.

J. Grant Application – 1819-2440223281 – Happy Birthday America

Mr. Gilpin requested more information on the event. Dennis Andrews, City of Wildwood, explained the event. Gilpin stated that more information on this is needed. He recommended planning to figure out heads to bed.

Mrs. Francis made a motion, with a second by Mr. Hunt to deny Grant Application 1819-2440223281. The motion carried unanimously, 5 to 0.

K. Grant Application – 1819-3232757095 – How to Do Florida

Mr. Hunt made a motion, with a second from Mrs. Francis to approve Grant Application 1819-3232757095. The motion carried unanimously, 5 to 0.

L. Grant Application – 1819-4101671903 – Southern Draft Horse Association Pulls

Mrs. Francis made a motion, with a second by Mr. McMahon to approve Grant Application 1819-4101671903. The motion carried unanimously, 5 to 0.

M. Grant Application – 1819-4530978381 – Blackjack Open Series

Mr. Gilpin said this is in line with the County's activities. This is the first year of funding and we want to see performance.

Mr. Elliott made a motion, with a second by Mr. Hunt to approve Grant Application 1819-4530978381 for 50% funding. The motion carried unanimously, 5 to 0.

N. Grant Application – 1819-4795678018 – Baker House Improvements

Mr. Gilpin expressed not funding this grant. Dennis Andrews, City of Wildwood, gave the Council background information. Mrs. Francis stated she does not think this is part of tourism.

Mrs. Francis made a motion, with a second by Mr. McMahon to deny Grant Application 1819-4795678018. Mr. Elliott interjected asking to reconsider. The motion carried unanimously, 5 to 0.

O. Grant Application – 1819-5873401432 – Bushnell Fall Fest

Mrs. Francis made a motion, with a second by Mr. Elliott to approve Grant Application 1819-5873401432. The motion carried unanimously, 5 to 0.

P. Grant Application – 1819-6158444235 – Sumter County Tourism Website & Mobile Application Maintenance

Mr. Hunt made a motion, with a second by Mr. Elliott to approve Grant Application 1819-6158444235. The motion carried unanimously, 5 to 0.

Q. Grant Application – 1819-6721986228 – Fairgrounds Improvements

Mr. Hunt made a motion, with a second by Mr. McMahon to approve Grant Application 1819-6721986228. The motion carried unanimously, 5 to 0.

R. Grant Application – 1819-8615967718 – Hearts for Our Hospital Bicycle Challenge

Mrs. Francis made a motion, with a second by Mr. McMahon to approve Grant Application 1819-8615967718. The motion carried unanimously, 5 to 0.

4. Additional Items

A. Approve FY17-18 TDC 5 Yr Funding Plan

Mr. Hunt made a motion, with a second by Mr. Elliott to approve the FY17-18 TDC 5 Yr Funding Plan. The motion carried unanimously, 5 to 0.

B. Final Report 2018 VHA Country Western Hoedown (For Information Only)

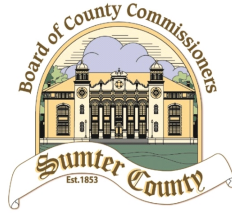
There was no discussion.

C. Final Report 2018 Southern Draft Horse Association Pull Series (For Information Only)

There was no discussion.

D. Next Quarterly Meeting Date is October 4, 2018, at 4:00 P.M. (For Information Only)

The meeting adjourned at 4:36 p.m.



SUMTER COUNTY TOURIST DEVELOPMENT COUNCIL

Doug Gilpin	Board of County Commissioners	11/1/2014	To	11/1/2018
Vacant	Tourist Industry	11/1/2014	To	11/1/2018
Bobby Hunt	RV/Motel Owner	11/1/2014	To	11/1/2018
Vacant	RV/Motel Owner	11/1/2016	To	11/1/2020
Vacant	RV/Motel Owner	11/1/2016	To	11/1/2020
Patricia Francis	Municipality or Sub-County Taxing District	11/1/2014	To	11/1/2018
Ronald McMahon	Tourist Industry	11/1/2014	To	11/1/2018
Joe Elliott	Municipality (Large)	11/1/2016	To	11/1/2020
Vacant	Tourist Industry	11/1/2016	To	11/1/2020

**July 5, 2018
4:00 PM**

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

ANY PERSON WHO MAY FEEL THE NEED TO APPEAL A BOARD DECISION IS HEREBY NOTIFIED THAT IT WILL BE NECESSARY FOR YOU TO PROVIDE YOUR OWN VERBATIM RECORDING OF THE BOARDS MINUTES OR ANY PORTION THEREOF

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the Office of Management & Budget, 7375 Powell Road, Wildwood, FL 34785 (352) 689-4400 at least two (2) days before the meeting.

The Villages Sumter County Service Center (7375 Powell Road, Room 102, Wildwood, FL 34785)

THE MEETING IS CALLED TO ORDER BY THE CHAIRMAN

FLAG SALUTE

WELCOME & COMMENTS

1. Public Forum

2. Old Business

None

3. New Business

A. Approve Minutes from Regular Meeting held on April 5, 2018

Documents:

[Minutes_April_5_2018.pdf](#)

B. Approve FY17-18 Financial Report

Documents:

[FY17_18_Financial_Report.pdf](#)

C. Ordinance Revision 2018-17 - Tourist Development Tax (For Information Only)

Documents:

[Ordinance_Revision_2018-17_Tourist_Development_Tax.pdf](#)

D. Grant Application Eligibility Guidelines Revision (For Information Only)

Documents:

[Grant_Application_Eligibility_Guidelines_Revision.pdf](#)

E. Grant Application - 1819-0133713459 - Florida Athletic Coach Association All Star Classic

Documents:

[Florida_Athletic_Coach_Assoc_All_Star_Classic.pdf](#)

F. Grant Application - 1819-0359196504 - Battle @ The Villages High School

Documents:

[Battle_at_The_Villages_High_School.pdf](#)

G. Grant Application - 1819-1196997946 - Country Western Hoedown

Documents:

[Country_Western_Hoedown.pdf](#)

H. Grant Application - 1819-1813416390 - Downtown Entertainment in The Villages Squares

Documents:

[Downtown_Entertainment_in_The_Villages_Squares.pdf](#)

I. Grant Application - 1819-2219678111 - Dade Battlefield Reenactment

Documents:

[Dade_Battlefield_Reenactment.pdf](#)

J. Grant Application - 1819-2440223281 - Happy Birthday America

Documents:

[Happy_Birthday_America.pdf](#)

K. Grant Application - 1819-3232757095 - How to Do Florida

Documents:

[How_To_Do_Florida.pdf](#)

L. Grant Application - 1819-4101671903 - Southern Draft Horse Association Pulls

Documents:

[Southern_Draft_Horse_Association_Pulls.pdf](#)

M. Grant Application - 1819-4530978381 - Blackjack Open Series

Documents:

[Blackjack_Open_Series.pdf](#)

N. Grant Application - 1819-4795678018 - Baker House Improvements

Documents:

[Baker_House_Improvements.pdf](#)

O. Grant Application - 1819-5873401432 - Bushnell Fall Fest

Documents:

[Bushnell_Fall_Fest.pdf](#)

P. Grant Application - 1819-6158444235 - Sumter County Tourism Website & Mobile Application Maintenance

Documents:

[Sumter_County_Tourism_Website_and_Mobile_Application_Maintenance.pdf](#)

Q. Grant Application - 1819-6721986228 - Fairgrounds Improvements

Documents:

[Fairgrounds_Improvements.pdf](#)

R. Grant Application - 1819-8615967718 - Hearts for Our Hospital Bicycle Challenge

Documents:

[Hearts_for_Our_Hospital_Bicycle_Challenge.pdf](#)

4. Additional Items

A. Approve FY17-18 TDC 5 Yr Funding Plan

Documents:

[FY17-18_TDC_5_Yr_Funding_Plan.pdf](#)

B. Final Report 2018 VHA Country Western Hoedown (For Information Only)

Documents:

[2018_VHA_Country_Western_Hoedown.pdf](#)

C. Final Report 2018 Southern Draft Horse Association Pull Series (For Information Only)

Documents:

[2018_Southern_Draft_Horse_Association_Pull_Series.pdf](#)

D. Next Quarterly Meeting Date is October 4, 2018, at 4:00 P.M. (For Information Only)

Application: 1819-6721986228

Betty Comis - betty.comis@sumtercountyfl.gov

SUMTER COUNTY TOURIST DEVELOPMENT COUNCIL GRANT GUIDELINES AND APPLICATION

Summary

ID: 1819-6721986228

Last submitted: May 30 2018 09:19 AM (EDT)

Labels: New, CAPITAL PROJECT, SINGLE EVENTS

Staff Review - BOCC Project for: Brandy Cook

Completed - Jun 8 2018

SCORING FORM FOR ALLOCATION FOR BOCC PROJECT GRANT F...

Has this event been designated for allocation in Exhibit E?

No

Has an event representative designated specific funds for allocation to an event at the same location?

Yes

YES, Name of Organization:

Sumter County BOCC

Does the event occur during low occupancy months April through October?

1 point max

0

Estimated amount of Tourist Development Tax to be generated by event?

\$1,001 and above = 35 points

Does the event schedule include a formalized breakfast, lunch, or dinner at a local restaurant or catered by local business?

1 point max

0

Does the event schedule include attendance at any of the following: local concert; local nature based activity, historical site/setting, as indicated in itinerary or schedule?

2 point max

0

Email announcing the event sent to potential attendees (Refer to item U of the application). TDCadmin@sumtercountyfl.gov must be copied for verification.

0 attendees = 0 points

Is visiting a Sumter County attraction included on event agenda?

1 point max

1

Are local vendors used for advertising, promotions, printing or other goods and services necessary for the event?

1 point max

1

Is the event properly located with emphasis on adequate infrastructure? (parking, restroom facilities, trash bins, etc.)

1 point max

1

Event incorporates environmental/social enhancements?

2 point max

2

Is this a certified small minority business? (Refer to item X of the application)

2 point max

0

Evaluator's determination as to the benefit of the proposed event: On a scale of 0 to 5 with five (5) providing the most benefit to Sumter County and zero (0) being no benefit to Sumter County, rate the benefit of the proposed event to Sumter County.

5

If the event is profitable, will organization return all or a portion of the profits to the BOCC for use on future tourism projects?

2 point max

0

Total Points Awarded

45

Percentage of eligible grant amount:

31 or more points = 100%

21 < 30 points = 75%

11 < 20 points = 50%

< 10 points = 0%

Staff Review - BOCC Project for: Sue Hammer

Completed - Jun 6 2018

SCORING FORM FOR ALLOCATION FOR BOCC PROJECT GRANT F...

Has this event been designated for allocation in Exhibit E?

No

Has an event representative designated specific funds for allocation to an event at the same location?

Yes

YES, Name of Organization:

Sumter County BOCC

Does the event occur during low occupancy months April through October?

1 point max

0

Estimated amount of Tourist Development Tax to be generated by event?

\$1,001 and above = 35 points

Does the event schedule include a formalized breakfast, lunch, or dinner at a local restaurant or catered by local business?

1 point max

0

Does the event schedule include attendance at any of the following: local concert; local nature based activity, historical site/setting, as indicated in itinerary or schedule?

2 point max

0

Email announcing the event sent to potential attendees (Refer to item U of the application). TDCadmin@sumtercountyfl.gov must be copied for verification.

0 attendees = 0 points

Is visiting a Sumter County attraction included on event agenda?

1 point max

0

Are local vendors used for advertising, promotions, printing or other goods and services necessary for the event?

1 point max

1

Is the event properly located with emphasis on adequate infrastructure? (parking, restroom facilities, trash bins, etc.)

1 point max

1

Event incorporates environmental/social enhancements?

2 point max

2

Is this a certified small minority business? (Refer to item X of the application)

2 point max

0

Evaluator's determination as to the benefit of the proposed event: On a scale of 0 to 5 with five (5) providing the most benefit to Sumter County and zero (0) being no benefit to Sumter County, rate the benefit of the proposed event to Sumter County.

5

If the event is profitable, will organization return all or a portion of the profits to the BOCC for use on future tourism projects?

2 point max

0

Total Points Awarded

44

Percentage of eligible grant amount:

31 or more points = 100%

21 < 30 points = 75%

11 < 20 points = 50%

< 10 points = 0%

SCORING FORM FOR ALLOCATION FOR BOCC PROJECT GRANT F...

Has this event been designated for allocation in Exhibit E?

Yes

YES, Name of Organization:

Sumter County BOCC

Has an event representative designated specific funds for allocation to an event at the same location?

Yes

YES, Name of Organization:

Sumter County BOCC

Does the event occur during low occupancy months April through October?

1 point max

1

Estimated amount of Tourist Development Tax to be generated by event?

0 - \$200 = 10 points

Does the event schedule include a formalized breakfast, lunch, or dinner at a local restaurant or catered by local business?

1 point max

0

Does the event schedule include attendance at any of the following: local concert; local nature based activity, historical site/setting, as indicated in itinerary or schedule?

2 point max

0

Email announcing the event sent to potential attendees (Refer to item U of the application).

TDCadmin@sumtercountyfl.gov must be copied for verification.

0 attendees = 0 points

Is visiting a Sumter County attraction included on event agenda?

1 point max

0

Are local vendors used for advertising, promotions, printing or other goods and services necessary for the event?

1 point max

1

Is the event properly located with emphasis on adequate infrastructure? (parking, restroom facilities, trash bins, etc.)

1 point max

1

Event incorporates environmental/social enhancements?

2 point max

2

Is this a certified small minority business? (Refer to item X of the application)

2 point max

0

Evaluator's determination as to the benefit of the proposed event: On a scale of 0 to 5 with five (5) providing the most benefit to Sumter County and zero (0) being no benefit to Sumter County, rate the benefit of the proposed event to Sumter County.

5

If the event is profitable, will organization return all or a portion of the profits to the BOCC for use on future tourism projects?

2 point max

0

Total Points Awarded

20

Percentage of eligible grant amount:

31 or more points = 100%

21 < 30 points = 75%

11 < 20 points = 50%

< 10 points = 0%

Staff Review - BOCC Project for: David Myers

Completed - Jun 25 2018

SCORING FORM FOR ALLOCATION FOR BOCC PROJECT GRANT F...

Has this event been designated for allocation in Exhibit E?

No

Has an event representative designated specific funds for allocation to an event at the same location?

Yes

YES, Name of Organization:

Sumter County BOCC

Does the event occur during low occupancy months April through October?

1 point max

1

Estimated amount of Tourist Development Tax to be generated by event?

\$201 - \$400 = 15 points

Does the event schedule include a formalized breakfast, lunch, or dinner at a local restaurant or catered by local business?

1 point max

0

Does the event schedule include attendance at any of the following: local concert; local nature based activity, historical site/setting, as indicated in itinerary or schedule?

2 point max

2

Email announcing the event sent to potential attendees (Refer to item U of the application). TDCadmin@sumtercountyfl.gov must be copied for verification.

0 attendees = 0 points

Is visiting a Sumter County attraction included on event agenda?

1 point max

1

Are local vendors used for advertising, promotions, printing or other goods and services necessary for the event?

1 point max

1

Is the event properly located with emphasis on adequate infrastructure? (parking, restroom facilities, trash bins, etc.)

1 point max

1

Event incorporates environmental/social enhancements?

2 point max

2

Is this a certified small minority business? (Refer to item X of the application)

2 point max

0

Evaluator's determination as to the benefit of the proposed event: On a scale of 0 to 5 with five (5) providing the most benefit to Sumter County and zero (0) being no benefit to Sumter County, rate the benefit of the proposed event to Sumter County.

5

If the event is profitable, will organization return all or a portion of the profits to the BOCC for use on future tourism projects?

2 point max

0

Total Points Awarded

28

Percentage of eligible grant amount:

31 or more points = 100%

21 < 30 points = 75%

11 < 20 points = 50%

< 10 points = 0%



Application Form

In Progress - Last edited: Jun 11 2018

SECTION 1: PRELIMINARY INFORMATION

Authorized Agent Name

Bradley Arnold

Authorized Agent Title

County Administrator-Sumter County Board of County Commissioners

Contact Person Name

Bruce Atkinson

Contact Person Title

Manager-Facilities & Parks Services

Company/Organization

Sumter County Board of County Commissioners

Address

319 E. Anderson Avenue

City

Bushnell

State

Florida

Zip Code

33513

E-mail Address

bruce.atkinson@sumtercountyfl.gov

Work Phone

352-689-4400

Home Phone/Cell Phone

352-689-4400

Fax

352-689-4401

Event Website

<http://www.sumtercountyfl.gov/>

Preferred method of contact:**Responses Selected:**

Email

Work Phone

SECTION 2: EVENT INFORMATION**Event/Project Name**

Sumter County Fair and 4-H Building Improvements

Event/Project Location

7620 SR 471 Bushnell, FL 33513

Sponsoring Organization/Name

Sumter County Fair Association

Event/Project Description

Sumter County Fair as well as other scheduled 4-H and livestock events.

Event Date Begins (MM/DD/YYYY)

03/01/2019

Event Date Ends (MM/DD/YYYY)

03/09/2019

Is this a non-profit organization?

No

Is this organization tax exempt?

Yes

What is your Federal ID# as it appears on Form W-9?

59-6000865

If your delegates are exempt from paying hotel occupancy tax, please explain.

N/A

Category:

Other, please specify...: Building Improvement

Has this event received TDC grant funding from Sumter County in the past?

Yes

Is this an annually reoccurring event?

Yes

Number of Years

63

If you have already reserved Sumter County hotel rooms, please list hotel(s), number of rooms reserved, total room nights (rooms reserved multiplied by total number of nights), and dates. Attach documentation from the hotel(s).

N/A

Do contracts include hotel room night rebates?

No

If yes, amount of rebate per room night; otherwise, enter 0.

\$0.00

How many rooms do you project this event will bring to Sumter County (room nights)?

N/A

How many rooms do you guarantee to bring to Sumter County (room nights)?

N/A

How do you intend to provide a valid count of attendance and room nights at this year's event?

N/A

Enter the total amount of grant funding being requested from the Tourist Development Council for this event

\$52250

Provide the intended use of funds

Construct/improve specific building improvements in both the swine barn and steer barn. A total of \$52,250 from the TDC grant, along with matching funds of \$52,250 from the Sumter County Board of County Commissioners will be used on this project for a total of \$104,500.

List all other actual or potential city/county/state/federal funding sources for this event.

Do not include grant money from Sumter County TDC.

Failure to disclose other funding sources will result in denying future TDC funding of events.

None

List all other contributors, sponsors, and sources of funding for this event other than the grant money from Sumter County TDC. What additional sources of funding have you sought or intend to seek?

Failure to disclose other funding sources will result in denying future TDC funding of events.

None

List past TDC funding (to include each year with amount requested, amount granted, amount spent, and purpose).

2017 - \$43,700 (BDA Aquatic and Fisheries Management Plan)

2016 - \$25,000 (Pave-All Construction for Drainage Improvements)

2015 - \$25,000 (BDA Aquatic and Fisheries Management Plan)

2014 - \$17,000 (BDA Aquatic and Fisheries Management Plan)

2013 - \$29,762.10 (Installation of Rock Attractors)

List media coverage of previous year(s)' event(s)

Note: Upload copies of newspaper, magazine, or professional periodicals showing coverage of event(s), which may be beneficial to the TDC in making its decision. Give a description of television, radio, or other coverage received.

None

If your event is profitable, would you be willing to return all or a portion of the grant to the TDC? Please provide additional information.

No

SECTION 3: BACKGROUND INFORMATION

What are your target audiences?

4-H/Livestock Categories - Both outside and within Sumter County

What is your projected attendance (include local participants, out-of-town participants and guests)?

27,000 Participants (Gate Total 3/2018)

SECTION 4: PROJECT/EVENT DETAILS

Give details on your project or event so the Tourist Development Council can evaluate the economic impact on the county. Include in your narrative projected numbers of attendees, hotel rooms needed, and restaurant meals to be consumed, local agencies/businesses used (printing, catering, etc.)

Improve Fairground Facilities to enhance future fair events (4-H and Livestock).

SECTION 5: PROJECT BUDGET RECAP

Income:

\$ 52250.00

Tourist Development Fund Request

\$ 52250

TOTAL INCOME

\$ 104500.00

Contributors, sponsors and other funding sources (include in-kind)

Failure to disclose other funding will result in denying future TDC funding of events.

1.	Sumter County BOCC	52250
2.		0
3.		0
4.		0
5.		0
6.		0
7.		0
8.		0
9.		0
10.		0

Total Contributor/Sponsorship Funds

\$52250.00

Other income sources (i.e. registration fees, ticket sales, concessions, vendor sales)

1.		0
2.		0
3.		0
4.		0
5.		0
6.		0
7.		0
8.		0
9.		0
10.		0

Total Other Income

\$0.00

SECTION 6: EXPENSES

All event expenses and indicate which items will utilize TDC funds

1.	Proposed Construction (TDC)	104500
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

TOTAL EXPENSES

\$104500

SECTION 7: CERTIFICATIONS

I have reviewed the GRANT APPLICATION from the Sumter County Tourist Development Council. I am in full agreement with the information contained in this application and its attachments as accurate and complete. I further acknowledge my understanding that the TDC in making a grant for special promotions or other purposes does not assume any liability or responsibility for the ultimate financial profitability of the event for which the grant is awarded. The TDC, unless otherwise specifically stated, is only a financial contributor to the event and not a promoter or co-sponsor, and will not guarantee or be responsible or liable for any debts incurred for such event. All third parties are hereby put on notice that the TDC will not be responsible for payment of any costs or debts for the event that are not paid by the grant application.

Reimbursement, after date of the event, will only be made for itemized authorized expenses approved by the TDC and outlined in the award/offer letter. All invoices to be reimbursed must be submitted no later than 90 days after the close of the event along with the close out report. Invoices that require direct payment to the vendor by the Sumter County Board of County Commissioners must be submitted in accordance with the Sumter County Purchasing Policies and Procedures.

I understand the above guidelines and agree to comply with them. I understand full receipt of grant funding is based upon the organization's compliance with all regulations.

Authorized Agent

Bradley Arnold

Title

County Administrator-Sumter County BOCC

Authorized Agent Signature

Bradley Arnold



Articles of Incorporation

Completed - May 30 2018

NA

Filename: NA_dLQ5kAX.pdf Size: 85.5 kB



IRS letter of non-profit tax-exempt status

Completed - May 30 2018

NA

Filename: NA_z4VYbv1.pdf Size: 85.5 kB



IRS Form W-9

Completed - May 30 2018

BOCC

Filename: BOCC.pdf Size: 93.7 kB



IRS Form 990

Completed - May 30 2018

NA

Filename: NA_qDVhH9y.pdf Size: 85.5 kB



TDC Final or Interim Report (for previous TDC grantees only)

Completed - May 30 2018

(4-2-15) 3

Filename: 4-2-15_3.c_Agenda_4-2-15_Interim_Statu_NrKeTCm.pdf Size: 617.9 kB



Written authorization for AUTHORIZED AGENT to act on behalf of Applicant;

Completed - May 30 2018

Authorization_Letter

Filename: Authorization_Letter_tsHrTJV.pdf Size: 572.8 kB



Organizational outline, including but not limited to names and addresses of each board member and corporate officer (except government entities);

Completed - May 30 2018

NA

Filename: NA_wHmCNy3.pdf Size: 85.5 kB



Sponsorship package

Completed - May 30 2018

NA

Filename: NA_APcrWZg.pdf Size: 85.5 kB



Complete project event budget

Completed - May 30 2018

Project Budget

Filename: Project_Budget.pdf Size: 89.7 kB



Three support documents

In Progress - Last edited: May 30 2018

letter of recommendation, programs, brochures, media articles, etc.



All written agreements involving media, hotels/motels and venue contracts/leases

Completed - May 30 2018

NA

Filename: NA_2dxnbdN.pdf Size: 85.5 kB

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) BOARD OF SUMTER COUNTY COMMISSIONERS	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input checked="" type="checkbox"/> Other (see instructions) ▶ GOVERNMENT	Exemptions (see instructions): Exempt payee code (if any) <u> X </u> Exemption from FATCA reporting code (if any) _____
	Address (number, street, and apt. or suite no.) 7375 POWELL ROAD City, state, and ZIP code WILDWOOD, FL 34785	Requester's name and address (optional)
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)																																						
Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.																																						
Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th colspan="9" style="text-align: center;">Social security number</th></tr> <tr><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td></tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th colspan="9" style="text-align: center;">Employer identification number</th></tr> <tr><td style="width: 20px;">5</td><td style="width: 20px;">9</td><td style="width: 20px;">-</td><td style="width: 20px;">6</td><td style="width: 20px;">0</td><td style="width: 20px;">0</td><td style="width: 20px;">0</td><td style="width: 20px;">8</td><td style="width: 20px;">6</td><td style="width: 20px;">5</td></tr> </table>	Social security number																		Employer identification number									5	9	-	6	0	0	0	8	6	5
Social security number																																						
Employer identification number																																						
5	9	-	6	0	0	0	8	6	5																													

Part II Certification	
Under penalties of perjury, I certify that:	
<ol style="list-style-type: none"> The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and I am a U.S. citizen or other U.S. person (defined below), and The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. 	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.	

Sign Here	Signature of U.S. person ▶	Date ▶ <u>12-01-14</u>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

Board of County Commissioners

Public Works Division

319 East Anderson Ave., Suite 111 • Bushnell, FL 33513 • Phone (352) 569-6700 • FAX: (352) 569-6701
Website: <http://sumtercountyfl.gov/publicworks>



Memo

To: Becky Segrest
From: Richard J. Baier, P.E., LEED AP
Date: March 27, 2015
RE: Cow Palace at the Sumter County Fairgrounds

If you have any questions regarding the below information, please let me know.

The newly constructed Cow Palace is 99% completed, and became certified for occupancy on February 27, 2015. It hosted events for the Sumter County Fair period in the following weeks. All systems are operational and only a few punch-list items remain, including seeding of the adjacent grounds that were disturbed during the construction period. 100% completion of the project should be achieved no later than April 16th, as the punch list items are finished.

Richard Baier
Public Works Director
(352) 569-6700
319 East Anderson Ave.
Bushnell, FL 33513

Don Burgess, Dist 3
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Bradley S. Arnold,
County Administrator
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Garry Breeden, Dist 4
Vice Chairman
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

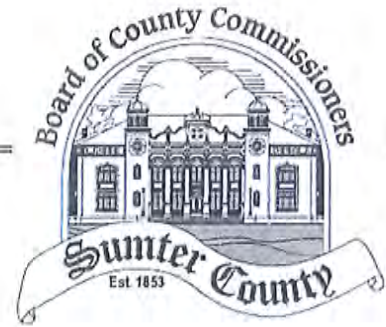
Al Butler, Dist 1
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Don Hahnfeldt, Dist 5
Chairman
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Doug Gilpin, Dist 2
Second Vice-Chairman
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Board of County Commissioners
Sumter County, Florida

7375 Powell Road, Suite 200 • Wildwood, FL 34785 • Phone (352) 689-4400 • FAX: (352) 689-4401
Website: <http://sumtercountyfl.gov>



COPY

May 27, 2014

Sumter County Tourist Development Council
c/o Sumter County Board of County Commissioners
Financial Services Department
7375 Powell Road, Ste. 206
Wildwood, FL 34785

Members of the Tourist Development Council:

This letter is to confirm the Sumter County Board of County Commissioners (BOCC) authorized Bradley Arnold, County Administrator, to act as the Authorized Agent for any application submitted to the Tourist Development Council on behalf of the BOCC.

All official correspondence concerning applications should be directed to Mr. Arnold.

Thank you for your consideration of this application.

Sincerely,

Al Butler
Chairman

Al Butler, Dist 1
Chairman
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Doug Gilpin, Dist 2
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Don Burgess, Dist 3
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Garry Breeden, Dist 4
Second Vice Chairman
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Don Hahnfeldt, Dist 5
Vice Chairman
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Bradley S. Arnold,
County Administrator
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Gloria R. Hayward, Clerk & Auditor
(352) 569-6600
215 East McCollum Avenue
Bushnell, FL 33513

County Attorney
The Hogan Law Firm
Post Office Box 485
Brooksville, Florida 34605

Project will include the design and construction of the Fairgrounds 4-H building and the swine steer barn. This project does not currently have a completed proposal. Current estimates for the completed project are \$104,500.